



## **fall\_submission\_mass\_update\_utility**



## Table of Contents



To create records for school year 2023:

Parameters

Pay Status:	<input type="radio"/> Active	<input type="radio"/> Inactive	<input checked="" type="radio"/> Both
Pay Type:	All		
Job Code:	All		
Accrual Code:	All		
Pay Grade:			
Prior Yr Emp Date:	00-00-0000		
Primary Campus:	All		
Pay Campus:	All		
Contract Begin Date:			
Contract End Date:			
Contract Months:			
Payoff Date:			
Frequency:	All		
Salary Concept:	All		
Extract ID:			
Employee Nbr:			

EMPLOYEE    RESPONSIBILITY

**Copy**    **Execute** 

From    To

School Year

□ Enter 2022 in the **From** field and 2023 in the **To** field.

□ Click **Execute**.



## Back Cover