



## **fall\_submission\_mass\_update\_utility**



## Table of Contents



To create records for school year 2023:

**Parameters**

Pay Status:	<input type="radio"/> Active	<input type="radio"/> Inactive	<input checked="" type="radio"/> Both	Primary Campus:	All	Payoff Date:	
Pay Type:	All			Pay Campus:	All	Frequency:	All
Job Code:	All			Contract Begin Date:		Salary Concept:	All
Accrual Code:	All			Contract End Date:		Extract ID:	
Pay Grade:				Contract Months:		Employee Nbr:	
Prior Yr Emp Date:	00-00-0000						

**EMPLOYEE    RESPONSIBILITY**

<b>Copy</b>	<b>Execute</b> 
From	To
School Year	

Enter 2022 in the **From** field and 2023 in the **To** field.

Click **Execute**.



## Back Cover