



Core Collection: Special Education Language Acquisition (SELA) Submission (Updated 2023-2024)

Table of Contents

Special Education Language Acquisition (SELA) Submission 1

Special Education Language Acquisition (SELA) Submission

This page shows you how to enable and set up Special Education Language Acquisition (SELA). It also lets you add, delete or edit students in it and create interchanges and run reports for it.

Special Education Language Acquisition (SELA) will report data on the language acquisition of children eight years of age or younger who are deaf or hard of hearing or are identified with an auditory impairment or deaf/blindness. It will use the following disability codes: '02' Deaf-Blindness (Deaf-Blind) or '06' Hearing/Auditory Impairment (Auditory).

The following students meet the requirements for SELA reporting:

- The student is 8 years of age or younger on September 1st of the school year.
- The student has a disability of hearing/auditory impairment or are deaf/blind.

Record SELA Services

Registration > Maintenance > Spec Ed Lang Acq

Save
Student Information
School Year: 2022-2023
Campus 101: 101 E

Student: Texas Unique Student ID: Retrieve Directory

DEMOGRAPHICS SERVICES

Demographic Information

Grade: Sex: DOB: Orig Entry: SSN: Campus Status:

Name: LEP:

First Middle Last Generation

Hispanic/Latino: White: Black/African American: Asian: American Indian/Alaskan Native: Hawaiian/Pacific Isl:

Special Ed Information

| Campus | Entry Date | Exit Date | Reason | Instructional Setting | Instructional Setting Description | Primary Disability Description | Secondary Disability Description | Tertiary Disability Description |
|--------|------------|-----------|--------|-----------------------|---|---|----------------------------------|---------------------------------|
| 101 | 08-01-2022 | | | 98 | Off Home Campus - F/T Early Child Sp Ed | Hearing/Auditory Impairment (Auditory Impairment) | Speech or Language Impairment | |

Update data:

NOTE: The Directory will pull up only those students qualified for SELA.

[Select a student](#)

To retrieve a student's records, select the student in one of the following ways:

| | |
|----------------------------|---|
| Stu ID | Begin typing the student ID. As you begin typing the student ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list displays the students' full name and grade level. From the drop-down list you can select the student. |
| Stu Name | Begin typing the student's name in one of the following formats: <ul style="list-style-type: none"> • Last name, comma, first name • Last name initial, comma, first name initial <p>As you begin typing the name, a drop-down list displays students whose names match the letters you have typed. The drop-down list also displays student IDs, and grade levels. From the drop-down list you can select the student.</p> |
| Texas Unique Stu ID | Begin typing the student's Texas Unique Student ID. As you begin typing the ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list also displays student's last name, first name, middle name, and grade level. From the drop-down list you can select the student. |
| Directory | Click Directory to select a student from the directory . |

Demographics

Information on this tab is not editable and is view only.

Under **Demographic Information:**

Demographics that are reported in the Student Parent Interchange. Once you select a student from the directory, the student info will auto populate if he/she meets the SELA criteria.

Under **Special Ed Information:**



The following information is gathered from Registration > Maintenance > Student Enrollment > SpecEd:

- Campus
- Entry Date
- Exit Date
- Reason
- Instructional Setting
- Instructional Setting Description
- Primary Disability Description
- Secondary Disability Description
- Tertiary Disability Description

Services

Users will enter the services needed for the student.

Click **+Add**. A blank row is added to the grid.

| | |
|---|---|
|  | <p>Delete a row.</p> <ol style="list-style-type: none"> Click  to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. You can select multiple rows to be deleted at the same time. Click Save. You are prompted to confirm that you want to delete the row. Click Yes to continue. Otherwise, click No. <p>You can save edits and delete records in the same step (i.e., the changes are all committed when the record is saved).</p> |
| Campus | Enter the campus number. |
| Entry Date | This date will not be reported in the SELA Submission and is for internal use only. Enter the Entry Date from the assessment report. |
| Exit Date | This date will not be reported in the SELA Submission and is for internal use only. |
| Reason | This information will not be reported in the SELA Submission and is for internal use only. |
| Home Communication | <p>PREFERRED-HOME-COMMUNICATION-METHOD (E1661) identifies the preferred unique communication method used by the child at home.</p> <p>Pick 01, 02, 03, 04, 98, or 99 from the drop-down menu.</p> |

| | | |
|------------------------------|--|--|
| Language Acq Services | Lang Acq Services | LANG-ACQ-SERVICES-PROVIDED (E1662) indicates the specific language acquisition services provided to the student. More than one service may be provided. Choose one from the drop-down menu: 00 - Services not Provided 01 - Direct 02 - Indirect/Consultative |
| | Frequency of Services | FREQUENCY-OF-SERVICES (E1663) identifies the frequency with which a student receives services. Multiple instances of this data element can be reported. Choose one from the drop-down menu: 01 - Daily 02 - Weekly 03 - Monthly 04 - Less Than Monthly |
| | Hrs Spent Receiving Services | HOURS-SPENT-RECEIVING-SERVICES (E1664) identifies the amount of time in which the student receives services. Multiple instances of this data element can be reported. Choose one from the drop-down menu: 01 - Less Than 1 Hour 02 - 1 to 3 Hours 03 - More Than 3 Hours up to 5 Hours 04 - More Than 5 Hours |
| Hearing Amplification | Hearing Amplification Type | HEARING-AMPLIFICATION-TYPE (E1665) identifies the type of hearing amplification device used by the student. One or more device(s) may be identified. Choose one from the drop-down menu: 00 - Not Applicable 01 - Hear Aids 02 - Bone Anchored Hearing Aids (BAHA) 03 - Implants (Includes Cochlear and Middle Ear Implants) 04 - Supplementals (includes examples such as FM systems, Infrared systems, Induction Loop systems) |
| | Hearing Amplification Access | HEARING-AMPLIFICATION-ACCESS (E1666) identifies whether the student has access to the hearing amplification device for the full-day or partial day for each HEARING-AMPLIFICATION-TYPE reported. Multiple instances of this data element can be reported. Choose one from the drop-down menu: 01 - Full Day 02 - Partial Day |
| | Hearing Amplification Avg Daily Use | HEARING-AMPLIFICATION-AVERAGE-DAILY-USE (E1667) identifies the average amount of time the hearing amplification device is used in a day based on the HEARING-AMPLIFICATION-ACCESS reported. Multiple instances of this data element can be reported. Choose one from the drop-down menu: 01 - Less Than 1 Hour 02 - 1 to 3 Hours 03 - More Than 3 Hours |

| | | |
|------------------------|------------------------------------|---|
| Assessment Info | Tool/Assessment Used | TOOL-OR-ASSESSMENT-USED (E1668) (Code table DC166) identifies the tool or assessment used to assess the student's language acquisition. More than one tool or assessment may be reported. Choose one from the drop-down menu: 00 - Not Assessed 01 - Proficiency 02 - Diagnostic 03 - Achievement 04 - Rubric 05 - Other |
| | Assessment Results Obtained | ASSESSMENT-RESULTS-OBTAINED (E1669) identifies the result of tools or assessments used to assess the student's language acquisition. Multiple instances of this data element can be reported. Choose one from the drop-down menu: 01 - Far Below Expectations 02 - Below Expectations 03 - Meets Expectations 04 - Above Expectations 05 - Far Above Expectations 06 - No Results Obtained |

Click **Save**.

Create Interchange

State Reporting > Utilities > Create TSDS Core Collection Interchanges

Core Collection:

Ending School Year:

Campus:

Special Education Language Acquisition

- All TSDS Special Education Language Acquisition Interchanges
- Education Organization Interchange
- Student Parent Interchange
- Student Program Interchange

Selected Students:

These interchanges pull data from **Registration > Maintenance > Spec Ed Lang Acq.**

| | |
|---------------------------|--|
| Core Collection | Select the submission period. For the SELA submission, select <i>Special Education Language Acquisition</i> . |
| Ending School Year | (Display only) The submission year, as entered in the Submission Year field on State Reporting > Options , is displayed. |
| Campus | Type a three-digit campus ID, or leave blank to create interchanges for all campuses. |

The interchanges are listed according to the **Core Collection** field.

Select **All TSDS Collection Interchanges** (e.g., **All Special Education Language Acquisition Interchanges**) to create all interchanges for SELA.

Or, select the individual interchange you want to create.

| | |
|--------------------------|---|
| Selected Students | <p>The field is enabled if you selected all interchanges or a student-related interchange. Type or click the ellipsis to select the students for whom you want to create an interchange. Separate multiple students (Texas unique student IDs) with a comma (e.g., 6895409515,1628657282,2986961713). Leave blank to select all students.</p> <p>Note: At least one interchange must be selected in order for this field to retrieve students.</p> |
|--------------------------|---|

Click **Run**.

When the process is complete, you are prompted to save a .zip file containing the individual files for the completed interchanges.

The default name of the zipped folder is *District_YYYY-MM-DD.HH-MM-SS.TSDS.zip*, where:

- *District* is the six-digit county-district number
- *YYYY-MM-DD* is the date when the folder was created
- *HH-MM-SS* is the hour, minute, and second when the folder was created

Example: 1201202-2020-01-15.15-30-22.TSDS.zip

The default name for the individual files is

District_Campus_Collection_TimeStamp_Interchange.xml, where:

- *District* is the six-digit county-district number
- *Campus* is the three-digit campus ID
- *Collection* is the nine-character collection (ending school year & submission)
- *TimeStamp* is the 12-digit date-time-stamp when the interchange was created (YYYYMMDDHHMM)

- *Interchange* is the name of the interchange created.

Example: 120120_000_2019TSDS_202002030954_InterchangeStudentParentExtension.xml

If errors are encountered:

1. Correct the data in ASCENDER.
2. Re-run the interchange(s).

Run a Report - INFO TBD

Registration > Reports > Registration Reports > Student > SRG5000 - Special Education Language Acquisition (SELA) Roster Report

Preview
PDF
CSV
Clear Options

Program Report Group

SEM0200 - Special Ed Primary Disability Counts

SEM0620 - TEA RDSPO Disability Report

SEM0640 - TEA IDEA-B P.L. 105-17 Report

SEM0800 - PEIMS Related Services List

SEM0850 - PEIMS Verification List

SEM1200 - Special Ed Instructional Settings Counts

Student Report Group

SDS0200 - Special Ed Students in Discipline Settings

SEM0000 - Special Ed Student Listing

SEM0350 - Special Ed Student Profiles

SEM0500 - Special Ed IEP Progress Report

SEM0720 - Special Ed Student Active/Inactive List

SEM0750 - Special Ed Student Disability List

SEM0950 - Student Name Address List

SEM1000 - Parent Address Labels

SEM1100 - Student Special Ed Restraint List

SEM7000 - 3rd Party Special Education Import Errors

SEM0000 - Special Ed Student Listing

| Parameter Description | Value | List |
|---|-----------------------------------|------|
| Ending School Year (YYYY) | <input type="text" value="2021"/> | |
| Campus ID | <input type="text" value="001"/> | ⋮ |
| From Date (MMDDYYYY) Blank = first day of school. | <input type="text"/> | 🗑 |
| To Date (MMDDYYYY) Blank = last day of school. | <input type="text"/> | 🗑 |
| Print Student SSN (Y,N,M) | <input type="text"/> | |
| Page Break on Grade Level (Y,N, Blank=Y) | <input type="text"/> | |

For Placement Only. Screen in Production.



Back Cover