TSDS PEIMS Summer Submission (Updated 2023-2024)

Table of Contents

TSDS PEIMS Summer Submission (Updated 2023-2024) 1

TSDS PEIMS Summer Submission (Updated 2023-2024)

The State Reporting application provides programs to extract the appropriate data for each collection from the Business and Student systems. These programs are reviewed and modified annually, per the published Texas Web-Enabled Data Standards (TWEDS), to ensure that the data extracted to the district database is as accurate as possible. The extracts provide many of the edits as defined in the TWEDS.

The TSDS PEIMS Summer Collection (Collection 3) includes yearlong student attendance (regular and flexible), including the required calendar minutes reporting, as well as program data, course completions, disciplinary actions, student restraints, Title I Part A participation, and Foundation High School Program participation data.

The extract programs create the appropriate records in the district database, taking into account the school-start window and the as-of date. The as-of status code is automatically generated for each student record.

For a complete list of extract rules and edits, see https://tealprod.tea.state.tx.us/TWEDS/103/545/904/0/Rules/BusinessContext/All

The Summer submission is due June 20, 2024.

IMPORTANT: Each LEA will have unique situations. Some of the dates, images, and examples provided in this document are for informational and instructional purposes only and may not completely represent your LEA's process.

Prerequisites

Prerequisites:

- Verify that all roles and users are correct in ASCENDER Security Administration.
- All staff responsible for extracting data must coordinate activities with each other. This is especially important when deleting data from the frozen file, extracting data, and manually entering data.
- End-of-year processes, including posting cycle grades, computing final grades, awarding credit,

and assigning pass/fail indicators must be completed prior to extracting summer submission data.

- Be sure all **Section Information** fields are set correctly on ***Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section***.

Terminology:

- **Interchange:** A file that contains data in the correct format to be transferred to TEA.
- **Complex Type:** A grouping of Elements within an Interchange.
- **Element:** A specific unit of data that must be reported to the TEA.

Verify ASCENDER Student Data

For Submission 3, if the student is in membership in the LEA (served at least two hours per day), report any student who was served any time during the school year.

Updated for Submission 3 Summer PEIMS:

Report a student who is enrolled, not in membership IF:

- the student is special education and has either a restraint or discipline event, or a RESIDENTIAL-FACILITY-INDICATOR (E1629) of **TRUE**,
- the student is enrolled, not in membership due to virtual learning (ADA-ELIGIBILITY-CODE 9),
- or, the student participated in the Texas Virtual School Network (TxVSN) Online Schools program.

Verify data for each element in the following ASCENDER Student applications. **It is suggested that you run reports first, and then use the maintenance pages in the Student applications to update data where needed.**

Calculated Elements

Hard-coded and calculated elements

The following elements are either hard-coded in or calculated by the software. Hard coded values are built into the program, are the same each time they are extracted, and cannot be changed by the user. Calculated values are determined by the program and can be changed if source data is updated or changed.

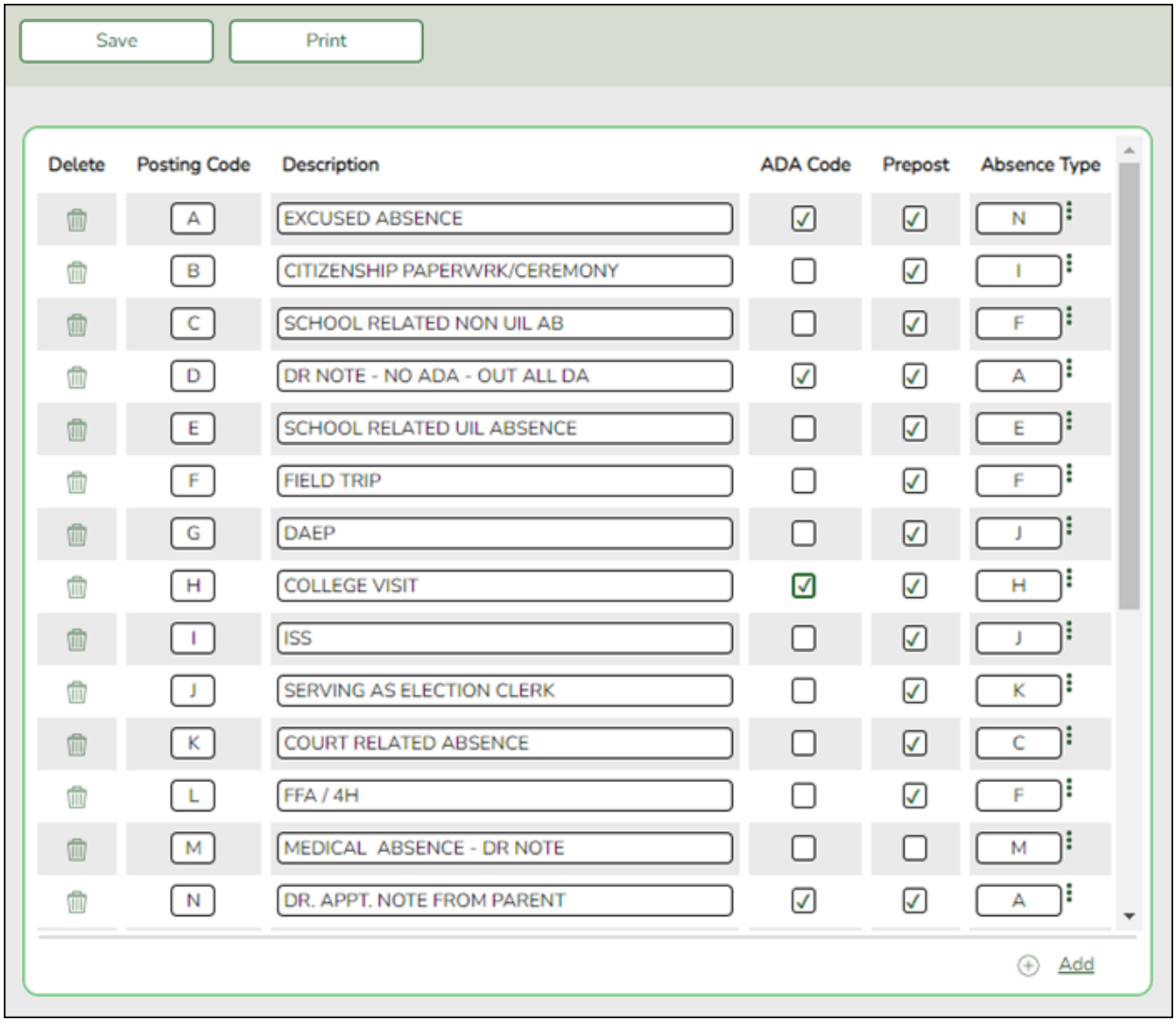
Element	Code Table	Data Element
E0923	—	LOCAL-STUDENT-ID
E1002	C163	AS-OF-STATUS-CODE
E1044	—	LAST-DATE-OF-ENROLLMENT
E1090	—	STUDENT-IDENTIFICATION-SYSTEM

Element	Code Table	Data Element
E0937	—	TOTAL-ELIGIBLE-DAYS-PRESENT
E1085	C188	ATTENDANCE-EVENT-INDICATOR

Attendance

- Preliminary Steps

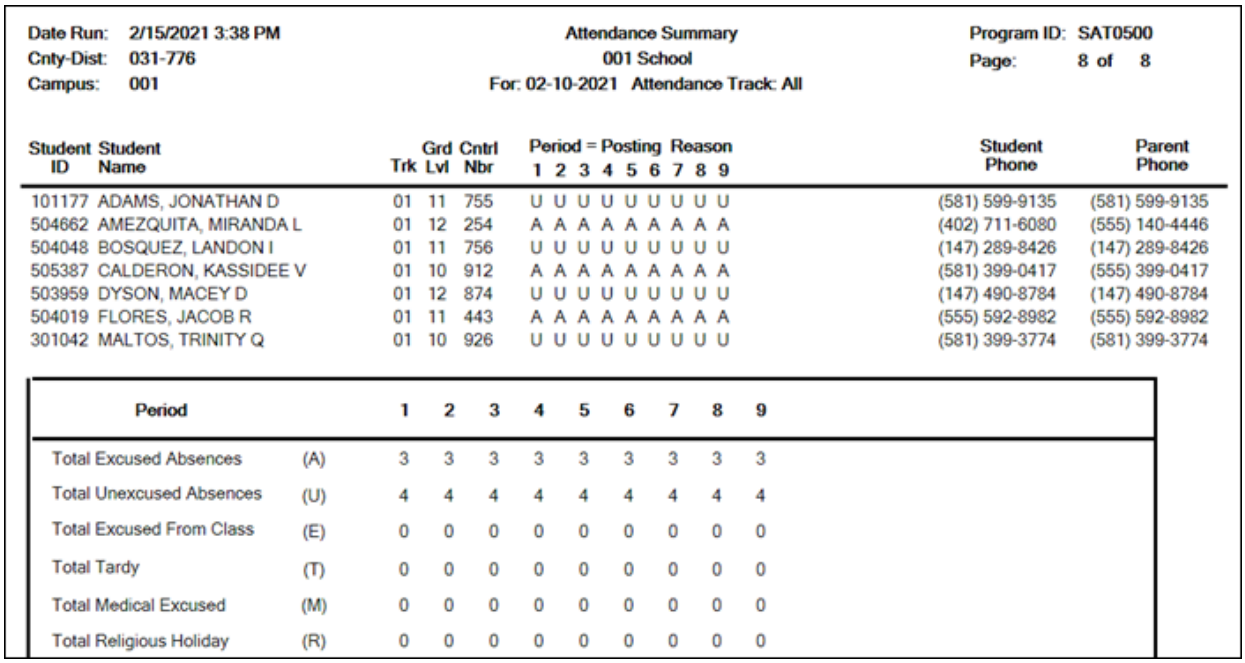
Attendance > Maintenance > District > Posting Codes



❑ Verify all district posting codes, paying close attention to those that have **ADA Code** selected.

- Attendance Reports

Attendance > Reports > Attendance Reports > Audit > SAT0500 - Campus Attendance Summary



Date Run: 2/15/2021 3:38 PM
Cnty-Dist: 031-776
Campus: 001

Attendance Summary
001 School
For: 02-10-2021 Attendance Track: All

Program ID: SAT0500
Page: 8 of 8

Student ID	Student Name	Trk	Grd Lvl	Cntrl Nbr	Period = Posting Reason 1 2 3 4 5 6 7 8 9	Student Phone	Parent Phone
101177	ADAMS, JONATHAN D	01	11	755	U U U U U U U U U	(581) 599-9135	(581) 599-9135
504662	AMEZQUITA, MIRANDA L	01	12	254	A A A A A A A A A	(402) 711-6080	(555) 140-4446
504048	BOSQUEZ, LANDON I	01	11	756	U U U U U U U U U	(147) 289-8426	(147) 289-8426
505387	CALDERON, KASSIDEE V	01	10	912	A A A A A A A A A	(581) 399-0417	(555) 399-0417
503959	DYSON, MACEY D	01	12	874	U U U U U U U U U	(147) 490-8784	(147) 490-8784
504019	FLORES, JACOB R	01	11	443	A A A A A A A A A	(555) 592-8982	(555) 592-8982
301042	MALTOS, TRINITY Q	01	10	926	U U U U U U U U U	(581) 399-3774	(581) 399-3774

Period		1	2	3	4	5	6	7	8	9
Total Excused Absences	(A)	3	3	3	3	3	3	3	3	3
Total Unexcused Absences	(U)	4	4	4	4	4	4	4	4	4
Total Excused From Class	(E)	0	0	0	0	0	0	0	0	0
Total Tardy	(T)	0	0	0	0	0	0	0	0	0
Total Medical Excused	(M)	0	0	0	0	0	0	0	0	0
Total Religious Holiday	(R)	0	0	0	0	0	0	0	0	0

SAT0500 provides absence information by campus, track, and period. You can use the report to verify attendance for each day, period, and code.

Attendance > Reports > Attendance Reports > Audit > SAT0900 - Campus/District Summary Report

TEXAS ISD
2Sem/3Cyc High School

Table I
Campus Summary Report - Student Attendance and Contact Hours by Semester
For School Year 2022-2023

4/24/2023 13:26:49
001-905-001
Track: 00
Semester: 1

Cycle 1 Reporting Period — Dates Covered 08/10/2022 - 09/16/2022

		EE	PK	KG	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5
A	Number of Days Taught - 27								
B	Tot Days Membership - All Students	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
C	Tot Days Absent - All Students	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
D	Tot Days Present - All Students (B-C)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E	Ineligible Days Present	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
F	Total Eligible Days Present (D-E)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G1	BE-Elig Days Bilingual/ESL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G2	D1-Elig Days Bil Dual Lang	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G3	D2(EL)-Elig Days Bil Dual Lang	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G4	D2(EP)-Elig Days Bil Dual Lang	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
H1	Early Ed Eco Dis Elig Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
H2	Early Ed Lang Elig Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
H3	Early Ed Eco Dis & Lang Elig Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
I	Eligible Days in Residential Facility	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
J	Eligible Days Pg Related Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
K	Eligible Days Sp. Ed. Mainstream	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
U	Percent Attendance	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

L1 BE-Bil/ESL Refined ADA (G1/A)
L2 D1-Dual Lang Refined ADA (G2/A)
L3 D2(EL)-Bil Dual Lang Refined ADA (G3/A)
L4 D2(EP)-Bil Dual Lang Refined ADA (G4/A)
M Residential Facility Refined ADA (I/A)
N Spec. Ed. Refined ADA (K/A)
O1 Early Ed Eco Dis Refined ADA (H1/A)
O2 Early Ed Lang Refined ADA (H2/A)
O3 Early Ed Eco Dis and Lang Refined ADA (H3/A)
P Preg Related Services FTE ((J * 0.2936) / A)
Q1 Career & Technical Ed FTE - Tier 1 (W1 / (6 * A))
Q2 Career & Technical Ed FTE - Tier 2 (W2 / (6 * A))
Q3 Career & Technical Ed FTE - Tier 3 (W3 / (6 * A))
R Special Education FTE (X / (6 * A))
S Regular Program Refined ADA (T - V)
T Refined ADA (F/A)
V Total Special Program FTE (Q1 + Q2 +Q3 + R)
W1 Career & Technical Contact Hours Total - Table II Tier 1
W2 Career & Technical Contact Hours Total - Table II Tier 2
W3 Career & Technical Contact Hours Total - Table II Tier 3
X Special Education Contact Hours Total - Table III

TEXAS ISD
2Sem/3Cyc High School

Table II - TIER 1
Campus Summary Report - Student Career & Technical Contact Hours by Semester

4/24/2023 13:26:49
001-905-001
Track: 00
Semester: 1

1st Six Weeks
Aug. 10 - Sep. 16

Career & Tech Code	Column A: Number of Days by CTE Code	Column B: Contact Hour Value	Tier Value	Column C: Total Eligible Contact Hours	FTE
V1	0.00	1	0.000	0.00	0.000
V2	0.00	2	0.000	0.00	0.000
V3	0.00	3	0.000	0.00	0.000
	0.00			0.00	0.000

2nd Six Weeks
Sep. 20 - Oct. 28

	Column A: Number of Days by CTE Code	Column B: Contact Hour Value	Tier Value	Column C: Total Eligible Contact Hours	FTE
V1	0.00	1	0.000	0.00	0.000
V2	0.00	2	0.000	0.00	0.000
V3	0.00	3	0.000	0.00	0.000
	0.00			0.00	0.000

3rd Six Weeks
Nov. 01 - Dec. 16

	Column A: Number of Days by CTE Code	Column B: Contact Hour Value	Tier Value	Column C: Total Eligible Contact Hours	FTE
V1	0.00	1	0.000	0.00	0.000
V2	0.00	2	0.000	0.00	0.000
V3	0.00	3	0.000	0.00	0.000
	0.00			0.00	0.000

TEXAS ISD
2Sem/3Cyc High School

Table III
Campus Summary Report - Special Education Hours by Semester
For School Year 2022-2023
1st Cycle
Aug. 10 - Sep. 16

4/24/2023 13:26:49
001-905-001
Track: 00

Codes	Special Education Instructional Settings	Column A: Eligible Days by Instruct. Settings	Column B: Contact Hour Value	Column C: Special Ed Contact Hrs Served	Column D: Excess Hours	Column E: Total Eligible Contact Hours	FTE
(00)	Speech	812.00	0.250	203.000	0.000	203.000	1.253
(01)	Homebound	60.00	1.000	60.000	0.000	60.000	0.370
(02)	Hospital Class	0.00	4.500	0.000	0.000	0.000	0.000
(08)	Vocational Adjustment Class/Program	0.00	5.500	0.000	0.000	0.000	0.000
(30)	State Supported Living Centers	0.00	5.500	0.000	0.000	0.000	0.000
(41)	Resource Room - Less than 21%	637.00	2.859	1,821.183	29.674	1,791.509	11.059
(42)	Resource Room - Between 21% and 49%	107.00	2.859	305.913	0.000	305.913	1.888
(43)	Self-Contain Mild/Mod/Sev 50%-60%	19.00	2.859	54.321	0.000	54.321	0.335
(44)	Self-Contain Mild/Mod/Sev More than 60%	696.00	2.859	1,989.864	0.000	1,989.864	12.283

TEXAS ISD
2Sem/3Cyc High School

Table IV
Campus Summary Report - Gifted and Talented Students by Semester
For School Year 2022-2023

4/24/2023 13:26:49
001-905-001
Track: 00
Semester: 1

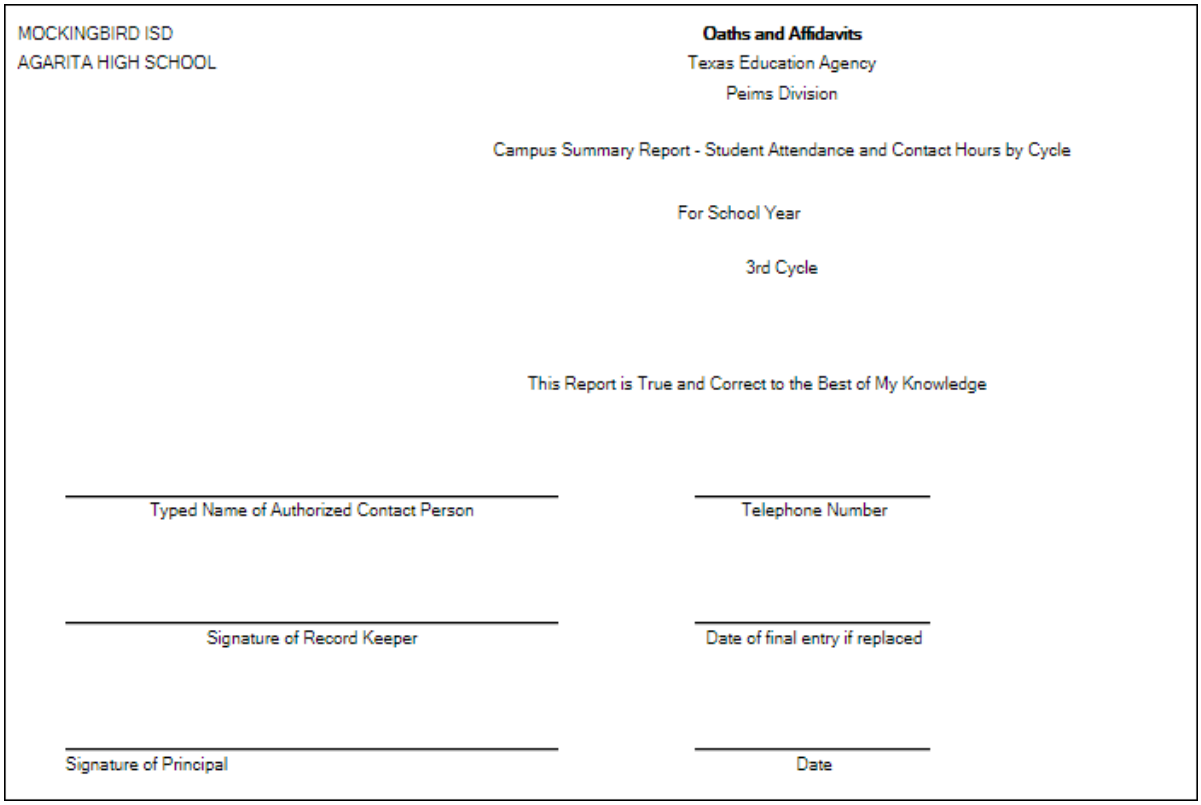
Section I. Gifted and Talented

Grade KG	Grade 01	Grade 02	Grade 03	Grade 04	Grade 05	Grade 06	Grade 07	Grade 08	Grade 09	Grade 10	Grade 11	Grade 12	Total
0	0	0	0	0	0	0	0	0	30	30	27	23	110

SAT0900 provides the eligible/ineligible attendance days present and absent and special program contact hours. SAT0900 should be run at the end of every cycle to verify data.

- Table I can be compared to TSDS reports PDM3-130-001, PDM3-130-004, and PDM3-130-005.
- Table II can be used to verify CTE contact hours. It can be compared to TSDS reports PDM3-130-002 and PDM3-120-013.
- Table III can be used to verify special education data. It can be compared to TSDS reports PDM3-130-004 and PDM3-120-013.
- Table IV can be used to verify G/T data. It can be compared to TSDS reports PDM3-130-003 and PDM3-120-013.

NOTE: The Oath and Affidavits page must be signed and retained for audit purposes.



MOCKINGBIRD ISD
AGARITA HIGH SCHOOL

Oaths and Affidavits
Texas Education Agency
Peims Division

Campus Summary Report - Student Attendance and Contact Hours by Cycle

For School Year

3rd Cycle

This Report is True and Correct to the Best of My Knowledge

Typed Name of Authorized Contact Person

Telephone Number

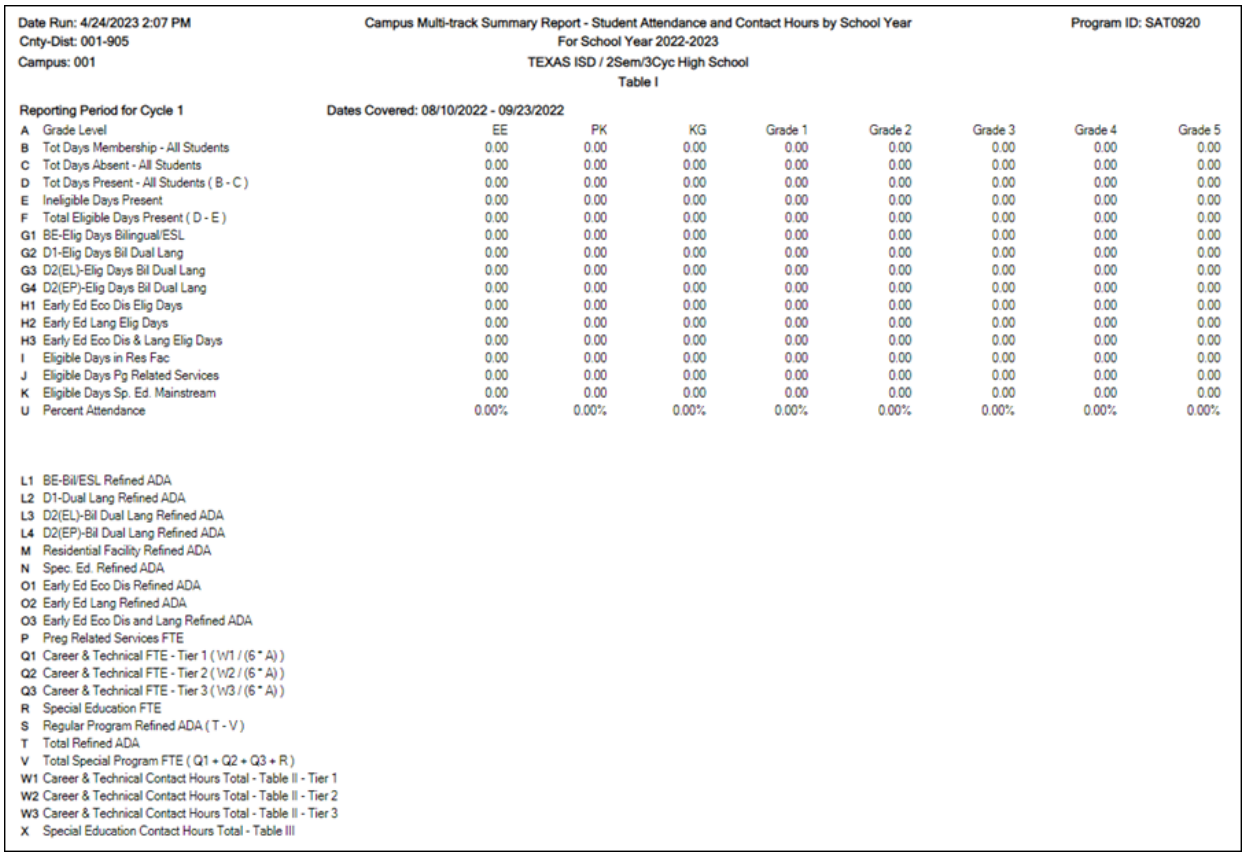
Signature of Record Keeper

Date of final entry if replaced

Signature of Principal

Date

Attendance > Reports > Attendance Reports > Audit > SAT0920 - Campus/District Multi-Track Summary Report



Date Run: 4/24/2023 2:07 PM
Cnty-Dist: 001-905
Campus: 001

Campus Multi-track Summary Report - Student Attendance and Contact Hours by School Year
For School Year 2022-2023
TEXAS ISD / 2Sem/3Cyc High School
Table I

Program ID: SAT0920

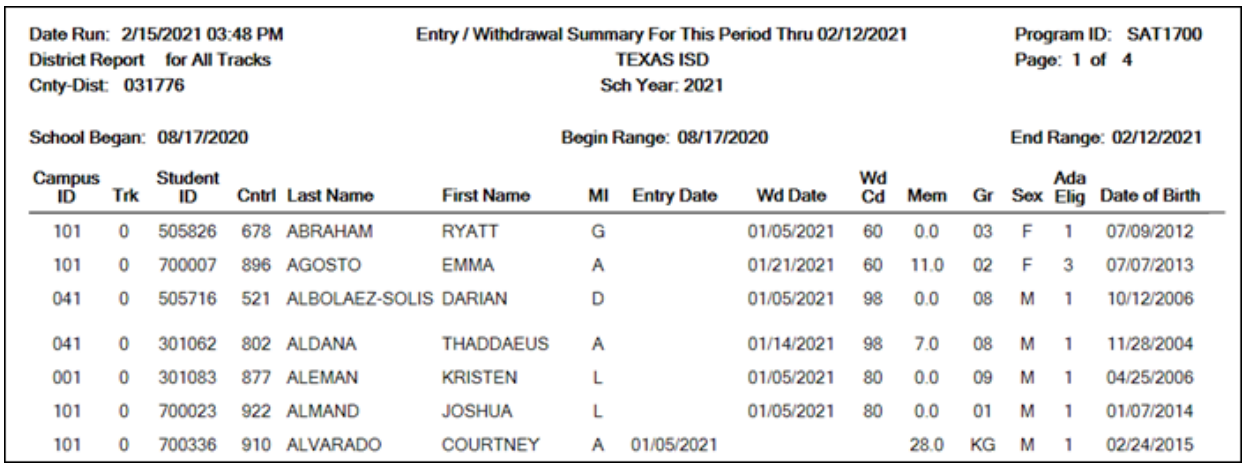
Reporting Period for Cycle 1 — Dates Covered: 08/10/2022 - 09/23/2022

		EE	PK	KG	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5
A	Grade Level								
B	Tot Days Membership - All Students	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
C	Tot Days Absent - All Students	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
D	Tot Days Present - All Students (B - C)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E	Ineligible Days Present	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
F	Total Eligible Days Present (D - E)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G1	BE-Elig Days Bilingual/ESL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G2	D1-Elig Days Bil Dual Lang	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G3	D2(EL)-Elig Days Bil Dual Lang	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G4	D2(EP)-Elig Days Bil Dual Lang	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
H1	Early Ed Eco Dis Elig Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
H2	Early Ed Lang Elig Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
H3	Early Ed Eco Dis & Lang Elig Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
I	Eligible Days in Res Fac	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
J	Eligible Days Pg Related Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
K	Eligible Days Sp. Ed. Mainstream	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
U	Percent Attendance	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

L1 BE-Bil/ESL Refined ADA
L2 D1-Dual Lang Refined ADA
L3 D2(EL)-Bil Dual Lang Refined ADA
L4 D2(EP)-Bil Dual Lang Refined ADA
M Residential Facility Refined ADA
N Spec. Ed. Refined ADA
O1 Early Ed Eco Dis Refined ADA
O2 Early Ed Lang Refined ADA
O3 Early Ed Eco Dis and Lang Refined ADA
P Preg Related Services FTE
Q1 Career & Technical FTE - Tier 1 (W1 / (6 * A))
Q2 Career & Technical FTE - Tier 2 (W2 / (6 * A))
Q3 Career & Technical FTE - Tier 3 (W3 / (6 * A))
R Special Education FTE
S Regular Program Refined ADA (T - V)
T Total Refined ADA
V Total Special Program FTE (Q1 + Q2 + Q3 + R)
W1 Career & Technical Contact Hours Total - Table II - Tier 1
W2 Career & Technical Contact Hours Total - Table II - Tier 2
W3 Career & Technical Contact Hours Total - Table II - Tier 3
X Special Education Contact Hours Total - Table III

SAT0920 provides multi-track campus or district summary reports that meet the audit documentation requirements specified in the Student Attendance Accounting Handbook. The report is similar to SAT0900 but allows you to run the report for all tracks at once.

Attendance > Reports > Attendance Reports > Membership > SAT1700 - Entry/Withdrawal Summary



Date Run: 2/15/2021 03:48 PM
District Report for All Tracks
Cnty-Dist: 031776

Entry / Withdrawal Summary For This Period Thru 02/12/2021
TEXAS ISD
Sch Year: 2021

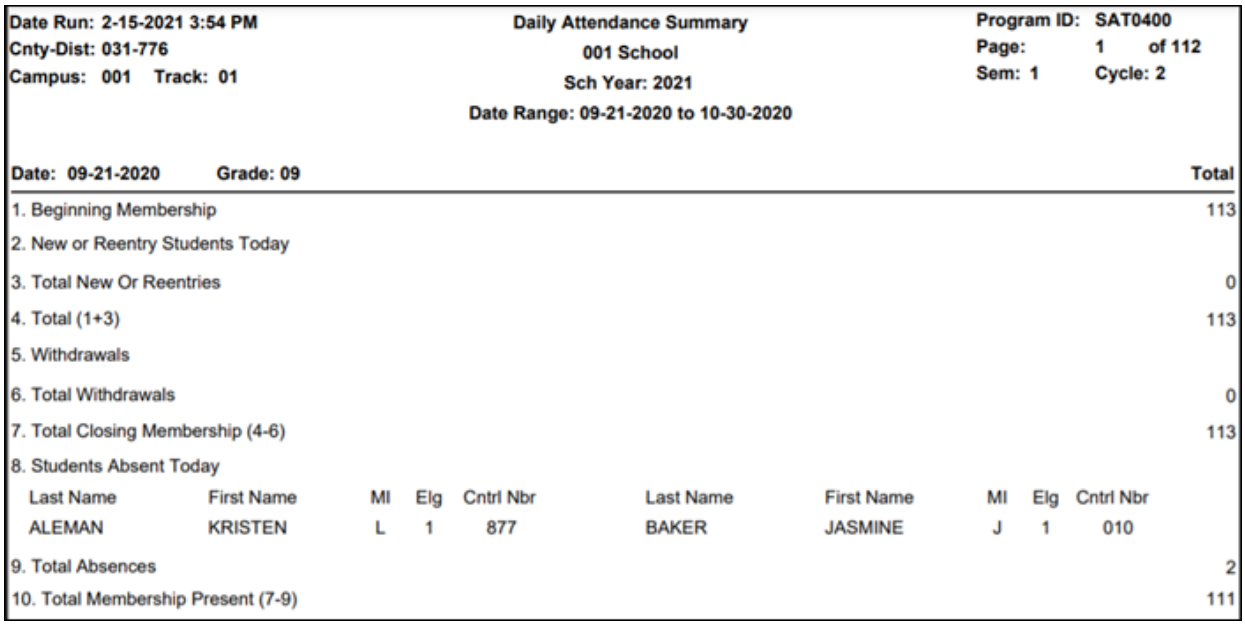
Program ID: SAT1700
Page: 1 of 4

School Began: 08/17/2020 — Begin Range: 08/17/2020 — End Range: 02/12/2021

Campus ID	Trk	Student ID	Cntrl	Last Name	First Name	MI	Entry Date	Wd Date	Wd Cd	Mem	Gr	Sex	Ada Elig	Date of Birth
101	0	505826	678	ABRAHAM	RYATT	G		01/05/2021	60	0.0	03	F	1	07/09/2012
101	0	700007	896	AGOSTO	EMMA	A		01/21/2021	60	11.0	02	F	3	07/07/2013
041	0	505716	521	ALBOLAEZ-SOLIS	DARIAN	D		01/05/2021	98	0.0	08	M	1	10/12/2006
041	0	301062	802	ALDANA	THADDAEUS	A		01/14/2021	98	7.0	08	M	1	11/28/2004
001	0	301083	877	ALEMAN	KRISTEN	L		01/05/2021	80	0.0	09	M	1	04/25/2006
101	0	700023	922	ALMAND	JOSHUA	L		01/05/2021	80	0.0	01	M	1	01/07/2014
101	0	700336	910	ALVARADO	COURTNEY	A	01/05/2021			28.0	KG	M	1	02/24/2015

SAT1700 lists students who withdrew during a specified semester-cycle or date range, including students who withdrew and reentered. Verify all entry/withdrawal rows are correct.

Attendance > Reports > Attendance Reports > Students > SAT0400 - Daily Attendance Summary



Date Run: 2-15-2021 3:54 PM | Daily Attendance Summary | Program ID: SAT0400
Cnty-Dist: 031-776 | 001 School | Page: 1 of 112
Campus: 001 Track: 01 | Sch Year: 2021 | Sem: 1 Cycle: 2
Date Range: 09-21-2020 to 10-30-2020

Date: 09-21-2020 Grade: 09 — Total

	Total
1. Beginning Membership	113
2. New or Reentry Students Today	
3. Total New Or Reentries	0
4. Total (1+3)	113
5. Withdrawals	
6. Total Withdrawals	0
7. Total Closing Membership (4-6)	113
8. Students Absent Today	

Last Name	First Name	MI	Elg	Cntrl Nbr	Last Name	First Name	MI	Elg	Cntrl Nbr
ALEMAN	KRISTEN	L	1	877	BAKER	JASMINE	J	1	010

9. Total Absences	2
10. Total Membership Present (7-9)	111

SAT0400 should be run daily and verified for accuracy against instructor records. Confirm that you have this report for all days of membership. Verify that you have withdrawal forms (section #5 on report) with matching dates on file in the student records.

Attendance > Reports > Attendance Reports > Students > SAT1900 - Perfect Attendance Report

Date Run: 2/15/2021 3:56 PM | Perfect Attendance Report | Program ID: SAT1900
Cnty Dist: 031-776 | 001 School | Page: 1 of 3
Campus: 001 Track: 01 | Cycle Report For Sem: 1 Cycle: 2 For All Periods
Sch Year: 2021

Types of Absences that Exclude Students from Perfect Attendance: A C D E F G H I J K L M N Q R S T U V
Types of Absences that Include Students in Perfect Attendance:

Student ID	Last Name	First Name	Mid Init	Cntrl Nbr	Grade	Entry Date
505385	ADAM	CARLOS	L	010	09	08/17/2020
504115	ADAME	ANDREA	L	912	10	08/17/2020
504028	AGUILAR	DEVIN	L	025	11	08/17/2020
504192	ALCOSER	ANNAYELLIE	F	639	10	08/17/2020
504283	ALEMAN	JOHN	N	973	09	08/17/2020
101192	ALVAREZ	JOSE	L	139	11	09/23/2020
300881	ANDREWS	NOAH	J	443	12	08/17/2020

Run SAT1900 for the first semester-cycle of the school year through the final semester-cycle. Use this report to verify actual membership. Verify that all students on the report have course schedules and course completion records.

Attendance > Reports > Attendance Reports > Audit > SAT5000 - Flexible Attendance District Summary

Date Run: 4/24/2023 11:45 AM | Flexible Attendance District Summary Report | Program ID: SAT5000
Cnty-Dist: 001-905 | TEXAS ISD | Page: 1 of 15
Program Type: Optional Flexible School Day Program (OFSDP) | School Year: 2022

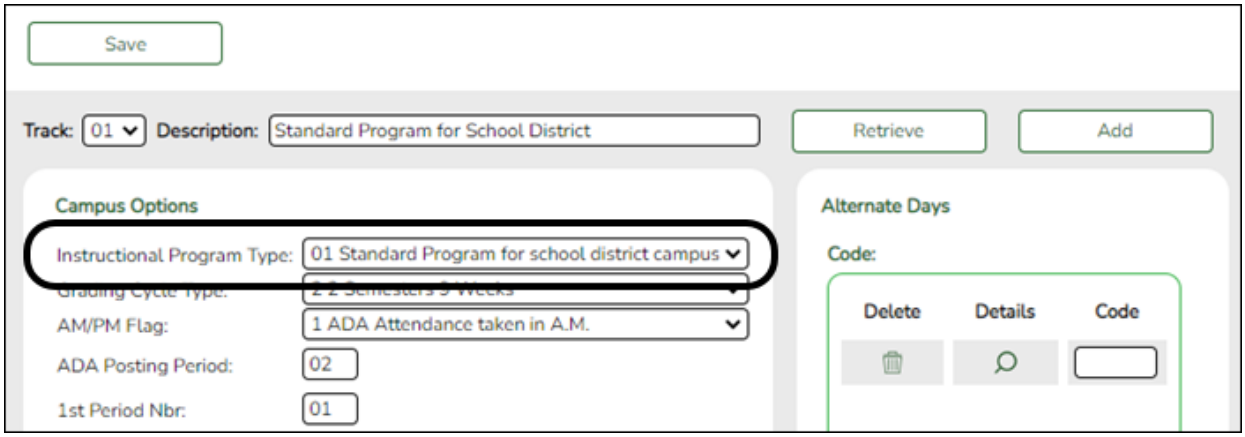
Sixweek Reporting Period: 1

A. Sixweek Summary	EE	PK	KG	1	2	3	4	5
B. Eligible Minutes Present	0	0	0	0	0	0	0	0
C. Eligible Equivalent Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
D. Equivalent Days Present	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E. Ineligible Minutes Present	0	0	0	0	0	0	0	0
F. Ineligible Equivalent Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G. Days Elig in Preg Rel Serv	0	0	0	0	0	0	0	0
H. Days Elig in SpecEd Main	0	0	0	0	0	0	0	0
I. Days Elig in Bilingual/ESL	0	0	0	0	0	0	0	0
J. Preg Related Serv FTE	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
K. Special Education FTE	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
L. Career & Technical Ed FTE	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
M. Preg Related Serv Ref ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
N. SpecEd Main Ref ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
O. Bilingual/ESL Ref ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
P. Regular Program Ref ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Q. Total Refined ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000

	6	7	8	9	10	11	12	Total
B. Eligible Minutes Present	0	0	0	0	0	0	0	0
C. Eligible Equivalent Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
D. Equivalent Days Present	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E. Ineligible Minutes Present	0	0	0	0	0	0	0	0
F. Ineligible Equivalent Days	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
G. Days Elig in Preg Rel Serv	0	0	0	0	0	0	0	0
H. Days Elig in SpecEd Main	0	0	0	0	0	0	0	0
I. Days Elig in Bilingual/ESL	0	0	0	0	0	0	0	0
J. Preg Related Serv FTE	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
K. Special Education FTE	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
L. Career & Technical Ed FTE	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
M. Preg Related Serv Ref ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
N. SpecEd Main Ref ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
O. Bilingual/ESL Ref ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
P. Regular Program Ref ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Q. Total Refined ADA	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000

SAT5000 is for the entire district and school year. Verify all flexible attendance data entered.

- Attendance > Maintenance > Campus > Campus Options

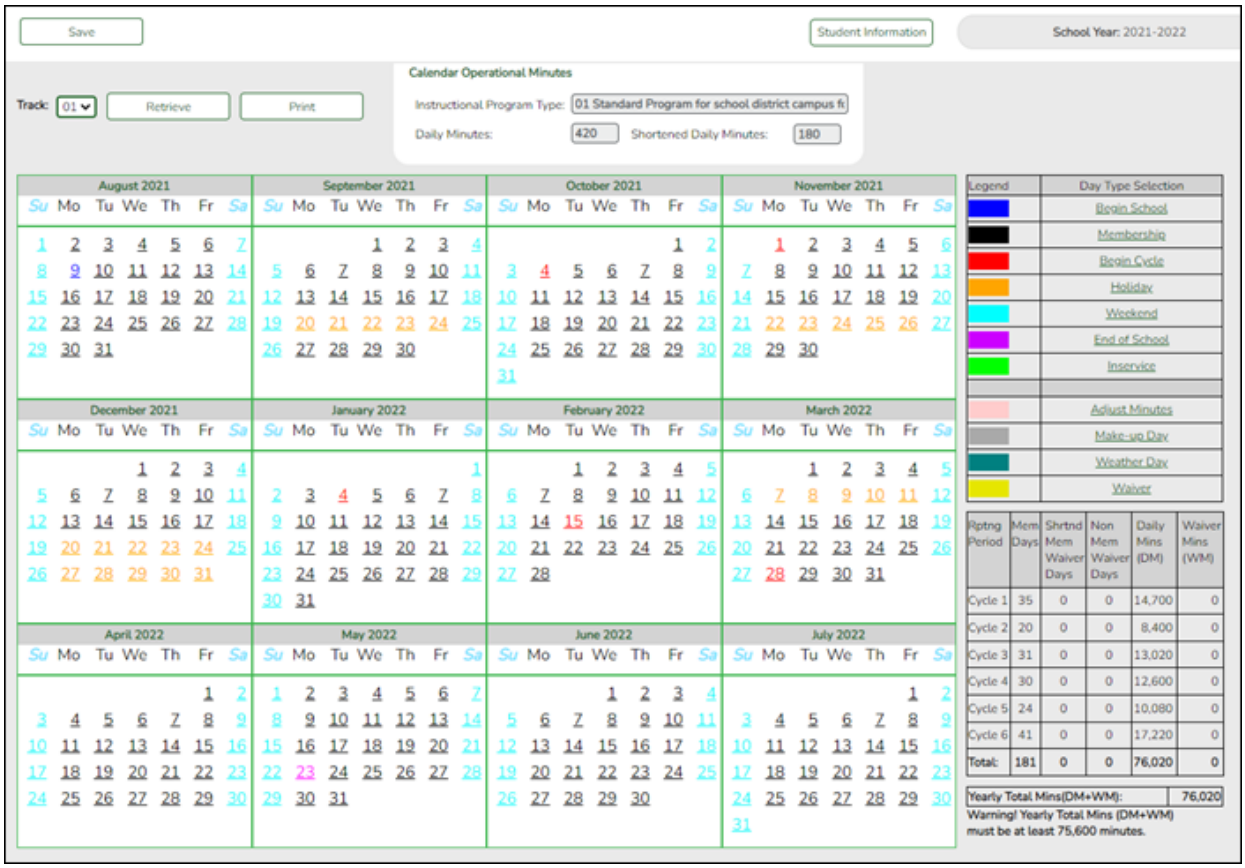


Reported Elements from Campus Options:

Element	Code Table	Data Element	ASCENDER Name
E1600	C215	INSTRUCTIONAL-PROGRAM-TYPE	Instructional Program Type

---

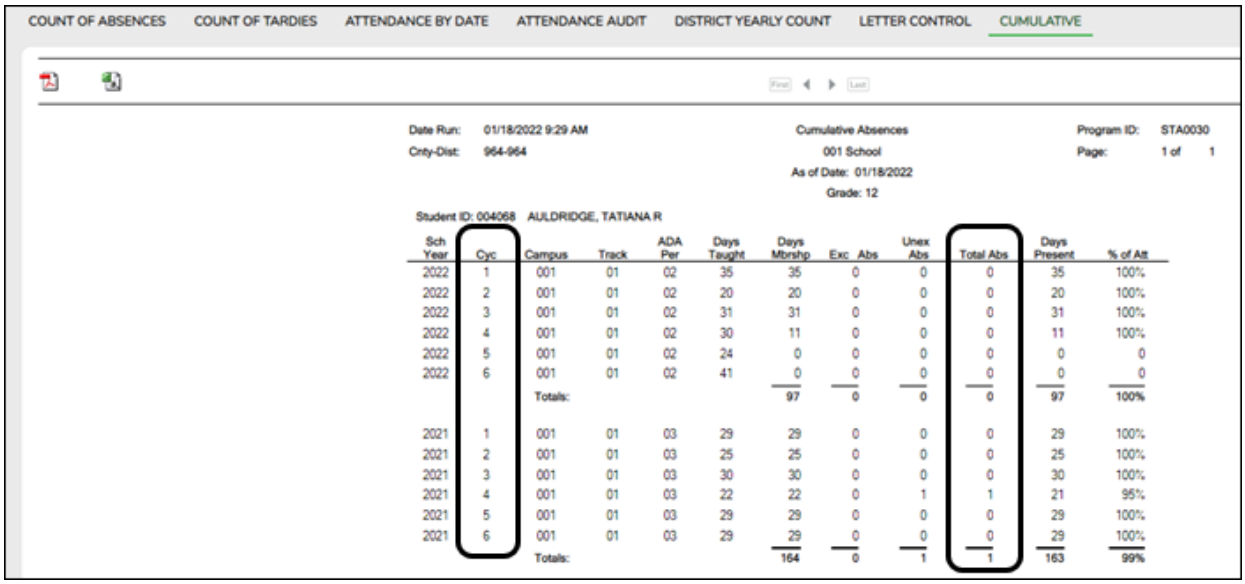
- Attendance > Maintenance > Campus > Campus Calendar



Reported Elements from Campus Calendar:

Element	Code Table	Data Element	ASCENDER Name
E0934	C130	REPORTING-PERIOD-INDICATOR-CODE	Track, Begin School, Begin Cycle
E0935	–	NUMBER-DAYS-TAUGHT	Mem Days

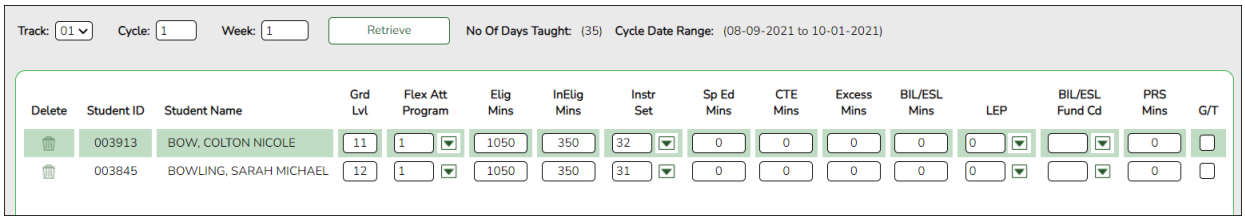
- Attendance > Maintenance > Student > Student Inquiry > Cumulative



Reported Elements from Cumulative:

Element	Code Table	Data Element	ASCENDER Name
E0036	–	TOTAL-DAYS-ABSENT	Total Abs

- Attendance > Maintenance > Flexible Attendance > Weekly Register Worksheet



Reported Elements from Weekly Register Worksheet

Element	Code Table	Data Element	ASCENDER Name
E1045	C177	FLEXIBLE-ATTENDANCE-PROGRAM-TYPE-CODE	Flex Att Program
E1046	–	FLEX-ATTEND-TOTAL-ELIGIBLE-MINUTES-PRESENT	Elig Mins
E1047	–	FLEX-ATTEND-TOTAL-INELIGIBLE-MINUTES-PRESENT	InElig Mins
E1049	–	FLEX-ATTEND-TOTAL-SP-ED-MAINSTREAM-DAYS-ELIGIBLE	Total Abs
E1051	–	FLEX-ATTEND-DAYS-ELIGIBLE-IN-INSTR-SETTING	Total Abs
E1053	–	FLEX-ATTEND-TOTAL-CAREER-TECH-MINUTES-PRESENT	Total Abs
E1052	–	FLEX-ATTEND-EXCESS-MINUTES-IN-INSTR-SETTING	Excess Mins
E1050	–	FLEX-ATTEND-TOTAL-BILINGUAL/ESL-DAYS-ELIGIBLE	BIL/ESL Mins
E1048	–	FLEX-ATTEND-TOTAL-PRS-DAYS-ELIGIBLE	PRS Mins

VERIFY ENTRY/WITHDRAWAL DATES FOR ENROLLMENT

- If a student has been placed in a disciplinary setting, and is not receiving special program services during that time, the student may be withdrawn from the program while in the disciplinary setting, either by performing a status change or withdrawing the student from the program for those dates. In this case, for programs such as special education, bilingual/ESL, etc, the student may be withdrawn from the special program during the disciplinary assignment, and then re-enrolled in the program when the student returns. See the TEA Student Attendance Accounting Handbook (SAAH) for additional information, and be sure to review your local procedures/policies.

- For CTE, a status change should be performed on the ***W/R Enroll*** tab (to update the **CTE Elig** field) at the beginning and end of the disciplinary assignment. A student can be assigned to a disciplinary setting for up to five consecutive days and continue to receive CTE hours even if CTE services are not provided to the student during placement. After five days, the student can continue to earn credit for the class but cannot claim additional funding; the funding clock must be set back to the first day of the disciplinary assignment.

NOTE: If participating in Optional Flexible Year Program, use a separate attendance track to move students. Students should have been moved the first day of the cycle (where the OFYP dates are scheduled) using the Record Status Change.

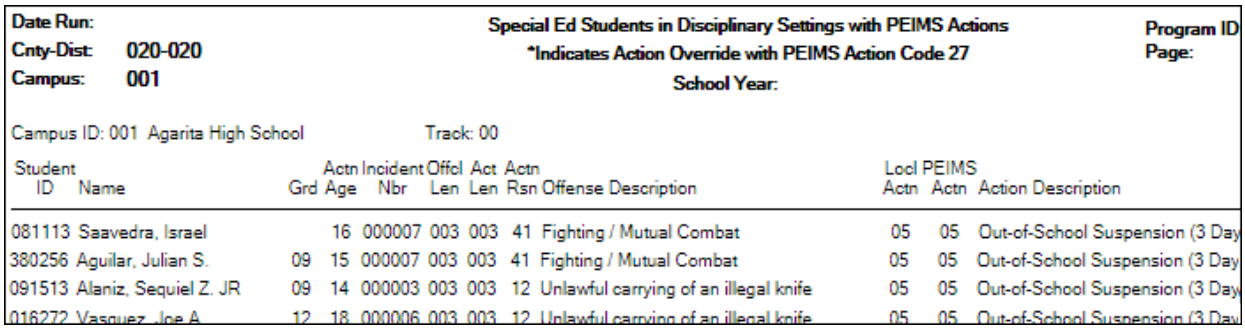
Reported Elements from Campus Calendar:

Element	Code Table	Data Element	ASCENDER Name
E0036	–	TOTAL-DAYS-ABSENT	Total Abs

Discipline

- Discipline Reports

Discipline > Reports > Discipline > SDS0200 - Special Ed Students in Discipline Settings



Date Run:
Cnty-Dist: 020-020
Campus: 001

Special Ed Students in Disciplinary Settings with PEIMS Actions
*Indicates Action Override with PEIMS Action Code 27
School Year:

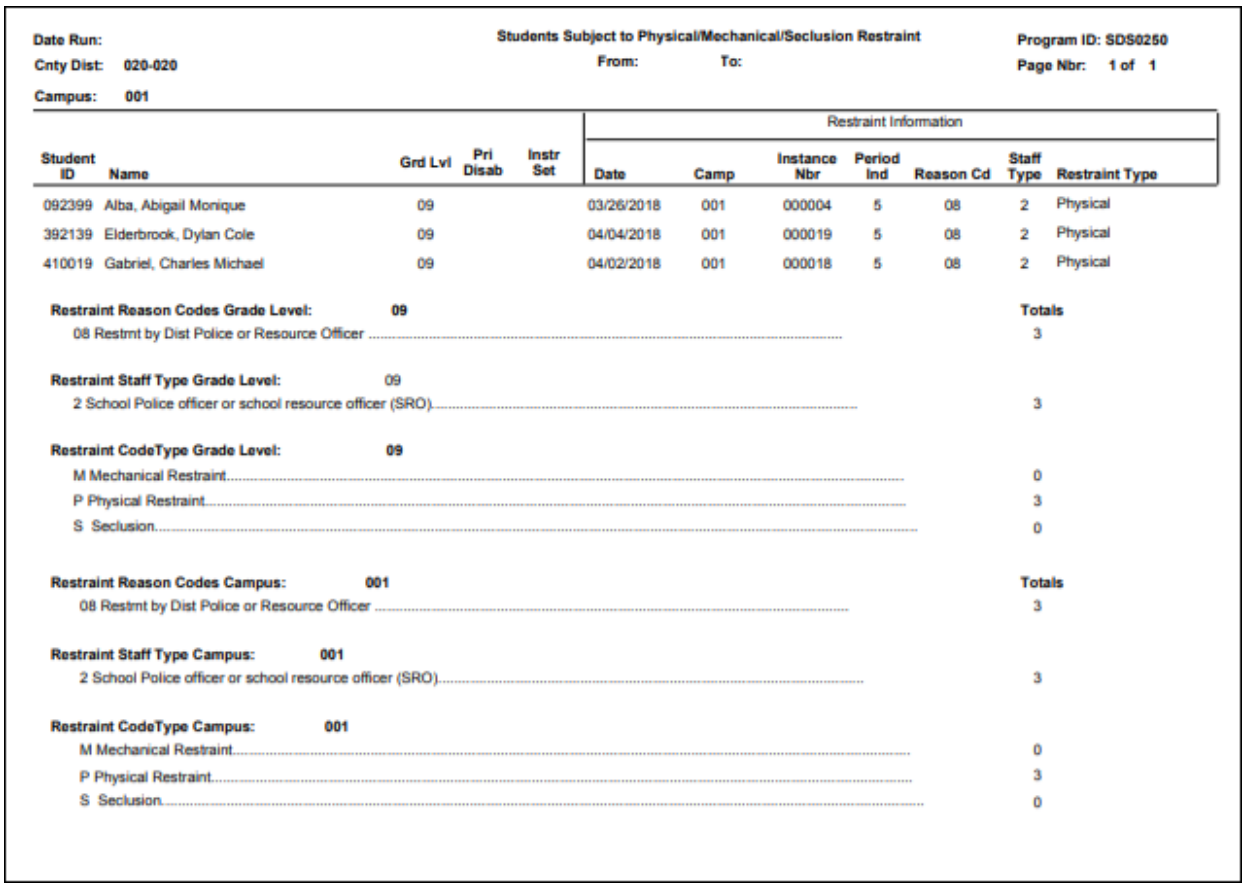
Program ID
Page:

Campus ID: 001 Agarita High School Track: 00

Student ID	Name	Grd	Actn Age	Incident Nbr	Offcl Len	Act Len	Actn Rsn	Offense Description	Locl Actn	PEIMS Actn	Action Description
081113	Saavedra, Israel		16	000007	003	003	41	Fighting / Mutual Combat	05	05	Out-of-School Suspension (3 Day
380256	Aguilar, Julian S.	09	15	000007	003	003	41	Fighting / Mutual Combat	05	05	Out-of-School Suspension (3 Day
091513	Alaniz, Sequiel Z. JR	09	14	000003	003	003	12	Unlawful carrying of an illegal knife	05	05	Out-of-School Suspension (3 Day
016272	Vasquez, Joe A	12	18	000006	003	003	12	Unlawful carrying of an illegal knife	05	05	Out-of-School Suspension (3 Day

SDS0200 lists special education students who were assigned to a disciplinary setting. Special education services must be provided as outlined in the student's IEP while the student is placed in an appropriate disciplinary alternative education setting (for example, in-school suspension or DAEP). Special education contact hours should be claimed only if the IEP services are provided. If the IEP special education services are not provided, special education contact hours must not be claimed. This restriction includes short-term removals of not more than 10 consecutive or cumulative school days. Verify all data.

Discipline > Reports > Discipline > SDS0250 - Discipline Student Restraint



Date Run:
Cnty Dist: 020-020
Campus: 001

Students Subject to Physical/Mechanical/Seclusion Restraint
From: To:

Program ID: SDS0250
Page Nbr: 1 of 1

Student ID	Name	Grd Lvl	Pri Disab	Instr Set	Restraint Information: Date	Camp	Instance Nbr	Period Ind	Reason Cd	Staff Type	Restraint Type
092399	Alba, Abigail Monique	09			03/26/2018	001	000004	5	08	2	Physical
392139	Elderbrook, Dylan Cole	09			04/04/2018	001	000019	5	08	2	Physical
410019	Gabriel, Charles Michael	09			04/02/2018	001	000018	5	08	2	Physical

Restraint Reason Codes Grade Level: 09 — Totals
08 Restrnt by Dist Police or Resource Officer 3

Restraint Staff Type Grade Level: 09
2 School Police officer or school resource officer (SRO) 3

Restraint CodeType Grade Level: 09
M Mechanical Restraint 0
P Physical Restraint 3
S Seclusion 0

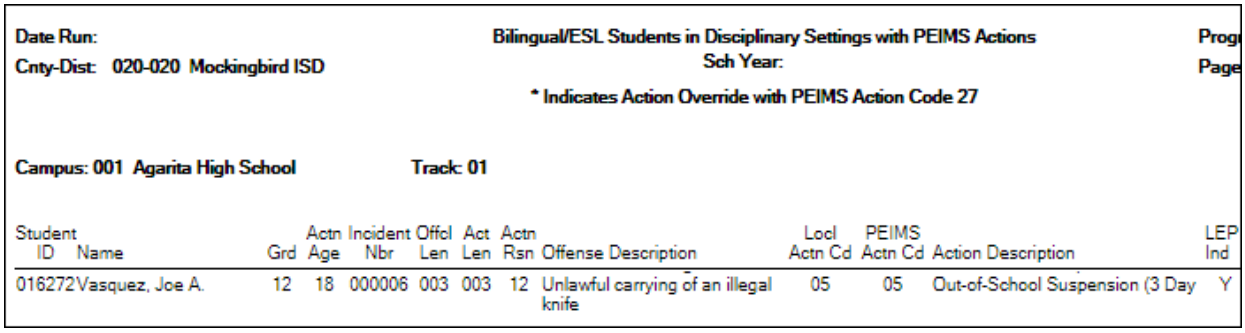
Restraint Reason Codes Campus: 001 — Totals
08 Restrnt by Dist Police or Resource Officer 3

Restraint Staff Type Campus: 001
2 School Police officer or school resource officer (SRO) 3

Restraint CodeType Campus: 001
M Mechanical Restraint 0
P Physical Restraint 3
S Seclusion 0

SDS0250 lists student totals for mechanical restraint, physical restraint, and seclusion incidents. Verify all data.

Discipline > Reports > Discipline > SDS0300 - Bil/ESL Students in Discipline Settings



Date Run:
Cnty-Dist: 020-020 Mockingbird ISD

Bilingual/ESL Students in Disciplinary Settings with PEIMS Actions
Sch Year:
*** Indicates Action Override with PEIMS Action Code 27**

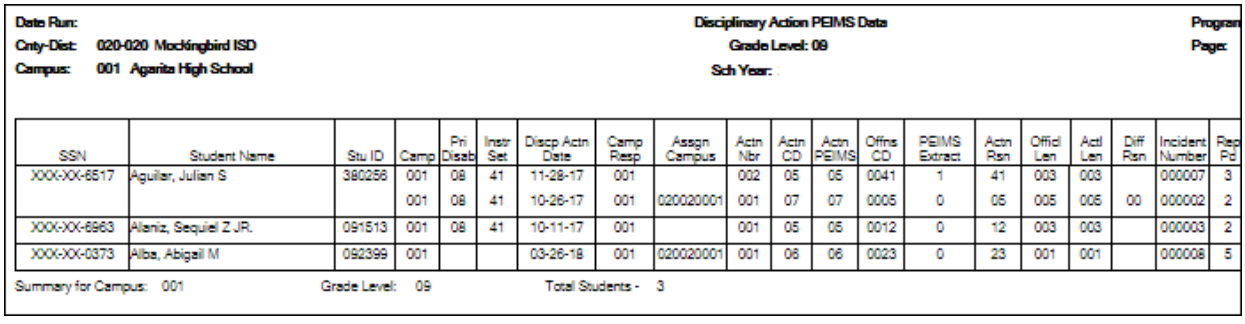
Progr
Page

Campus: 001 Agarita High School **Track: 01**

Student ID	Name	Grd	Actn Age	Incident Nbr	Offcl Len	Act Len	Actn Rsn	Offense Description	Locl Actn Cd	PEIMS Actn Cd	Action Description	LEP Ind
016272	Vasquez, Joe A.	12	18	000006	003	003	12	Unlawful carrying of an illegal knife	05	05	Out-of-School Suspension (3 Day	Y

SDS0300 lists bilingual/ESL students who were assigned to a disciplinary setting. Students not receiving bilingual/ESL services for five or more days while in a DAEP setting must be withdrawn from the program during that time. Verify all data.

Discipline > Reports > Discipline > SDS1000 - PEIMS Report



Date Run:
Cnty-Dist: 020-020 Mockingbird ISD
Campus: 001 Agarita High School

Disciplinary Action PEIMS Data
Grade Level: 09
Sch Year:

Program
Page:

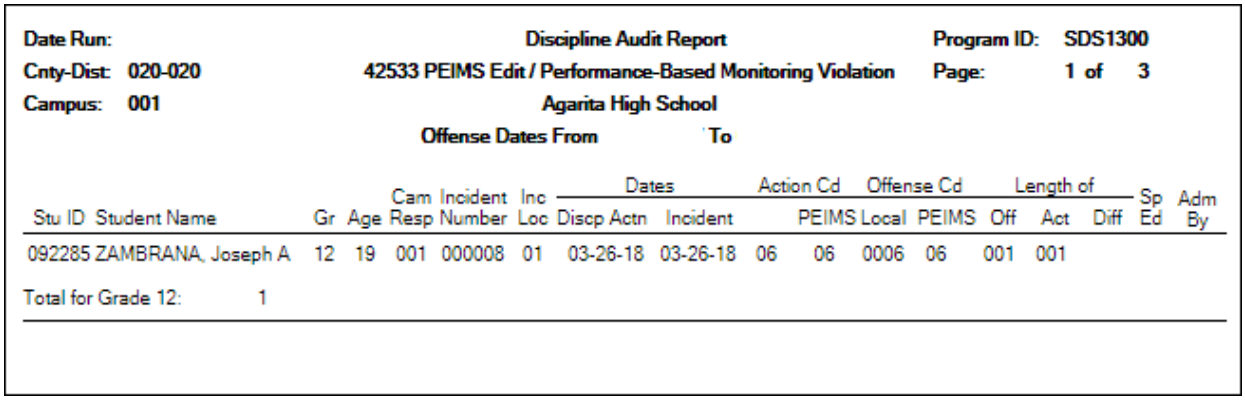
SSN	Student Name	Stu ID	Camp	Pri Disab	Instr Set	Discp Actn Date	Camp Resp	Assgn Campus	Actn Nbr	Actn CD	Actn PEIMS	Offns CD	PEIMS Extract	Actn Rsn	Officl Len	Actl Len	Diff Rsn	Incident Number	Rep Pd
XXX-XX-6517	Aguilar, Julian S	380256	001	08	41	11-28-17	001		002	05	05	0041	1	41	003	003		000007	3
			001	08	41	10-26-17	001	020020001	001	07	07	0005	0	05	005	005	00	000002	2
XXX-XX-6963	Alaniz, Sequiel Z JR.	091513	001	08	41	10-11-17	001		001	05	05	0012	0	12	003	003		000003	2
XXX-XX-0373	Alba, Abigail M	092399	001			03-26-18	001	020020001	001	06	06	0023	0	23	001	001		000008	5

Summary for Campus: 001 Grade Level: 09 Total Students - 3

SDS1000 lists TSDS discipline data by grade level. Verify all data.

This report prints PEIMS discipline data by grade level and campus. For each incident listed, the first action and offense with a PEIMS code are displayed, and the offense code that will be extracted for PEIMS is indicated.

Discipline > Reports > Discipline > SDS1300 - Discipline Audit Report (PEIMS Edit)



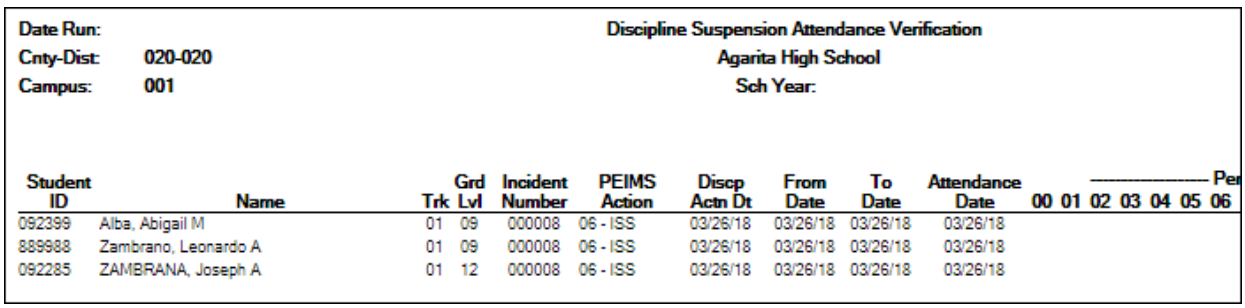
Date Run:
Discipline Audit Report
Program ID: SDS1300
Cnty-Dist: 020-020
42533 PEIMS Edit / Performance-Based Monitoring Violation
Page: 1 of 3
Campus: 001
Agarita High School
Offense Dates From To

Stu ID	Student Name	Gr	Age	Cam Resp	Incident Number	Inc Loc	Dates Discp	Dates Actn	Action Cd Incident	Offense Cd PEIMS	Offense Cd Local	Length of PEIMS Off	Length of Act	Length of Diff	Sp Ed	Adm By
092285	ZAMBRANA, Joseph A	12	19	001	000008	01	03-26-18	03-26-18	06	06	0006	06	001	001		

Total for Grade 12: 1

SDS1300 lists students who will trigger an edit and/or performance-based monitoring errors.

Discipline > Reports > Discipline > SDS1700 - Discipline Suspension Attendance Verification

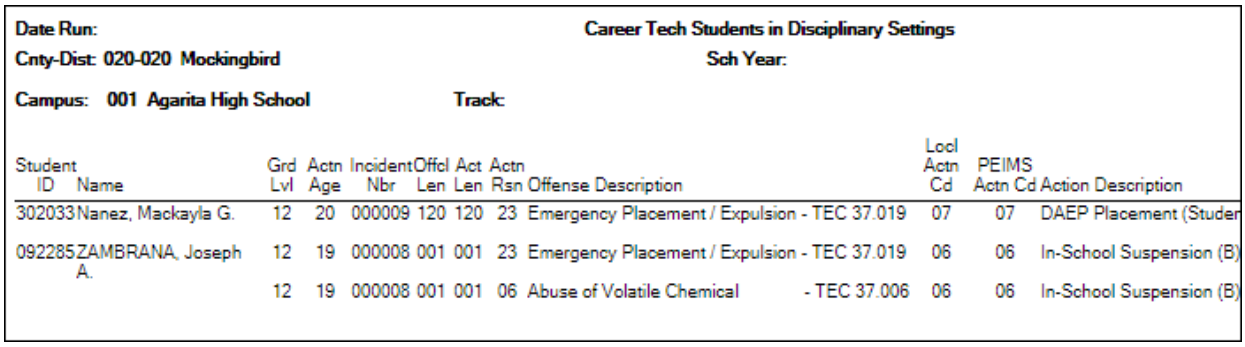


Date Run:
Discipline Suspension Attendance Verification
Cnty-Dist: 020-020
Agarita High School
Campus: 001
Sch Year:

Student ID	Name	Trk	Grd Lvl	Incident Number	PEIMS Action	Discp Actn Dt	From Date	To Date	Attendance Date	Per 00	01	02	03	04	05	06
092399	Alba, Abigail M	01	09	000008	06 - ISS	03/26/18	03/26/18	03/26/18	03/26/18							
889988	Zambrano, Leonardo A	01	09	000008	06 - ISS	03/26/18	03/26/18	03/26/18	03/26/18							
092285	ZAMBRANA, Joseph A	01	12	000008	06 - ISS	03/26/18	03/26/18	03/26/18	03/26/18							

SDS1700 provides information from student discipline and attendance records, and flags discrepancies between the two, which allows you to review for attendance posting discrepancies on days that a student was suspended.

Discipline > Reports > Discipline > SDS1800 - Career Tech Students in Discipline Settings



Date Run:

Career Tech Students in Disciplinary Settings

Cnty-Dist: 020-020 Mockingbird **Sch Year:**

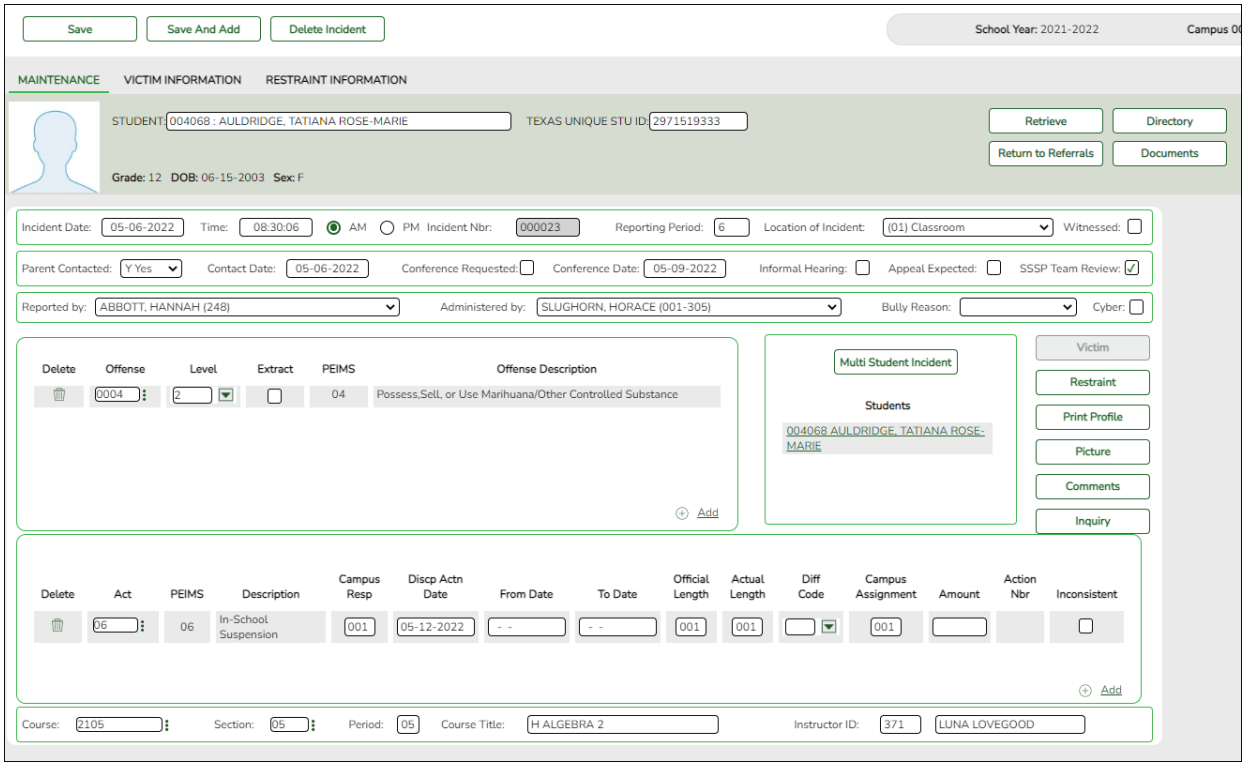
Campus: 001 Agarita High School **Track:**

Student ID	Name	Grd Lvl	Actn Age	Incident Nbr	Offcl Len	Act Len	Actn Rsn	Offense Description	Locl Actn Cd	PEIMS Actn Cd	Action Description
302033	Nanez, Mackayla G.	12	20	000009	120	120	23	Emergency Placement / Expulsion - TEC 37.019	07	07	DAEP Placement (Studer
092285	ZAMBRANA, Joseph A.	12	19	000008	001	001	23	Emergency Placement / Expulsion - TEC 37.019	06	06	In-School Suspension (B)
		12	19	000008	001	001	06	Abuse of Volatile Chemical - TEC 37.006	06	06	In-School Suspension (B)

SDS1800 lists CTE students who were assigned to a disciplinary setting. CTE contact hours must not be claimed when a student receiving CTE services is placed in a disciplinary setting (for example, in-school suspension or DAEP) **for more than five consecutive days if the same amount and type of CTE services are not provided by a CTE teacher**. After five consecutive days without CTE services being provided, LEA personnel must remove the student from the TSDS PEIMS 42401 Special Programs Reporting Period Attendance Extension eligible days present effective the first day of placement in the disciplinary setting. Verify all data.

This report only works if the student has a CTE indicator on the Demo3 tab.

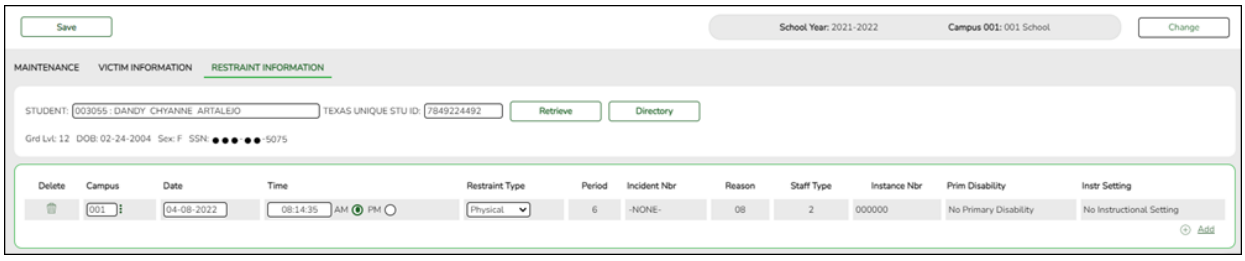
- Discipline > Maintenance > Student > Maintenance



Reported Elements from Maintenance:

Element	Code Table	Data Element	ASCENDER Name
E1728	–	NUMBER-OF-CYBERBULLYING-INCIDENTS	Cyber
E1727	–	NUMBER-OF-BULLYING-INCIDENTS	–
E1083	C190	BEHAVIOR-LOCATION-CODE	Location of Incident
E1006	C165	DISCIPLINARY-ACTION-REASON-CODE	Offense
E1734	C088	SAFE-SUPPORTIVE-SCHOOL-PROGRAM-TEAM-REVIEW	SSSP Team Review
E0934	C130	REPORTING-PERIOD-INDICATOR-CODE	Reporting Period
E1005	C164	DISCIPLINARY-ACTION-CODE	Act
E1037	–	CAMPUS-ID-OF-DISCIPLINARY-RESPONSIBILITY	Campus Resp
E1036	–	DATE-OF-DISCIPLINARY-ACTION	Disp Actn Date
E1007	–	OFFICIAL-LENGTH-OF-DISCIPLINARY-ASSIGNMENT	Official Length
E1008	–	ACTUAL-LENGTH-OF-DISCIPLINARY-ASSIGNMENT	Actual Length
E1003	–	CAMPUS-ID-OF-DISCIPLINARY-ASSIGNMENT	Campus Assignment
E1034	–	DATE-OF-RESTRAINT-EVENT	
E0934	C130	REPORTING-PERIOD-INDICATOR-CODE	Inconsistent
E1033	C173	RESTRAINT-REASON-CODE	Incident Nbr
E1516	C194	RESTRAINT-STAFF-TYPE-CODE	SSSP Team Review

- Discipline > Maintenance > Student > Maintenance > Restraint Information



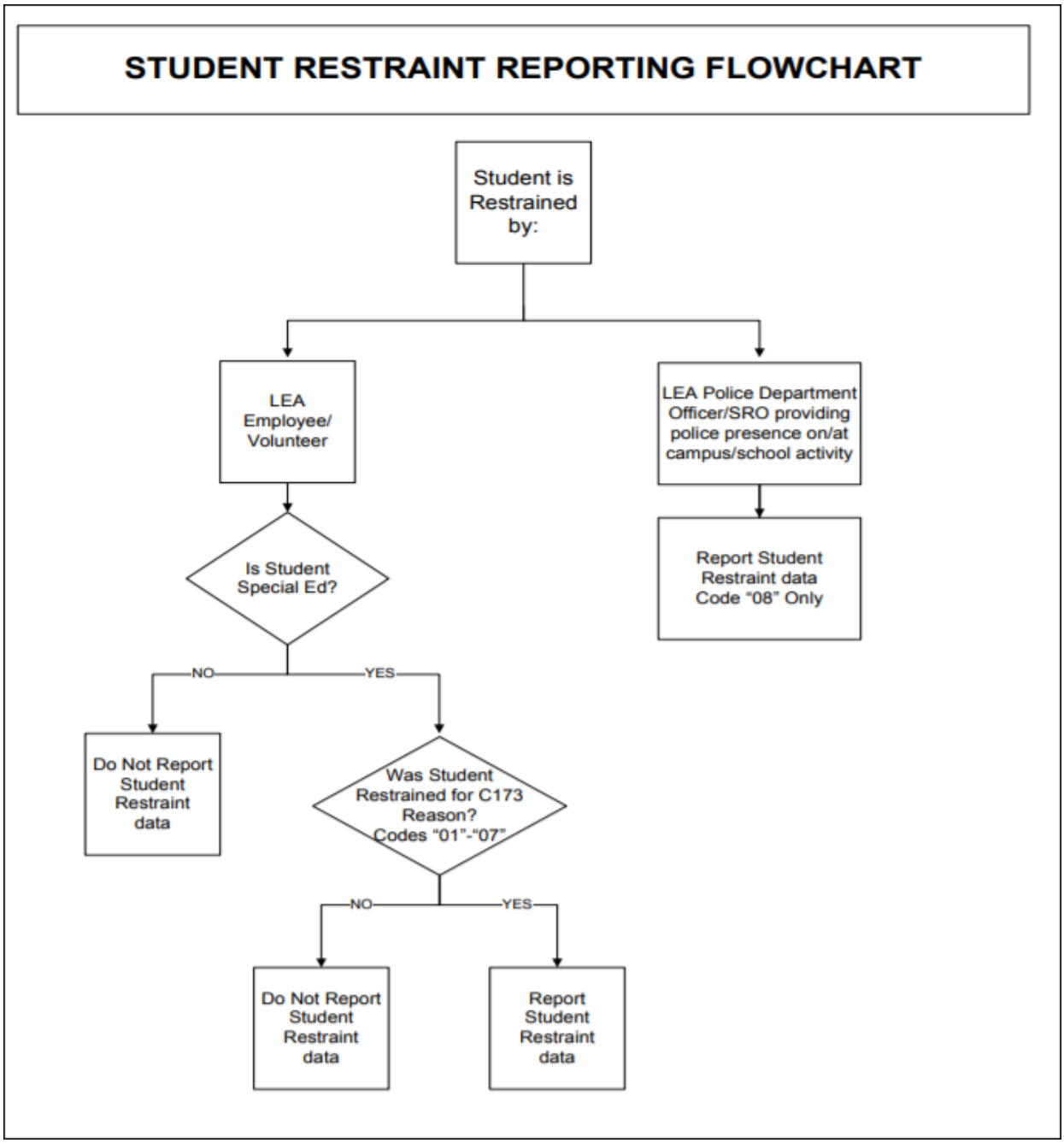
Reported Elements from Restraint Information:

The Discipline Restraint Information tab is used for all disciplinary restraint incidences, including disciplinary restraint for a special education student. The Special Education Child Restraint tab is only used when a special education student is restrained for non-disciplinary reasons.

NOTE: Spec Ed student restraint information must also be added on Special Education > Maintenance > Student Sp Ed Data > Current Year > Child Restraint

Element	Code Table	Data Element	ASCENDER Name
E1032	–	CAMPUS-ID-OF-RESTRAINT-EVENT	Campus
E1034	–	DATE-OF-RESTRAINT-EVENT	Date
E0934	C130	REPORTING-PERIOD-INDICATOR-CODE	Period
E1033	C173	RESTRAINT-REASON-CODE	Reason
E1516	C194	RESTRAINT-STAFF-TYPE-CODE	Staff Type
E1035	–	RESTRAINT-INSTANCE-NUMBER	Instance Nbr
E0173	C035	INSTRUCTIONAL-SETTING-CODE	Instr Setting

Refer to the following flow chart:



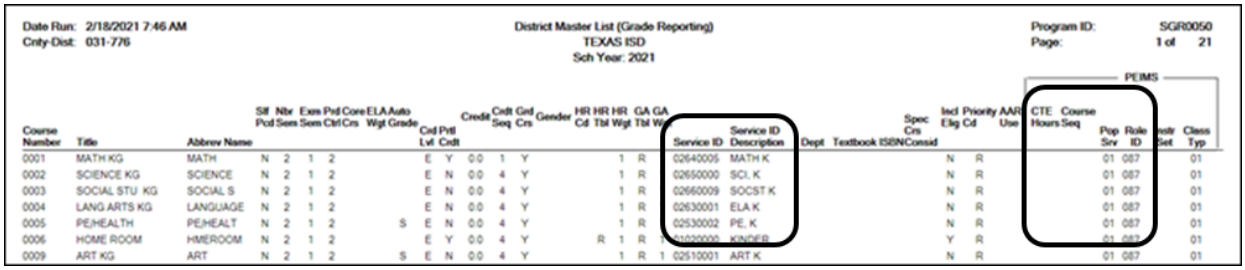
Grade Reporting

- Grade Reporting Reports

When possible, filter by the **H Credit** level parameter to verify High School credit level course completion data that affects CCMR, CTE Indicators, Programs of Study and CTE Tier calculations.

Grade Reporting > Reports > Grade Reporting Reports > Master Schedules >

SGR0050 - District Master List (Grd Rpting)



District Master List (Grade Reporting)
TEXAS ISD
Sch Year: 2021

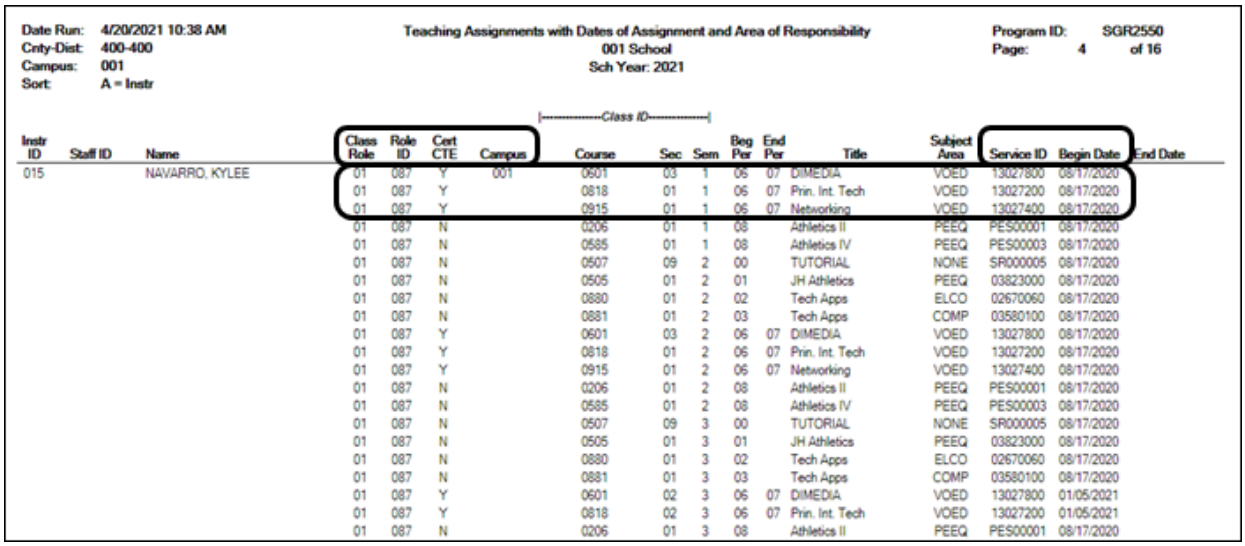
Date Run: 2/18/2021 7:46 AM
Cnty-Dist: 031-776
Program ID: SGR0050
Page: 1 of 21

Course Number	Title	Abbrev Name	Stf Pod	Nbr Sem	Exm Sem	Pod Ctrl	Core Crs	ELA Wgt	Auto Grade	Crd Lvl	Prtl Crdt	Credit	Crdt Seq	Grd Crs	Gender	HR Cd	HR Tbl	HR Wgt	GA Tbl	GA Wgt	Service ID	Service ID Description	Dept	Textbook ISBN	Consid	Spec Crs	Incl Elig	Priority Cd	AAR Use	CTE Hours	Course Seq	Pop Srv	Role ID	Instr Set	Class Typ
0001	MATH KG	MATH	N	2	1	2				E	Y	0.0	1	Y				1	R		02640005	MATH K					N	R				01	087		01
0002	SCIENCE KG	SCIENCE	N	2	1	2				E	N	0.0	4	Y				1	R		02650000	SCI, K					N	R				01	087		01
0003	SOCIAL STU KG	SOCIAL S	N	2	1	2				E	N	0.0	4	Y				1	R		02660009	SOCST K					N	R				01	087		01
0004	LANG ARTS KG	LANGUAGE	N	2	1	2				E	N	0.0	4	Y				1	R		02630001	ELA K					N	R				01	087		01
0005	PE/HEALTH	PE/HEALT	N	2	1	2		S		E	N	0.0	4	Y				1	R		02530002	PE, K					N	R				01	087		01
0006	HOME ROOM	HMEROOM	N	2	1	2				E	Y	0.0	4	Y		R	1	R	1	R	01020000	KINDER					Y	R				01	087		01
0009	ART KG	ART	N	2	1	2		S		E	N	0.0	4	Y				1	R	1	02510001	ART K					N	R				01	087		01

Verify the following at the district level: Service ID, CTE Hours, Course Sequence, Pop Served, and Role ID.

NOTE: Course Sequence codes are usually left blank and are automatically set during State Reporting extracts for reporting purposes.

Grade Reporting > Reports > Grade Reporting Reports > Instructors > SGR2550 - Teaching Assignments



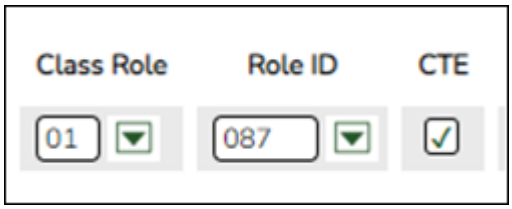
Teaching Assignments with Dates of Assignment and Area of Responsibility
001 School
Sch Year: 2021

Date Run: 4/20/2021 10:38 AM
Cnty-Dist: 400-400
Campus: 001
Sort: A = Instr
Program ID: SGR2550
Page: 4 of 16

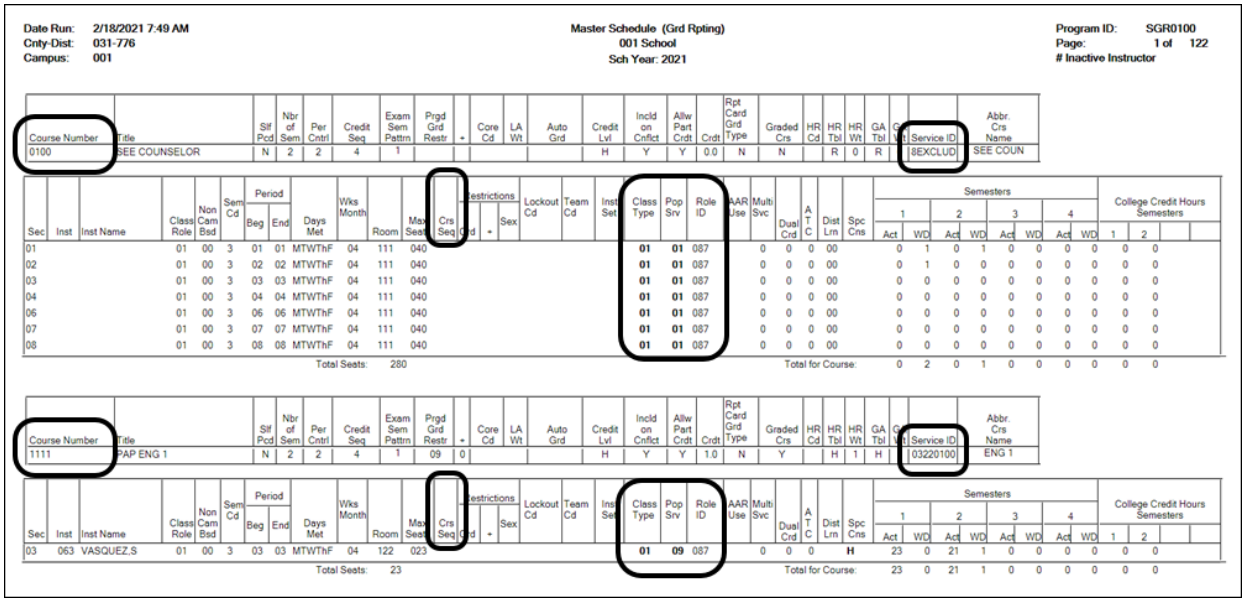
Instr ID	Staff ID	Name	Class Role	Role ID	Cert CTE	Campus	Course	Sec	Sem	Beg Per	End Per	Title	Subject Area	Service ID	Begin Date	End Date
015		NAVARRO, KYLEE	01	087	Y	001	0601	03	1	06	07	DIMEDIA	VOED	13027800	08/17/2020	
			01	087	Y		0818	01	1	06	07	Prin. Int. Tech	VOED	13027200	08/17/2020	
			01	087	Y		0915	01	1	06	07	Networking	VOED	13027400	08/17/2020	
			01	087	N		0206	01	1	08		Athletics II	PEEQ	PES00001	08/17/2020	
			01	087	N		0585	01	1	08		Athletics IV	PEEQ	PES00003	08/17/2020	
			01	087	N		0507	09	2	00		TUTORIAL	NONE	SR000005	08/17/2020	
			01	087	N		0505	01	2	01		JH Athletics	PEEQ	03823000	08/17/2020	
			01	087	N		0880	01	2	02		Tech Apps	ELCO	02670060	08/17/2020	
			01	087	N		0881	01	2	03		Tech Apps	COMP	03580100	08/17/2020	
			01	087	Y		0601	03	2	06	07	DIMEDIA	VOED	13027800	08/17/2020	
			01	087	Y		0818	01	2	06	07	Prin. Int. Tech	VOED	13027200	08/17/2020	
			01	087	Y		0915	01	2	06	07	Networking	VOED	13027400	08/17/2020	
			01	087	N		0206	01	2	08		Athletics II	PEEQ	PES00001	08/17/2020	
			01	087	N		0585	01	2	08		Athletics IV	PEEQ	PES00003	08/17/2020	
			01	087	N		0507	09	3	00		TUTORIAL	NONE	SR000005	08/17/2020	
			01	087	N		0505	01	3	01		JH Athletics	PEEQ	03823000	08/17/2020	
			01	087	N		0880	01	3	02		Tech Apps	ELCO	02670060	08/17/2020	
			01	087	N		0881	01	3	03		Tech Apps	COMP	03580100	08/17/2020	
			01	087	Y		0601	02	3	06	07	DIMEDIA	VOED	13027800	01/05/2021	
			01	087	Y		0818	02	3	06	07	Prin. Int. Tech	VOED	13027200	01/05/2021	
			01	087	N		0206	01	3	08		Athletics II	PEEQ	PES00001	08/17/2020	

Verify the teacher section data, as well as the **Cert CTE** column. The **Cert CTE** column must have a **Y** to receive CTE funding for VOED courses.

NOTE:If you are a district of innovation, you may be eligible to receive funding for a teacher who is not CTE certified if it is stated in your plan.



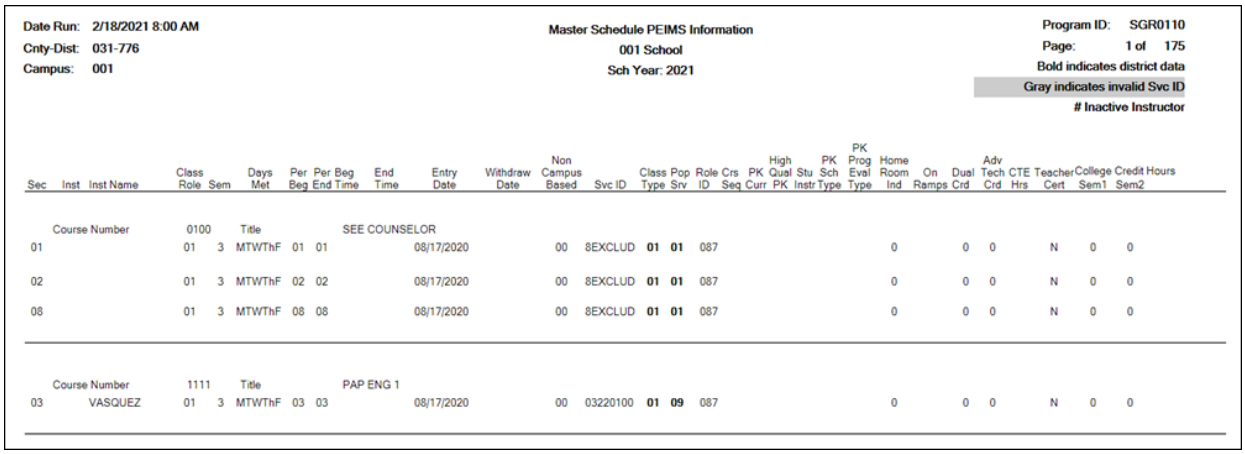
Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0100 - Master Schedule (Grd Rpting)



Verify the following at the campus level: Course Numbers, Service IDs, Course Sequence, Pop Served, and Non-Campus Based.

Verify all section data. Campus section level data will override the district-level data. (If one of the section PEIMS fields has been changed that field will not be bold on this report.)

Grade Reporting > Reports > Grade Reporting Reports > Master Schedules > SGR0110 - Master Schedule PEIMS (Grd Rpting)



Date Run: 2/18/2021 8:00 AM
Cnty-Dist: 031-776
Campus: 001

Master Schedule PEIMS Information
001 School
Sch Year: 2021

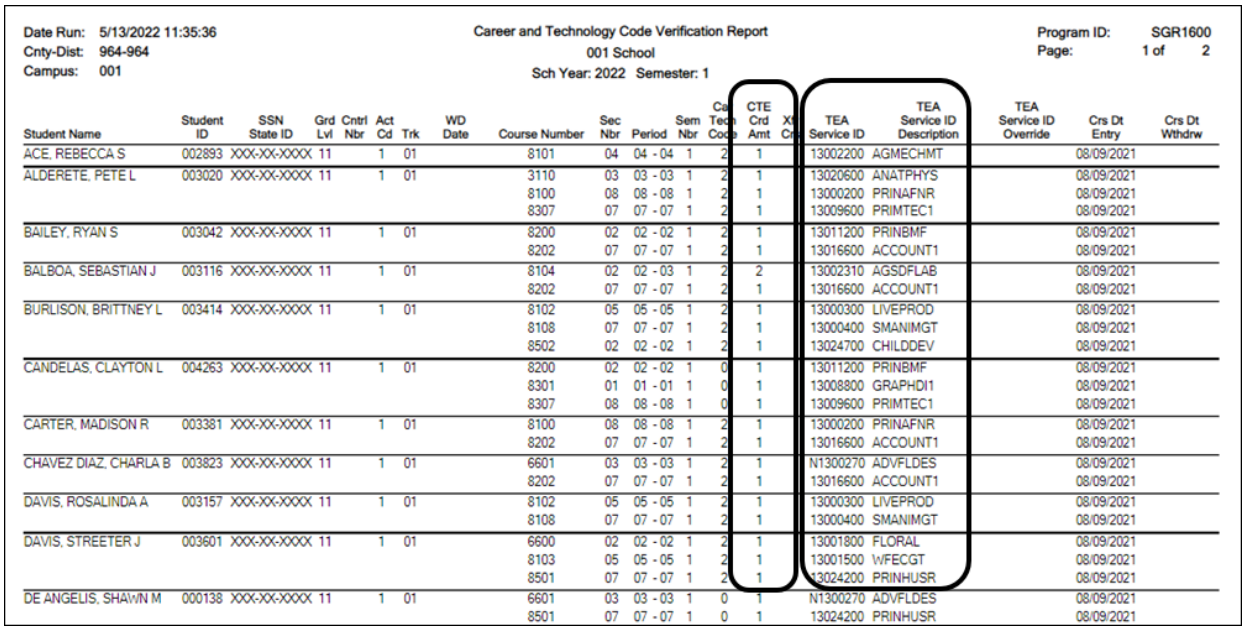
Program ID: SGR0110
Page: 1 of 175
Bold indicates district data
Gray indicates invalid Svc ID
Inactive Instructor

Sec	Inst	Inst Name	Class Role	Sem	Days Met	Per Beg	Per End	Beg Time	End Time	Entry Date	Withdraw Date	Non Campus Based	Svc ID	Class Type	Pop Srv	Role ID	Crs Seq	PK Curr	High Qual PK	Stu Instr	PK Sch Type	PK Prog Eval Type	Home Room Ind	On Ramps	Dual Crd	Adv Tech Crd	CTE Hrs	Teacher Cert	College Sem1	Credit Hours Sem2
Course Number 0100 Title SEE COUNSELOR																														
01			01	3	MTWThF	01	01			08/17/2020		00	8EXCLUD	01	01	087							0		0	0		N	0	0
02			01	3	MTWThF	02	02			08/17/2020		00	8EXCLUD	01	01	087							0		0	0		N	0	0
08			01	3	MTWThF	08	08			08/17/2020		00	8EXCLUD	01	01	087							0		0	0		N	0	0
Course Number 1111 Title PAP ENG 1																														
03		VASQUEZ	01	3	MTWThF	03	03			08/17/2020		00	03220100	01	09	087							0		0	0		N	0	0

Verify the following at the campus level: Course Numbers, Service IDs, Course Sequence, and Pop Served.

Verify the following campus level dual credit fields are accurate: **Dual Credit**, **College Sem1**, **College Sem2**.

Grade Reporting > Reports > Grade Reporting Reports > Student Verification > SGR1600 - Career & Technology Code Verification



Date Run: 5/13/2022 11:35:36
Cnty-Dist: 964-964
Campus: 001

Career and Technology Code Verification Report
001 School
Sch Year: 2022 Semester: 1

Program ID: SGR1600
Page: 1 of 2

Student Name	Student ID	SSN State ID	Grd Lvl	Cntrl Nbr	Act Cd	Trk	WD Date	Course Number	Sec Nbr	Period	Sem Nbr	Ca Tech Code	CTE Crd Amt	X Crs	TEA Service ID	TEA Service ID Description	TEA Service ID Override	Crs Dt Entry	Crs Dt Wthdrw
ACE, REBECCA S	002893	XXX-XX-XXXX	11		1	01		8101	04	04 - 04	1	2	1		13002200	AGMECHMT		08/09/2021	
ALDERETE, PETE L	003020	XXX-XX-XXXX	11		1	01		3110	03	03 - 03	1	2	1		13020600	ANATPHYS		08/09/2021	
								8100	08	08 - 08	1	2	1		13000200	PRINAFNR		08/09/2021	
								8307	07	07 - 07	1	2	1		13009600	PRIMTEC1		08/09/2021	
BAILEY, RYAN S	003042	XXX-XX-XXXX	11		1	01		8200	02	02 - 02	1	2	1		13011200	PRINBMF		08/09/2021	
								8202	07	07 - 07	1	2	1		13016600	ACCOUNT1		08/09/2021	
BALBOA, SEBASTIAN J	003116	XXX-XX-XXXX	11		1	01		8104	02	02 - 03	1	2	2		13002310	AGSDFLAB		08/09/2021	
								8202	07	07 - 07	1	2	1		13016600	ACCOUNT1		08/09/2021	
BURLISON, BRITTNEY L	003414	XXX-XX-XXXX	11		1	01		8102	05	05 - 05	1	2	1		13000300	LIVEPROD		08/09/2021	
								8108	07	07 - 07	1	2	1		13000400	SMANIMGT		08/09/2021	
								8502	02	02 - 02	1	2	1		13024700	CHILDDEV		08/09/2021	
CANDELAS, CLAYTON L	004263	XXX-XX-XXXX	11		1	01		8200	02	02 - 02	1	0	1		13011200	PRINBMF		08/09/2021	
								8301	01	01 - 01	1	0	1		13008800	GRAPHDI1		08/09/2021	
								8307	08	08 - 08	1	0	1		13009600	PRIMTEC1		08/09/2021	
CARTER, MADISON R	003381	XXX-XX-XXXX	11		1	01		8100	08	08 - 08	1	2	1		13000200	PRINAFNR		08/09/2021	
								8202	07	07 - 07	1	2	1		13016600	ACCOUNT1		08/09/2021	
CHAVEZ DIAZ, CHARLA B	003823	XXX-XX-XXXX	11		1	01		6601	03	03 - 03	1	2	1		N1300270	ADVFLDES		08/09/2021	
								8202	07	07 - 07	1	2	1		13016600	ACCOUNT1		08/09/2021	
DAVIS, ROSALINDA A	003157	XXX-XX-XXXX	11		1	01		8102	05	05 - 05	1	2	1		13000300	LIVEPROD		08/09/2021	
								8108	07	07 - 07	1	2	1		13000400	SMANIMGT		08/09/2021	
DAVIS, STREETER J	003601	XXX-XX-XXXX	11		1	01		6600	02	02 - 02	1	2	1		13001800	FLORAL		08/09/2021	
								8103	05	05 - 05	1	2	1		13001500	WFECGT		08/09/2021	
								8501	07	07 - 07	1	2	1		13024200	PRINHUSR		08/09/2021	
DE ANGELIS, SHAWN M	000138	XXX-XX-XXXX	11		1	01		6601	03	03 - 03	1	0	1		N1300270	ADVFLDES		08/09/2021	
								8501	07	07 - 07	1	0	1		13024200	PRINHUSR		08/09/2021	

SGR1600 provides a list of all students who have a CTE course in their schedule. You can run the report by Semester or by an As-of Date.

Verify and update data for students in CTE and verify their enrollment in a CTE-eligible

class. An asterisk (*) is printed in the **CTE Crd Amt** column for students who are ineligible for CTE contact hours. (*Registration* > *Maintenance* > *Student Enrollment* > *W/R Enroll*).

Verify the information in the columns **Car Tech Code** and **TEA Service ID** (sorting the report by these columns may be helpful).

The **CTE Crd Amt** field displays the number of hours earned for each course toward CTE contact hours which includes 7th and 8th grade students in a high school credit level CTE course.

REMINDER:

> **PEIMS Career and Technical Education Indicator Code Calculation**
> The Career and Technical Education Indicator Code is a calculated value based on the student's course completion data for all years in which the student could have taken a CTE course. The Career and Technical Education Indicator Code will be calculated by TEA for all students in grades 06-12.
>
> The Career and Technical Education Indicator Code is calculated once the PEIMS Summer Submission is in the Accepted status for all LEAs. Reports that display the calculated value will be available approximately two weeks after each submission closes.

Grade Reporting > Reports > Grade Reporting Reports > Student Verification > SGR1920 - Pass/Fail Verification List

Date Run: 2/18/2021 8:01 AM
Cnty-Dist: 031-776
Campus: 001

Pass/Fail Verification List
001 School
Sch Year: 2021

Program ID: SGR1920
Page: 1 152

ADAM, CARLOS L 505385 Grd: 09 Ctrl #: 010

Sem 1 Course Title	Crs Nbr	Sec	Teacher	PD	Svc ID	'A' Abs	'U' Abs	'E' Abs	Ttl Abs	Cyc1	Cyc2	Cyc3	Exam	Sem Gr	Final	Units	P/F
PAP ENG 1	1111	03	VASQUEZ	03	03220100	0	0	0	0	087	070	036	X	064		00	*
ALGEBRA I	2150	01	MADDOX	01	03100500	0	0	0	0	074	056	039	X	056		00	*
BIOLOGY	3140	07	ULBRICH	07	03010200	0	0	0	0	079	066	050	X	065		00	*
W GEOGRAPHY	4141	04	VYVLECKA	04	03320100	0	0	0	0	097	100	070	X	089		05	*
PE FOUND	5124	02	TALAMANTEZ	02	PES00052	0	0	0	0	100	100	100	X	100		05	*
SPANISH 1	7111	08	SMITH	08	03440100	0	0	0	0	071	076	070	X	072		05	*
PRIN ARCH	8890	06	CHEW	06	13004210	0	0	0	0	046	090	085	X	074		05	*
Sem 2 Course Title	**Crs Nbr**	**Sec**	**Teacher**	**PD**	**Svc ID**	**'A' Abs**	**'U' Abs**	**'E' Abs**	**Ttl Abs**	**Cyc1**	**Cyc2**	**Cyc3**	**Exam**	**Sem Gr**	**Final**	**Units**	**P/F**
ENGLISH 1	1121	06	VASQUEZ	06	03220100	0	0	0	0								*
ALGEBRA I	2150	01	MADDOX	01	03100500	0	0	0	0								*
BIOLOGY	3140	07	ULBRICH	07	03010200	0	0	0	0								*
BIO A	3148	28	SANTOS	08	03010200	0	0	0	0								*
W GEOGRAPHY	4141	04	VYVLECKA	04	03320100	0	0	0	0								*
PE FOUND	5124	03	TALAMANTEZ	03	PES00052	0	0	0	0								*
SPANISH 1	7111	02	SMITH	02	03440100	0	0	0	0								*

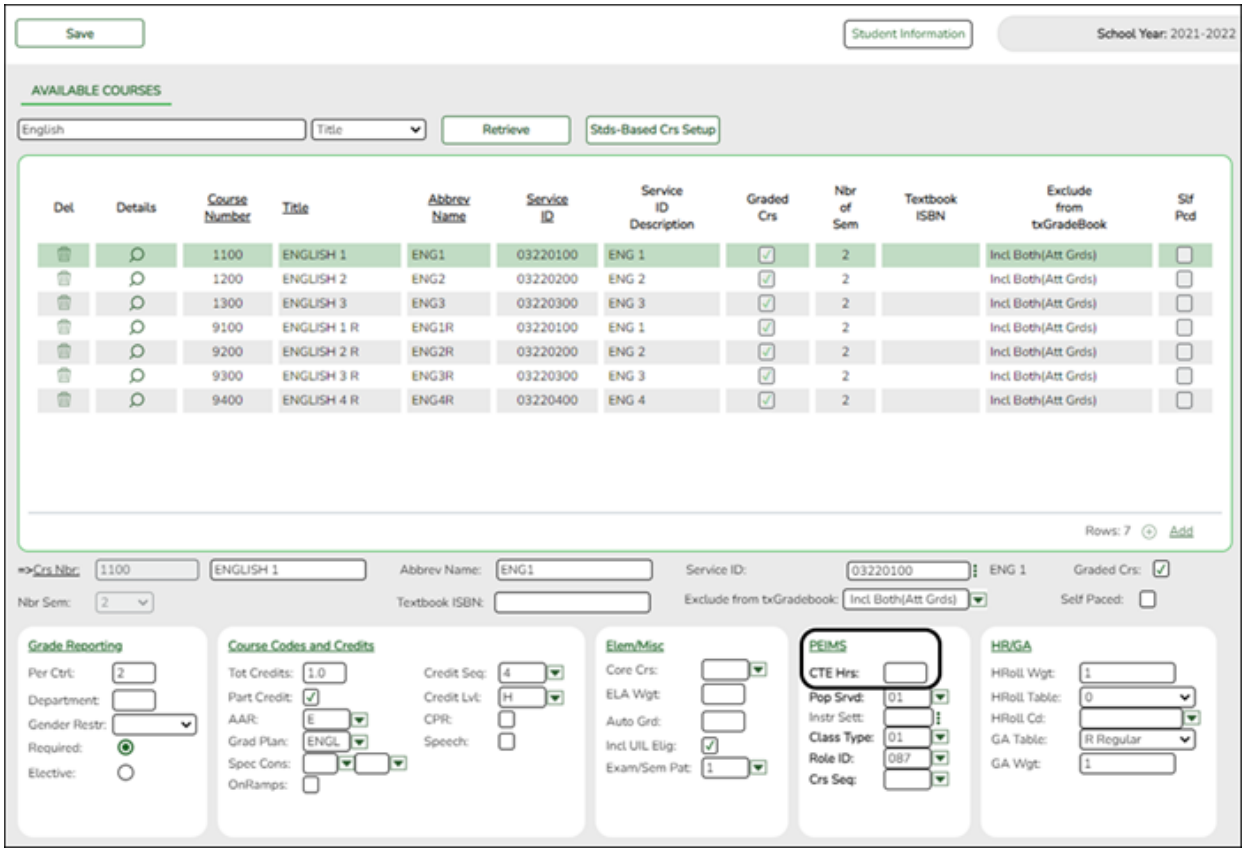
ADAME, ANDREA L 504115 Grd: 10 Ctrl #: 912

Sem 1 Course Title	Crs Nbr	Sec	Teacher	PD	Svc ID	'A' Abs	'U' Abs	'E' Abs	Ttl Abs	Cyc1	Cyc2	Cyc3	Exam	Sem Gr	Final	Units	P/F
ENGLISH 2	1122	02	WILSON	02	03220200	0	0	0	0	090	097	091	X	093		05	*
GEOMETRY	2140	03	SALAZAR	03	03100700	0	0	0	0	086	085	080	X	084		05	*
CHEMISTRY	3120	01	SMITH	01	03040000	0	0	0	0	084	079	087	X	083		05	*
U S HISTORY	4150	06	MANGUM	06	03340100	0	0	0	0	070	072	078	056	070		05	*
APPLIED MUSIC 1	6100	08	SWETLICK	08	03152500	0	0	0	0	091	096	093	X	093		05	*
BAND 10	6112	08	SWETLICK	08	03150200	0	0	0	0								*
SPANISH 2	7112	07	MONTALVO	07	03440200	0	0	0	0	075	087	082	X	081		05	*
CHILD DEV	8822	04	PEREZ	04	13024700	0	0	0	0	070	094	093	X	086		05	*

This report lists all students with their courses by semester, including cycle grade averages, exam grades, final grade, attendance, and the pass/fail indicator for each course. Ensure that all data is accurate.

NOTE: The **P/F** (Pass/Fail Indicator) column with an * indicates a blank Pass/Fail Indicator. It is common to have a blank Pass/Fail Indicator for students who have withdrawn or didn't complete a course due to a schedule change.

2. Grade Reporting > Maintenance > Master Schedule > District Schedule



Interchange: StudentEnrollmentExtension
Complex Type: SpecialProgramsReportingPeriodAttendanceExtension

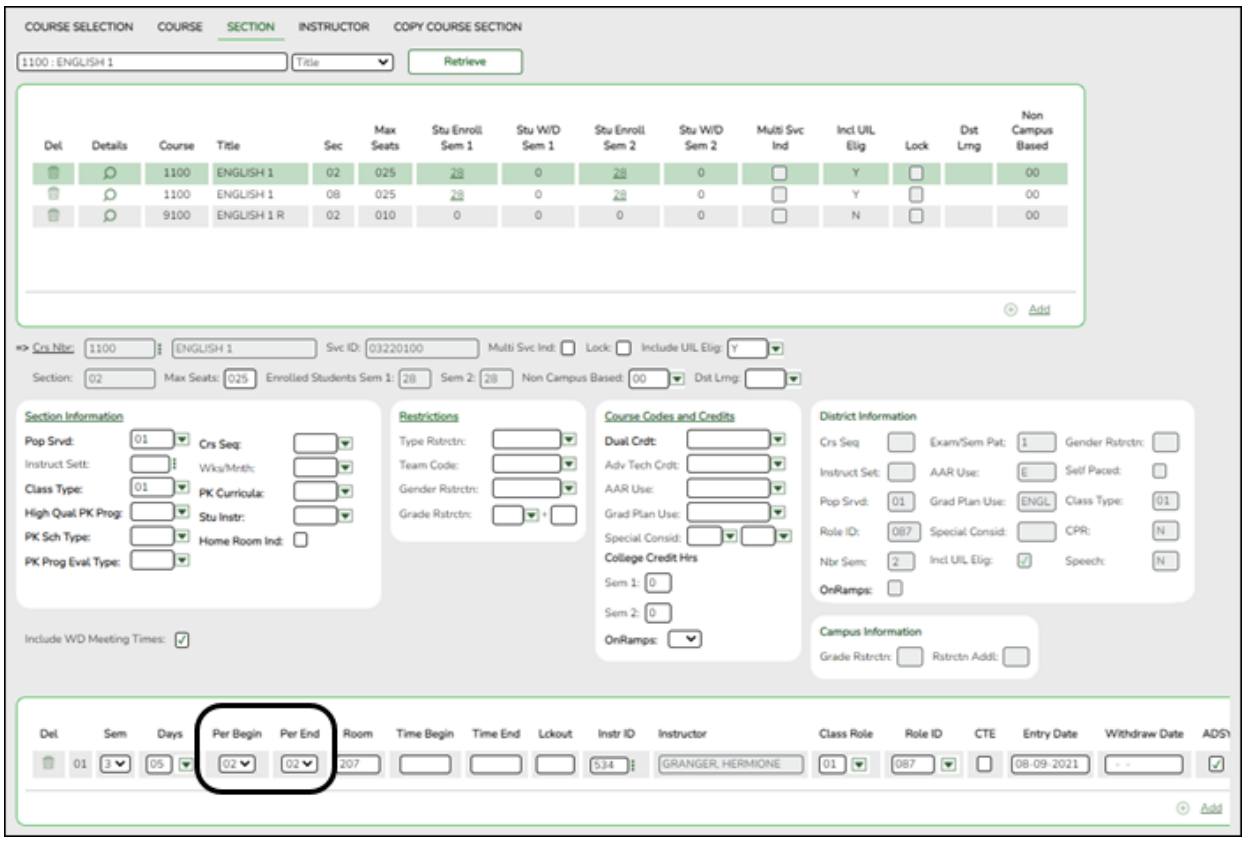
Description: Represents the recording of a student's special programs reporting period attendance.

This is determined as follows:

- The **CTE Hrs** field is set to 1, 2 or 3, accordingly in the district master schedule.
- On Grade Reporting > Maintenance > Student > Individual Maint > CTE, the student is enrolled in a CTE course with the **CTE Hrs** field set to 1, 2 or 3.

---

3. Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section

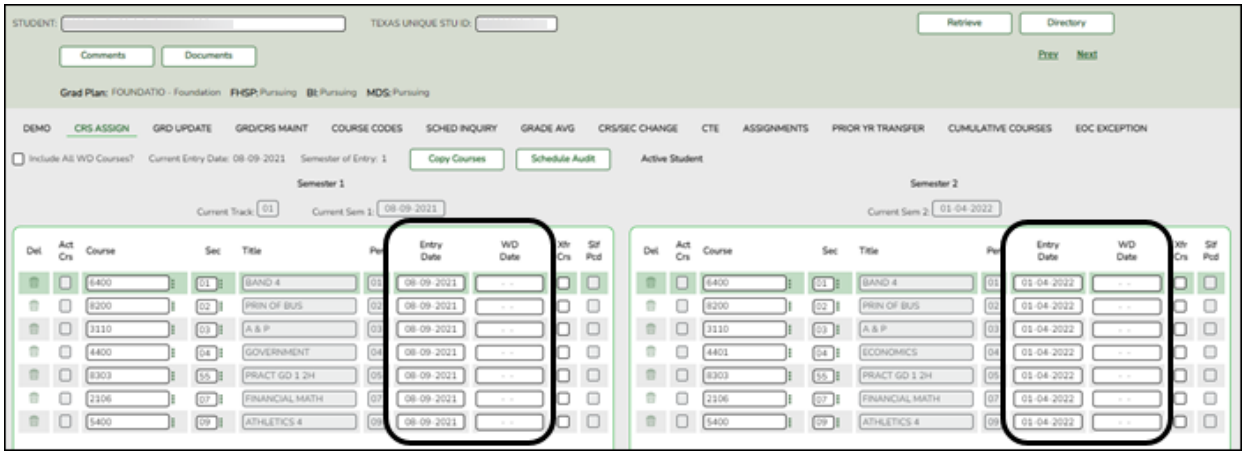


Reported Elements from Section:

Element	Code Table	Data Element	ASCENDER Name
E1074	–	CLASS-PERIOD	Per Begin and Per End
E1056	–	CLASS-ID-NUMBER	Crs Nbr, Sec, Sem
E1072	C182	NON-CAMPUS-BASED-INSTRUCTION-CODE	Non Campus Based
E0747	C030	POPULATION-SERVED-CODE	Pop Served
E0948	C135	COURSE-SEQUENCE-CODE	Crs Seq
E1011	C088	DUAL-CREDIT-INDICATOR-CODE **NOTE:** Dual credit courses cannot be reported as ATC courses.	Dual Crdt

Element	Code Table	Data Element	ASCENDER Name
E1058	C088	ATC-INDICATOR-CODE **NOTE:** ATC courses cannot be reported as dual credit courses.	Adv Tech Crdt
E1081	–	COLLEGE-CREDIT-HOURS	College Credit Hrs - Sem 1 and Sem 2

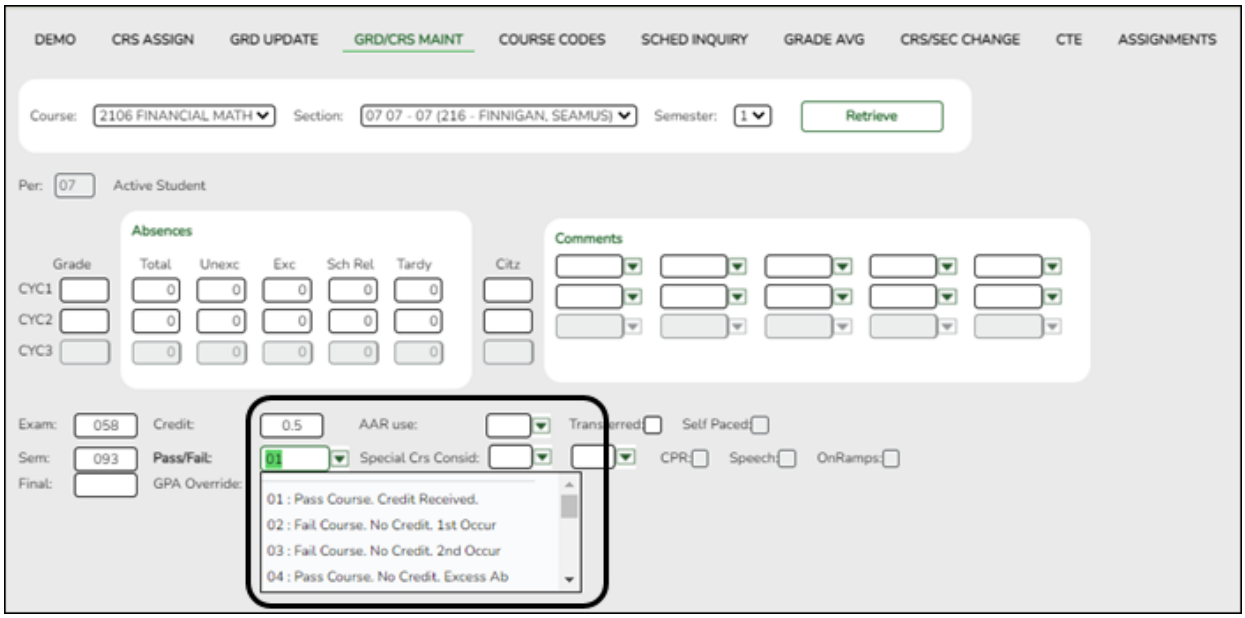
4. Grade Reporting > Maintenance > Student > Individual Maint > Crs Assign



Reported Elements from Crs Assign:

Element	Code Table	Data Element	ASCENDER Name
E1069	–	STUDENT-BEGIN-DATE	Entry Date
E1070	–	STUDENT-END-DATE	WD Date

5. Grade Reporting > Maintenance > Student > Individual Maint > Grd/Crs Maint



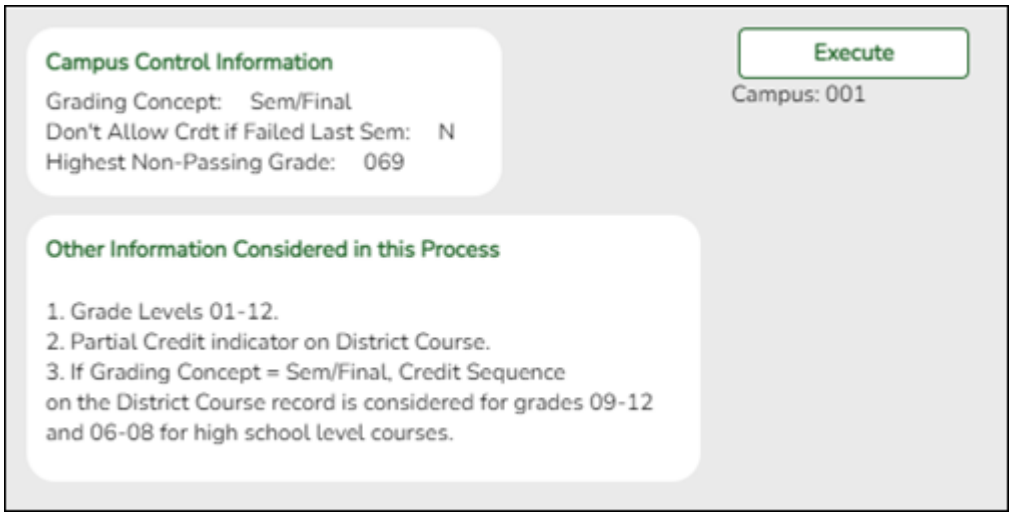
Reported Elements from Grd/Crs Maint:

If a student repeats a course during the year with different outcomes, each course completion must be reported.

Element	Code Table	Data Element	ASCENDER Name
E1069	–	STUDENT-BEGIN-DATE	Entry Date
E1070	–	STUDENT-END-DATE	WD Date
E0949	C136	PASS/FAIL-CREDIT-INDICATOR-CODE **NOTE:** Ensure that the district has run the Assign Pass/Fail Indicators utility in accordance with the steps in the ASCENDER Secondary or Elementary Grade Reporting End of Semester 2 checklist. This ensures the PASS/FAIL-CREDIT-INDICATOR-CODE **Pass/Fail** (E0949) is set correctly for students.	Pass/Fail

---

Grade Reporting > Utilities > Assign Pass Fail Indicators

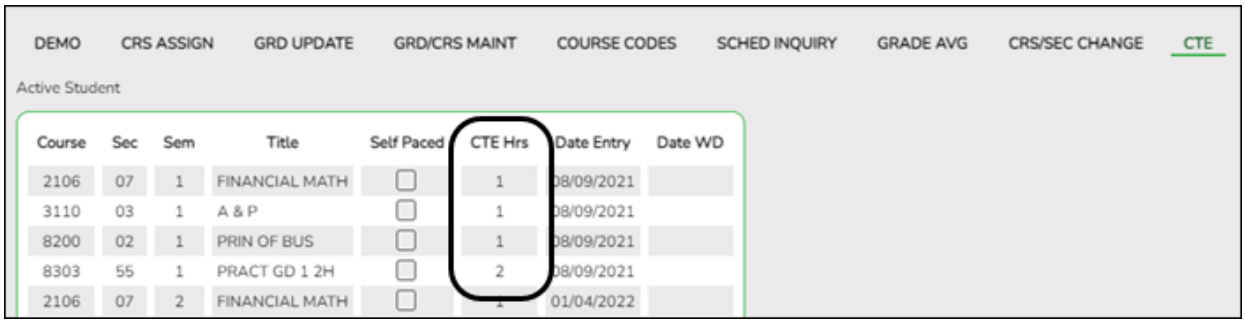


The pass/fail utility looks at the **Sem** (semester grade) field on Grade Reporting > Maintenance > Student > Individual Maint > Grd Update or Grade Reporting > Maintenance > Student > Individual Maint > Grd/Crs Maint.

If using this option, leave the **Default Pass/Fail/Credit Indicators** fields blank on the Summer Extract page. The extract will pull the appropriate pass/fail indicator, and it will not be necessary to manually update failing grades after you extract. Another option for updating Pass/Fail (described later in this guide) is to enter 13 (*Non-High School Course Passed*) in the applicable **Default Pass/Fail/Credit Indicators** fields on the Summer Extract page, and then manually update the indicator on the Student Maintenance page for students who failed.

---

6. Grade Reporting > Maintenance > Student > Individual Maint > CTE



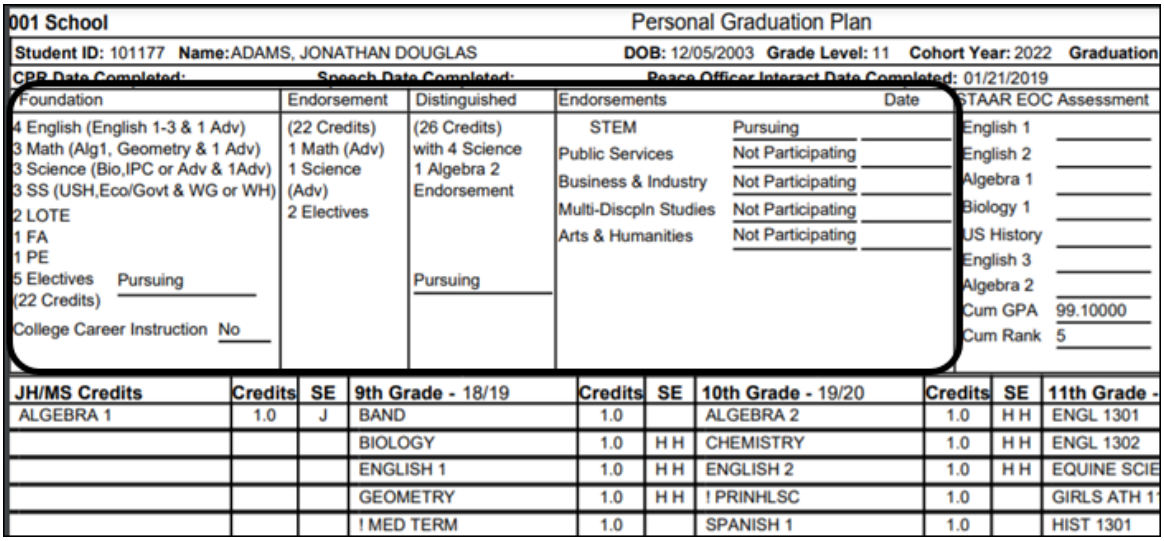
This is determined as follows:

- The student is enrolled in a CTE course with the **CTE Hrs** field set to 1, 2, 3, 4, 5, or 6 on the student's CTE maintenance page.
- On ***Grade Reporting > Maintenance > Master Schedule > District Schedule***, the **CTE Hrs** field for that course is set to 1, 2, 3, 4, 5, or 6, respectively.

Graduation Plan

- Graduation Plan Reports

Graduation Plan > Reports > SGP1000 - Student Personal Graduation Plan



001 School — Personal Graduation Plan

Student ID: 101177 Name: ADAMS, JONATHAN DOUGLAS DOB: 12/05/2003 Grade Level: 11 Cohort Year: 2022 Graduation

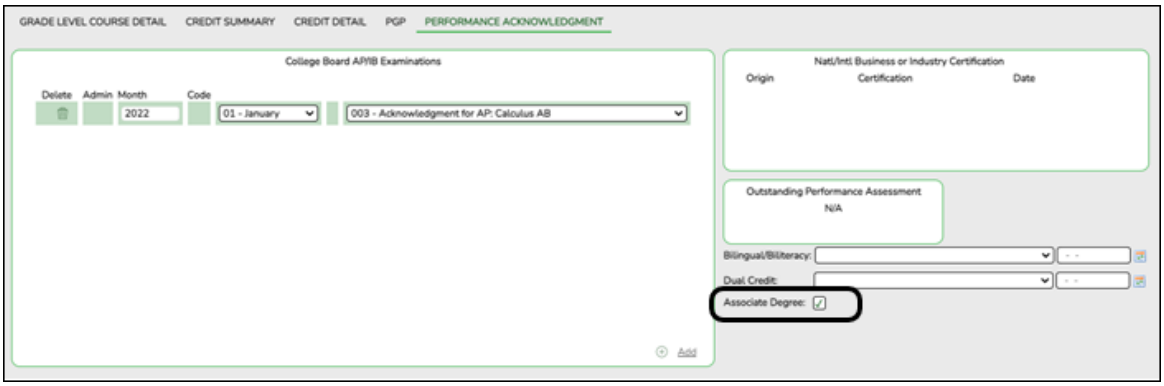
CPR Date Completed: Speech Date Completed: Peace Officer Interact Date Completed: 01/21/2019

Foundation	Endorsement	Distinguished	Endorsements		Date	STAAR EOC Assessment	
4 English (English 1-3 & 1 Adv)	(22 Credits)	(26 Credits)	STEM	Pursuing		English 1	
3 Math (Alg1, Geometry & 1 Adv)	1 Math (Adv)	with 4 Science	Public Services	Not Participating		English 2	
3 Science (Bio,IPC or Adv & 1Adv)	1 Science	1 Algebra 2	Business & Industry	Not Participating		Algebra 1	
3 SS (USH,Eco/Govt & WG or WH)	(Adv)	Endorsement	Multi-Discpln Studies	Not Participating		Biology 1	
2 LOTE	2 Electives		Arts & Humanities	Not Participating		US History	
1 FA						English 3	
1 PE						Algebra 2	
5 Electives (22 Credits) Pursuing		Pursuing				Cum GPA	99.10000
College Career Instruction No						Cum Rank	5

JH/MS Credits	Credits	SE	9th Grade - 18/19	Credits	SE	10th Grade - 19/20	Credits	SE	11th Grade -
ALGEBRA 1	1.0	J	BAND	1.0		ALGEBRA 2	1.0	H H	ENGL 1301
			BIOLOGY	1.0	H H	CHEMISTRY	1.0	H H	ENGL 1302
			ENGLISH 1	1.0	H H	ENGLISH 2	1.0	H H	EQUINE SCIE
			GEOMETRY	1.0	H H	! PRINHLSC	1.0		GIRLS ATH 1
			! MED TERM	1.0		SPANISH 1	1.0		HIST 1301

SGP1000 allows you to view students personal graduation plans (PGPs). Verify data for each student who has a graduation plan.

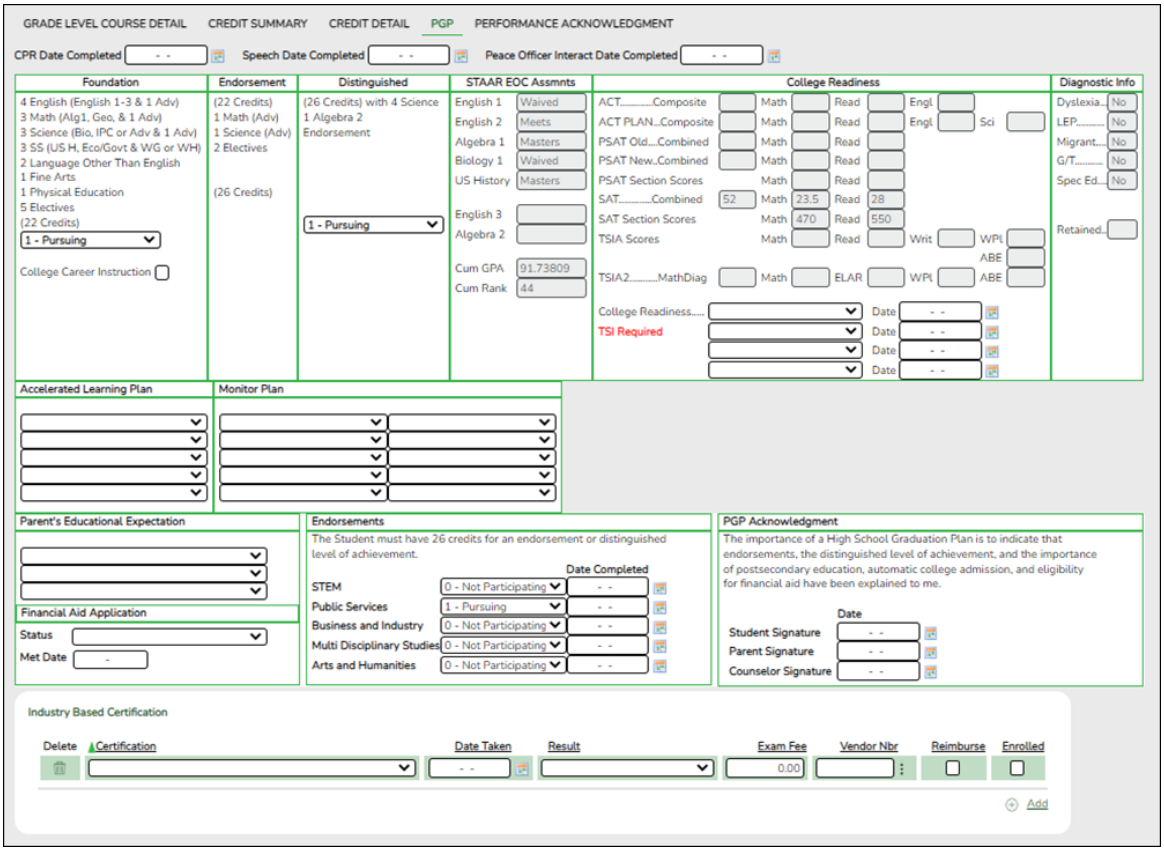
- Graduation Plan > Maintenance > Student > Individual Maintenance > Performance Acknowledgement



Reported Elements from Performance Acknowledgement:

Element	Code Table	Data Element	ASCENDER Name
E1596	C235	ASSOCIATE-DEGREE-INDICATOR-CODE	Associate Degree

- Graduation Plan > Maintenance > Student > Individual Maintenance > PGP



NOTE: Certifications that have been earned, have a PEIMS code assigned, and have the **Enrolled** checkbox selected are extracted to State Reporting.

Reported Elements from PGP:

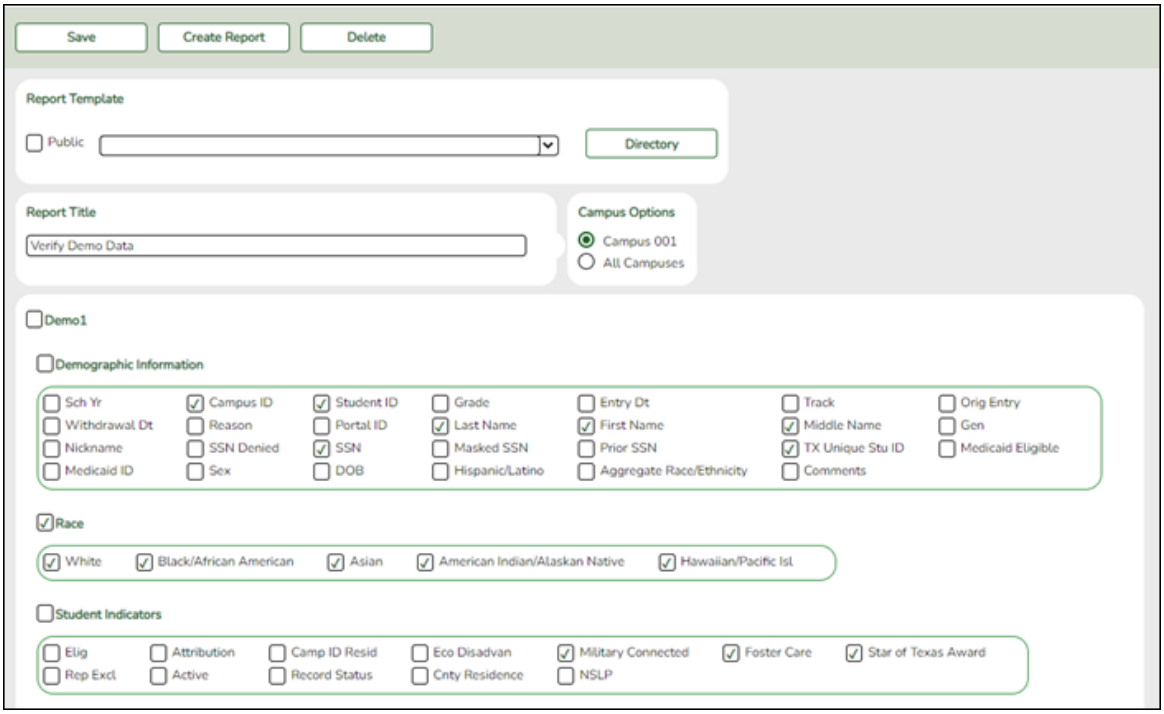
Element	Code Table	Data Element	ASCENDER Name
E1541	C199	FHSP-PARTICIPANT-CODE	Foundation
E1542	C199	FHSP-DISTING-LEVEL-ACHIEVE-INDICATOR-CODE	Distinguished
E1544	C199	STEM-ENDORSEMENT-INDICATOR-CODE	STEM
E1546	C199	PUBLIC-SERVICES-ENDORSEMENT-INDICATOR-CODE	Public Services
E1545	C199	BUSINESS-AND-INDUSTRY-ENDORSEMENT-INDICATOR-CODE	Business and Industry

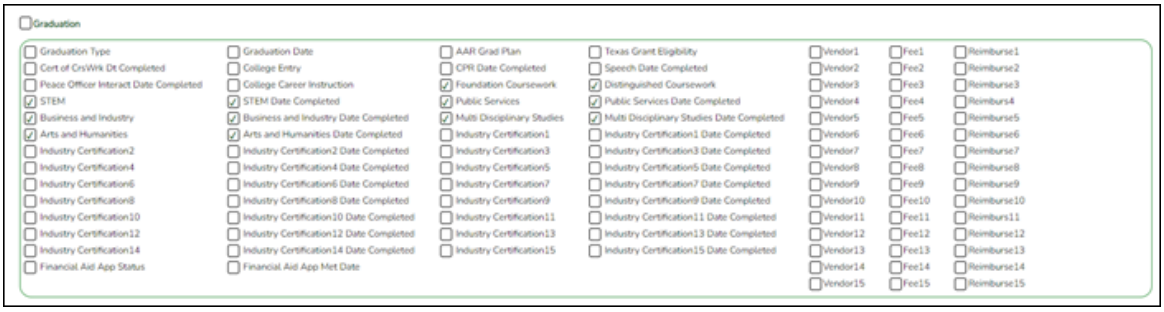
Element	Code Table	Data Element	ASCENDER Name
E1548	C199	MULTI-DISCIPLINARY-STUDIES-ENDORSEMENT-INDICATOR-CODE	Multi Disciplinary Studies
E1547	C199	ARTS-AND-HUMANITIES-ENDORSEMENT-INDICATOR-CODE	Arts and Humanities
E1563	C201	INDIVIDUAL-GRADUATION-COMMITTEE-REVIEW-CODE	—-

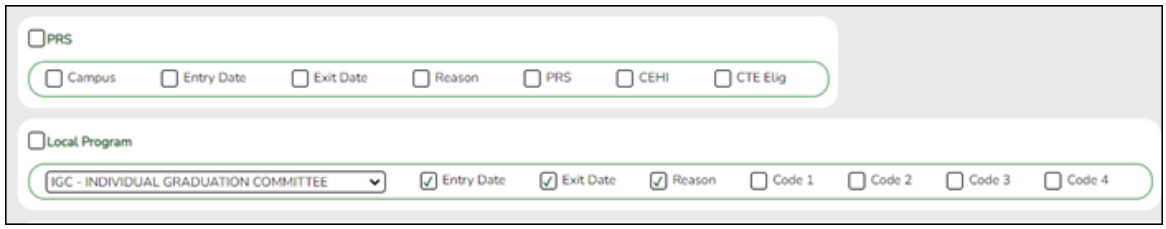
Registration

- Registration Reports

Registration > Reports > Create Registration Report







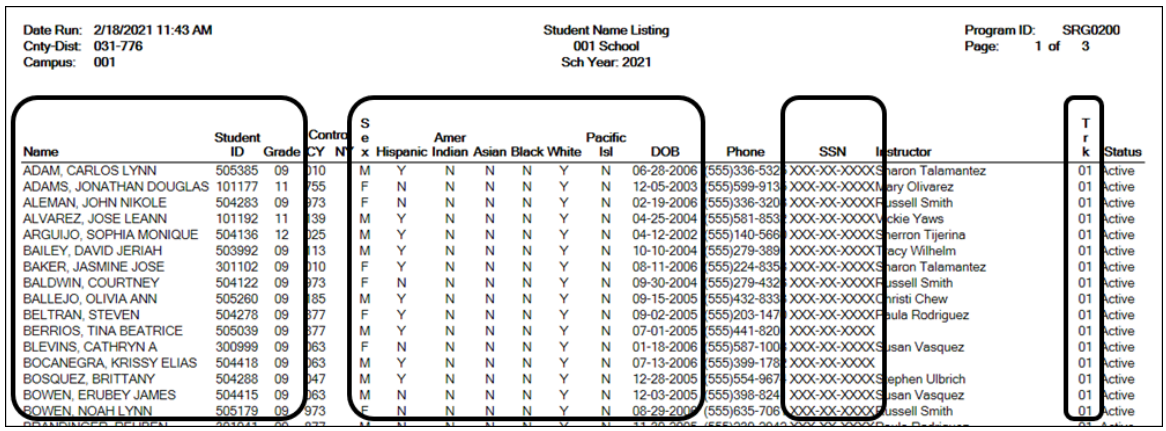
Demo1 and Demo3 data can be verified by creating a customized report.

If the student does not have a graduation plan, grad plan data can also be verified by creating a customized report.

Select the fields for the various elements, and click **Create Report**.

Reports may be created to view all Registration elements reported in the Summer PEIMS Submission. Create reports should be used in addition to the following Registration reports.

Registration > Reports > Registration Reports > Student > SRG0200 - Student Name Listing



Date Run: 2/18/2021 11:43 AM
Cnty-Dist: 031-776
Campus: 001

Student Name Listing
001 School
Sch Year: 2021

Program ID: SRG0200
Page: 1 of 3

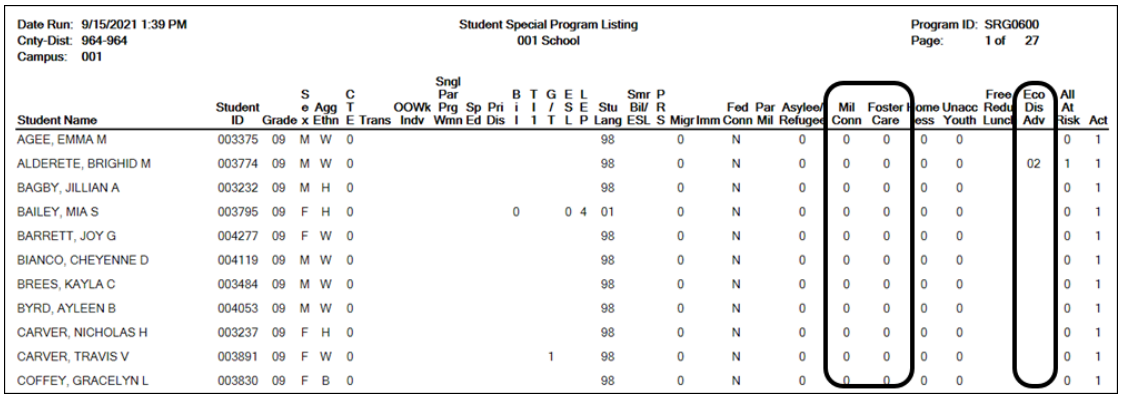
Name	Student ID	Grade	Contro CY	NT	Sex	Hispanic	Amer Indian	Asian	Black	White	Pacific Isl	DOB	Phone	SSN	Instructor	Trk	Status
ADAM, CARLOS LYNN	505385	09	010		M	Y	N	N	N	Y	N	06-28-2006	(555)336-532	XXX-XX-XXXX	Sharon Talamantez	01	Active
ADAMS, JONATHAN DOUGLAS	101177	11	755		F	N	N	N	N	Y	N	12-05-2003	(555)599-913	XXX-XX-XXXX	Mary Olivarez	01	Active
ALEMAN, JOHN NIKOLE	504283	09	973		F	N	N	N	N	Y	N	02-19-2006	(555)336-320	XXX-XX-XXXX	Russell Smith	01	Active
ALVAREZ, JOSE LEANN	101192	11	039		M	Y	N	N	N	Y	N	04-25-2004	(555)581-853	XXX-XX-XXXX	Vickie Yaws	01	Active
ARGUIJO, SOPHIA MONIQUE	504136	12	025		M	Y	N	N	N	Y	N	04-12-2002	(555)140-566	XXX-XX-XXXX	Sherron Tijerina	01	Active
BAILEY, DAVID JERIAH	503992	09	113		M	Y	N	N	N	Y	N	10-10-2004	(555)279-389	XXX-XX-XXXX	Tracy Wilhelm	01	Active
BAKER, JASMINE JOSE	301102	09	010		F	Y	N	N	N	Y	N	08-11-2006	(555)224-835	XXX-XX-XXXX	Sharon Talamantez	01	Active
BALDWIN, COURTNEY	504122	09	973		F	N	N	N	N	Y	N	09-30-2004	(555)279-432	XXX-XX-XXXX	Russell Smith	01	Active
BALLEJO, OLIVIA ANN	505260	09	185		M	Y	N	N	N	Y	N	09-15-2005	(555)432-833	XXX-XX-XXXX	Christi Chew	01	Active
BELTRAN, STEVEN	504278	09	377		F	Y	N	N	N	Y	N	09-02-2005	(555)203-147	XXX-XX-XXXX	Paula Rodriguez	01	Active
BERRIOS, TINA BEATRICE	505039	09	377		M	Y	N	N	N	Y	N	07-01-2005	(555)441-820	XXX-XX-XXXX		01	Active
BLEVINS, CATHRYN A	300999	09	063		F	N	N	N	N	Y	N	01-18-2006	(555)587-100	XXX-XX-XXXX	Susan Vasquez	01	Active
BOCANEGRA, KRISSY ELIAS	504418	09	063		M	Y	N	N	N	Y	N	07-13-2006	(555)399-178	XXX-XX-XXXX		01	Active
BOSQUEZ, BRITTANY	504288	09	047		M	Y	N	N	N	Y	N	12-28-2005	(555)554-967	XXX-XX-XXXX	Stephen Ulbrich	01	Active
BOWEN, ERUBEY JAMES	504415	09	063		M	N	N	N	N	Y	N	12-03-2005	(555)398-824	XXX-XX-XXXX	Susan Vasquez	01	Active
BOWEN, NOAH LYNN	505179	09	973		F	N	N	N	N	Y	N	08-29-2005	(555)635-706	XXX-XX-XXXX	Russell Smith	01	Active

SRG00200 can be used to verify the demographic elements that are reported in the Summer Submission. Be sure the parameter **Only New Students This Year (Y,N)** is set to N.

Registration > Reports > Registration Reports > Student > SRG0600 -

Student Special Program Listing

This report lists students in all grade levels and the special programs in which they are currently enrolled.



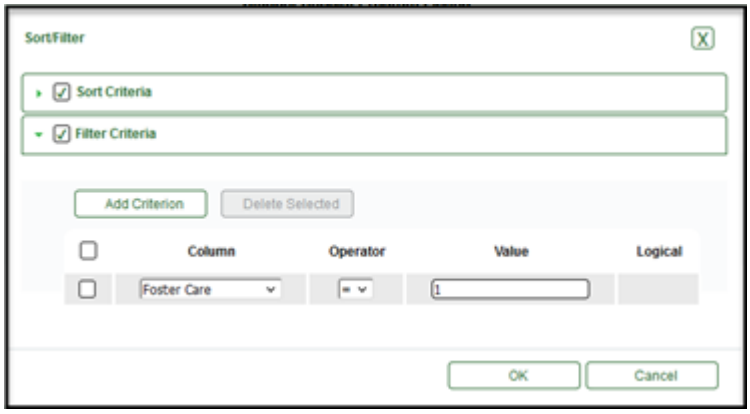
Date Run: 9/15/2021 1:39 PM
Cnty-Dist: 964-964
Campus: 001

Student Special Program Listing
001 School

Program ID: SRG0600
Page: 1 of 27

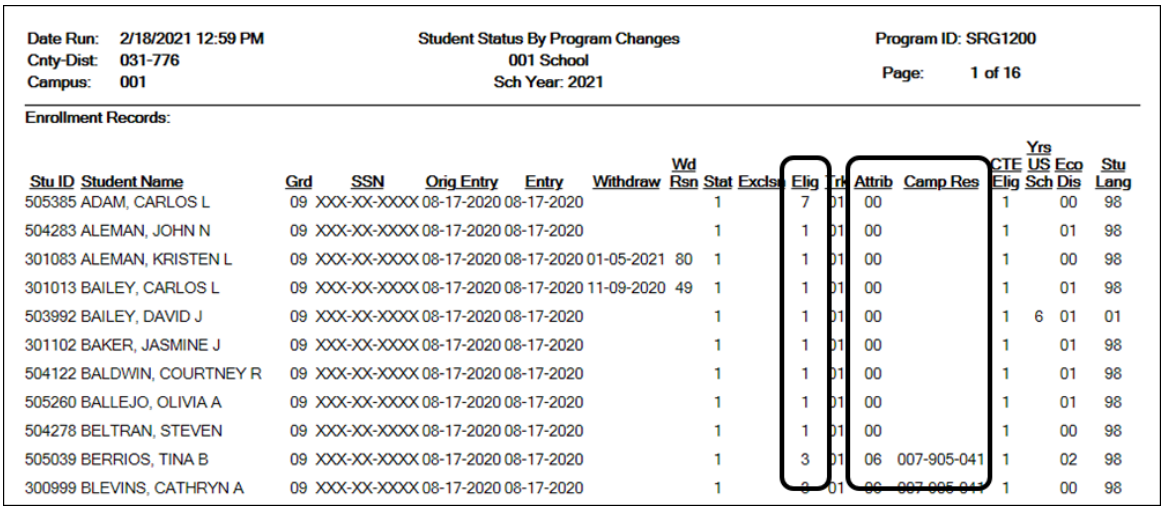
Student Name	Student ID	Grade	Sex	Agg Ethn	CTE	Trans	OOWk Indv	Sngl Par Prg Wmn	Sp Ed	Pri Dis	Bi	TI 1	G/T	ESL	LEP	Stu Lang	Smr Bil/ ESL	PRS	Migr	Imm	Fed Conn	Par Mil	Asylee/ Refugee	Mil Conn	Foster Care	Home less	Unacc Youth	Free/ Redu Lunch	Eco Dis Adv	All At Risk	Act
AGEE, EMMA M	003375	09	M	W	0											98		0		N			0	0	0	0	0			0	1
ALDERETE, BRIGHID M	003774	09	M	W	0											98		0		N			0	0	0	0	0		02	1	1
BAGBY, JILLIAN A	003232	09	M	H	0											98		0		N			0	0	0	0	0			0	1
BAILEY, MIA S	003795	09	F	H	0						0			0	4	01		0		N			0	0	0	0	0			0	1
BARRETT, JOY G	004277	09	F	W	0											98		0		N			0	0	0	0	0			0	1
BIANCO, CHEYENNE D	004119	09	M	W	0											98		0		N			0	0	0	0	0			0	1
BREES, KAYLA C	003484	09	M	W	0											98		0		N			0	0	0	0	0			0	1
BYRD, AYLEEN B	004053	09	M	W	0											98		0		N			0	0	0	0	0			0	1
CARVER, NICHOLAS H	003237	09	F	H	0											98		0		N			0	0	0	0	0			0	1
CARVER, TRAVIS V	003891	09	F	W	0								1			98		0		N			0	0	0	0	0			0	1
COFFEY, GRACELYN L	003830	09	F	B	0											98		0		N			0	0	0	0	0			0	1

Use this report to verify Economic Disadvantage, Military Connected, Foster Care, Homeless, Immigrant, Migrant, Asylee/Refugee, Unaccompanied Youth, Single Parent Single Pregnant Woman, Out of Workforce, and Transportation CTE Support Services.



Filter the report to view one program at a time. Have the person at your district responsible for each special program sign off on these reports.

Registration > Reports > Registration Reports > Program > SRG1200 - Student Status Changes by Program



Date Run: 2/18/2021 12:59 PM
Cnty-Dist: 031-776
Campus: 001

Student Status By Program Changes
001 School
Sch Year: 2021

Program ID: SRG1200
Page: 1 of 16

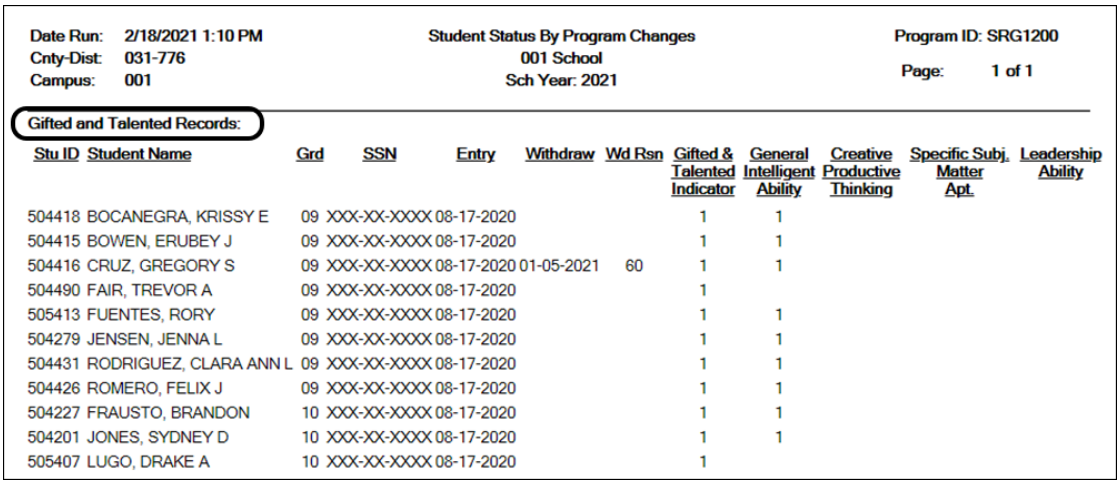
Enrollment Records:

Stu ID	Student Name	Grd	SSN	Orig Entry	Entry	Withdraw	Wd Rsn	Stat	Exclsn	Elig	Trk	Attrib	Camp Res	CTE Elig	Yrs US Sch	Eco Dis	Stu Lang
505385	ADAM, CARLOS L	09	XXX-XX-XXXX	08-17-2020	08-17-2020			1		7	01	00		1		00	98
504283	ALEMAN, JOHN N	09	XXX-XX-XXXX	08-17-2020	08-17-2020			1		1	01	00		1		01	98
301083	ALEMAN, KRISTEN L	09	XXX-XX-XXXX	08-17-2020	08-17-2020	01-05-2021	80	1		1	01	00		1		00	98
301013	BAILEY, CARLOS L	09	XXX-XX-XXXX	08-17-2020	08-17-2020	11-09-2020	49	1		1	01	00		1		01	98
503992	BAILEY, DAVID J	09	XXX-XX-XXXX	08-17-2020	08-17-2020			1		1	01	00		1	6	01	01
301102	BAKER, JASMINE J	09	XXX-XX-XXXX	08-17-2020	08-17-2020			1		1	01	00		1		01	98
504122	BALDWIN, COURTNEY R	09	XXX-XX-XXXX	08-17-2020	08-17-2020			1		1	01	00		1		01	98
505260	BALLEJO, OLIVIA A	09	XXX-XX-XXXX	08-17-2020	08-17-2020			1		1	01	00		1		01	98
504278	BELTRAN, STEVEN	09	XXX-XX-XXXX	08-17-2020	08-17-2020			1		1	01	00		1		00	98
505039	BERRIOS, TINA B	09	XXX-XX-XXXX	08-17-2020	08-17-2020			1		3	01	06	007-905-041	1		02	98
300999	BLEVINS, CATHRYN A	09	XXX-XX-XXXX	08-17-2020	08-17-2020			1		3	01	06	007-905-041	1		00	98

SRG1200 lists student status in all programs. Type Y for **each program** and print each report separately.

- This report will need to be run several times with different parameters.
- This report can only be run by campus.

Examples:



Date Run: 2/18/2021 1:10 PM
Cnty-Dist: 031-776
Campus: 001

Student Status By Program Changes
001 School
Sch Year: 2021

Program ID: SRG1200
Page: 1 of 1

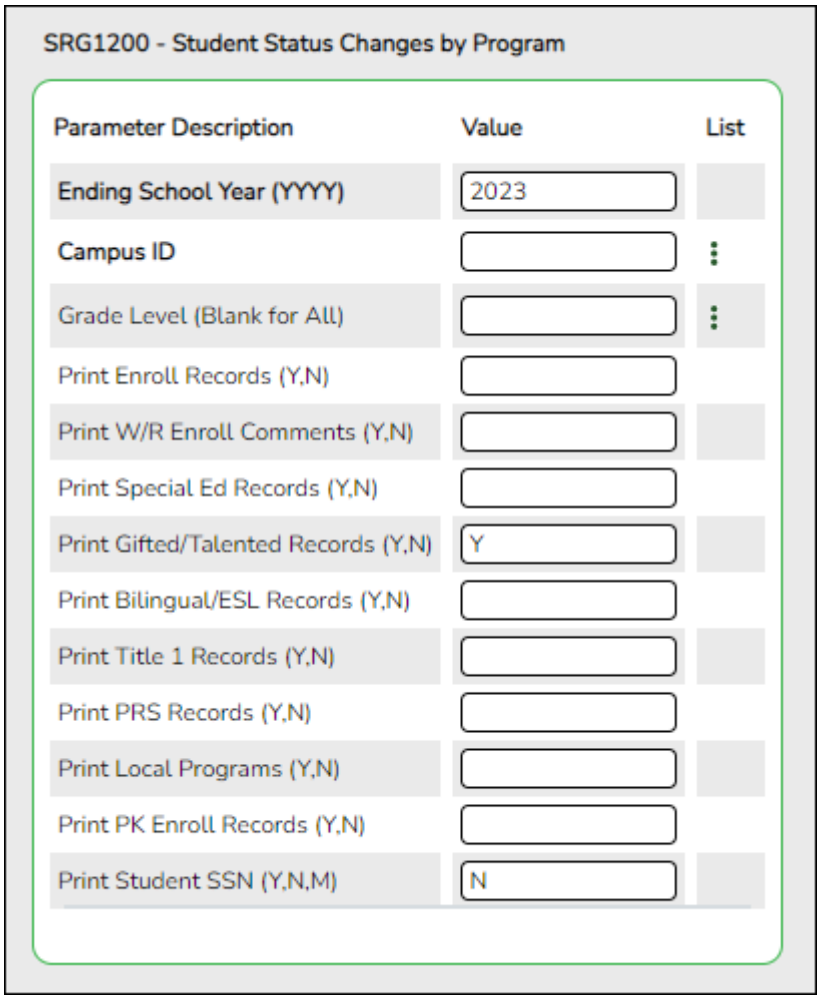
Gifted and Talented Records:

Stu ID	Student Name	Grd	SSN	Entry	Withdraw	Wd Rsn	Gifted & Talented Indicator	General Intelligent Ability	Creative Productive Thinking	Specific Subj. Matter Apt.	Leadership Ability
504418	BOCANEGRA, KRISSY E	09	XXX-XX-XXXX	08-17-2020			1	1			
504415	BOWEN, ERUBEY J	09	XXX-XX-XXXX	08-17-2020			1	1			
504416	CRUZ, GREGORY S	09	XXX-XX-XXXX	08-17-2020	01-05-2021	60	1	1			
504490	FAIR, TREVOR A	09	XXX-XX-XXXX	08-17-2020			1				
505413	FUENTES, RORY	09	XXX-XX-XXXX	08-17-2020			1	1			
504279	JENSEN, JENNA L	09	XXX-XX-XXXX	08-17-2020			1	1			
504431	RODRIGUEZ, CLARA ANN L	09	XXX-XX-XXXX	08-17-2020			1	1			
504426	ROMERO, FELIX J	09	XXX-XX-XXXX	08-17-2020			1	1			
504227	FRAUSTO, BRANDON	10	XXX-XX-XXXX	08-17-2020			1	1			
504201	JONES, SYDNEY D	10	XXX-XX-XXXX	08-17-2020			1	1			
505407	LUGO, DRAKE A	10	XXX-XX-XXXX	08-17-2020			1				

SRG1200 provides a list of student status in all programs. Set the Print Enroll Records parameter to Y. Use the report to verify eligibility, attribution code, and campus of residence.

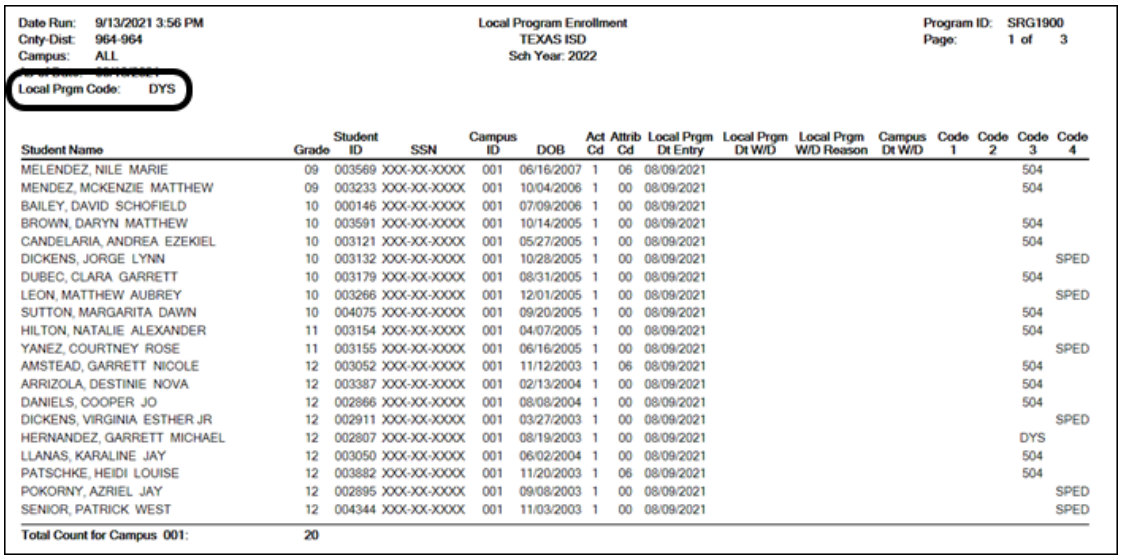
- Verify eligibility codes. Kindergarten students enrolled in PK last year are normally marked full day eligible (1 or 3).
- Verify/Update Campus of Residence for transfer students. A student's campus of residence must match the grade level in AskTED for the district the student resides in. (“i.e.” if a student went from grade 8 to grade 9 campus number may have changed)

- Students with a Campus of Residence must have an Attribution Code. (Transfer students should have an attribution code of a 06).



- Other elements to verify on SRG1200: GT, Bil/ESL, Title I, PRS, and PK Enroll records. It is recommended that users run the report for each program individually and have it signed off on by the person responsible for checking that program data.

Registration > Reports > Registration Reports > Student > SRG1900 Local Program Enrollment Count



Date Run: 9/13/2021 3:56 PM
Cnty-Dist: 964-964
Campus: ALL
Local Prgm Code: DYS

Local Program Enrollment
TEXAS ISD
Sch Year: 2022

Program ID: SRG1900
Page: 1 of 3

Student Name	Grade	Student ID	SSN	Campus ID	DOB	Act Cd	Attrib Cd	Local Prgm Dt Entry	Local Prgm Dt W/D	Local Prgm W/D Reason	Campus Dt W/D	Code 1	Code 2	Code 3	Code 4
MELENDEZ, NILE MARIE	09	003569	XXX-XX-XXXX	001	06/16/2007	1	06	08/09/2021						504	
MENDEZ, MCKENZIE MATTHEW	09	003233	XXX-XX-XXXX	001	10/04/2006	1	00	08/09/2021						504	
BAILEY, DAVID SCHOFIELD	10	000146	XXX-XX-XXXX	001	07/09/2006	1	00	08/09/2021							
BROWN, DARYN MATTHEW	10	003591	XXX-XX-XXXX	001	10/14/2005	1	00	08/09/2021						504	
CANDELARIA, ANDREA EZEKIEL	10	003121	XXX-XX-XXXX	001	05/27/2005	1	00	08/09/2021						504	
DICKENS, JORGE LYNN	10	003132	XXX-XX-XXXX	001	10/28/2005	1	00	08/09/2021							SPED
DUBEC, CLARA GARRETT	10	003179	XXX-XX-XXXX	001	08/31/2005	1	00	08/09/2021						504	
LEON, MATTHEW AUBREY	10	003266	XXX-XX-XXXX	001	12/01/2005	1	00	08/09/2021							SPED
SUTTON, MARGARITA DAWN	10	004075	XXX-XX-XXXX	001	09/20/2005	1	00	08/09/2021						504	
HILTON, NATALIE ALEXANDER	11	003154	XXX-XX-XXXX	001	04/07/2005	1	00	08/09/2021						504	
YANEZ, COURTNEY ROSE	11	003155	XXX-XX-XXXX	001	06/16/2005	1	00	08/09/2021							SPED
AMSTEAD, GARRETT NICOLE	12	003052	XXX-XX-XXXX	001	11/12/2003	1	06	08/09/2021						504	
ARRIZOLA, DESTINIE NOVA	12	003387	XXX-XX-XXXX	001	02/13/2004	1	00	08/09/2021						504	
DANIELS, COOPER JO	12	002866	XXX-XX-XXXX	001	08/08/2004	1	00	08/09/2021						504	
DICKENS, VIRGINIA ESTHER JR	12	002911	XXX-XX-XXXX	001	03/27/2003	1	00	08/09/2021							SPED
HERNANDEZ, GARRETT MICHAEL	12	002807	XXX-XX-XXXX	001	08/19/2003	1	00	08/09/2021						DYS	
LLANAS, KARALINE JAY	12	003050	XXX-XX-XXXX	001	06/02/2004	1	00	08/09/2021						504	
PATSCHKE, HEIDI LOUISE	12	003882	XXX-XX-XXXX	001	11/20/2003	1	06	08/09/2021						504	
POKORNY, AZRIEL JAY	12	002895	XXX-XX-XXXX	001	09/08/2003	1	00	08/09/2021							SPED
SENIOR, PATRICK WEST	12	004344	XXX-XX-XXXX	001	11/03/2003	1	00	08/09/2021							SPED
Total Count for Campus 001:	20														

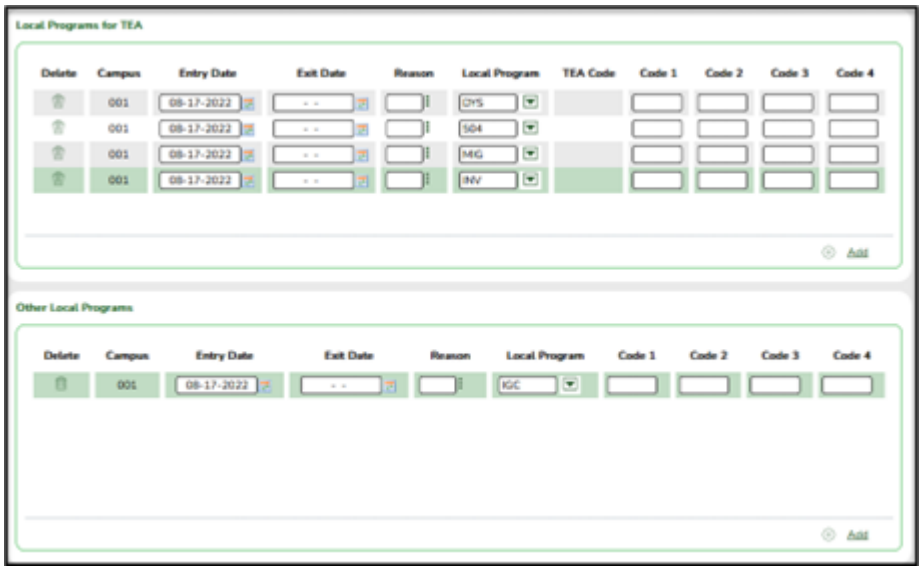
SRG1900 provides a list of students who have been enrolled in a specific local program, as well as special program withdrawal dates and reasons. Campus totals are displayed for each included campus. A report total is displayed at the end of the report.

Verify all entry and withdrawal dates and special program services.

NOTE: To set up local program codes for the district, go to *Registration > Maintenance > District Profile > Local Program Codes*. The campus must select the program in *Registration > Maintenance > Campus Profile > Campus Local Program Codes* to make it available at the campus.

The student should have a row on **Local Programs** where the **Local Programs for TEA** field is set to the Local Program code for ECHS, T-STEM, P-TECH, 504, Intervention Strategies, General Ed Homebound, Migrant, Immigrant, Dyslexia, Star of Texas, New Tech, Adult Previous Attendance, and Virtual Student not in Membership or the crisis code if applicable.

NOTE: IGC should be set up as a Local Program. The student should have a row on **Local Programs** with a row where **Other Local Programs** is set to the Local Program code for IGC if applicable.

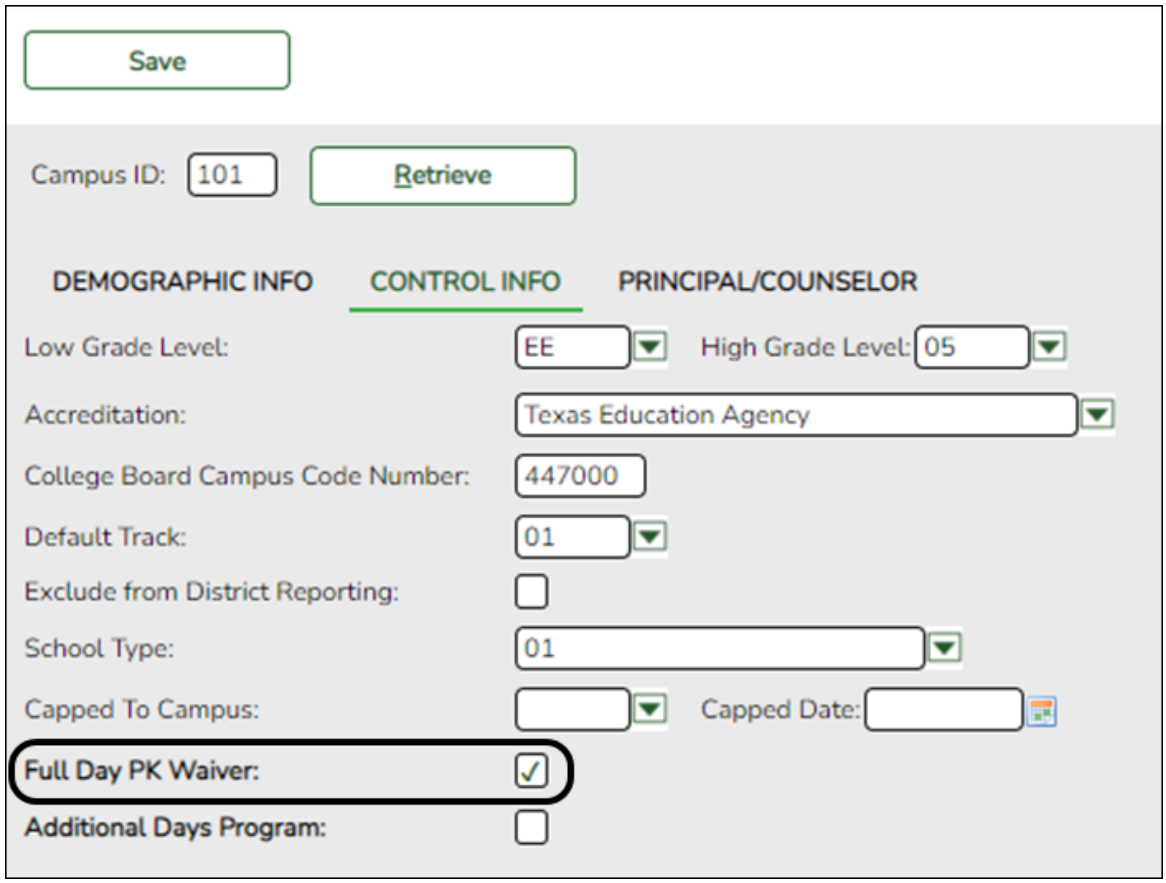


IGC is the only local program entered in the **Other Local Programs** group box. All other local programs should be entered in the **Local Programs for TEA** group box.

Registration > Reports > Registration Reports > Non-Enrolled Student > SRG9000 - UIL Activity Participation

SRG9000 provides xxx.

2. Registration > Maintenance > Campus Profile > Campus Information Maintenance > Control Info



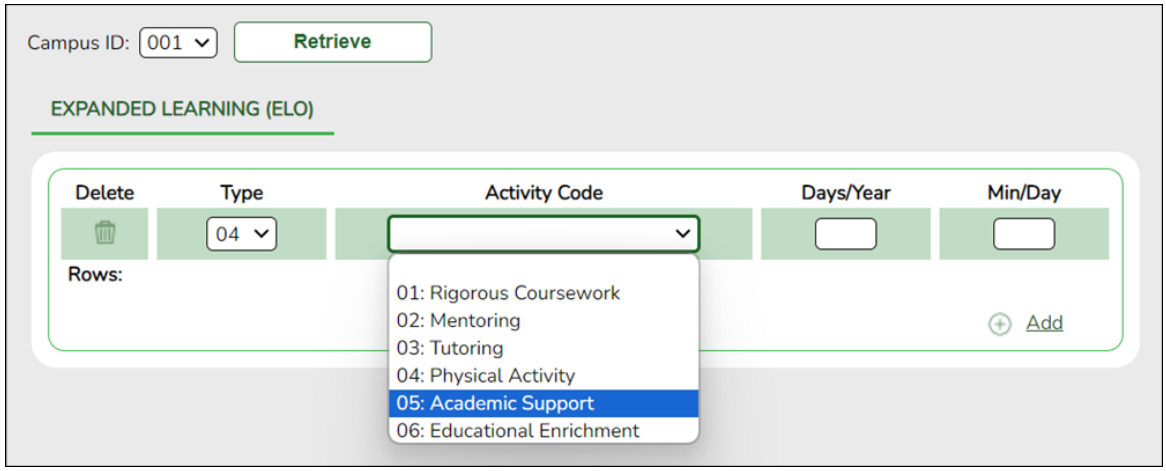
Reported Elements from Control Info:

Element	Code Table	Data Element	ASCENDER Name
E1646	C088	PK-FULL-DAY-WAIVER-INDICATOR-CODE	Full Day PK Waiver
E1671	C088	ADDITIONAL-DAYS-PROGRAM-INDICATOR-CODE	Additional Days Program

- Check the **Full Day PK Waiver** box if your campus has received an exemption from offering a full-day pre-kindergarten program.

---

3. Registration > Maintenance > Campus Profile > Campus Programs > Expanded Learning (ELO)

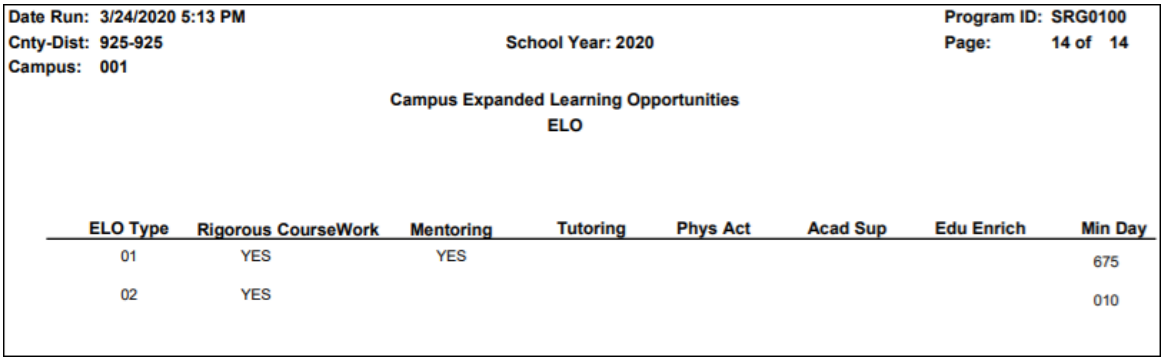


Reported Elements from Expanded Learning (ELO):

Element	Code Table	Data Element	ASCENDER Name
E1614	C218	ELO-TYPE-CODE	Type
E1719	C229	ELO-ACTIVITY-CODE	Activity Code
E1720	—-	ELO-DAYS-SCHEDULED-PER-YEAR	Days/Year
E1621	—-	ELO-MINUTES-SCHEDULED-PER-DAY	Min/Day
E1613	C088	EXPANDED-LEARNING-OPPORTUNITY-INDICATOR-CODE	—-

RUN REPORT TO VERIFY DATA:

Registration > Reports > Registration Reports > Program > SRG0100 - Campus Information



Date Run: 3/24/2020 5:13 PM — Program ID: SRG0100
Cnty-Dist: 925-925 — School Year: 2020 — Page: 14 of 14
Campus: 001

Campus Expanded Learning Opportunities
ELO

ELO Type	Rigorous CourseWork	Mentoring	Tutoring	Phys Act	Acad Sup	Edu Enrich	Min Day
01	YES	YES					675
02	YES						010

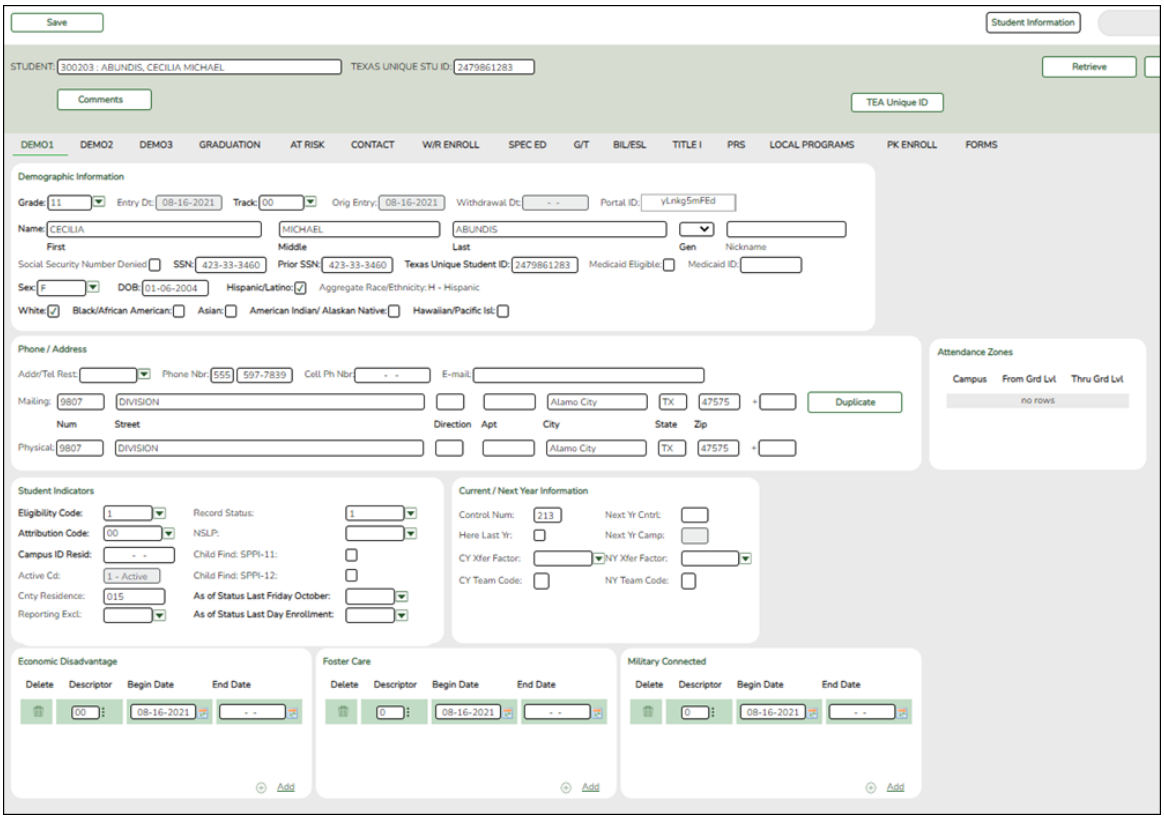
❑ See the **Campus Expanded Learning Opportunities ELO** section of the report.

Expanded Learning Opportunities (ELO) are structured learning programs outside of the regular school day, including before and after school programs and summer programs.

- If a district/campus offers an Expanded Learning Opportunities (ELO) Program, enter the information on this screen in Registration.
- Programs must be at least 45 minutes long to qualify for ELO.
- See the Campus Expanded Learning Opportunities (ELO) section of the report.

---

4. Registration > Maintenance > Student Enrollment > Demo1

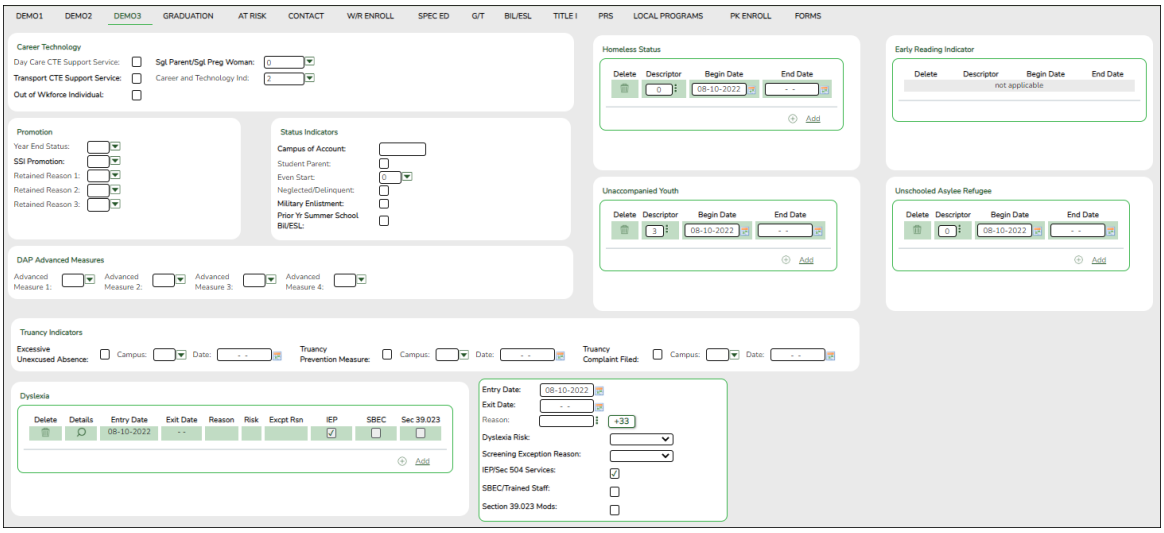


Reported Elements from Demo1:

Element	Code Table	Data Element	ASCENDER Name
E0703	—-	FIRST-NAME	Name - First
E0704	—-	MIDDLE-NAME	Name - Middle
E0705	—-	LAST-NAME	Name - Last
EE0706	C012	GENERATION-CODE	Name - Gen
E0001	—-	STUDENT-ID	SSN
E1523	—-	TX-UNIQUE-STUDENT-ID	Texas Unique Student
E0004	C013	SEX-CODE	Sex
E0006	—-	DATE-OF-BIRTH	DOB
E1064	C088	HISPANIC-LATINO-CODE	Hispanic/Latino
E1063	C088	WHITE-CODE	White
E1061	C088	BLACK-AFRICAN-AMERICAN-CODE	Black/African American
E1060	C088	ASIAN-CODE	Asian
E1059	C088	AMERICAN-INDIAN-ALASKA-NATIVE-CODE	American Indian/ Alaskan Native
E1062	C088	NATIVE-HAWAIIAN-PACIFIC-ISLANDER-CODE	Hawaiian/Pacific Isl
E0785	C054	ECONOMIC-DISADVANTAGE-CODE	Eco Disadvan
E1529	C197	MILITARY-CONNECTED-STUDENT-CODE	Military Connected
E1528	C196	FOSTER-CARE-INDICATOR-CODE	Foster Care
E1601	C088	STAR-OF-TEXAS-INDICATOR-CODE	Star of Texas Award
E0017	C050	GRADE-LEVEL-CODE	Grade
E1000	C161	STUDENT-ATTRIBUTION-CODE	Attribution Cd

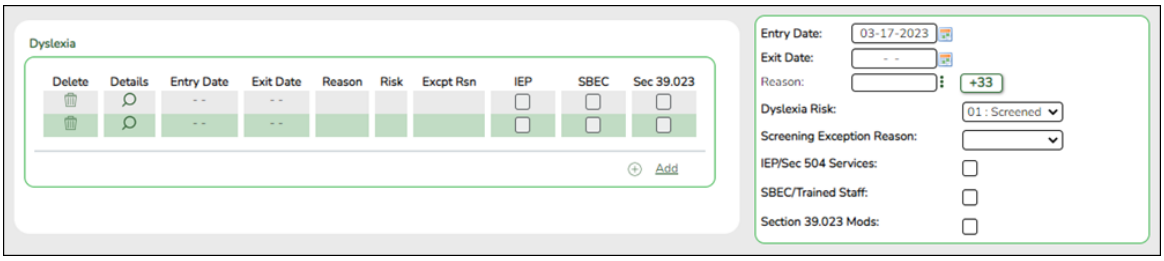
Element	Code Table	Data Element	ASCENDER Name
E0903	—-	CAMPUS-ID-OF-RESIDENCE	Camp ID Resid

5. Registration > Maintenance > Student Enrollment > Demo3



NOTE: If the student has a graduation plan, the fields must be updated on ***Graduation Plan > Maintenance > Student > Individual Maintenance > PGP*** instead (as described previously under Graduation Plan).

Dyslexia



- **Dyslexia Risk** – Verify this field is marked for only KG and 1st Graders.
  - Kindergarten screening (EOY)/1st grade by January 31st of each year.
- **Dyslexia Services** – Verify these fields are marked for all students receiving dyslexia services. More than one box can be selected, however, at least one service must be checked in order to receive funding.
  - 01 – Section 504 Services/IEP's
  - 02 – SBEC/Trained Staff
  - 03 – Section 39.023 Mods

NOTE: If a student has a Dyslexia Indicator and there is no Dyslexia Services Code marked on *Registration > Maintenance > Student Enrollment > Demo3*, then when the *State Reporting > Utilities > Create TSDS PEIMS Interchanges* is run, the system will automatically create the tagline with Code 00 (C224 Code 00 - Student identified with dyslexia or a related disorder under TEC 48.009 does not receive services).

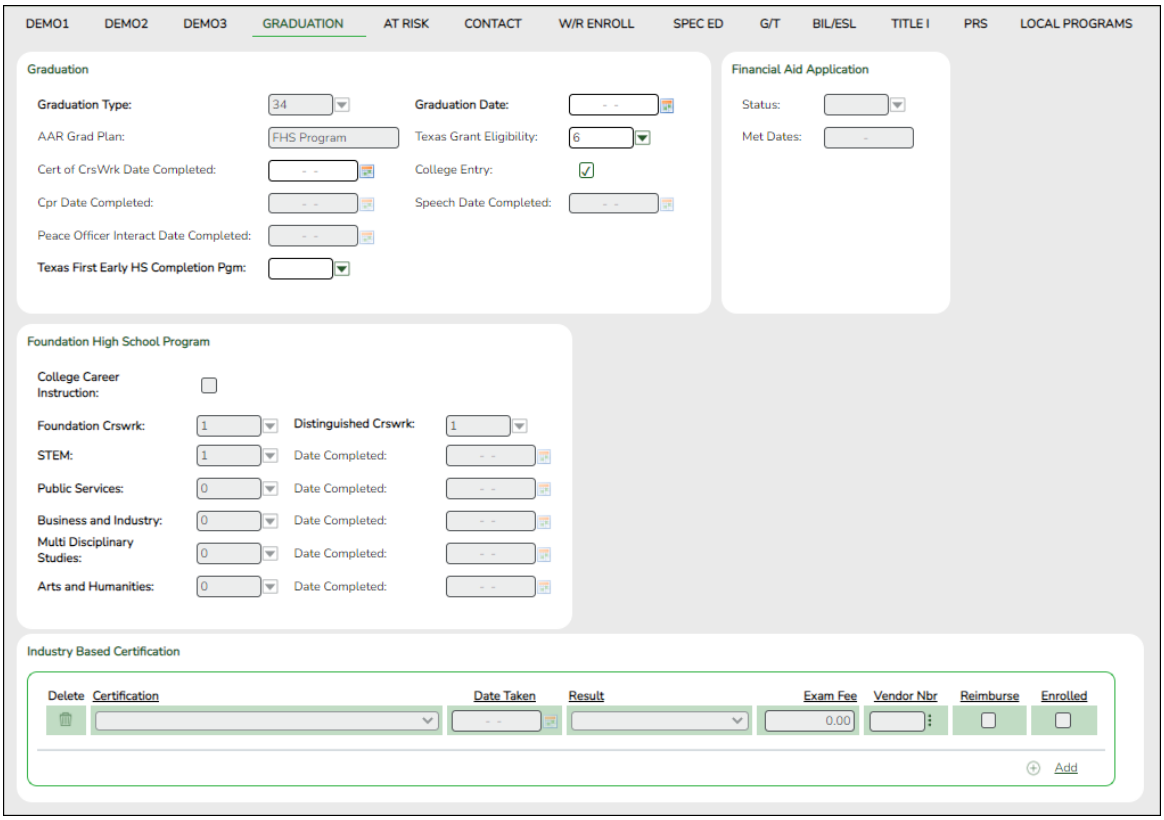
Reported Elements from Demo3:

Element	Code Table	Data Element	ASCENDER Name
E0917	C088	TRANSPORTATION-CTE-SUPPORT-SERVICE	Transportation CTE Support Service
E1039	C088	OUT-OF-WORKFORCE-INDIVIDUAL	Out of Wkforce Individual
E0829	C064	SGL-PARENT-SGL-PREG-WOMAN-CODE	Sgl Parent/Sgl Preg Woman
E1660	C088	ADULT-PREVIOUS-ATTENDANCE-INDICATOR-CODE	Adult Prev Att
E1650	C224	DYSLEXIA-SERVICES-CODE	Dyslexia Services
E1076	C183	UNSCHOOLED-ASYLEE/REFUGEE-CODE	Asylee/Refugee Cd
E1082	C189	HOMELESS-STATUS-CODE	Homeless Status Cd
E1084	C192	UNACCOMPANIED-YOUTH-STATUS-CODE	Unaccomp Youth Status Cd
E1522	C195	EARLY-READING-INDICATOR-CODE	Early Reading Cd
E1644	C222	DYSLEXIA-RISK-CODE	Dyslexia Risk
E1640	C214	POST-SECONDARY-CERTIFICATION-LICENSURE-CODE For students who have a graduation plan, this information is entered on *Graduation Plan > Maintenance > Student > Individual Maintenance > PGP*.	Industry Credentials or Certification
E1027	—-	CAMPUS-ID-OF-ACCOUNTABILITY	Campus of Account
E1541	C199	FHSP-PARTICIPANT-CODE	Foundation Coursework
E1542	C199	FHSP-DISTING-LEVEL-ACHIEVE-INDICATOR-CODE	Distinguished Coursework
E1544	C199	STEM-ENDORSEMENT-INDICATOR-CODE	STEM
E1546	C199	PUBLIC-SERVICES-ENDORSEMENT-INDICATOR-CODE	Public Services
E1545	C199	BUSINESS-AND-INDUSTRY-ENDORSEMENT-INDICATOR-CODE	Business and Industry
E1548	C199	MULTI-DISCIPLINARY-STUDIES-ENDORSEMENT-INDICATOR-CODE	Multi Disciplinary Studies
E1547	C199	ARTS-AND-HUMANITIES-ENDORSEMENT-INDICATOR-CODE	Arts and Humanities

Element	Code Table	Data Element	ASCENDER Name
E1657	C088	EXCESSIVE-UNEXCUSED-ABSENCE-INDICATOR-CODE	Excessive Unexcused Absence
E1658	C088	TRUANCY-PREVENTION-MEASURE-INDICATOR-CODE	Truancy Prevention Measure
E1659	C088	TRUANCY-COMPLAINT-FILED-INDICATOR-CODE	Truancy Complaint Filed

NOTE: If the student has a graduation plan, the fields must be updated on ***Graduation Plan > Maintenance > Student > Individual Maintenance > PGP*** instead (as described previously under Graduation Plan).

6. Registration > Maintenance > Student Enrollment > Graduation

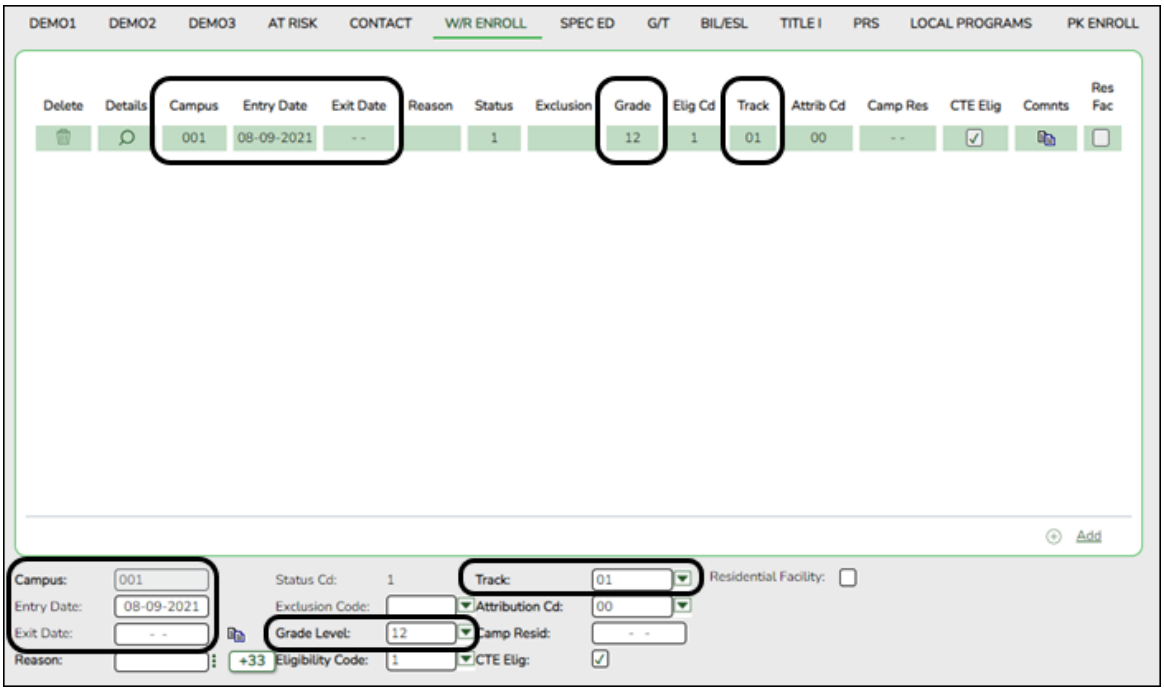


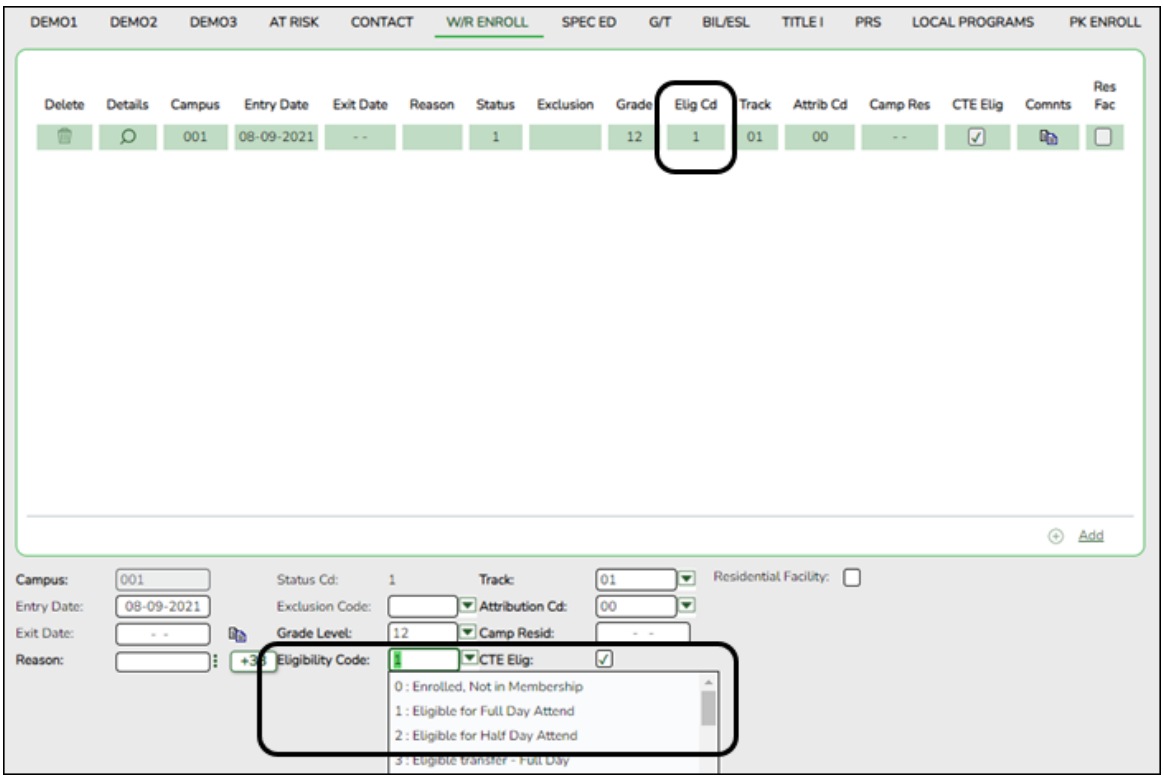
Reported Elements from Graduation:

Element	Code Table	Data Element	ASCENDER Name
E1654	C199	IBC-EXAM-FEE-AMOUNT	Exam Fee **NOTE**: This field will be pre-populated if completed on the **Credentials or Certification** tab on *Graduation Plan > Maintenance > District > Tables*.
E1655	C226	IBC-VENDOR-CODE	Vendor **NOTE**: This field will be pre-populated if completed on the **Credentials or Certification** tab on *Graduation Plan > Maintenance > District > Tables*.
E1640	C214	POST-SECONDARY-CERTIFICATION-LICENSURE-CODE	Industry Credentials or Certification For students who have a graduation plan, this information is entered on *Graduation Plan > Maintenance > Student > Individual Maintenance > PGP*.
E1541	C199	FHSP-PARTICIPANT-CODE	Foundation Coursework
E1542	C199	FHSP-DISTING-LEVEL-ACHIEVE-INDICATOR-CODE	Distinguished Coursework
E1544	C199	STEM-ENDORSEMENT-INDICATOR-CODE	STEM
E1546	C199	PUBLIC-SERVICES-ENDORSEMENT-INDICATOR-CODE	Public Services
E1545	C199	BUSINESS-AND-INDUSTRY-ENDORSEMENT-INDICATOR-CODE	Business and Industry

Element	Code Table	Data Element	ASCENDER Name
E1548	C199	MULTI-DISCIPLINARY-STUDIES-ENDORSEMENT-INDICATOR-CODE	Multi Disciplinary Studies
E1547	C199	ARTS-AND-HUMANITIES-ENDORSEMENT-INDICATOR-CODE	Arts and Humanities

7. Registration > Maintenance > Student Enrollment > W/R Enroll

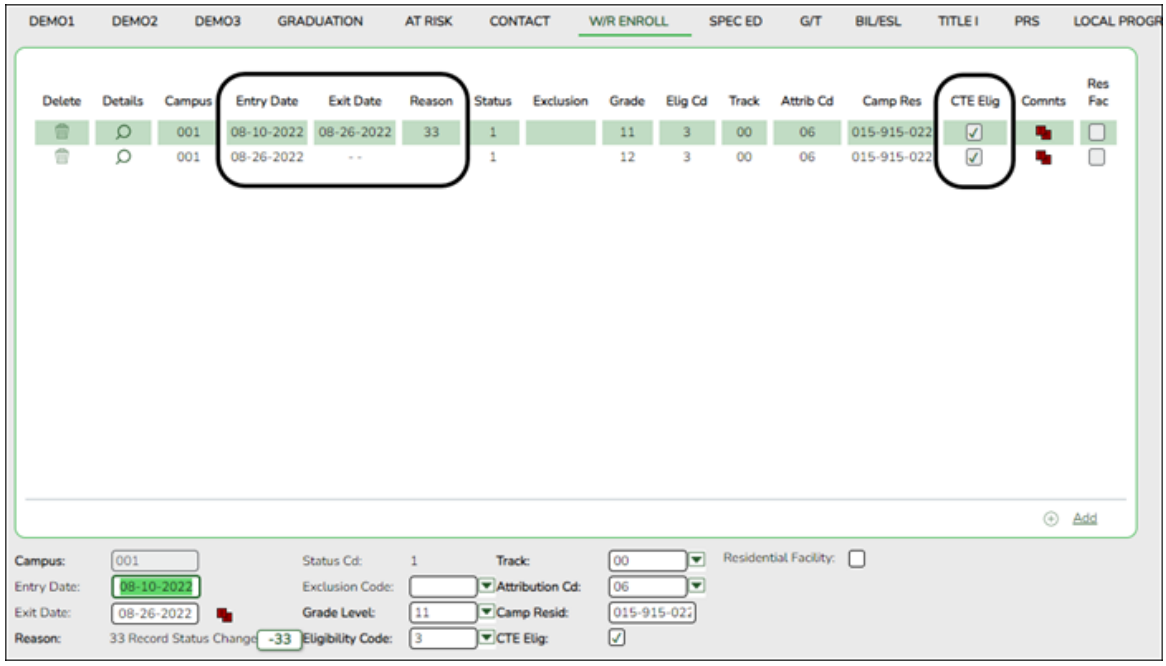


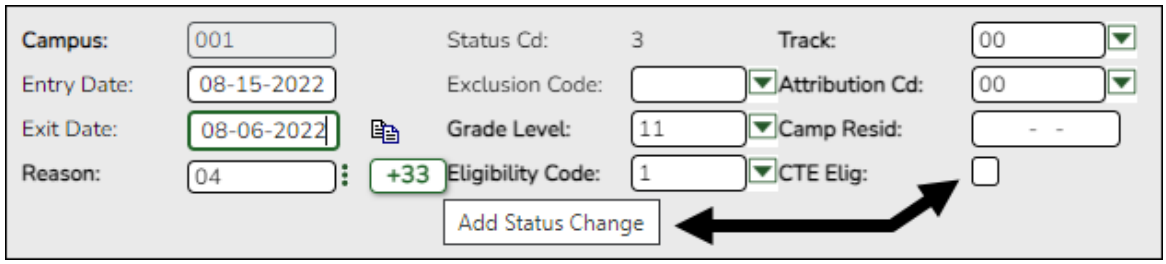


Reported Elements from W/R Enroll:

Element	Code Table	Data Element	ASCENDER Name
E0782	—-	CAMPUS-ID-OF-ENROLLMENT	Entry/Exit Date
E0975	—-	INSTRUCTIONAL-TRACK-INDICATOR-CODE	Track
E0017	—-	GRADE-LEVEL-CODE	Grade Level
E0936	—	TOTAL-INELIGIBLE-DAYS-PRESENT	—-

To make a Status Change:



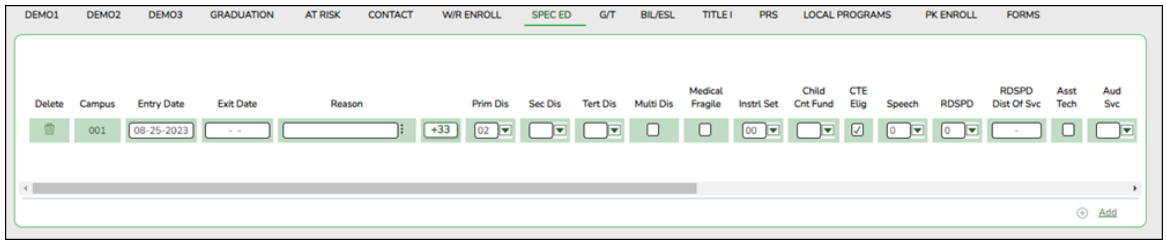


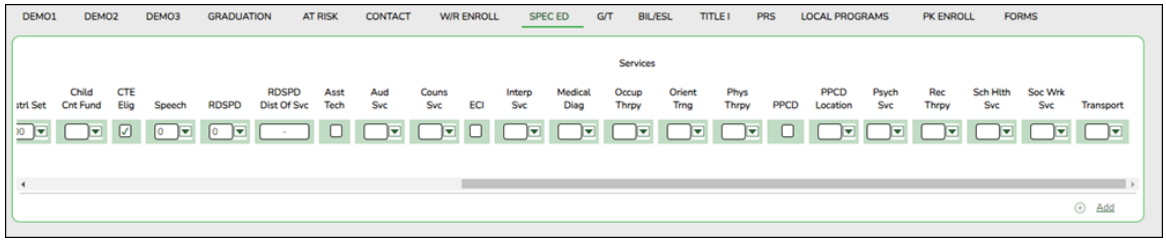
1. Click **Code 33** to do a status change.
    - A row is added to the grid that displays the default entry date, which is the same as the withdrawal date. This ensures that you do not lose any membership days by typing the incorrect entry date for the status change.
    - The fields below the grid are enabled. The fields display the data from the previous row by default.

2. Modify any information that changed for the entry date.
3. Click Save to save the status change.

NOTE: If the entry date and exit date are the same on the row, this button is not available.

8. Registration > Maintenance > Student Enrollment > SpecEd





Reported Elements from SpecEd:

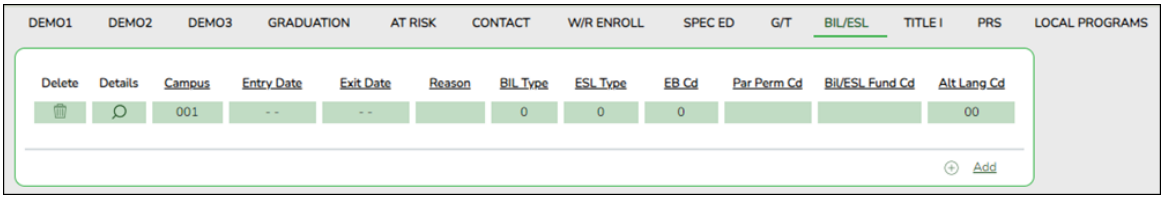
Element	Code Table	Data Element	ASCENDER Name
E0794	C088	SPECIAL-ED-INDICATOR-CODE	Entry/Exit Date
E0173	C035	INSTRUCTIONAL-SETTING-CODE	Instrl Set
E0833	C067	REG-DAY-SCH-PROG-DEAF-CODE	Regional Day School Deaf
E1527	—-	DISTRICT-OF-RDSPD-SERVICE RDSD	Fiscal Agent
E0882	C088	MULTIPLY-DISABLED-INDICATOR-CODE	Multi Dis
E0041	C053	PRIMARY-DISABILITY-CODE	Primary Dis

9. Registration > Maintenance > Student Enrollment > G/T

Reported Elements from G/T:

Element	Code Table	Data Element	ASCENDER Name
E0034	C088	GIFTED-TALENTED-INDICATOR-CODE	Gift/Talent

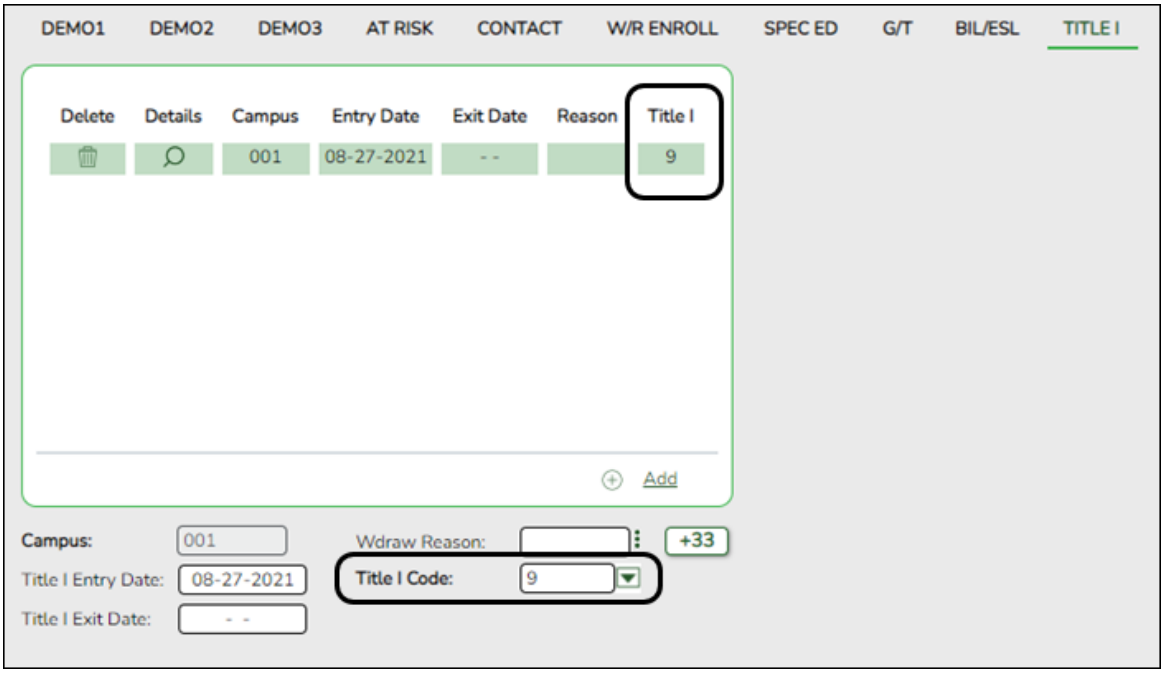
10. Registration > Maintenance > Student Enrollment > Bil/ESL



Reported Elements from Bil/ESL:

Element	Code Table	Data Element	ASCENDER Name
E0790	C061	EMERGENT-BILINGUAL-INDICATOR-CODE	EB Cd
E0938	—-	TOTAL-ELIG-BILINGUAL/ESL-DAYS-PRESENT	Entry/Exit Date
E1651	C225	BILINGUAL/ESL-FUNDING-CODE	Bil/ESL Fund Cd

11. Registration > Maintenance > Student Enrollment > Title I



Reported Elements from Title I:

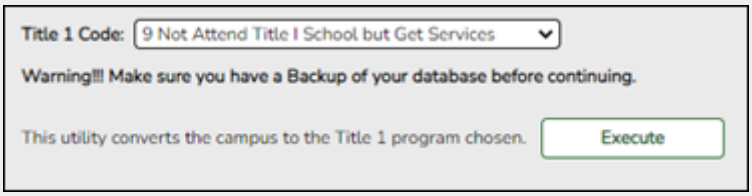
Element	Code Table	Data Element	ASCENDER Name
E0894	C122	TITLE-I-PART-A-INDICATOR-CODE	Title I Code

NOTE: Verify Title I entry and withdrawal dates for all Title I students. All students attending a Title I, Part A Schoolwide Program School must be reported with a TITLE-1-PART-A-INDICATOR-CODE 6.

For a schoolwide Title I campus, you can use the Title I Code Conversion utility to set **Title I Code** to 6 for all students:

1. Go to ***Registration > Utilities > Title 1 Code Conversion***.

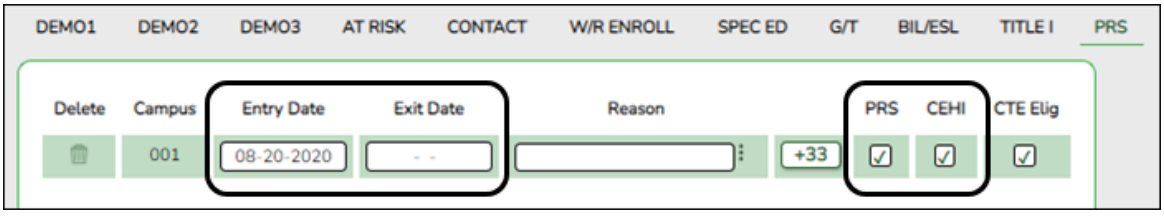
2. In the **Title 1 Code** field, select *6 Attends Schoolwide Title I Program School*.



3. Click **Execute**.

---

12. Registration > Maintenance > Student Enrollment > PRS



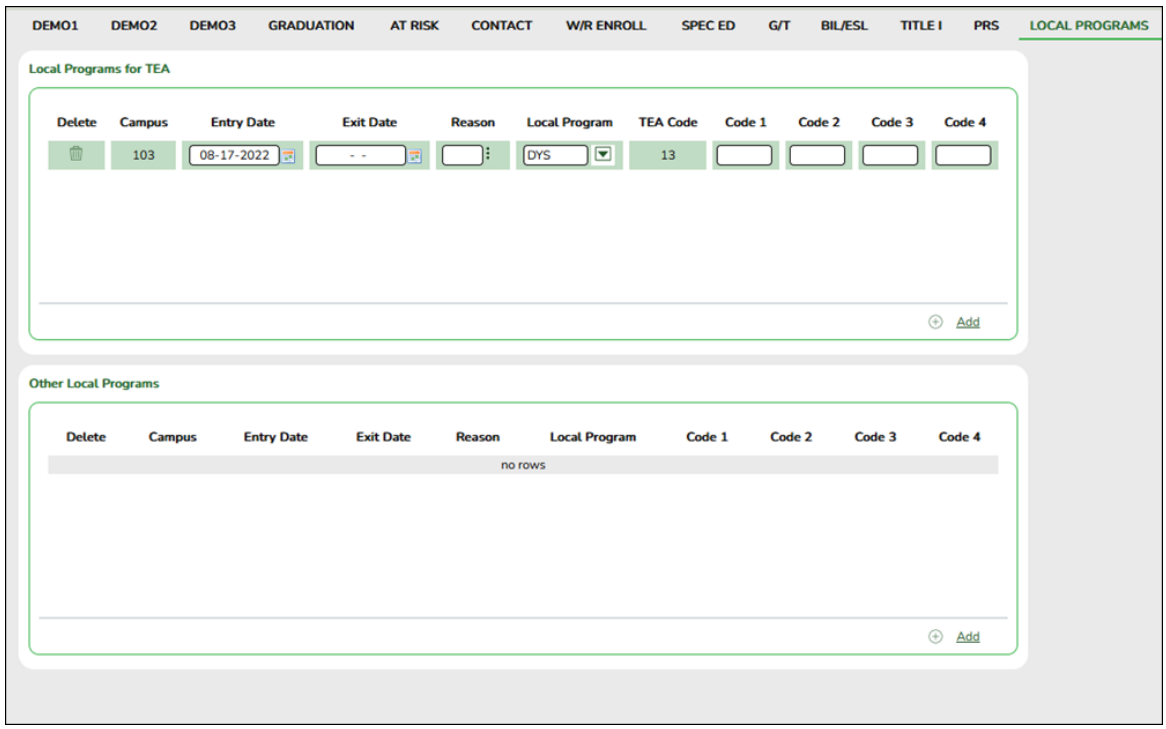
Reported Elements from PRS:

Element	Code Table	Data Element	ASCENDER Name
E1432	C088	PREGNANCY-RELATED-SERVICES	PRS
E0939	—-	TOTAL-ELIG-PREG-REL-SVCS-DAYS-PRESENT	Entry/Exit Date and CEHI

---

13. Registration > Maintenance > Student Enrollment > Local Programs

NOTE: ECHS, T-STEM, P-TECH, 504, Intervention Strategies, and any needed crisis codes should be set up as local programs on ***Registration > Maintenance > Campus Profile > Campus Local Program Codes***. The student should have a row on the Local Programs tab where the **Local Program** field is set to the local code for ECHS, T-STEM, P-TECH, 504, Intervention Strategies, or the crisis code if applicable.

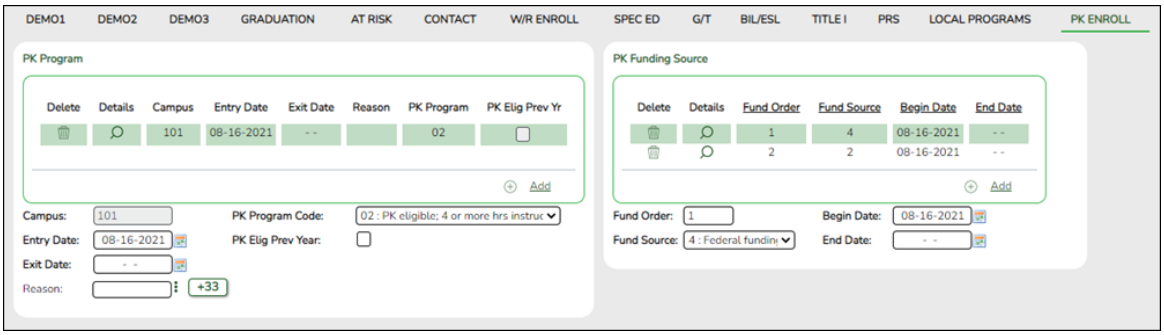


Reported Elements from Local Programs:

Element	Code Table	Data Element	ASCENDER Name
E1560	C088	ECHS-INDICATOR-CODE	Local Program
E1559	C088	T-STEM-INDICATOR-CODE	Local Program
E1612	C088	P-TECH-INDICATOR-CODE	Local Program
E1602	C088	INTERVENTION-STRATEGY-INDICATOR CODE	Local Program
E1603	C088	SECTION-504-INDICATOR-CODE	Local Program
E1647	C088	NEW-TECH-INDICATOR-CODE	Local Program
E1054	C178	CRISIS-CODE	Local Program

Element	Code Table	Data Element	ASCENDER Name
E0266	—-	CAMPUS-ID	Campus NOTE: IGC should be set up as a local program on Registration > Maintenance > Campus Profile > Campus Local Program Codes. The student should have a row on the Local Programs tab with a row where Local Program is set to the local code for IGC if applicable.
E1563	C201	INDIVIDUAL-GRADUATION-COMMITTEE-REVIEW-CODE	Local Program

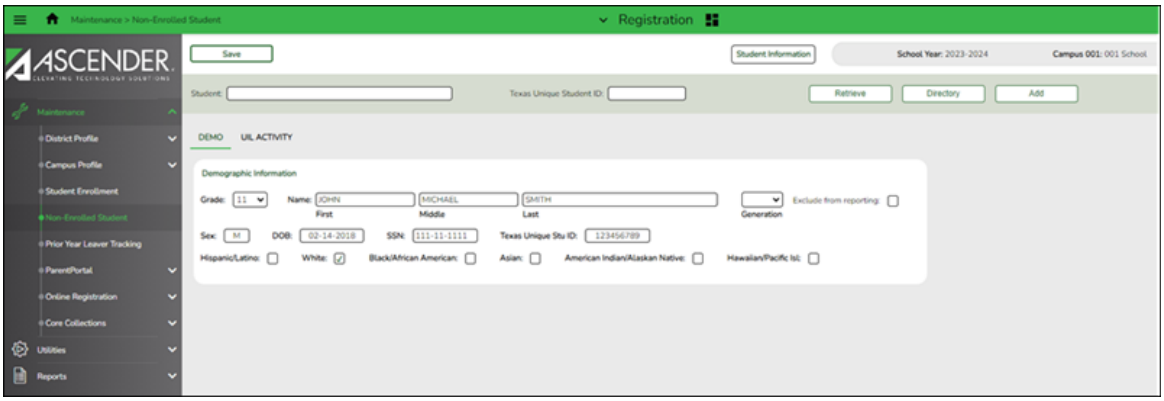
14. Registration > Maintenance > Student Enrollment > PK Enroll



Reported Elements from PK Enroll:

Element	Code Table	Data Element	ASCENDER Name
E1078	C185	PK-PROGRAM-TYPE-CODE	PK Program Code
E1079	C186	PRIMARY-PK-FUNDING-SOURCE-CODE	PK Funding Source
E1080	C186	SECONDARY-PK-FUNDING-SOURCE-CODE	PK Secondary Funding

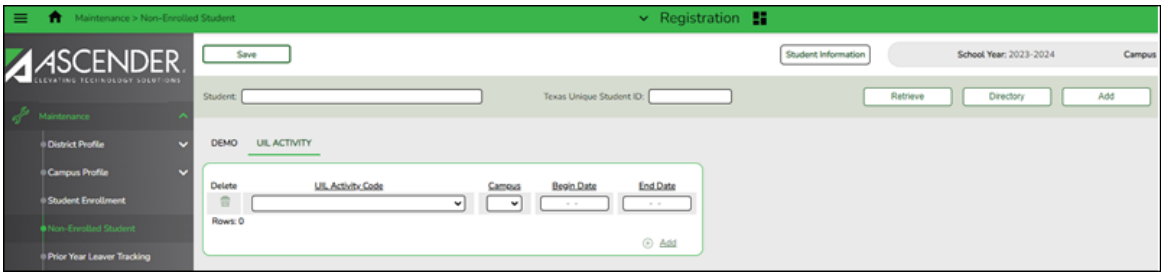
15. Registration > Maintenance > Non-Enrolled Student > Demo



Reported Elements from Demo:

Element	Code Table	Data Element	ASCENDER Name
E0017	C050	GRADE-LEVEL-CODE	Grade
E0703	—-	FIRST-NAME	Name - First
E0704	—-	MIDDLE-NAME	Name - Middle
E0705	—-	LAST-NAME	Name - Last
E0706	C012	GENERATION-CODE	Name - Gen
E0004	C013	SEX-CODE	Sex
E0006	—-	DATE-OF-BIRTH	DOB
E0001	—-	STUDENT-ID	SSN
E1523	—-	TX-UNIQUE-STUDENT-ID	Texas Unique Student
E1064	C088	HISPANIC-LATINO-CODE	Hispanic/Latino
E1063	C088	WHITE-CODE	White
E1061	C088	BLACK-AFRICAN-AMERICAN-CODE	Black/African American
E1060	C088	ASIAN-CODE	Asian
E1059	C088	AMERICAN-INDIAN-ALASKA-NATIVE-CODE	American Indian/ Alaskan Native
E1062	C088	NATIVE-HAWAIIAN-PACIFIC-ISLANDER-CODE	Hawaiian/Pacific Isl

16. Registration > Maintenance > Non-Enrolled Student > UIL Activity



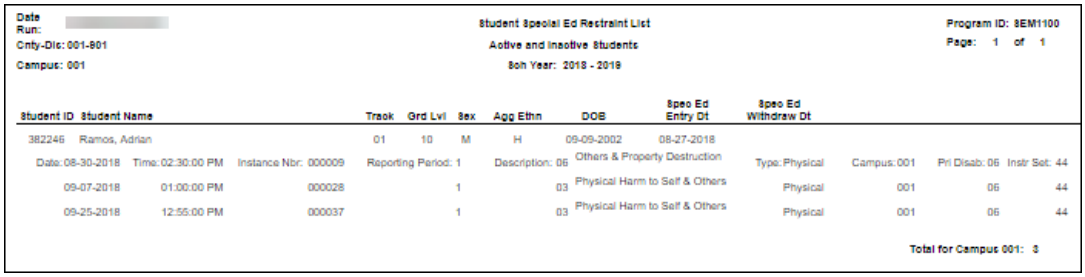
Reported Elements from UIL Activity:

Element	Code Table	Data Element	ASCENDER Name
E1739	C234	NON-ENROLLED-STUDENT-UIL-ACTIVITY	UIL Activity Code
E0266	—-	CAMPUS-ID	Campus
E1069	—-	STUDENT-BEGIN-DATE	Begin Date
E1070	—-	STUDENT-END-DATE	End Date

Special Education

- Special Education Reports

Special Education > Reports > Student Sp Ed > Student > SEM1100 - Student Special Ed Restraint List


Date Run:
Cnty-Dic: 001-801
Campus: 001
Student Special Ed Restraint List
Active and Inactive Students
Sch Year: 2018 - 2019
Program ID: SEM1100
Page: 1 of 1

Student ID	Student Name	Track	Grd Lvl	Sex	Agg Ethn	DOB	Spec Ed Entry Dt	Spec Ed Withdraw Dt
382246	Ramos, Adrian	01	10	M	H	09-09-2002	08-27-2018	

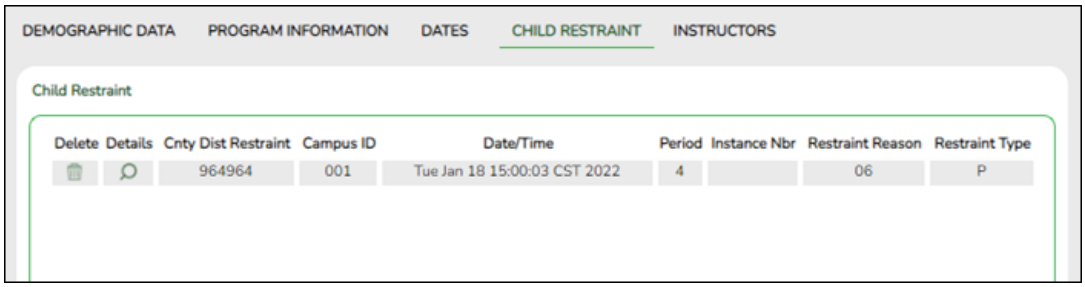
Date: 08-30-2018	Time: 02:30:00 PM	Instance Nbr: 000009	Reporting Period: 1	Description: 06	Others & Property Destruction	Type: Physical	Campus: 001	Pri Disab: 06 Instr Set: 44
09-07-2018	01:00:00 PM	000028	1	03	Physical Harm to Self & Others	Physical	001	06 44
09-25-2018	12:55:00 PM	000037	1	03	Physical Harm to Self & Others	Physical	001	06 44

Total for Campus 001: 3

Ensure all special education restraints have been entered.

> **NOTE**: Special Education students that are restrained for disciplinary reasons should not appear on this report. Those restraints should be entered in **Discipline**.

- Special Education > Maintenance > Student Sp Ed Data > Current Year > Child Restraint

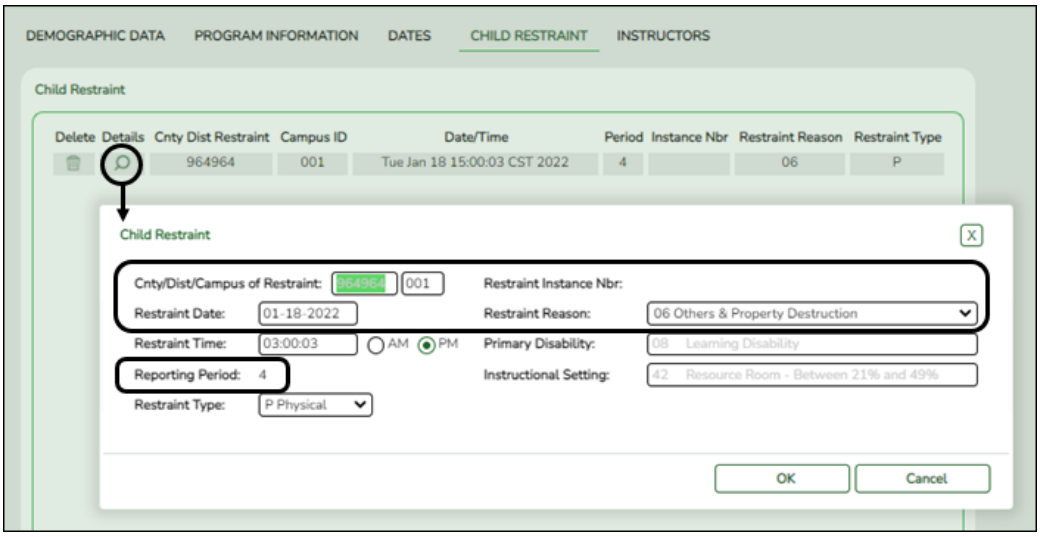


Reported Elements from Child Restraint

The Special Education Child Restraint tab is only used when a special education student is restrained for non-disciplinary reasons. For all other restraint incidences, including disciplinary restraint for a special education student, use ***Discipline > Maintenance > Student > Maintenance > Restraint Information***.

- CAMPUS-ID-OF-RESTRAINT-EVENT **Cnty/Dist/Campus of Restraint** (E1032)
- DATE-OF-RESTRAINT-EVENT **Restraint Date** (E1034)
- REPORTING-PERIOD-INDICATOR-CODE **Reporting Period** (E0934) (Code table: C130)
- RESTRAINT-REASON-CODE **Restraint Reason** (E1033) (Code table: C173)
- RESTRAINT-INSTANCE-NUMBER **Restraint Instance Nbr** (E1035)
- INSTRUCTIONAL-SETTING-CODE **Instructional Setting** (E0173) (Code table: C035)

Some fields are displayed on the Details window, which is displayed if you click the spyglass icon.

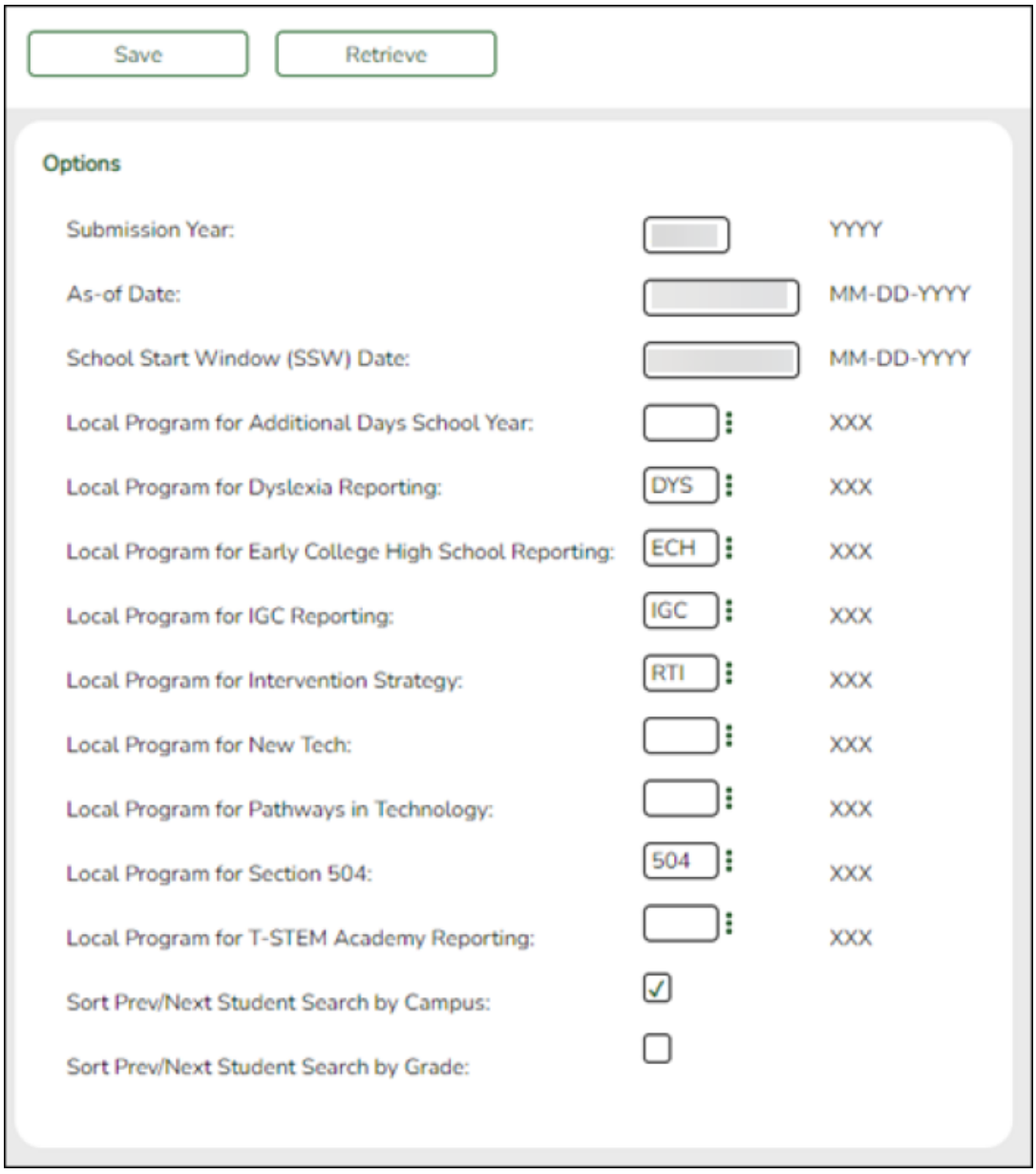


Before You Extract Data

- Verify State Reporting options.

Verify State Reporting options.

State Reporting > Options



❑ Verify that the following is set correctly:

Submission Year	For example, for the 2020-2021 summer submission, the field would be set to 2021.
Local Program for Additional Days Program	TWEDS Data Element: ADDITIONAL-DAYS-PROGRAM-INDICATOR-CODE (E1671) Code table: C088 Select if the campus offers an Additional Days Program to students in PK - 5.
Local Program for Early College High School Reporting	ECHS-INDICATOR-CODE (E1560) (S1, S3, S4) Code table: C088 Type or click ⋮ to select the code indicating the local program used to track students participating in the Early College High School (ECHS) program.

Local Program for IGC Reporting	INDIVIDUAL-GRADUATION-COMMITTEE-REVIEW-CODE (E1563) (S3) Code table: C201 Type or click ⋮ to select the code indicating the local program used to track students assigned to an Individual Graduation Committee (IGC).
Local Program for Intervention Strategy	INTERVENTION-STRATEGY-INDICATOR-CODE (E1602) (S1, S3) Code table: C088 Type or click ⋮ to select the code indicating the local program used to track students at the campus who are participating in an intervention strategy at any time of the year.
Local Program for New Tech	NEW-TECH-INDICATOR-CODE (E1647) (S1, S3, S4) Code table: C088 Type or click ⋮ to select the code indicating the local program used to track students in grade level 7-12 and enrolled in a New Tech Network campus as identified by the New Tech Network.
Local Program for Pathways in Technology	P-TECH-INDICATOR-CODE (E1612) (S1, S3, S4) Code table: C088 Type or click ⋮ to select the code indicating the local program used to track students in grade levels 9-12 who are participating in the Pathways in Technology (P-TECH) Early College High School program.
Local Program for Section 504	SECTION-504-INDICATOR-CODE (E1603) (S1, S3) Code table: C088 Type or click ⋮ to select the code indicating the local program used to track students at the campus who receive assistance through either an aid, accommodation, or service under Section 504 Rehabilitation Act of 1973 at any time during the school year.
Local Program for T-STEM Academy Reporting	T-STEM-INDICATOR-CODE (E1559) (S1, S3, S4) Code table: C088 Type or click ⋮ to select the code indicating the local program used to track students participating in the Texas Science, Technology, Engineering and Mathematics (T-STEM) Initiative program.

- Clear data from the previous year.

Clear data from the previous year.

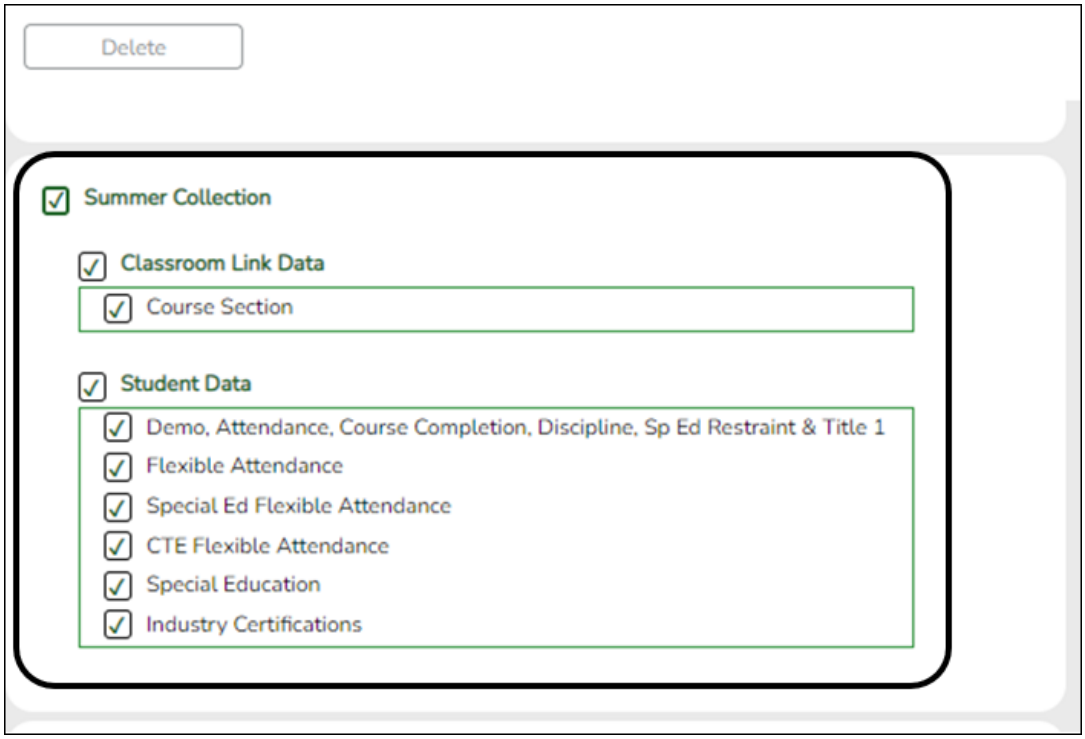
State Reporting > Utilities > Delete/Clear PEIMS Tables

Prior to extracting any data, all previous summer submission data must be cleared. The Delete/Clear Tables utility allows you to delete all selected previous year data from the frozen file. **Use this utility very carefully.**

IMPORTANT:
Be sure all activities are coordinated so that one group's data is not inadvertently overwritten.

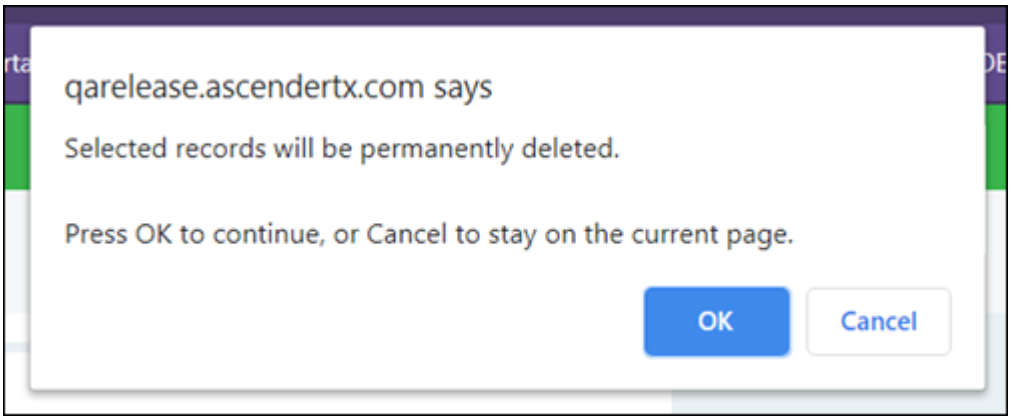
Organization data is manually updated and should not be deleted.

❑ Under **Summer Collection** select the data you want to delete.



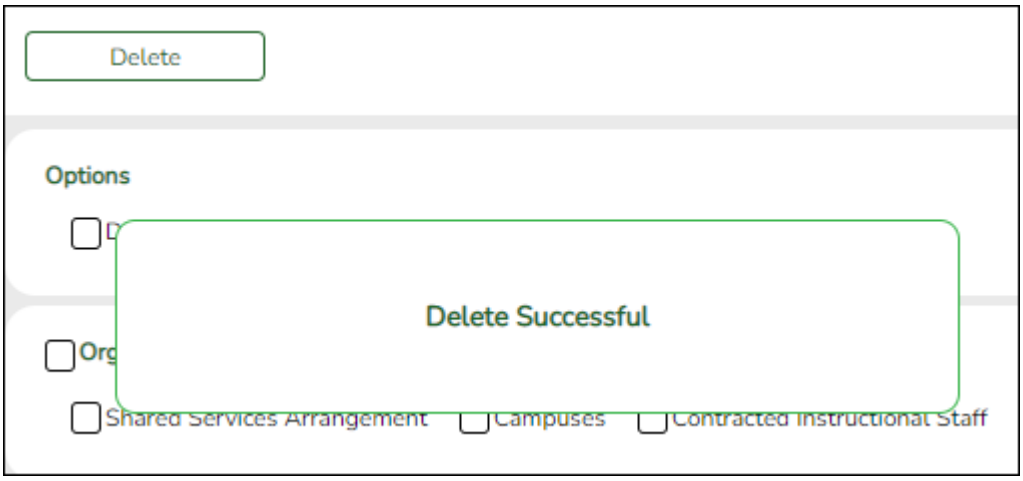
❑ Click **Delete**.

You are prompted to confirm that you want to delete the records.



❑ Click **OK** to continue.

A message is temporarily displayed when the process is finished.



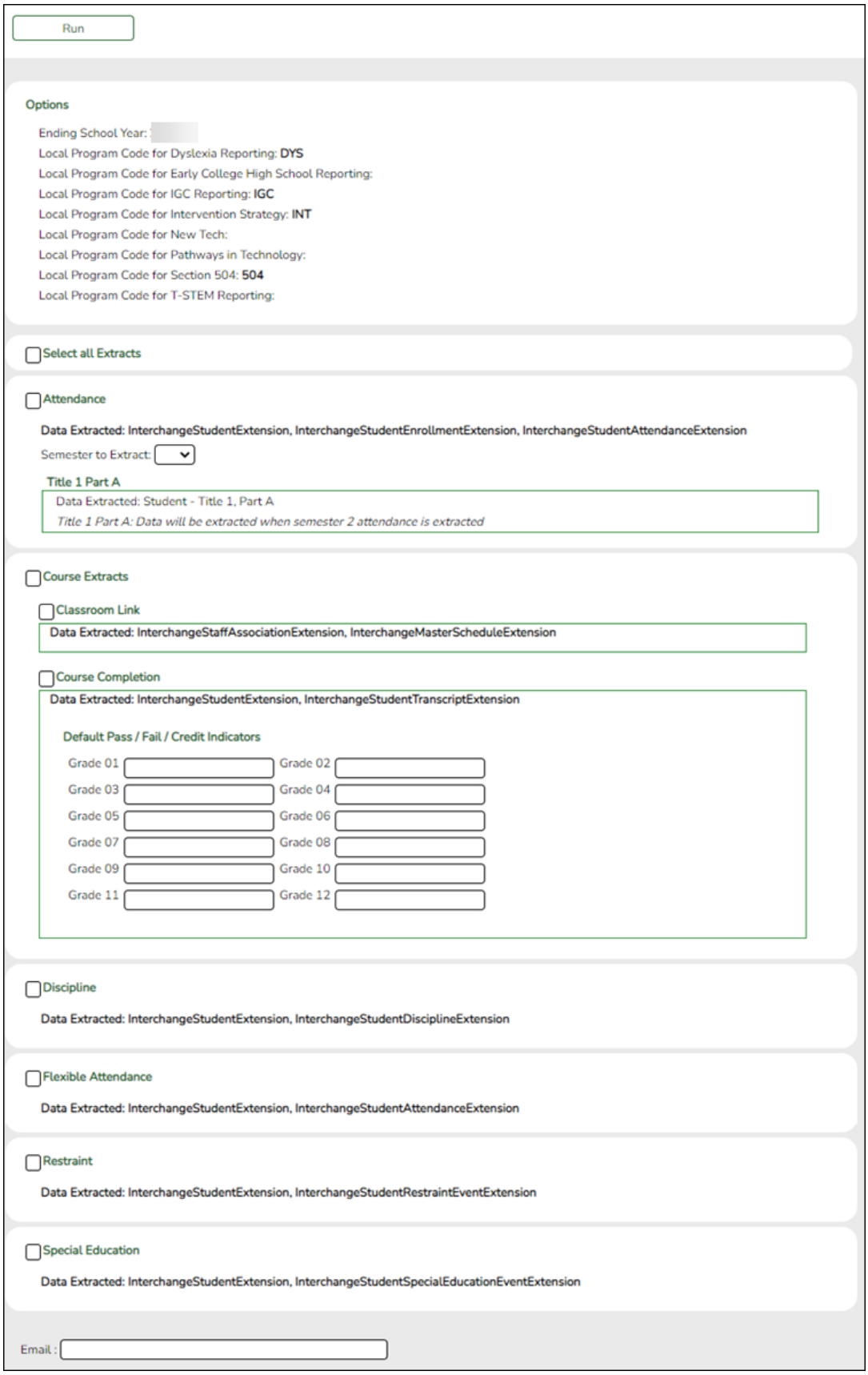
Extract Data

- Extract summer data and monitor status.

Extract summer data and monitor status.

If you do not extract your data, skip this section.

State Reporting > Extracts > Summer



The Summer Extract page extracts data for all complex types associated with the summer submission.

CAUTION! Each time you extract data, you overwrite the data in the frozen files (i.e., maintenance pages), including any data that was manually

entered.

Ending School Year	(Display only) The submission year as entered in the **Submission Year** field on State Reporting > Options is displayed.
Local Program for Dyslexia Reporting	(Display only) The district local program code used to track dyslexic students is displayed, as entered in the **Local Program for Dyslexia Reporting** field on State Reporting > Options.
Local Program for Early College High School Reporting	(Display only) The district local program code used to track students participating in the Early College High School (ECHS) program is displayed, as entered in the **Local Program for Early College High School Reporting** field on State Reporting > Options.
Local Program Code for IGC Reporting	(Display only) The district local program code used to track students assigned to an Individual Graduation Committee (IGC) is displayed, as entered in the **Local Program for IGC Reporting** field on State Reporting > Options.
Local Program Code for Intervention Strategy	(Display only) The district local program code used to track students participating in an intervention strategy at any time of the year is displayed, as entered in the **Local Program for Intervention Strategy** field on State Reporting > Options.
Local Program Code for Pathways in Technology	(Display only) The district local program code used to track students in grade levels 9-12 who are participating in the Pathways in Technology (P-TECH) Early College High School program is displayed, as entered in the **Local Program for Pathways in Technology** field on State Reporting > Options.
Local Program for 504	(Display only) The district local program code used to track students who receive assistance through either an aid, accommodation, or service under Section 504 Rehabilitation Act of 1973 at any time during the school year is displayed, as entered in the **Local Program for Section 504** field on State Reporting > Options.
Local Program for T-STEM Academy Reporting	(Display only) The district local program code used to track students participating in the Texas Science, Technology, Engineering and Mathematics (T-STEM) Initiative program is displayed, as entered in the **Local Program for T-STEM Academy Reporting** field on State Reporting > Options.

Select all Extracts	Select to extract all data. Otherwise, select individual data below.

Attendance

Select to extract the following data: *Student Demographic*, *Graduation Program*, *Basic*, *Spec Ed*, *CTE Attendance*, and *Student - Title I, Part A* (semester 2 only).

Semester to Extract	Select the semester from which you are extracting records. Select All to extract data from semesters 1 and 2. If you select All, semesters 1 and 2 are extracted sequentially in the same run. If you select 2 or All, Title I Part A data is automatically extracted.
Title I Part A	(Display only) *Title I Part A* data is extracted when semester 2 attendance data is extracted.

IMPORTANT! The attendance extract must be run for each semester.

Course Extracts

NOTE: You can select to run the Classroom Link and Course Completions extracts individually; however, the program expects the Classroom Link extract to be run first. If you select to extract Course Completion data but do not select to extract Classroom Link data, the program verifies that Classroom Link records exist for the current school year. If they do not exist, a message is displayed and no data is extracted.

NOTE: A student's course entry date cannot be the same as the semester end date.

Classroom Link

The extract does the following:

• Course-section data is selected for all course-sections in the master schedule that have student enrollment, and a record is created for each course-section.

Course Completion

Select to extract the following data:*Student Demographic* and *Course Completion*. **Grade 01 - Grade 12** - If you run this extract before the end of school OR before assigning pass/fail indicators, you must enter the appropriate **Default Pass/Fail/Credit Indicators** according to the TWEDS C136 table. Grade levels 1-8 use default code 13. Grade levels 9-12 use default code 01. **If you set default codes for all students, you may need to update some individual student records using the following codes:** • 00 - ASCENDER Code - Record will not be included in the Interchanges • 01 - Course Was Passed And Credit Was Received • 02 - Course Was Failed And No Credit Was Received – First Occurrence This School Year • 03 - Course Was Failed And No Credit Was Received – Second Occurrence This School Year • 04 - Course Was Passed, But Credit Was Not Received Due To Excessive Absences – First Occurrence This School Year • 05 - Course Was Passed, But Credit Was Not Received Due To Excessive Absences – Second Occurrence This School Year • 06 - Course Was Passed, But Credit Was Not Received (other parts of the course have not been taken) • 07 - Course Was Passed, But Credit Was Not Received (other parts of the course have been taken but not passed) • 08 - Course Was Failed, But Credit Was Received (other parts of the course have been passed and credit was awarded based on the grades in those parts) • 09 - Course Work Is Incomplete And No Credit Has Been Awarded • 10 - Course Was Passed, But Credit Was Not Received (course had previously been passed, and was repeated for better mastery) • 11 - Course Was Failed And No Credit Was Received – third occurrence this school year • 12 - Course Was Passed, But Credit Was Not Received Due To Excessive Absences – third occurrence this school year • 13 - Non-High School Course Passed • 14 - Non-High School Course Failed
Discipline
Select to extract the following data: *InterchangeStudentExtension* and *InterchangeStudentDisciplineExtension*.
Flexible Attendance
Select to extract the following data: *InterchangeStudentExtension* and *InterchangeStudentAttendanceExtension*.
Restraint
Select to extract the following data: *Student Demographic* and *Student Restraint*.
Special Education
Select to extract the following data: *Interchange StudentExtension* and *Interchange StudentSpecialEducationEventExtension*

Email	(Optional) Type your email address if you wish to receive email notification when the extract is complete.

❑ Click **Run**.

- You can either wait for an email notification that the extract is complete, or view the status of the extract on Extracts > Extracts Status.
- If errors are encountered, the **Error** button is displayed. Click **Errors** to view the list of errors.

Review the report using the following buttons:

Click First to go to the first page of the report.
Click ◀ to go back one page.
Click ▶ to go forward one page.
Click Last to go to the last page of the report.

The report can be viewed and saved in various file formats.

Click to save and print the report in PDF format.
Click to save and print the report in CSV format. (This option is not available for all reports.) When a report is exported to the CSV format, the report headers may not be included.
Click to close the report window. Some reports may have a **Close Report**, **Exit**, or **Cancel** button instead.

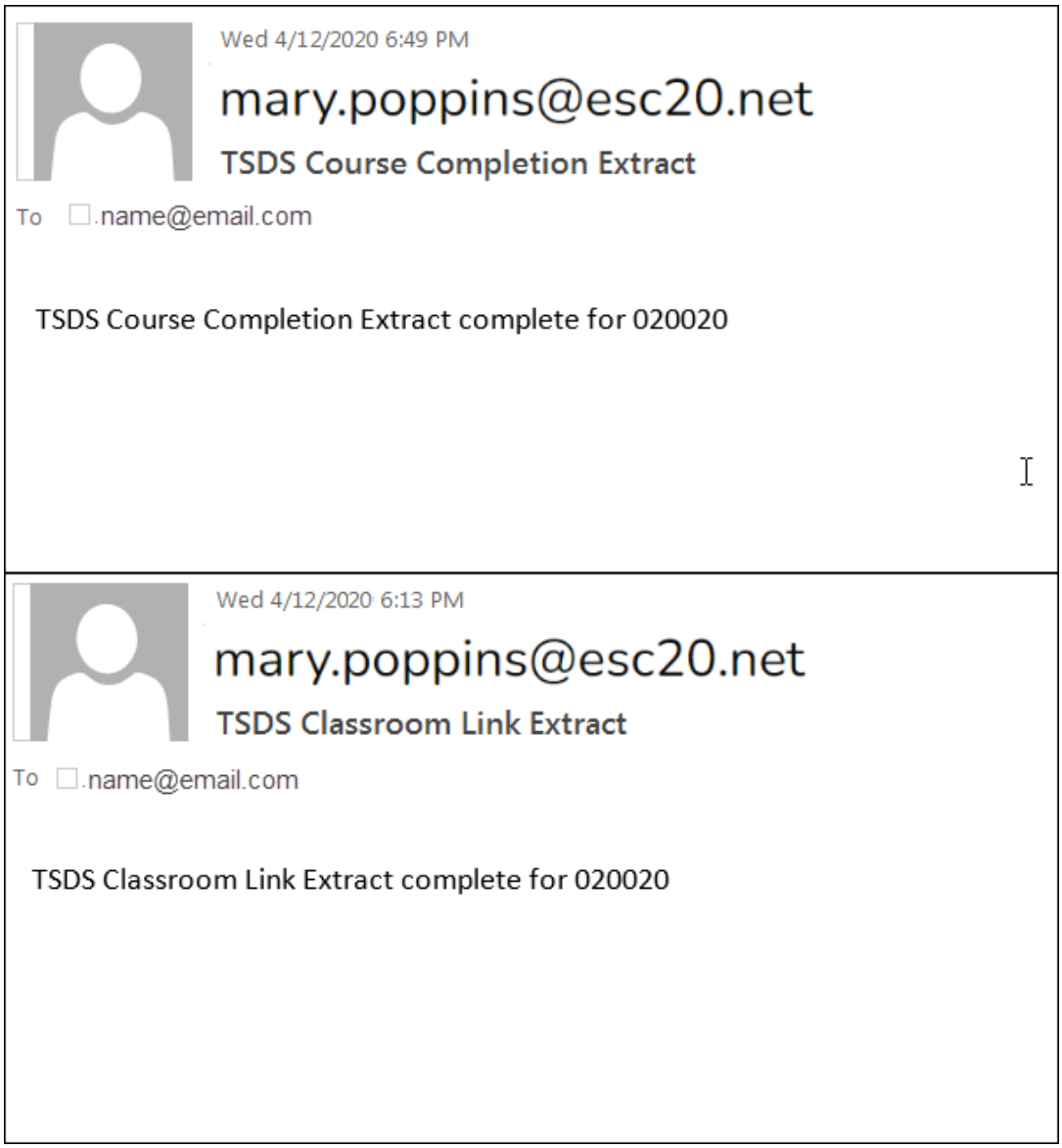
Monitor Extract Status

Once you run the extract utility, you can either wait for an email notification that the extract(s) are complete, or view the status of the extract(s) on Extracts > Extracts Status.

Email Notification

If you typed your email address when you ran the extract, an email message is delivered to your Inbox once the extract is completed. You will receive a separate message for each summer extract.

Examples:



Once you receive this email message, you can go to the Extract Status page to view reports.

Extract Status Page

The Extract Status page allows you to review the status and completion of extracts (i.e., jobs). Once an extract is completed, you can view and print the associated reports.

State Reporting > Extracts > Extract Status

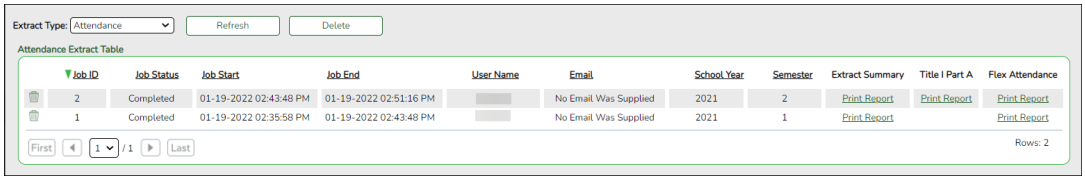
Extract Type	Select the extract type for which you want to check job status or completion.

- The list of jobs for the selected extract type is displayed, sorted by date in descending order.

- The data can be re-sorted.

  A white triangle is displayed in the heading row next to the column by which the grid is currently sorted. If the column is sorted in ascending order, the triangle points up. If the column is sorted in descending order, the triangle points down.

  - To re-sort data in the grid, click the underlined column heading. It will sort in ascending order.
  - Click it again to sort in descending order.



Job ID	The unique ID for each job is displayed. The number is automatically generated.
Job Status	"In Progress," "Failed," or "Completed" is displayed for each job listed. "In Progress" is displayed until the extract is complete. Once the extract is complete, "Completed" is displayed, and the **Job End** field displays the date and time at which the extract was completed. **NOTE:** Click **Refresh** to see the updated status.
Job Start	The date and time when the job was run is displayed.
Job End	The date and time when the job was completed is displayed.
User Name	The name of the person who submitted the job, according to the user ID, is displayed.
User Email	The user's email address is displayed, as entered on the Extract page.
School Year	The school year for which the extract was run is displayed.

The following vary by extract:

Error/Extract Summary	Various error reports may be displayed if errors are encountered. Click **Print Report**. Review and correct all errors. Student records are not extracted if the following conditions exist: Blank or invalid SSN, including 000000000 Blank Texas Unique Student ID Invalid student record status Duplicate SSNs (The first student encountered with the SSN is extracted; all others with the same SSN are not extracted.) Verify the counts for each record type, and determine the reason for each bypassed student. **If students are bypassed:** 1. Correct data in the student files. 2. Run the Delete/Clear Tables utility to delete or clear previous data for the desired tables. 3. Re-extract the data. 4. Verify the data. 5. Repeat until no students are bypassed.
Local Pgm Code	For the Flexible Attendance, Restraint, Student Fall, Course Completion, and Discipline extracts, the code may be displayed if applicable.
Semester	For Attendance extracts only, the semester for which the extract was run is displayed.
Flex Attendance	For the Attendance extract only, this report provides a list of students participating in flex attendance programs. Review data for accuracy.
Title I Part A	For the Attendance extract only, after extracting semester 2, this report lists extract errors that are specific to Title I data. Review and correct any errors.
Assign Dis Action Nbrs	This is displayed for the Discipline extract only. Discipline action numbers are automatically assigned when the extract is run, so this field will always display *Yes*.
Leaver Error Summary	(Fall extract) Review the number of leaver tracking records written. Review and correct all errors.

Reports can be printed any time, as long as the row is not deleted.

Other functions and features:

	Select rows to be deleted.
Delete	Click to delete any rows selected for deletion.
Refresh	Re-retrieve the data displayed.
Print Report	Print the report for the extract (if available). **Review the report using the following buttons**: Click First to go to the first page of the report. Click ◀ to go back one page. Click ▶ to go forward one page. Click Last to go to the last page of the report. **The report can be viewed and saved in various file formats**. Click to save and print the report in PDF format. Click to save and print the report in CSV format. (This option is not available for all reports.) When a report is exported to the CSV format, the report headers may not be included. Click ✕ to close the report window. Some reports may have a **Close Report**, **Exit**, or **Cancel** button instead.

For completed extracts, you can view applicable extract reports. Reports can be printed any time, as long as the row is not deleted from the Extract Status page. Report options will vary by extract.

Review the Extract Summary report for each extract and correct any errors.

- For the Attendance extract, the Flex Attendance report is also available, which provides a list of students participating in flex attendance programs. Review data for accuracy.
- For the Attendance extract, after extracting semester 2, you can view the Title I Part A report, which lists extract errors that are specific to Title I data. Correct any errors.
- For the Discipline extract, Discipline action numbers are automatically assigned when the extract is run, so the **Assign Dis Action Nbrs** field will always display *Yes*.
- For the Course Completion and Discipline extracts, the Local Program Code may be displayed if applicable.

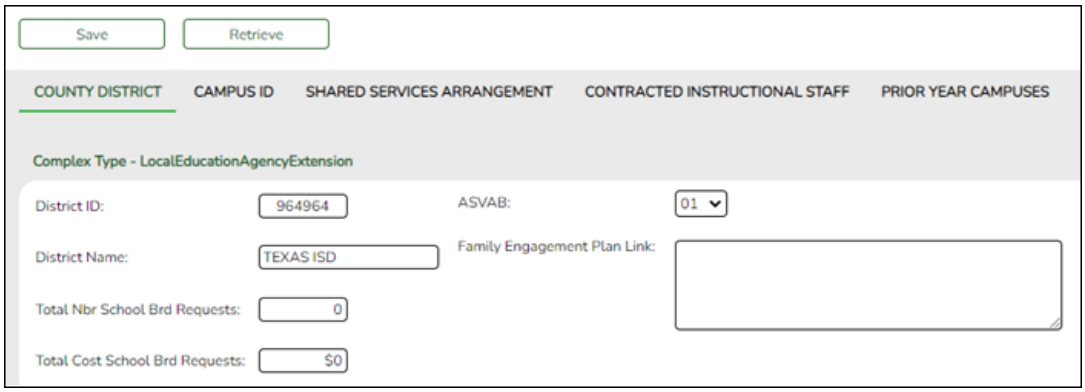
Correct data and rerun the extract until there are no fatal errors.

After You Extract Data

1. Verify and update frozen organization data.

Verify and update frozen organization data.

State Reporting > Maintenance > Organization > County District



District ID	DISTRICT-ID (E0212) Type the six-digit district ID number registered with the TEA. This field initially displays the county-district number entered when you logged on to ASCENDER.
District Name	Type the name of the district as you want it to appear on your submission data, up to 34 characters.
Total Nbr School Brd Requests	Type the total number of requests submitted outside of a school board meeting by a member of the district's board of trustees (school board) for information, documents, and records as specified in TEC (Texas Education Code) Section 11.1512.
Total Cost School Brd Requests	Type the cost of fulfilling the total number of requests submitted outside of a board meeting by a member of the district's board of trustees for information, documents, and records as specified in TEC (Texas Education Code) Section 11.1512.
Family Engagement Plan Link	FAMILY-ENGAGEMENT-PLAN-LINK (E1583) (S3) Type the website address used by the LEA to provide its Family Engagement Plan.

❑ Click **Save**.

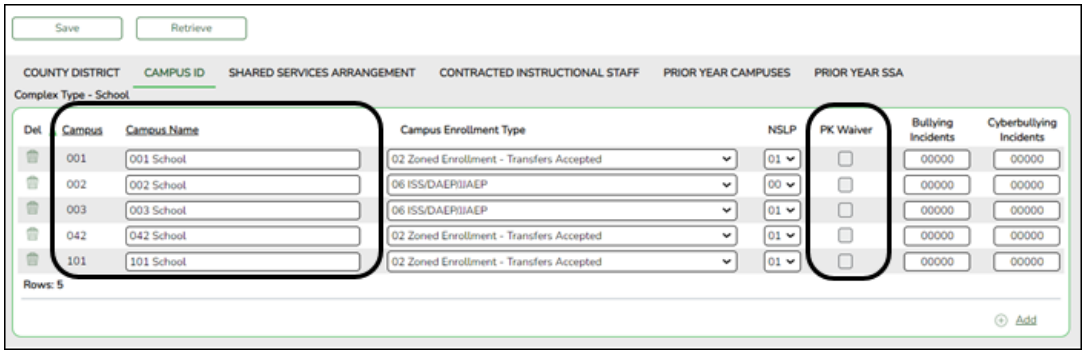
Reported Elements from County District:

Element	Code Table	Data Element	ASCENDER Name

Element	Code Table	Data Element	ASCENDER Name
E1556	—	TOTAL-NUM-SCHOOL-BOARD-REQUESTS	Total Nbr School Brd Requests
E1557	—	TOTAL-COST-SCHOOL-BOARD-REQUESTS	Total Cost School Brd Requests

Retrieve	Retrieve data from last save. Discard unsaved changes, and retrieve information since the last time data was saved.
Warning	Click to view warning messages for all tabs on the page.
Errors	Click to view error messages for all tabs on the page. If errors and warnings exist, warnings are displayed with the errors.

State Reporting > Maintenance > Organization > Campus ID



Existing campuses are listed.

❑ Click **+Add** to add a campus.

Campus	CAMPUS-ID (E0266) Type the three-digit campus ID.
Campus Name	Type the campus name registered with the TEA.
PK Waiver	PK-FULL-DAY-WAIVER-INDICATOR-CODE (E1646) PEIMS Code table: C088 (Display only) The field is selected if the campus has received an exemption from offering a full-day PK program, as indicated by the **Full Day PK Waiver** field on ***Registration > Maintenance > Campus Profile > Campus Information Maintenance > Control Info***. The field is only displayed for the 2019-2020 school year and later.
Bullying Incidents	NUMBER-OF-BULLYING-INCIDENTS (E1727) Type the five-digit bullying code.

Cyber Bullying Incidents	NUMBER-OF-CYBERBULLYING-INCIDENTS (E1728) Type the five-digit cyberbullying code.

❑ Click **Save**.

	Delete a row. Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. Click **Save**.
Retrieve	Retrieve data from last save. Discard unsaved changes, and retrieve information since the last time data was saved.

2. Correct frozen data.

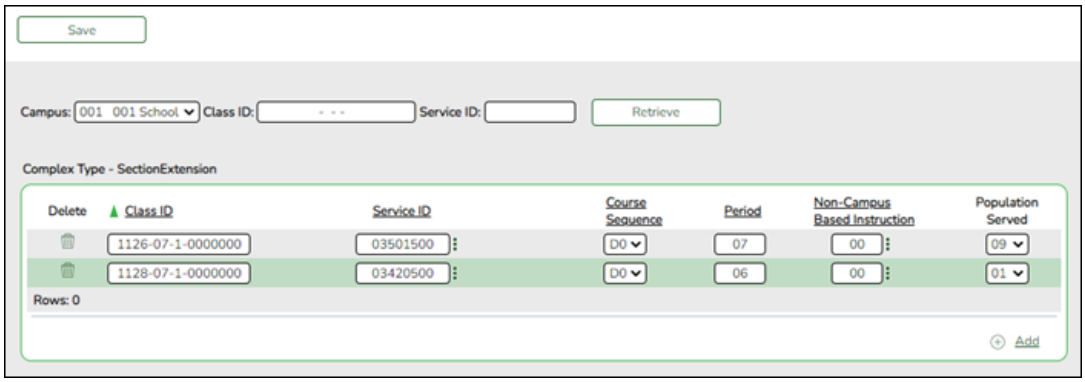
Correct frozen data.

You may find extracted or merged records containing incomplete or inaccurate information. Use the summer maintenance pages to update and correct the data saved in the district database (i.e., frozen data).

Data on these pages is updated every time data is extracted, including data that is manually entered.

NOTE: You cannot maintain data on maintenance pages while running an extract; a warning message is displayed on all summer maintenance pages indicating that the extract is in progress, and the **Save** button is disabled.

State Reporting > Maintenance > Summer > Course Section

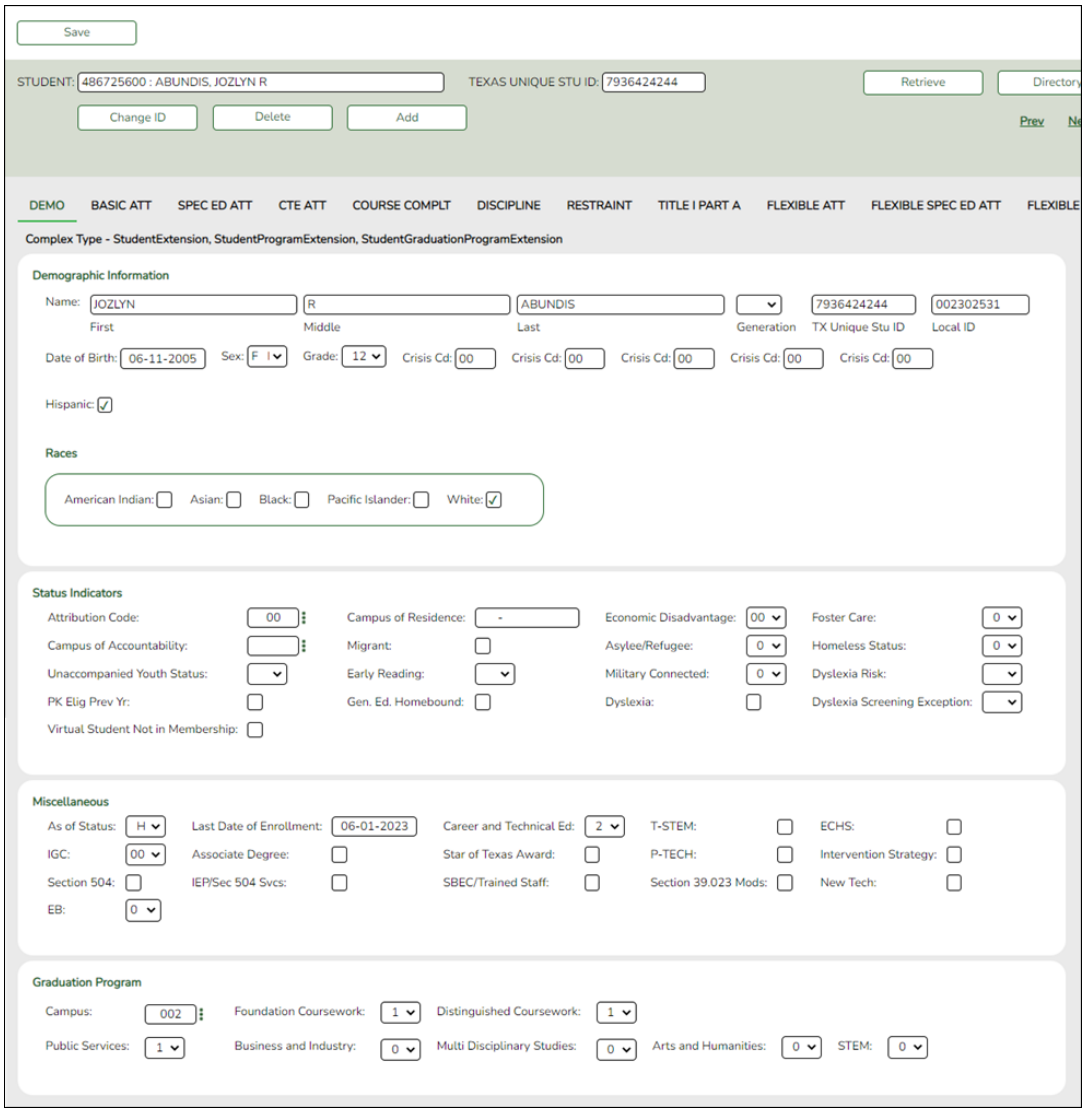


Correct data for the *SectionExtension* complex type as needed.

Cross reference for Course Section tab:

State Reporting Field	Element	ASCENDER Field(s)
Grade Reporting > Maintenance > Master Schedule > District Schedule		
Service ID	SERVICE-ID (E0724) (Code table: C022)	**Service ID**
Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section		
Class ID	CLASS-ID-NUMBER (E1056)	**Crs Nbr Sec Sem**
Course Sequence	COURSE-SEQUENCE-CODE (E0948) (Code table: C135)	**Crs Seq**
Period	CLASS-PERIOD (E1074)	**Per Begin Per End**
Non-Campus Based Instruction	NON-CAMPUS-BASED-INSTRUCTION-CODE (E1072) (Code table: C182)	**Non Campus Based**
Population Served	POPULATION-SERVED-CODE (E0747) (Code table: C030)	**Pop Srvd**

State Reporting > Maintenance > Summer > Student > Demo



Correct data for the *StudentExtension* and *StudentGraduationProgramExtension* complex types as needed.

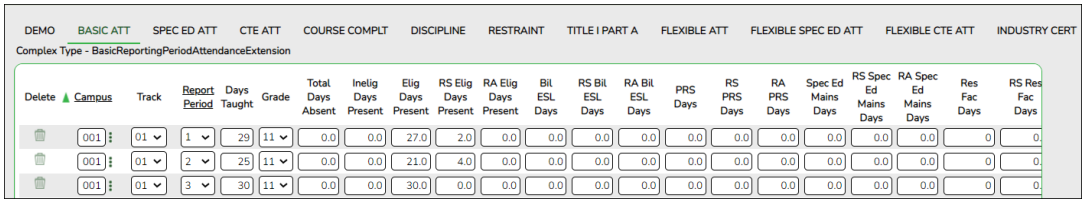
Cross reference for Student Demo tab:

State Reporting Field	Element	ASCENDER Field(s)
As-of Status	AS-OF-STATUS-CODE (E1002) (Code table: C163)	automatically generated
Last Date of Enrollment	LAST-DATE-OF-ENROLLMENT (E1044)	automatically generated
Registration > Maintenance > Student Enrollment > Demo1		
First Name	FIRST-NAME (E0703)	**Name (first)**
Middle Name	MIDDLE-NAME (E0704)	**Name (middle)**
Last Name	LAST-NAME (E0705)	**Name (last)**
Generation	GENERATION-CODE (E0706) (Code table: C012)	**Name (generation)**
TX Unique Stu ID	TX-UNIQUE-STUDENT-ID (E1523)	**Texas Unique Student ID**
Date of Birth	DATE-OF-BIRTH (E0006)	**DOB**
Sex	SEX-CODE (E0004) (Code table: C013)	**Sex**
Grade	GRADE-LEVEL-CODE (E0017) (Code table: C050)	**Grade**
Hispanic	HISPANIC-LATINO-CODE (E1064) (Code table: C088)	**Hispanic/Latino**

State Reporting Field	Element	ASCENDER Field(s)
Races - American Indian	AMERICAN-INDIAN-ALASKA-NATIVE-CODE (E1059) (Code table: C088)	**American Indian/Alaskan Native**
Races - Asian	ASIAN-CODE (E1060) (Code table: C088)	**Asian**
Races - Black	BLACK-AFRICAN-AMERICAN-CODE (E1061) (Code table: C088)	**Black/African American**
Races - Pacific Islander	NATIVE-HAWAIIAN-PACIFIC-ISLANDER-CODE (E1062) (Code table: C088)	**Hawaiian/Pacific Isl**
Races - White	WHITE-CODE (E1063) (Code table: C088)	**White**
Attribution Code	STUDENT-ATTRIBUTION-CODE (E1000) (Code table: C161)	**Attribution Cd**
Campus of Residence	CAMPUS-ID-OF-RESIDENCE (E0903)	**Camp ID Resid**
Economic Disadvantage	ECONOMIC-DISADVANTAGE-CODE (E0785) (Code table: C054)	**Eco Disadvan**
Military Connected	MILITARY-CONNECTED-STUDENT-CODE (E1529) (Code table: C197)	**Military Connected**
Foster Care	FOSTER-CARE-INDICATOR-CODE (E1528) (Code table: C196)	**Foster Care**
Star of Texas Award	STAR-OF-TEXAS-INDICATOR-CODE (E1601) (Code table: C088)	**Star of Texas Award**
Registration > Maintenance > Student Enrollment > Demo3		
Campus of Accountability	CAMPUS-ID-OF-ACCOUNTABILITY (E1027)	**Campus of Account**
Unaccompanied Youth Status	UNACCOMPANIED-YOUTH-STATUS-CODE (E1084) (Code table: C192)	**Unaccomp Youth Status Cd**
Migrant	MIGRANT-INDICATOR-CODE (E0984) (Code table: C088)	**Migrant**
Early Reading	EARLY-READING-INDICATOR-CODE (E1522) (Code table: C195)	**Early Reading Cd**
Asylee/Refugee	UNSCHOOLED-ASYLEE/REFUGEE-CODE (E1076) (Code table: C183)	**Asylee/Refugee Cd**
Homeless Status	HOMELESS-STATUS-CODE (E1082) (Code table: C189)	**Homeless Status Cd**
Section 504 Services	SECTION-504-INDICATOR-CODE (E1603) (Code table: C088)	**IEP/Sec 504 Services**
SBEC/Trained Staff	—-	**SBEC**
Section 39.023 Mods	—	**Section 39.023**
Dyslexia Risk	DYSLEXIA-RISK-CODE (E1644) (Code table: C222)	**Dyslexia Risk**
Registration > Maintenance > Student Enrollment > Demo3 or Graduation Plan > Maintenance > Student > Individual Maintenance > PGP		
Public Services	PUBLIC-SERVICES-ENDORSEMENT-INDICATOR-CODE (E1546) (Code table: C199)	**Public Services**
Foundation Coursework	FHSP-PARTICIPANT-CODE (E1541) (Code table: C199)	**Foundation Coursework**
Business and Industry	BUSINESS-AND-INDUSTRY-ENDORSEMENT-INDICATOR-CODE (E1545) (Code table: C199)	**Business and Industry**
Distinguished Coursework	FHSP-DISTING-LEVEL-ACHIEVE-INDICATOR-CODE (E1542) (Code table: C199)	**Distinguished Coursework**
Multi Disciplinary Studies	MULTI-DISCIPLINARY-STUDIES-ENDORSEMENT-INDICATOR-CODE (E1548) (Code table: C199)	**Multi Disciplinary Studies**
Arts and Humanities	ARTS-AND-HUMANITIES-ENDORSEMENT-INDICATOR-CODE (E1547) (Code table: C199)	**Arts and Humanities**
STEM	STEM-ENDORSEMENT-INDICATOR-CODE (E1544) (Code table: C199)	**STEM**
Registration > Maintenance > Student Enrollment > W/R Enroll		
Campus	CAMPUS-ID-OF-ENROLLMENT (E0782)	**Entry/Exit Date**
Registration > Maintenance > Student Enrollment > Local Programs		
Crisis Code	CRISIS-CODE (E1054) (Code table: C178)	**Other Spc Pgms**
T-STEM	T-STEM-INDICATOR-CODE (E1559) (Code table: C088)	**Other Spc Pgm**
ECHS	ECHS-INDICATOR-CODE (E1560) (Code table: C088)	**Other Spc Pgm**
IGC	INDIVIDUAL-GRADUATION-COMMITTEE-REVIEW-CODE (E1563) (Code table: C201)	**Other Spc Pgm**

State Reporting Field	Element	ASCENDER Field(s)
Intervention Strategy	INTERVENTION-STRATEGY-INDICATOR-CODE (E1602) (Code table: C088)	**Other Spc Pgms**
Section 504	SECTION-504-INDICATOR-CODE (E1603) (Code table: C088)	**Other Spc Pgms**
P-TECH	P-TECH-INDICATOR-CODE (E1612) (Code table: C088)	**Other Spc Pgms**
Registration > Maintenance > Student Enrollment (Directory)		
Local ID	LOCAL-STUDENT-ID (E0923)	Campus ID plus student ID (most current campus of enrollment for the school year)
Graduation Plan > Maintenance > Student > Individual Maintenance > Performance Acknowledgement		
Associate Degree	ASSOCIATE-DEGREE-INDICATOR-CODE (E1596) (Code table: C235)	**Associate Degree**

State Reporting > Maintenance > Summer > Student > Basic Att



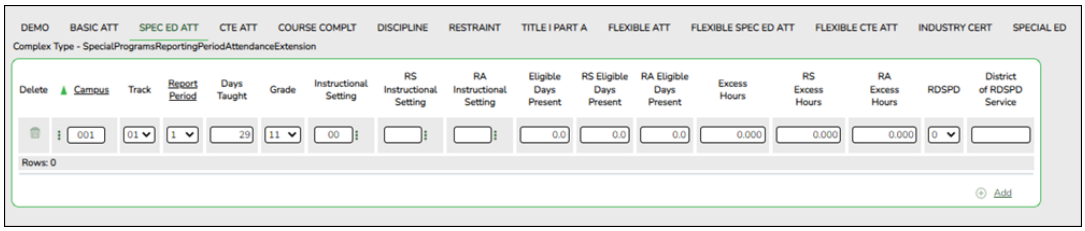
Correct data for the *BasicReportingPeriodAttendanceExtension* complex type as needed.

Cross reference for Student Basic Att tab:

State Reporting Field	Element	ASCENDER Field(s)
Registration > Maintenance > Student Enrollment > W/R Enroll		
Campus	CAMPUS-ID-OF-ENROLLMENT (E0782)	**Entry/Exit Date**
Track	INSTRUCTIONAL-TRACK-INDICATOR-CODE (E0975)	**Track**
Grade	GRADE-LEVEL-CODE (E0017)	**Grade (where Entry/Exit are within Report Period dates per Campus Calendar/Track**
Inelig Days Present	TOTAL-INELIGIBLE-DAYS-PRESENT (E0936)	**Entry Date/Exit Date Eligibility Code**
Elig Days Present	TOTAL-ELIGIBLE-DAYS-PRESENT (E0937)	**Entry Date/Exit Date Eligibility Code**
Registration > Maintenance > Student Enrollment (Directory)		

State Reporting Field	Element	ASCENDER Field(s)
Local ID	LOCAL-STUDENT-ID (E0923)	Campus ID plus student ID (most current campus of enrollment for the school year)
Attendance > Maintenance > Campus > Campus Calendar		
Report Period	REPORTING-PERIOD-INDICATOR-CODE (E0934) (Code table: C130)	**Track** **Begin School** **Begin Cycle**
Days Taught	NUMBER-DAYS-TAUGHT (E0935)	**Mem Days**
Attendance > Maintenance > Student > Student Inquiry > Attendance By Date		
Total Days Absent	TOTAL-DAYS-ABSENT (E0036)	**Sum of ADA absence/posting codes for ADA Period**
Attendance > Maintenance > Flexible Attendance > Weekly Register Worksheet		
Bil ESL Days	FLEX-ATTEND-TOTAL-BILINGUAL/ESL-DAYS-ELIGIBLE (E1050)	**BIL/ESL Mins**
PRS Days	FLEX-ATTEND-TOTAL-PRS-DAYSELIGIBLE (E1048)	**PRS Mins**
Registration > Maintenance > Student Enrollment > SpecEd		
Spec Ed Maintstream Days	TOTAL-ELIG-SP-ED-MAINSTREAMDAYS-PRESENT (E0940)	**Entry/Exit Date Instrl Set**
Primary Disability	PRIMARY-DISABILITY-CODE (E0041) (Code table: C053)	**Primary Dis**
Registration > Maintenance > Student Enrollment > Bil/ESL		
EB	EMERGENT-BILINGUAL-INDICATOR-CODE (E0790) (Code table: C061)	**EB Cd**
Registration > Maintenance > Student Enrollment > G/T		
G/T	GIFTED-TALENTED-INDICATOR-CODE (E0034) (Code table: C088)	**Gift/Talent**
Registration > Maintenance > Student Enrollment > PK Enroll		
PK Prog Type	PK-PROGRAM-TYPE-CODE (E1078)	**PK Program Code**
Primary PK Fund Source	PRIMARY-PK-FUNDING-SOURCE-CODE (E1079)	**PK Funding Source**
Second PK Fund Source	SECONDARY-PK-FUNDING-SOURCE-CODE (E1080)	**PK Secondary Funding**
Special Education > Maintenance > Student Sp Ed Data > Current Year > Program Information		
Multiply Disability	MULTIPLY-DISABLED-INDICATOR-CODE (E0882) (Code table: C088)	**Multi Disability**

State Reporting > Maintenance > Summer > Student > Special Ed Att



Correct data for the *SpecialProgramsReportingPeriodAttendanceExtension* complex type as needed.

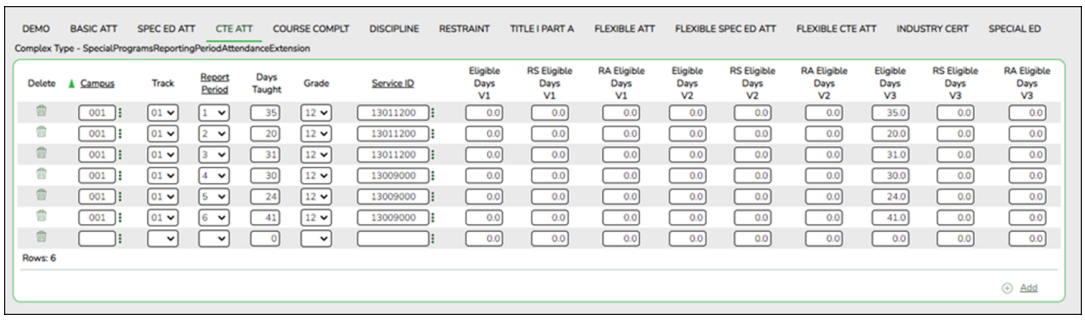
Cross reference for Student Special Ed Att tab:

State Reporting Field	Element	ASCENDER Field(s)
Registration > Maintenance > Student Enrollment > W/R Enroll		
Campus ID	CAMPUS-ID-OF-ENROLLMENT (E0782)	**Entry/Exit Date**
Track	INSTRUCTIONAL-TRACK-INDICATOR-CODE (E0975)	**Track**
Grade	GRADE-LEVEL-CODE (E0017) (Code table: C050)	**Grade (where Entry/Exit are within Report Period dates per Campus Calendar/Track**
Elig Days Present	TOTAL-ELIGIBLE-DAYS-PRESENT (E0937)	**Entry Date/Exit Date Eligibility Code**
Attendance > Maintenance > Campus > Campus Calendar		
Report Period	REPORTING-PERIOD-INDICATOR-CODE (E0934) (Code table: C130)	**Track Begin School Begin Cycle**
Days Taught	NUMBER-DAYS-TAUGHT (E0935)	**Mem Days**
Registration > Maintenance > Student Enrollment > SpecEd		
Instructional Setting	INSTRUCTIONAL-SETTING-CODE (E0173) (Code table: C035)	**Instrl Set**
RDSPD	REG-DAY-SCH-PROG-DEAF-CODE (E0833) (Code table: C067)	**Regional Day School Deaf**
District of RDSPD Service	DISTRICT-OF-RDSPD-SERVICE RDSD (E1527)	**RDSD Fiscal Agent**
Registration > Maintenance > Student Enrollment (Directory)		
Local ID	LOCAL-STUDENT-ID (E0923)	Campus ID plus student ID (most current campus of enrollment for the school year)
Registration > Maintenance > Student Enrollment > Demo1 Registration > Maintenance > Student Enrollment > SpecEd		

State Reporting Field	Element	ASCENDER Field(s)
Eligible Days Present	TOTAL-ELIGIBLE-DAYS-PRESENT (E0937)	**Elig Code * Entry/Exit Date**
Excess Hours	EXCESS-HOURS-IN-INSTRUCTIONAL-SETTING (E0945)	**Calculated: If CTE Hours + SpecEd hours is greater than 6, then Excess Hours is (CTE Hours + SpecEd Hours) – 6.**

* If eligibility code is 1, 3, or 4, then a value of 1 is added to the Eligible Days for every membership day that falls within the Special Ed enrollment dates for the student's campus/track. Then any ADA absences during the ADA period within the student's special ed program dates are subtracted from the Eligible Days to get the Eligible Days Present. If the student's eligibility code is 2, 6, or 5, then a value of .5 is added to the Eligible Days for every membership day that falls within the Special Ed enrollment dates for the student's campus/track and .5 is subtracted for every ADA absence.

State Reporting > Maintenance > Summer > Student > CTE Att



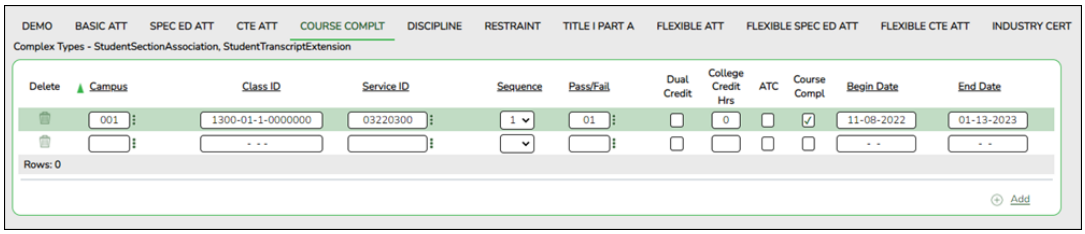
Correct data for the *SpecialProgramsReportingPeriodAttendanceExtension* complex type as needed.

Cross reference for Student CTE Att tab:

State Reporting Field	Element	ASCENDER Field(s)
Registration > Maintenance > Student Enrollment > W/R Enroll		
Campus ID	CAMPUS-ID-OF-ENROLLMENT (E0782)	**Entry/Exit Date**

State Reporting Field	Element	ASCENDER Field(s)
Track	INSTRUCTIONAL-TRACK-INDICATOR-CODE (E0975)	**Track**
Grade	GRADE-LEVEL-CODE (E0017) (Code table: C050)	**Grade (where Entry/Exit are within Report Period dates per Campus Calendar/Track**
Service ID	SERVICE-ID (E0724) (Code table: C022)	**Service ID**
Attendance > Maintenance > Campus > Campus Calendar		
Report Period	REPORTING-PERIOD-INDICATOR-CODE (E0934) (Code table: C130)	**Track** **Begin School** **Begin Cycle**
Days Taught	NUMBER-DAYS-TAUGHT (E0935)	**Mem Days**
Grade Reporting > Maintenance > Master Schedule > District Schedule **Grade Reporting > Maintenance > Student > Individual Maint > CTE**		
Elig Days V1	ELIGIBLE-DAYS-PRESENT-V1 (E0950)	**CTE Hrs**
Elig Days V2	ELIGIBLE-DAYS-PRESENT-V2 (E0951)	**CTE Hrs**
Elig Days V3	ELIGIBLE-DAYS-PRESENT-V3 (E0952)	**CTE Hrs**

State Reporting > Maintenance > Summer > Student > Course Complt



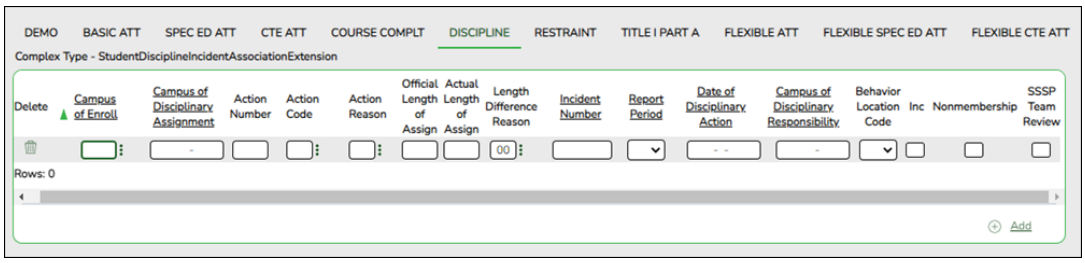
Correct data for the *StudentSectionAssociation* and *StudentTranscriptExtension* complex types as needed.

NOTE: If you entered default values in the **Default Pass/Fail/Credit Indicators** fields on the Summer Extract page, be sure to update the **Pass/Fail** field for any students who failed.

Cross reference for Student Course Completion tab:

State Reporting Field	Element	ASCENDER Field(s)
Registration > Maintenance > Student Enrollment > W/R Enroll		
Campus	CAMPUS-ID-OF-ENROLLMENT (E0782)	**Entry/Exit Date**
Entry Date	STUDENT-BEGIN-DATE (E1069)	**Entry Date**
Exit Date	STUDENT-END-DATE (E1070)	**Exit Date**
Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section		
Class ID	CLASS-ID-NUMBER (E1056)	**Crs Nbr** **Sec** **Sem**
Service ID	SERVICE-ID Service ID (E0724) (Code table: C022	**Service ID**
Course Sequence	COURSE-SEQUENCE-CODE (E0948) (Code table: C135)	**Crs Seq**
Dual Credit	DUAL-CREDIT-INDICATOR-CODE (E1011) (Code table: C088)	**Dual Crdt**
College Credit Hrs	COLLEGE-CREDIT-HOURS (E1081)	**College Credit Hrs - Sem 1 and Sem 2**
ATC	ATC-INDICATOR-CODE ATC (E1058) (Code table: C088)	**Adv Tech Crdt**
Grade Reporting > Maintenance > Student > Individual Maint > Grd/Crs Maint		
Pass/Fail	PASS/FAIL-CREDIT-INDICATOR-CODE (E0949) (Code table: C136)	**Pass/Fail**
Course Completion	COURSE-COMPLETION-INDICATOR (E1068) (Code table: C088)	**Pass/Fail**

State Reporting > Maintenance > Summer > Student > Discipline

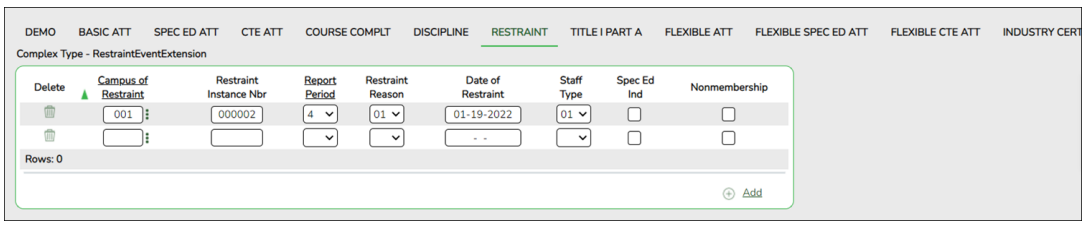


Correct data for the *StudentDisciplineIncidentAssociationExtension* complex type as needed.

Cross reference for Student Discipline tab:

State Reporting Field	Element	ASCENDER Field(s)
Discipline > Maintenance > Student > Maintenance		
Campus of Disciplinary Assignment	CAMPUS-ID-OF-DISCIPLINARY-ASSIGNMENT (E1003)	**Campus Assignment**
Action Number	DISCIPLINARY-ACTION-NUMBER (E1004)	**Action Nbr**
Action Code	DISCIPLINARY-ACTION-CODE (E1005) (Code table: C164)	**Act**
Action Reason	DISCIPLINARY-ACTION-REASON-CODE (E1006) (Code table: C165)	**Offense Description**
Official Length of Assignment	OFFICIAL-LENGTH-OF-DISCIPLINARY-ASSIGNMENT (E1007)	**Official Length**
Actual Length of Assignment	ACTUAL-LENGTH-OF-DISCIPLINARY-ASSIGNMENT (E1008)	**Actual Length**
Length Difference Reason	DISCIPLINARY-LENGTH-DIFFERENCE-REASON-CODE (E1009) (Code table: C166)	**Diff Code**
Incident Number	DISCIPLINARY-INCIDENT-NUMBER (E1016)	**Incident Nbr**
Report Period	REPORTING-PERIOD-INDICATOR-CODE (E0934) (Code table: C130)	**Reporting Period**
Date of Disciplinary Action	DATE-OF-DISCIPLINARY-ACTION (E1036)	**Discp Actn Date**
Campus of Disciplinary Responsibility	CAMPUS-ID-OF-DISCIPLINARY-RESPONSIBILITY (E1037)	**Campus Resp**
Behavior Location Code	BEHAVIOR-LOCATION-CODE (E1083) (Code table: C190)	**Location of Incident**
Registration > Maintenance > Student Enrollment > W/R Enroll		
Campus of Enrollment	CAMPUS-ID-OF-ENROLLMENT (E0782)	**Entry/Exit Date**

State Reporting > Maintenance > Summer > Student > Restraint

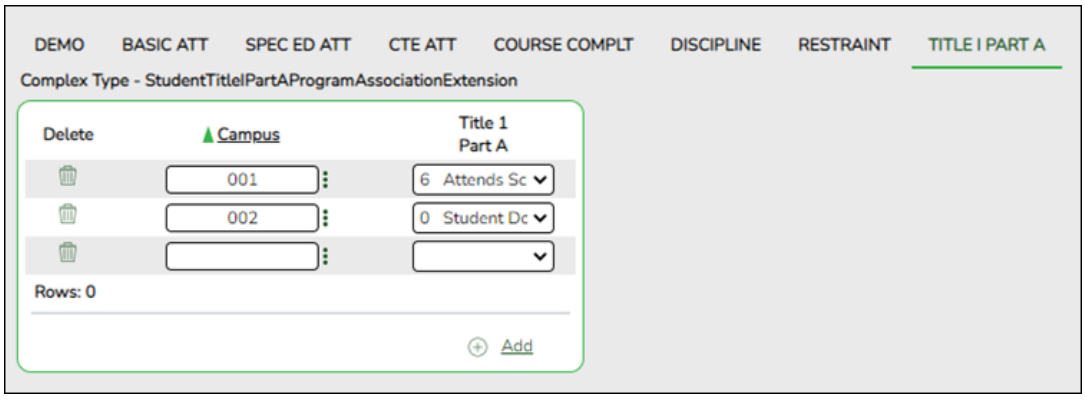


Correct data for the *RestraintEventExtension* complex type as needed.

Cross reference for Restraint tab:

State Reporting Field	Element	ASCENDER Field(s)
Special Education > Maintenance > Student Sp Ed Data > Current Year > Child Restraint		
Campus of Restraint	CAMPUS-ID-OF-RESTRAINT-EVENT (E1032)	**Cnty/Dist/Campus of Restraint**
Restraint Instance Nbr	RESTRAINT-INSTANCE-NUMBER (E1035)	**Restraint Instance Nbr**
Report Period	REPORTING-PERIOD-INDICATOR-CODE (E0934) (Code table: C130)	**Reporting Period**
Restraint Reason	RESTRAINT-REASON-CODE (E1033) (Code table: C173)	**Restraint Reason**
Date of Restraint	DATE-OF-RESTRAINT-EVENT (E1034)	**Restraint Date**
Staff Type	RESTRAINT-STAFF-TYPE-CODE (E1516) (Code table: C194)	
Registration > Maintenance > Student Enrollment > SpecEd		
Spec Ed Ind	SPECIAL-ED-INDICATOR-CODE (E0794) (Code table: C088)	**Entry/Exit Date**
Nonmembership	NON-MEMBERSHIP-DISCIPLINE-RESTRAINT-INDICATOR-CODE (E1725) (Code table: C088)	**Nonmembership**

State Reporting > Maintenance > Summer > Student > Title I Part A

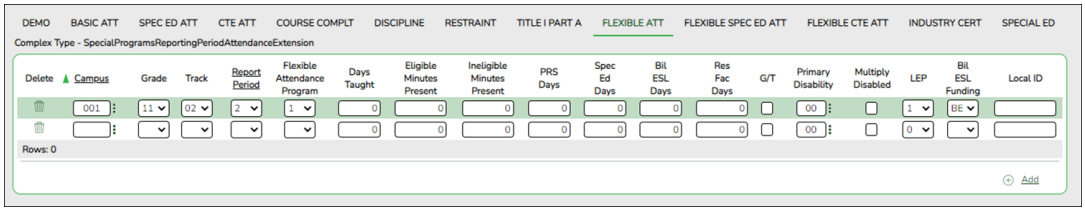


Correct data for the *StudentTitleIPartAProgramAssociationExtension* complex type as needed.

Cross reference for Title I Part A tab:

State Reporting Field	Element	ASCENDER Field(s)
Registration > Maintenance > Student Enrollment > Title I		
Campus ID	CAMPUS-ID-OF-ENROLLMENT (E0782)	**Campus**
Title I Part A	TITLE-I-PART-A-INDICATOR-CODE (E0894) (Code table: C122)	**Title I Code**

State Reporting > Maintenance > Summer > Student > Flexible Att



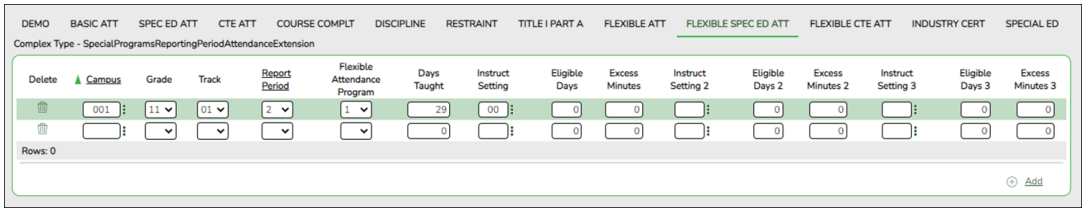
Correct data for the *SpecialProgramsReportingPeriodAttendanceExtension* complex type as needed.

Cross reference for Flexible Attendance tab:

State Reporting Field	Element	ASCENDER Field(s)
Attendance > Maintenance > Campus > Campus Calendar		
Report Period	REPORTING-PERIOD-INDICATOR-CODE (E0934) (Code table: C130)	**Track Begin School Begin Cycle**
Days Taught	NUMBER-DAYS-TAUGHT (E0935)	**Mem Days**
Registration > Maintenance > Student Enrollment > W/R Enroll		
Campus	CAMPUS-ID-OF-ENROLLMENT (E0782)	**Entry/Exit Date**
Attendance > Maintenance > Flexible Attendance > Weekly Register Worksheet		
Grade	GRADE-LEVEL-CODE (E0017) Code table: C050)	**Grd Lvl**
Track	INSTRUCTIONAL-TRACK-INDICATOR-CODE (E0975)	**Track**
Flexible Attendance Program	FLEXIBLE-ATTENDANCE-PROGRAM-TYPE-CODE (E1045) (Code table: C177)	**Flex Att Program**
Eligible Minutes Present	FLEX-ATTEND-TOTAL-ELIGIBLE-MINUTES-PRESENT (E1046)	**Elig Mins**
Ineligible Minutes Present	FLEX-ATTEND-TOTAL-INELIGIBLE-MINUTES-PRESENT (E1047)	**InElig Mins**
PRS Days	FLEX-ATTEND-TOTAL-PRS-DAYS-ELIGIBLE (E1048)	**PRS Mins**

State Reporting Field	Element	ASCENDER Field(s)
Special Ed Days	FLEX-ATTEND-TOTAL-SP-ED-MAINSTREAM-DAYS-ELIGIBLE (E1049)	**Total Sp Ed Mins for the same track, grade level, Flex Att Program code, and reporting period divided by 240**
Bilingual ESL Days	FLEX-ATTEND-TOTAL-BILINGUAL/ESL-DAYS-ELIGIBLE (E1050)	**Total Bil/ESL Mins for the same track, grade level, Flex Att Program code, and reporting period divided by 240**
Gifted and Talented	GIFTED-TALENTED-INDICATOR-CODE (E0034) (Code table: C088)	**GT**
Primary Disability	PRIMARY-DISABILITY-CODE (E0041)	**Primary Dis**
Special Education > Maintenance > Student Sp Ed Data > Current Year > Program Information		
Multiply Disabled	MULTIPLY-DISABLED-INDICATOR-CODE (E0882) (Code table: C088)	**Multi Disability**
Registration > Maintenance > Student Enrollment > Bil/ESL		
EB	EMERGENT-BILINGUAL-INDICATOR-CODE (E0790) (Code table: C061)	**EB Cd**
Registration > Maintenance > Student Enrollment (Directory)		
Local ID	LOCAL-STUDENT-ID (E0923)	Campus ID plus student ID (most current campus of enrollment for the school year)

State Reporting > Maintenance > Summer > Student > Flexible Spec Ed Att



Correct data for the *SpecialProgramsReportingPeriodAttendanceExtension* complex type as needed.

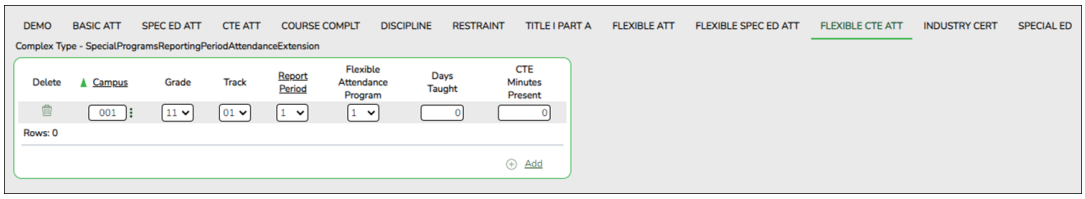
Cross reference for Flexible Special Ed Attendance tab:

State Reporting Field	Element	ASCENDER Field(s)
Attendance > Maintenance > Campus > Campus Calendar		
Report Period	REPORTING-PERIOD-INDICATOR-CODE (E0934) (Code table: C130)	**Track Begin School Begin Cycle**
Days Taught	NUMBER-DAYS-TAUGHT (E0935)	**Mem Days**
Registration > Maintenance > Student Enrollment > W/R Enroll		
Campus	CAMPUS-ID-OF-ENROLLMENT (E0782)	**Entry/Exit Date**
Attendance > Maintenance > Flexible Attendance > Weekly Register Worksheet		
Grade	GRADE-LEVEL-CODE (E0017) (Code table: C050)	**Grd Lvl**
Track	INSTRUCTIONAL-TRACK-INDICATOR-CODE (E0975)	**Track**
Flexible Attendance Program	FLEXIBLE-ATTENDANCE-PROGRAM-TYPE-CODE (E1045) (Code table: C177)	
Instructional Setting Instructional Setting 2 Instructional Setting 3	INSTRUCTIONAL-SETTING-CODE (E0173) (Code table: C035)	**Instr Set ***
Eligible Days Eligible Days 2 Eligible Days 3	ELIGIBLE-DAYS-PRESENT-IN-INSTR-SETTING (E0944)	**Sp Ed Mins * (divided by 240 to get Elig Days)**

State Reporting Field	Element	ASCENDER Field(s)
Excess Minutes Excess Minutes 2 Excess Minutes 3	EXCESS-HOURS-IN-INSTRUCTIONAL-SETTING (E0945)	**Excess Mins**

* If the student has more than one row for the same track, grade level, Flex Att Program code, and reporting period, the first row's value for **Instr Set** is Instructional Setting, the 2nd row's value for Instr Set is Instructional Setting 2, the third row's value for Instr Set is Instructional Setting 3. The same is true for Eligible Days.

State Reporting > Maintenance > Summer > Student > Flexible CTE Att



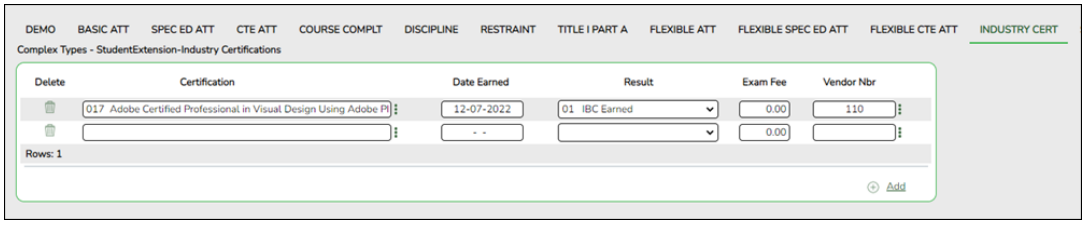
Correct data for the *SpecialProgramsReportingPeriodAttendanceExtension* complex type as needed.

Cross reference for Flexible CTE Attendance tab:

State Reporting Field	Element	ASCENDER Field(s)
Attendance > Maintenance > Campus > Campus Calendar		
Report Period	REPORTING-PERIOD-INDICATOR-CODE (E0934) (Code table: C130)	**Track Begin School Begin Cycle**
Days Taught	NUMBER-DAYS-TAUGHT (E0935)	**Mem Days**
Registration > Maintenance > Student Enrollment > W/R Enroll		
Campus	CAMPUS-ID-OF-ENROLLMENT (E0782)	**Entry/Exit Date**
Attendance > Maintenance > Flexible Attendance > Weekly Register Worksheet		
Grade	GRADE-LEVEL-CODE (E0017) (Code table: C050)	**Grd Lvl**
Track	INSTRUCTIONAL-TRACK-INDICATOR-CODE (E0975)	**Track**

State Reporting Field	Element	ASCENDER Field(s)
Flexible Attendance Program	FLEXIBLE-ATTENDANCE-PROGRAM-TYPE-CODE (E1045) (Code table: C177)	**Flex Att Program**
CTE Minutes Present	FLEX-ATTEND-TOTAL-CAREER-TECH-MINUTES-PRESENT (E1053)	**CTE Mins**

State Reporting > Maintenance > Summer > Student > Industry Cert



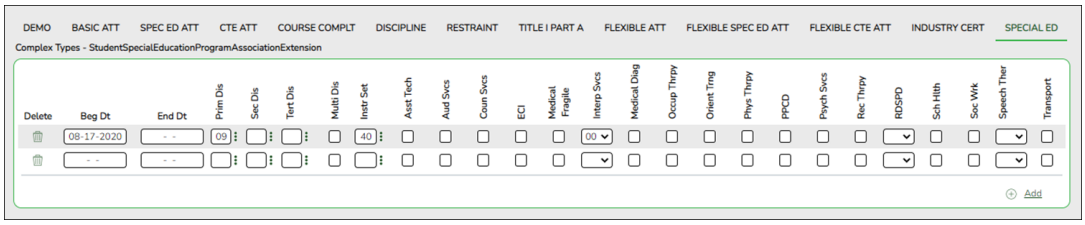
Correct data for the *StudentExtension* complex type as needed.

The IBC Exam Fee and IBC Vendor will extract directly from the Graduation Plan or Registration application to the Student Extension Interchange.

Cross reference for Industry Cert tab:

Graduation Plan > Maintenance > Student > Individual Maintenance > PGP (if student has a graduation plan)		
Certification	POST-SECONDARY-CERTIFICATION-LICENSURE-CODE (E1640) (Code Table: C214)	**Industry Credentials or Certification**
Registration > Maintenance > Student Enrollment > Demo3 (if student does not have a graduation plan)		
Certification	POST-SECONDARY-CERTIFICATION-LICENSURE-CODE (E1640) (Code Table: C214)	**Industry Certification 1-15**

State Reporting > Maintenance > Summer > Student > Special Ed



Correct data for the *StudentSpecialEducationProgramAssociationExtension* complex type as needed.

Cross reference for Special Ed tab:

State Reporting Field	Element	ASCENDER Field(s)
Registration > Maintenance > Student Enrollment > SpecEd		
Beg Dt	SPECIAL-ED-INDICATOR-CODE (E0794) (Code table: C088)	**Entry Date**
End Dt	SPECIAL-ED-INDICATOR-CODE (E0794) (Code table: C088)	**Exit Date**
Prim Dis	PRIMARY-DISABILITY-CODE (E0041) (Code table: C053)	**Prim Dis**
Sec Dis	SECONDARY-DISABILITY-CODE (E0834) (Code table: C053)	**Sec Dis**
Tert Dis	TERTIARY-DISABILITY-CODE (E0835) (Code table: C053)	**Tert Dis**
Multi Dis	MULTIPLY-DISABLED-INDICATOR-CODE (E0882) (Code table: C088)	**Multi Dis**
Instr Set	INSTRUCTIONAL-SETTING-CODE (E0173) (Code table: C035)	**Instrl Set**
Asst Tech	ASSISTIVE-TECH-INDICATOR-CODE (E0997) (Code table: C088)	**Asst Tech**
Aud Svcs	AUDIOLOGICAL-SERV-IND-CODE (E0838) (Code table: C088)	**Aud Svc**
Coun Svcs	COUNSELING-SERVICES-IND-CODE (E0840) (Code table: C088)	**Couns Svc**
ECI	EARLY-CHILDHOOD-INTERV-IND-CODE (E0900) (Code table: C088)	**ECI**
Interp Svcs	INTERPRETING-SERVICES-TYPE-CODE (E1040) (Code table: C174)	**Interp Svc**
Medical Diag	MEDICAL-DIAGNOSTIC-SERV-IND-CODE (E0841) (Code table: C088)	**Medical Diag**
Occup Thrpy	OCCUPATIONAL-THERAPY-IND-CODE (E0843) (Code table: C088)	**Occup Thrpy**
Orient Trng	ORIENT-MOBILITY-TRNG-IND-CODE (E0844) (Code table: C088)	**Orient Trng**
Phys Thrpy	PHYSICAL-THERAPY-IND-CODE (E0845) (Code table: C088)	**Phys Thrpy**
PPCD	PRESCHL-PROG-CHLDRN-WITH-DISAB-IND-CD (E0899) (Code table: C088)	**PPCD**

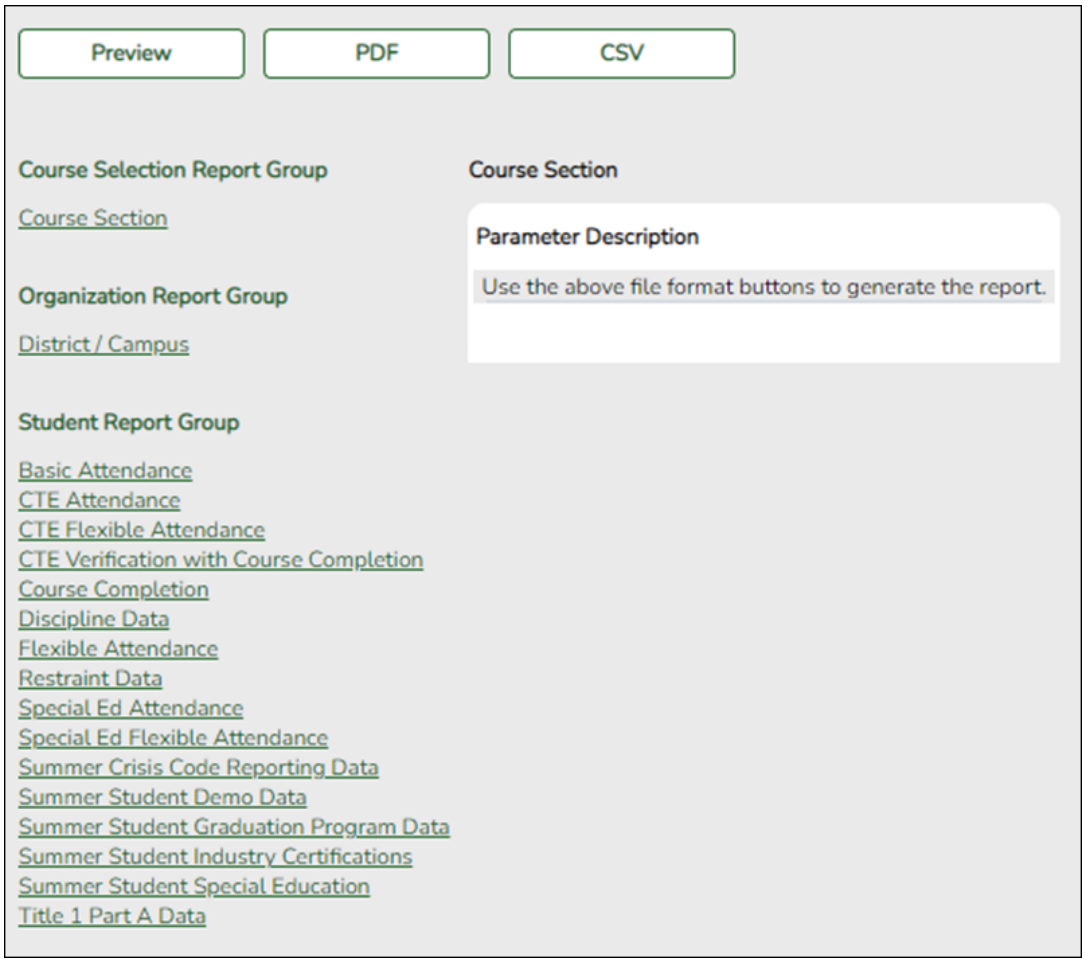
State Reporting Field	Element	ASCENDER Field(s)
Psych Svcs	PSYCHOLOGICAL-SERVICES-IND-CODE (E0846) (Code table: C088)	**Psych Svc**
Rec Thrpy	RECREATION-IND-CODE (E0847) (Code table: C088)	**Rec Thrpy**
RDSPD	REG-DAY-SCH-PROG-DEAF-CODE (E0833) (Code table: C067)	**RDSPD**
Sch Hlth	SCHOOL-HEALTH-SERVICES-IND-CODE (E0848) (Code table: C088)	**Sch Hlth Svc**
Soc Wrk	SOCIAL-WORK-SERVICES-IND-CODE (E0849) (Code table: C088)	**Soc Wrk Svc**
Speech Ther	SPEECH-THERAPY-INDICATOR-CODE (E0857) (Code table: C095)	**Speech**
Transport	TRANSPORTATION-INDICATOR-CODE (E0851) (Code table: C088)	**Transport**

3. Run extract reports.

Run extract reports.

State Reporting > Reports > Summer

❑ Once you have completed the extract, run the reports and review the data for accuracy. If necessary, correct the data and rerun the reports.



❑ Run each summer submission report, and verify that data is accurate per the current year audit reports.

❑ Print the final reports for your records.

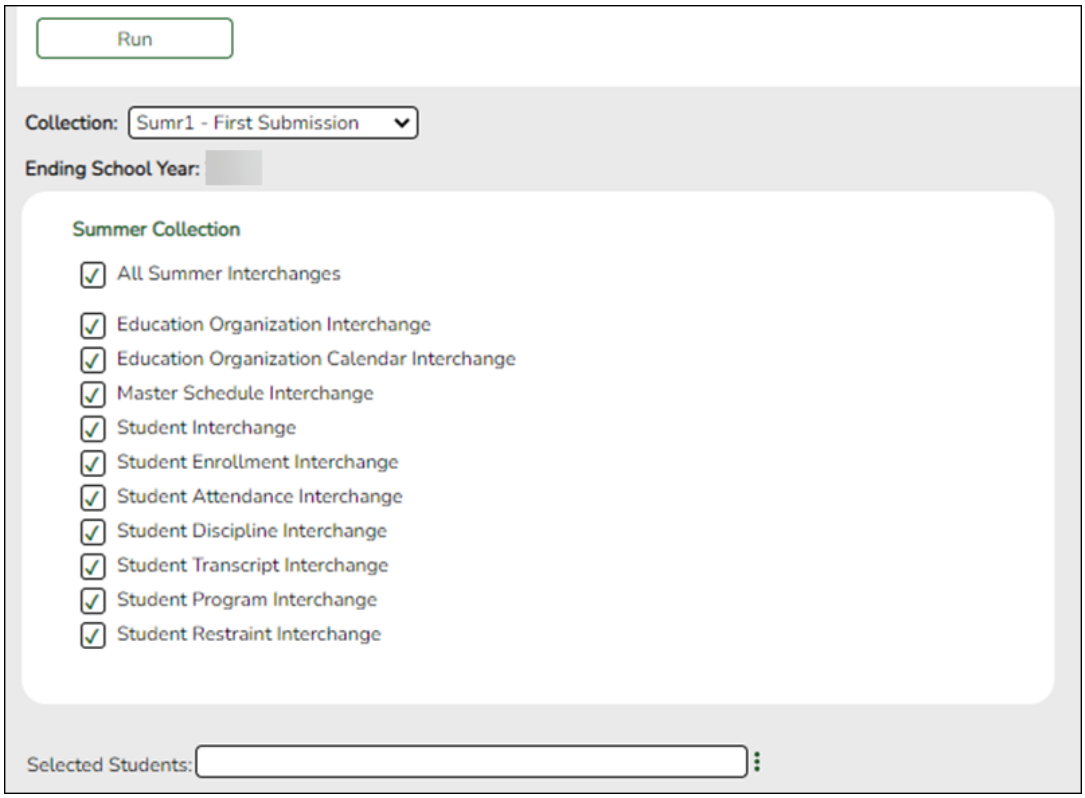
4. Create XML file.

Create XML file.

State Reporting > Utilities > Create TSDS PEIMS Interchanges

This utility creates interchanges from the data in the State Reporting tables. You can create all of the interchanges at once, or you can individually select the interchange you wish to create.

The system will create a zipped file that can be submitted to TSDS PEIMS.



Collection	Select the submission period. For example, select *Sumr1* if this is the first summer submission. If you are resubmitting summer data, select *Sumr2*.
Ending School Year	(Display only) The submission year as entered in the **Submission Year** field on State Reporting > Options is displayed.

The interchanges are listed according to the **Collection** field.

❑ Select **All *Collection* Interchanges** (e.g., **All Summer Interchanges**) to create all interchanges for the selected collection period.

Or, select the individual interchange you want to create.

Selected Students	The field is enabled if you selected all interchanges or a student-related interchange. Type or click the ellipsis to select the students for whom you want to create an interchange. Separate multiple students (Texas unique student IDs) with a comma (e.g., 6895409515,1628657282,2986961713). Leave blank to select all students.

❑ Click **Run**.

When the process is complete, you are prompted to save a .zip file containing the individual files for the completed interchanges.

The default name of the zipped folder is *District_YYYY-MM-DD.HH-MM-SS*.TSDS.zip, where:

- *District* is the six-digit county-district number
- *YYYY-MM-DD* is the date when the folder was created
- *HH-MM-SS* is the hour, minute, and second when the folder was created

Example: *015102-2020-07-11.15-30-22.*TSDS.zip

The default name for the individual files is *District_Campus_Collection_TimeStamp_Interchange.xml*, where:

- *District* is the six-digit county-district number
- *Campus* is the three-digit campus ID
- *Collection* is the nine-character collection (ending school year & submission)
- *TimeStamp* is the 12-digit date-time-stamp when the interchange was created (YYYYMMDDHHMM)
- *Interchange* is the name of the interchange created.

Example: 015116_000_2020SUMR1_202007111420_InterchangeStudentProgramExtension.xml

If errors are encountered:

1. Correct the data in ASCENDER.
2. Run the Delete/Clear Tables utility to delete or clear previous data for the desired tables.
3. Re-extract the data.
4. Create the interchanges again.

Appendix

Audit red flags:

Audit red flags:

The following are possible audit red flags that require special documentation. Correct these conditions, or ensure that supporting documentation exists.

The ASCENDER reports will help you identify these conditions, and the TSDS reports will flag these conditions.

Description	ASCENDER Reports	TSDS Reports
❑ Identify students with attendance record but no course completion record. ❑ Verify that all students with 100% attendance are actually enrolled.	Perfect Attendance Report (**SAT1900**)	Roster of Students with Perfect Attendance and No Course Completion Indicator (**PDM3-131-005**)
❑ Identify Compensatory Education Home Instruction (CEHI) students who earned CTE or bilingual ADA for the period they were coded CEHI.		Roster of Homebound, Hospital Class, and State School Students Earning Career & Technical Contact Hours (**PDM3-131-003**)
❑ Verify that course completions records exist for DAEP and JJAEP campuses, as well as regular campuses.		Number of Students Completing Courses by Pass/Fail Indicator (**PDM3-133-001 - run by campus**)
❑ Verify all KG students who are under age five.	Student Birthday Listing (**SRG0500**)	Roster of Kindergarten Students Under Age Five (**PDM3-131-002**)
❑ Identify over-age students for whom eligible days attendance is reported.	Student Birthday Listing (**SRG0500**)	Roster of Students Age 21 Not in Special Education or Over Age 21 with Eligible Days Present (**PDM3-131-009**)
❑ Verify that a basic attendance record is not reported for any student served fewer than two hours per day.	Attendance Audit Report (**SAT1800**)	Roster of Students Reporting More Than Three Excess Contact Hours Per Day (**PDM3-131-008**) and Superintendent's Report of Special Education Eligible Days & Excess Hours (**PDM3-130-004**)
❑ Identify any excessive days for Pregnancy Related Services (PRS) participation.		Roster of Pregnancy Related Services (**PDM3-131-001**)
❑ Ensure that no ADA is earned for mandatory expulsions or placement in JJAEP in counties with a population of 125,000 or more.		Students with a Mandatory Expulsion to a JJAEP with Attendance in that Reporting Period (**PDM3-131-011**)
❑ Identify campuses that do not report any discipline records.		Percent Change From the Previous Year (**PDM3-231-001 - run for Discipline to get counts by campus**)

Description	ASCENDER Reports	TSDS Reports
❑ Ensure that no campus has Title I codes set to both 6 (*schoolwide program school*) and 7 (*targeted assistance*). A Title I, Part A campus can be either schoolwide or targeted assistance - not both. ❑ Ensure that any student coded 9 (*homeless*) or A (*neglected*) has no other Title I codes at the campus, and that the homeless indicator is not 0. Title I codes 9 and A are only used at non-Title I campuses.	Student Status Changes by Program (**SRG1200**)	Title I Part A Student Summary by Campus (**PDM3-134-002**)
❑ Ensure you have all entry and withdrawal records	Entry/Withdrawal Summary (**SAT1700**)	
❑ Identify students enrolled in bilingual without parental approval documentation.	Registration > Create Registration Report	
❑ Identify students who earned CTE ADA while enrolled in an alternative disciplinary setting for more than five days without receiving CTE services.	Career Tech Students in Discipline Settings (**SDS1800**)	
❑ Identify students who earned CTE ADA for a self-paced course.	Career and Technology Code Verification (**SGR1600**)	
❑ Ensure that no special ed contact hours are reported for students with disabilities who are placed in disciplinary settings (i.e., ISS or DAEP) if the special education services prescribed in the student's IEP were not provided while he was in the disciplinary setting.	Special Ed Students in Discipline Settings (**SDS0200**)	

Additionally, ensure that you have the following documentation:

❑ SDS1000 - PEIMS Discipline Report

❑ SDS0100 - Detailed Incident Report

❑ SDS0200 - Special Ed Students in Discipline Settings

❑ SDS0300 - BIL/ESL Students in Discipline Settings

❑ SDS1800 - CT Students in Discipline Settings

❑ SRG1200 - Student Status Changes by Program (for special education students)

❑ Copies of all Individualized Education Programs (IEPs) and Admission, Review, and Dismissals (ARDs)

❑ Homebound teacher logs to support amount of time served for homebound students

❑ Physician’s statement confirming need for homebound

❑ Documentation confirming the need to place students in a hospital class or residential care and treatment facility

❑ All attendance reports listed in this guide

❑ All source documents for discipline events and Title I

Performance Based Monitoring Analysis System (PBMAS) flags:

Performance Based Monitoring Analysis System (PBMAS) flags:

Districts must report to TEA any student disciplinary infraction that resulted in the removal of a student from any part of their regular academic program categorized as OSS, Expulsion, DAEP, or ISS.

The current PBMAS manual lists the following Discipline Data Validation Indicators. Any errors related to these rules must be corrected.

❑ **Discipline Data Validation Indicator #1: Length of Out-Of-School Suspension.** Rule 44425-0048 - Students reported as “Suspended Out of School” for more than three days, including both partial (25) and full day (05) actions.

❑ **Discipline Data Validation Indicator #2: Unauthorized Expulsion - Students Age 10 and Older.** Rule 44425-0037 - Students reported as expelled from their regular education setting based on a “disciplinary reason” that is not allowed under TEC 37.007 (i.e., student was expelled for a reason that is not permitted by law).

❑ **Discipline Data Validation Indicator #3: Unauthorized Expulsion - Students under Age 10.** Rule 44425-0045 - Unauthorized expulsions of students under the age of 10.

❑ **Discipline Data Validation Indicator #4: Unauthorized DAEP Placement - Students under Age 6.** Rule 44425-0046 - Unauthorized DAEP placement of

students under the age of 6.

❑ Discipline Data Validation Indicator #5: High Number of Discretionary DAEP Placements.

❑ Discipline Data Validation Indicator #6: Black or African American (Not Hispanic/Latino) Discretionary DAEP Placements.

❑ Discipline Data Validation Indicator #7: Hispanic Discretionary DAEP Placements.

ASCENDER
ELEVATING TECHNOLOGY SOLUTIONS
ASCENDER GUIDES
ASCENDER
ELEVATING TECHNOLOGY SOLUTIONS

Back Cover