



## **guide\_summer\_update\_frozen**



## Table of Contents



## 1. Update county-district data.

State Reporting &gt; Maintenance &gt; Organization &gt; County District

<b>District ID</b>	DISTRICT-ID (E0212)  Type the six-digit district ID number registered with the TEA. This field initially displays the county-district number entered when you logged on to ASCENDER.
<b>District Name</b>	Type the name of the district as you want it to appear on your submission data, up to 34 characters.
<b>Total Nbr School Brd Requests</b>	Type the total number of requests submitted outside of a school board meeting by a member of the district's board of trustees (school board) for information, documents, and records as specified in TEC (Texas Education Code) Section 11.1512.
<b>Total Cost School Brd Requests</b>	Type the cost of fulfilling the total number of requests submitted outside of a board meeting by a member of the district's board of trustees for information, documents, and records as specified in TEC (Texas Education Code) Section 11.1512.
<b>Family Engagement Plan Link</b>	FAMILY-ENGAGEMENT-PLAN-LINK (E1583) (S3)  Type the website address used by the LEA to provide its Family Engagement Plan.

**REVISED FOR 2018:** Case rating indicator codes are not submitted.

Click **Save**.

<b>Retrieve</b>	Retrieve data from last save. Discard unsaved changes, and retrieve information since the last time data was saved.
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<b>Warning</b>	Click to view warning messages for all tabs on the page.
<b>Errors</b>	Click to view error messages for all tabs on the page. If errors and warnings exist, warnings are displayed with the errors.

2. Update campus data.

State Reporting > Maintenance > Organization > Campus ID

		Save	Retrieve				
		County District	Campus ID	Shared Services Arrangement	Contracted Instructional Staff	Prior Year Campuses	Prior Year SSA
<b>Complex Type - School</b>							
Del	Campus	Campus Name		Campus Enrollment Type		NSLP	PK Waiver
	001	001 School		05 Blended Enrollment		01	
	003	003 School		06 ISS/DAEP/JJAEP		01	
	004	004 School		06 ISS/DAEP/JJAEP		01	
	041	041 School		05 Blended Enrollment		01	
	101	101 School		05 Blended Enrollment		01	
	102	102 School		05 Blended Enrollment		01	
Rows: 6							
+ Add							

Existing campuses are listed.

Click **+Add** to add a campus.

<b>Campus ID</b>	CAMPUS-ID (E0266)  Type the three-digit campus ID.
<b>Campus Name</b>	Type the campus name registered with the TEA.
<b>NSLP</b>	<p>NSLP-TYPE-CODE (E1591) (S1) PEIMS code table: C212</p> <p>Select the code indicating the National School Lunch Program (NSLP) participation status of the campus:</p> <p><b>Code 00</b> - No, not participating in NSLP.</p> <p><b>Code 01</b> - Yes, participating in NSLP without using any Provision or the Community Eligibility Provision (including the Seamless Summer Option (SSO)).</p> <p><b>Code 02</b> - Yes, participating in NSLP under Provision 2 (including the Seamless Summer Option (SSO)).</p> <p><b>Code 3</b> - Yes, participating in NSLP under the Community Eligibility Provision (including the Seamless Summer Option (SSO)).</p> <p>Rule 10020-0036: As of the 2018-2019 fall submission, if a non-JJAEP campus has enrolled students who are eligible for free or reduced-price meals under the National School Lunch and Child Nutrition Program, this field must indicate the campus is participating in the program (01, 02, or 03). As of the 2020-2021 fall submission, if the campus is an active instructional campus and if the instructional program type is not 13 (JJAEP), then the <b>NSLP</b> and <b>Campus Enrollment Type</b> are required.</p> <p>This information is not extracted and can only be entered on this tab.</p>

**REVISED FOR 2018:** Case rating indicator codes are not submitted.

Click **Save**.

	<p><a href="#">Delete a row.</a></p> <p>Click  to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved.</p> <p>Click <b>Save</b>.</p>
<b>Retrieve</b>	<p><a href="#">Retrieve data from last save.</a></p> <p>Discard unsaved changes, and retrieve information since the last time data was saved.</p>



## Back Cover