# staff_fall_experience

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| **Days Employed** | NUMBER-DAYS-EMPLOYED (E0160)<br><br>Type the actual number of at-work days within the school year that the employee is scheduled to work. Do not include holidays, weekends, or any other days the employee is not scheduled to work.<br><br>If the employee does not work the same number of days as shown on the contract (e.g., the person does not begin work at the start of the school year), the actual number of days the employee will work must be reported. |
| **Total Years** | TOTAL-YEARS-PROF-EXPERIENCE (E0130)<br><br>Type the number of verifiable years of creditable experience as specified in 19 TAC, chapter 153. |
| **District Years** | YEARS-EXPERIENCE-IN-DISTRICT (E0161)<br><br>Type the number of completed years the person has been employed in any professional position in the current district or education service center, whether or not there has been any interruption in service. |
| **Percent of Day** | PERCENT-DAY-EMPLOYED (E0760)<br><br>Type the percentage of a standard district work day for which the employee is hired to work. For an employee on contract, determine the percentage directly from the contract (i.e., full-time=100, half-time=050, etc).<br><br>For a non-contract employee, determine the percentage as follows: Example: The standard work day for the district is 7 hours. The employee is hired to work for 4 hours a day. In this case, type 057 for the employee because 4/7 = .571, which is rounded down.<br><br>Employees such as cafeteria workers and bus drivers who work only a few hours each day should not be reported as 100. Do not look at the job, but rather the number of hours worked in relation to the standard district work day. |
| **Highest Degree** | HIGHEST-DEGREE-LEVEL-CODE (E0730)<br>Code table: C015<br><br>Select the highest post-secondary degree the person has earned from an accredited institution. |
| **Staff Type** | STAFF-TYPE-CODE (E1073)<br>Code table: C181<br><br>Indicate if the employee is on the district payroll or is a contracted instructional staff person. |

| **Auxiliary Role ID** | AUXILIARY-ROLE-ID (E1594)<br>Code table: C213<br><br>Click ⋮ to select the capacity in which a non-exempt auxiliary employee serves. This must be reported for all employees who serve in a non-professional or non-paraprofessional role. Employees reported with an Auxiliary Role ID are reported with the base pay associated with object code 6129.<br>Professional and paraprofessional staff may also be reported with an Auxiliary Role ID if they serve the LEA in a non-professional or non-paraprofessional role. A classroom teacher (Role ID 087) who also drives a bus route for the school would require an Auxiliary Role ID to be reported. In this case, the employee would have at least two payroll accounting entries: one with object code 6119, and one with object code 6129.<br><br>Because there may be duplication between Role ID and Auxiliary Role ID, the district must use its discretion in determining if the employee is serving in a professional or non-professional capacity. |
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