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# Flexible Attendance Special Ed (Extended)



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**State Reporting > Maintenance > Extended > Student > Flex Att Spec Ed**

Update data for the *SpecialProgramsReportingPeriodAttendanceExtension* complex type as needed.

The *SpecialProgramsReportingPeriodAttendanceExtension* complex represents the recording of attendance for a student's special programs reporting period.

## Modify a record:

[Select a student](#)

To retrieve a student's records, select the student in one of the following ways:

|                            |   |
|----------------------------|---|
| <b>Stu ID</b>              | Begin typing the student ID. As you begin typing the student ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list displays the students' full name and grade level. From the drop-down list you can select the student.   |
| <b>Stu Name</b>            | Begin typing the student's name in one of the following formats: <ul style="list-style-type: none"> <li>• Last name, comma, first name</li> <li>• Last name initial, comma, first name initial</li> </ul> <p>As you begin typing the name, a drop-down list displays students whose names match the letters you have typed. The drop-down list also displays student IDs, and grade levels. From the drop-down list you can select the student.</p> |
| <b>Texas Unique Stu ID</b> | Begin typing the student's Texas Unique Student ID. As you begin typing the ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list also displays student's last name, first name, middle name, and grade level. From the drop-down list you can select the student.   |
| <b>Directory</b>           | Click <b>Directory</b> to select a student from the <a href="#">directory</a> .   |

Click **Retrieve** to retrieve the selected student.

Click **+Add** to add a blank row.

|               |   |
|---------------|---|
| <b>Campus</b> | CAMPUS-ID-OF-ENROLLMENT (E0782)<br>Type or select the three-digit campus ID.              |
| <b>Grade</b>  | GRADE-LEVEL-CODE (E0017)<br>Code table: C050<br>Select the student's current grade level. |

|  |  |
|--|--|
| <b>Track</b>   | INSTRUCTIONAL-TRACK-INDICATOR-CODE (E0975)<br>Code table: C141<br><br>Select the campus calendar track to which the student is assigned.   |
| <b>Report Period</b>   | REPORTING-PERIOD-INDICATOR-CODE (E0934)<br>Code table: C130<br><br>Select the period for which the data is being reported.<br>For Submission 4, only codes 7 and 8 are allowed.  |
| <b>Flexible Attendance Program</b>   | FLEXIBLE-ATTENDANCE-PROGRAM-TYPE-CODE (E1045)<br>Code table: C177<br><br>Select the code indicating whether the student's flexible attendance is related to the OFSDP (Optional Flexible School Day Program) or the HSEP (High School Equivalency Program).<br>For Submission 4, this must be set to 3-OFSDP Credit Recovery Program.  |
| <b>Days Taught</b>   | NUMBER-DAYS-TAUGHT (E0935)<br><br>Type the number of days of instruction offered per the school calendar during the selected <b>Report Period</b> .<br>For Submission 4, this must be reported as 30 days.   |
| <b>Instructional Setting<br/>Instructional Setting 2<br/>Instructional Setting 3</b> | INSTRUCTIONAL-SETTING-CODE (E0173)<br>Code table: C035<br><br>Select the instructional setting used to provide instruction to the student.<br>(Fall Special Ed only) Rule 41163-0011: If the <b>Speech Therapy</b> field is set to 1 (i.e., <i>receives speech therapy only</i> ), the student's <b>Instructional Setting</b> field must be 00 (i.e., <i>no instructional setting</i> ).<br><br>(Fall Special Ed only) Rule 41163-0020: If the <b>Instructional Setting</b> field is 50 or 60 (i.e., <i>residential nonpublic school program or a nonpublic day school</i> ), the student's <b>ADA Eligibility</b> field on the Maintenance > Student > Fall > Demographic tab must be 0 (i.e., <i>enrolled, not in membership</i> ).<br><br>(Fall Special Ed only) Rule 41163-0023: If the <b>Instructional Setting</b> field is 70 or 71 (i.e., <i>Texas School for the Blind and Visually Impaired or Texas School for the Deaf</i> ), the student's ADA Eligibility field on the Maintenance > Student > Fall > Demographic tab must be 0, 4, 5, or 8 (i.e., <i>not in membership or ineligible for ADA</i> ).<br><br>(Extended ESY only) Rule 42408-0003: The following instructional settings in the drop-down field are <i>not</i> eligible for extended school year services: 31, 32, 34, 40, 50, 60, 70, or 71. |
| <b>Eligible Days<br/>Eligible Days 2<br/>Eligible Days 3</b>                         | FLEX-ATTEND-DAYS-ELIGIBLE-IN-INSTR-SETTING (E1051)<br><br>Type the total number of school days the student was eligible for a particular special education instructional setting that was eligible for Foundation School Program funding during the reporting period.  |
| <b>Excess Minutes<br/>Excess Minutes 2<br/>Excess Minutes 3</b>                      | FLEX-ATTEND-EXCESS-MINUTES-IN-INSTR-SETTING E1052)<br><br>Type the number of minutes above the allowable 360-minute daily limit of combined Career & Technical Education (CTE), special education, and related services in the designated instructional setting the student was served during the selected reporting period.   |

If the student was provided instruction in more than one instructional setting, add data for the additional instructional settings.

Click **Save**.

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**Add**

[Add a student.](#)

Click to add a student who does not already exist in ASCENDER State Reporting tables. Manual entry of a student is rare and generally only needed when a district is using ASCENDER State Reporting only. Most districts extract the data from ASCENDER. If you add or modify a student record in ASCENDER State Reporting, you should also update in ASCENDER (live).

|                     |  |
|---------------------|--|
| <b>State Stu ID</b> | <p>This field is required only if you are adding a new student in State Reporting. Otherwise, the ID is extracted from Registration and not editable.</p> <ul style="list-style-type: none"> <li>• The first character must start with S or 0-8.</li> <li>• The first three characters cannot be 000, 666, or 900-999.</li> <li>• The middle digits (4th and 5th digit) cannot be 00.</li> <li>• The last four digits cannot be 0000.</li> <li>• The number cannot be 123456789, 219099999, or 078051120.</li> </ul> |
|---------------------|--|

The following fields are required:

| Fall  | Summer  | Extended   |
|---|---|--|
| <ul style="list-style-type: none"> <li>• <b>State Stu ID</b></li> <li>• <b>First Name</b></li> <li>• <b>Last Name</b></li> <li>• <b>Sex</b></li> <li>• <b>Date of Birth</b></li> <li>• <b>Grade Level</b></li> <li>• At least one race must be selected.</li> <li>• <b>TX Unique Student ID</b></li> <li>• <b>Attribution Code</b></li> <li>• <b>Economic Disadvantage</b></li> <li>• <b>Homeless Status</b></li> <li>• <b>Asylee/Refugee</b></li> <li>• <b>As of Status</b></li> </ul> | <ul style="list-style-type: none"> <li>• <b>State Stu ID</b></li> <li>• <b>First Name</b></li> <li>• <b>Last Name</b></li> <li>• <b>Sex</b></li> <li>• <b>Date of Birth</b></li> <li>• <b>Grade</b></li> <li>• At least one race must be selected.</li> <li>• <b>TX Unique Student ID</b></li> <li>• <b>Attribution Code</b></li> <li>• <b>Economic Disadvantage</b></li> <li>• <b>Homeless Status</b></li> <li>• <b>Asylee/Refugee</b></li> <li>• <b>As of Status</b></li> <li>• <b>Campus</b></li> <li>• <b>Foundation Coursework</b></li> <li>• <b>Unaccompanied Youth Status</b> (if <b>Homeless Status</b> is not 0)</li> <li>• <b>Career and Technical Ed</b></li> <li>• <b>Foster Care</b></li> <li>• <b>Military Connected</b></li> </ul> | <ul style="list-style-type: none"> <li>• <b>State Stu ID</b></li> <li>• <b>First Name</b></li> <li>• <b>Last Name</b></li> <li>• <b>Sex</b></li> <li>• <b>Date of Birth</b></li> <li>• <b>Grade Level</b></li> <li>• At least one race must be selected.</li> <li>• <b>TX Unique Student ID</b></li> <li>• <b>Foster Care</b></li> </ul> |

Click **Save**.

|   |   |
|---|---|
|  | <p><a href="#">Delete a row.</a></p> <p>Click  to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved.</p> <p>Click <b>Save</b>.</p>  |
| <b>Delete</b>   | <p><a href="#">Delete all of the student's records.</a></p> <p>Click <b>Delete</b> to delete all of the student's records. A confirmation message is displayed.</p> <p>Click <b>OK</b> to continue. Otherwise, click <b>Cancel</b>.</p>   |
| <b>Change ID</b>  | <p><a href="#">Change the student's ID.</a></p> <p>The <b>Change ID</b> button is disabled until a student is retrieved on the page.</p> <p>Retrieve a student, and click <b>Change ID</b>. The <b>Change Student ID</b> section is displayed at the top of the page.</p> <p>In the <b>New Student ID</b> field, type a valid social security number that you would like to change the existing ID to, and then click <b>Submit</b>.</p> <p>The <b>Change Student ID</b> dialog box is displayed prompting you to review the change ID request information and accept the information if it is correct.</p> <p>Click <b>OK</b> to continue. Otherwise, click <b>Cancel</b>.</p> |
| <b>Prev and Next</b>  | <p><a href="#">Scroll through students.</a></p> <p>Once a student is retrieved, click <b>Prev</b> or <b>Next</b> to scroll to the previous or next student alphabetically.</p>  |



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