



# finance



# Table of Contents

**Finance Actual (Midyear)** ..... 1



# Finance Actual (Midyear)





## State Reporting > Maintenance > Mid Year > Finance Actual

Update data for the *ActualExtension* complex type as needed.

The *ActualExtension* complex represents the sum of the financial transactions to date relating to a specific account.

### Modify a record:

Click **+Add** to add a blank row.

|                |  |
|----------------|--|
| <b>Fund</b>    | FUND-CODE (E0316)<br>Code table: C145<br><br>Select the fund group and specific fund (when applicable) for actual financial data for budget and payroll.<br>Click  to add or change the code for the field.  |
| <b>Func</b>    | FUNCTION-CODE (E0317)<br>Code table: C146<br><br>Select the general operational area which groups together related activities.<br>Click  to add or change the code for the field.   |
| <b>Object</b>  | OBJECT-CODE (E0318)<br>Code table: C159<br><br>Select the account, transaction, or source of funds indicating the major account group to which a transaction is posted or to which the associated monies are related.<br>Click  to add or change the code for the field.                                |
| <b>Org</b>     | ORGANIZATION-CODE (E0319)<br><br>Type the code used to identify the campus within the district with which the account is associated, up to three digits.   |
| <b>Fscl Yr</b> | FISCAL-YEAR (E0974)<br><br>Type the last digit of the current fiscal year for the fund (e.g., the fiscal year is 9 for the 2018-2019 fiscal year).   |
| <b>Pgm</b>     | PROGRAM-INTENT-CODE (E0320)<br>Code table: C147<br><br>Select the code indicating the cost of instruction and other services directed toward a particular need of a specific set of students, but not the demographic makeup of the students served.<br>Click  to add or change the code for the field. |

|                     |   |
|---------------------|---|
| <b>Amount</b>       | BUDGET-AMOUNT (E0321)<br><br>Type the dollar value associated with budget financial account information rounded to the nearest dollar. This amount comes from the general ledger. |
| <b>Actual Total</b> | The totals for all pages retrieved is displayed. The value will be automatically updated when an amount in any field is updated.  |

Click **Save**.

|   |  |
|---|--|
|  | <p><a href="#">Delete a row.</a></p> <p>Click  to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved.</p> <p>Click <b>Save</b>.</p> |
| <b>Retrieve</b>   | <p><a href="#">Retrieve an account.</a></p> <p>Discard unsaved changes, and retrieve information since the last time data was saved.</p>   |



## Back Cover