



**ssa**



# Table of Contents

**SSA Actual (Midyear)** ..... 1



# SSA Actual (Midyear)

## TSDS > Maintenance > SSA Actual

Complex type: *SharedServiceArrangementExtension*


The shared services arrangement (SSA) actual record provides the prior year audited actual financial information for the shared services arrangement. All reporting is done by the fiscal agent district. The information must be entered manually for the mid-year collection.

### Modify a record:

To retrieve existing records, enter criteria one or more of the following fields. Leave blank to retrieve all records, or if you are only adding records.

Field	Description
<b>Member District ID</b>	To retrieve records for a specific member ID, type the six-digit ID.
<b>Type</b>	Code table: C049  To retrieve records for a specific program type, type the the two-digit program type code.
<b>Fund</b>	Code table: C145  To retrieve records for a specific fund, type the three-digit fund code.
<b>FY</b>	To retrieve records for a specific fiscal year, type the last digit of the fiscal year.

Click **Retrieve**.


<b>Member District ID</b>	Type the six-digit member district ID number of the fiscal agent district.
<b>Type</b>	Select the program type or service provided by the SSA.
<b>Fund</b>	FUND-CODE (E0316) Code table: C145  Select the fund group and specific fund (when applicable) for actual financial data for budget and payroll. Click  to add or change the code for the field.
<b>FY</b>	Type the last digit of the fiscal year for this SSA record.
<b>Amount</b>	Type the actual dollar amount (rounded to the nearest dollar) expensed for the SSA, up to 11 digits.

Click **+Add** to add another blank row.

Click **Save**.

**Other functions and features:**

[Delete a row.](#)

Click  to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved.

Click **Save**.

**Reset**

[Clear the page.](#)



## Back Cover