



## **Basic Attendance (Summer)**



# Table of Contents

**Basic Attendance (Summer)** ..... 1



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**TSDS > Maintenance > Summer > Student > Basic Att**

Complex type: *BasicReportingPeriodAttendanceExtension*

The basic attendance data record indicates the number of days the student was present and eligible for Foundation School Program funding, state-approved bilingual/ESL program, pregnancy-related services, mainstream funding, least restrictive environment allotments, or the gifted and talented program. A record must be reported for each student in membership in the district. At least one record is required for each reporting period (six weeks) the student was at each campus in the district.

## Modify a record:

[Select a student](#)


To retrieve a student's records, select the student in one of the following ways:

<b>Stu ID</b>	Begin typing the student ID. As you begin typing the student ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list displays the students' full name and grade level. From the drop-down list you can select the student.
<b>Stu Name</b>	Begin typing the student's name in one of the following formats: <ul style="list-style-type: none"> <li>• Last name, comma, first name</li> <li>• Last name initial, comma, first name initial</li> </ul> <p>As you begin typing the name, a drop-down list displays students whose names match the letters you have typed. The drop-down list also displays student IDs, and grade levels. From the drop-down list you can select the student.</p>
<b>Texas Unique Stu ID</b>	Begin typing the student's Texas Unique Student ID. As you begin typing the ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list also displays student's last name, first name, middle name, and grade level. From the drop-down list you can select the student.
<b>Directory</b>	Click <b>Directory</b> to select a student from the <a href="#">directory</a> .

Click **Retrieve** to retrieve the selected student.

Click **+Add** to add a blank row.



Field	Description
<b>Campus</b>	CAMPUS-ID-OF-ENROLLMENT (E0782)  Type or select the three-digit campus ID.

Field	Description
<b>Track</b>	INSTRUCTIONAL-TRACK-INDICATOR-CODE (E0975) Code table: C141  Select the campus calendar track to which the student is assigned.
<b>Report Period</b>	REPORTING-PERIOD-INDICATOR-CODE (E0934) Code table: C130  Select the period for which the data is being reported.
<b>Days Taught</b>	NUMBER-DAYS-TAUGHT (E0935)  Type the number of days of instruction offered per the school calendar during the selected <b>Report Period</b> .
<b>Grade</b>	GRADE-LEVEL-CODE (E0017) Code table: C050  Select the student's current grade level.
<b>Total Days Absent</b>	Type the number of days during the specified <b>Report Period</b> on which the student was absent, up to four digits.
<b>Inelig Days Present</b>	Type the number of days the student was present and ineligible for Foundation School Program funding during the specified <b>Report Period</b> , up to four digits.
<b>Elig Days Present</b>	Type the number of days the student was present and eligible for Foundation School Program funding during the specified <b>Report Period</b> , up to four digits.
<b>Bil ESL Days</b>	FLEX-ATTEND-TOTAL-BILINGUAL/ESL-DAYS-ELIGIBLE Bilingual (E1050)  Type the total number of days the student was eligible to participate in the state-approved bilingual/ESL program during the reporting period.
<b>PRS Days</b>	FLEX-ATTEND-TOTAL-PRS-DAYS-ELIGIBLE (E1048)  Type the total number of days the female student was eligible for Compensatory Education Home Instruction (CEHI) and and/or pregnancy-related services (PRS) during the specified <b>Report Period</b> .
<b>Spec Ed Mainstream Days</b>	TOTAL-ELIG-SP-ED-MAINSTREAM-DAYS-PRESENT (E0940) Type the total number of days the student was present during the specified <b>Report Period</b> and had a special education individualized education program (IEP), which provided for the mainstream instructional arrangement/setting.
<b>G/T</b>	Code table: C088  Select if the student is participating in a state-approved gifted and talented program.
<b>Local ID</b>	LOCAL-STUDENT-ID (E0923)  (Optional) Type the student's local ID number as assigned by the district. This is a nine-digit number, the first three digits of which are the campus ID followed by the student ID.
<b>Primary Disability</b>	PRIMARY-DISABILITY-CODE (E0041) Code table: C053  Click  to select the code indicating the student's primary disability as recorded in the student's Individualized Education Program (IEP).  Rule 41163-0003: At least one disability must be selected for a special education student.

Field	Description
<b>Multiply Disability</b>	MULTIPLY-DISABLED-INDICATOR-CODE (E0882) Code table: C088  Select if the student was designated by the Admission, Review, and Dismissal (ARD) committee as multiply disabled during the reporting period.
<b>LEP</b>	EMERGENT-BILINGUAL-INDICATOR-CODE (E0790) Code table: C061  Select the year of monitoring, if the student has been identified as emergent bilingual (EB) during the reporting period.
<b>PK Program Type</b>	Code table: C185  For PK students only, select the code indicating the length of the PK instructional day.
<b>Primary PK Fund Source</b>	Code table: C186  For PK students only, select the code indicating the primary source of funding for the student.
<b>Second PK Fund Source</b>	Code table: C186  For PK students only, select the code indicating the secondary source of funding for the student.

Click **Save**.

### Other functions and features:

	<p><a href="#">Delete a row.</a></p> <p>Click  to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved.</p> <p>Click <b>Save</b>.</p>
<b>Delete</b>	<p><a href="#">Delete all of the student's records.</a></p> <p>Click <b>Delete</b> to delete all of the student's records. A confirmation message is displayed.</p> <p>Click <b>OK</b> to continue. Otherwise, click <b>Cancel</b>.</p>
<b>Change ID</b>	<p><a href="#">Change the student's ID.</a></p> <p>The <b>Change ID</b> button is disabled until a student is retrieved on the page.</p> <p>Retrieve a student, and click <b>Change ID</b>. The <b>Change Student ID</b> section is displayed at the top of the page.</p> <p>In the <b>New Student ID</b> field, type a valid social security number that you would like to change the existing ID to, and then click <b>Submit</b>.</p> <p>The <b>Change Student ID</b> dialog box is displayed prompting you to review the change ID request information and accept the information if it is correct.</p> <p>Click <b>OK</b> to continue. Otherwise, click <b>Cancel</b>.</p>



## Back Cover