



## **CTE Attendance (Summer)**



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# CTE Attendance (Summer)

**State Reporting > Maintenance > Summer > Student > CTE Att**

Update data for the *SpecialProgramsReportingPeriodAttendanceExtension* complex type as needed.

The *SpecialProgramsReportingPeriodAttendanceExtension* complex represents the recording of attendance for a student's special programs reporting period.

[Cross reference for Student CTE Att tab:](#)

| State Reporting Field   | Element  | ASCENDER Field(s)  |
|---|--|--|
| <b>Registration &gt; Maintenance &gt; Student Enrollment &gt; W/R Enroll</b>        |  |  |
| <b>Campus ID</b>  | CAMPUS-ID-OF-ENROLLMENT (E0782)                            | <b>Entry/Exit Date</b>   |
| <b>Track</b>  | INSTRUCTIONAL-TRACK-INDICATOR-CODE (E0975)                 | <b>Track</b>   |
| <b>Grade</b>  | GRADE-LEVEL-CODE (E0017) (Code table: C050)                | <b>Grade (where Entry/Exit are within Report Period dates per Campus Calendar/Track)</b> |
| <b>Service ID</b>   | SERVICE-ID (E0724) (Code table: C022)                      | <b>Service ID</b>  |
| <b>Attendance &gt; Maintenance &gt; Campus &gt; Campus Calendar</b>                 |  |  |
| <b>Report Period</b>  | REPORTING-PERIOD-INDICATOR-CODE (E0934) (Code table: C130) | <b>Track Begin School Begin Cycle</b>  |
| <b>Days Taught</b>  | NUMBER-DAYS-TAUGHT (E0935)                                 | <b>Mem Days</b>  |
| <b>Grade Reporting &gt; Maintenance &gt; Master Schedule &gt; District Schedule</b> |  |  |
| <b>Grade Reporting &gt; Maintenance &gt; Student &gt; Individual Maint &gt; CTE</b> |  |  |
| <b>Elig Days V1</b>   | ELIGIBLE-DAYS-PRESENT-V1 (E0950)                           | <b>CTE Hrs</b>   |
| <b>Elig Days V2</b>   | ELIGIBLE-DAYS-PRESENT-V2 (E0951)                           | <b>CTE Hrs</b>   |
| <b>Elig Days V3</b>   | ELIGIBLE-DAYS-PRESENT-V3 (E0952)                           | <b>CTE Hrs</b>   |

## Modify a record:

[Select a student](#)

To retrieve a student's records, select the student in one of the following ways:

|               |   |
|---------------|---|
| <b>Stu ID</b> | Begin typing the student ID. As you begin typing the student ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list displays the students' full name and grade level. From the drop-down list you can select the student. |
|---------------|---|

|                            |  |
|----------------------------|--|
| <b>Stu Name</b>            | <p>Begin typing the student's name in one of the following formats:</p> <ul style="list-style-type: none"> <li>• Last name, comma, first name</li> <li>• Last name initial, comma, first name initial</li> </ul> <p>As you begin typing the name, a drop-down list displays students whose names match the letters you have typed. The drop-down list also displays student IDs, and grade levels. From the drop-down list you can select the student.</p> |
| <b>Texas Unique Stu ID</b> | <p>Begin typing the student's Texas Unique Student ID. As you begin typing the ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list also displays student's last name, first name, middle name, and grade level. From the drop-down list you can select the student.</p>   |
| <b>Directory</b>           | <p>Click <b>Directory</b> to select a student from the <a href="#">directory</a>.</p>  |

Click **Retrieve** to retrieve the selected student.

Click **+Add** to add a blank row.

|                      |   |
|----------------------|---|
| <b>Campus</b>        | <p>CAMPUS-ID-OF-ENROLLMENT (E0782)</p> <p>Type or select the three-digit campus ID.</p>   |
| <b>Track</b>         | <p>INSTRUCTIONAL-TRACK-INDICATOR-CODE (E0975)<br/>Code table: C141</p> <p>Select the campus calendar track to which the student is assigned.</p>  |
| <b>Report Period</b> | <p>REPORTING-PERIOD-INDICATOR-CODE (E0934)<br/>Code table: C130</p> <p>Select the period for which the data is being reported.</p>  |
| <b>Days Taught</b>   | <p>NUMBER-DAYS-TAUGHT (E0935)</p> <p>Type the number of days of instruction offered per the school calendar during the selected <b>Report Period</b>.</p>   |
| <b>Grade</b>         | <p>GRADE-LEVEL-CODE (E0017)<br/>Code table: C050</p> <p>Select the student's current grade level.</p>   |
| <b>Service ID</b>    | <p>SERVICE-ID (E0724) (Code Table C022) indicates the services supplied by staff, including both courses and non-teaching responsibilities. Responsibilities such as lunch monitoring duty or playground supervision are not reported.<br/>SERVICE_ID must be a CTE course to be included in CTE Attendance (Code Table C022, CTE Course = M or H).<br/>If the SERVICE-ID listed in the table ends in XXX, then any value will be allowed in character positions 6-8. The values in character positions 6-8 will be changed to XXX at TEA during data loading.<br/>Type the Service ID.</p> |
| <b>Elig Days V1</b>  | <p>ELIGIBLE-DAYS-PRESENT-V1 (E0950)</p> <p>Type the total number of days the student was eligible and present and enrolled in an approved CTE course that generated <u>one</u> contact hour during a particular reporting period.</p>   |

|                        |   |
|------------------------|---|
| <b>RS Elig Days V1</b> | RS-ELIGIBLE-DAYS-PRESENT-V1 (E1696)<br>Type the total number of days the student was eligible and Remote Synchronous (RS) present and enrolled in an approved CTE course that generated <u>one</u> contact hour during a particular reporting period.     |
| <b>RA Elig Days V1</b> | RA-ELIGIBLE-DAYS-PRESENT-V1 (E1702)<br>Type the total number of days the student was eligible and Remote Asynchronous (RA) present and enrolled in an approved CTE course that generated <u>one</u> contact hour during a particular reporting period.    |
| <b>Elig Days V2</b>    | ELIGIBLE-DAYS-PRESENT-V2 (E0951)<br>Type the total number of days the student was eligible and present and enrolled in an approved CTE course that generated <u>two</u> contact hours during a particular reporting period.                               |
| <b>RS Elig Days V2</b> | RS-ELIGIBLE-DAYS-PRESENT-V2 (E1697)<br>Type the total number of days the student was eligible and Remote Synchronous (RS) present and enrolled in an approved CTE course that generated <u>two</u> contact hours during a particular reporting period.    |
| <b>RA Elig Days V2</b> | RA-ELIGIBLE-DAYS-PRESENT-V2 (E1703)<br>Type the total number of days the student was eligible and Remote Asynchronous (RA) present and enrolled in an approved CTE course that generated <u>two</u> contact hours during a particular reporting period.   |
| <b>Elig Days V3</b>    | ELIGIBLE-DAYS-PRESENT-V3 (E0952)<br>Type the total number of days the student was eligible and present and enrolled in an approved CTE course that generated <u>three</u> contact hours during a particular reporting period.                             |
| <b>RS Elig Days V3</b> | RS-ELIGIBLE-DAYS-PRESENT-V3 (E1698)<br>Type the total number of days the student was eligible and Remote Synchronous (RS) present and enrolled in an approved CTE course that generated <u>three</u> contact hours during a particular reporting period.  |
| <b>RA Elig Days V3</b> | RA-ELIGIBLE-DAYS-PRESENT-V3 (E1704)<br>Type the total number of days the student was eligible and Remote Asynchronous (RA) present and enrolled in an approved CTE course that generated <u>three</u> contact hours during a particular reporting period. |

Click **Save**.

**Add**

[Add a student.](#)



Click to add a student who does not already exist in ASCENDER State Reporting tables. Manual entry of a student is rare and generally only needed when a district is using ASCENDER State Reporting only. Most districts extract the data from ASCENDER. If you add or modify a student record in ASCENDER State Reporting, you should also update in ASCENDER (live).

|                     |   |
|---------------------|---|
| <b>State Stu ID</b> | This field is required only if you are adding a new student in State Reporting. Otherwise, the ID is extracted from Registration and not editable. <ul style="list-style-type: none"> <li>• The first character must start with S or 0-8.</li> <li>• The first three characters cannot be 000, 666, or 900-999.</li> <li>• The middle digits (4th and 5th digit) cannot be 00.</li> <li>• The last four digits cannot be 0000.</li> <li>• The number cannot be 123456789, 219099999, or 078051120.</li> </ul> |
|---------------------|---|

The following fields are required:

| <b>Fall</b>   | <b>Summer</b>   | <b>Extended</b>  |
|---|---|--|
| <ul style="list-style-type: none"> <li>• <b>State Stu ID</b></li> <li>• <b>First Name</b></li> <li>• <b>Last Name</b></li> <li>• <b>Sex</b></li> <li>• <b>Date of Birth</b></li> <li>• <b>Grade Level</b></li> <li>• At least one race must be selected.</li> <li>• <b>TX Unique Student ID</b></li> <li>• <b>Attribution Code</b></li> <li>• <b>Economic Disadvantage</b></li> <li>• <b>Homeless Status</b></li> <li>• <b>Asylee/Refugee</b></li> <li>• <b>As of Status</b></li> </ul> | <ul style="list-style-type: none"> <li>• <b>State Stu ID</b></li> <li>• <b>First Name</b></li> <li>• <b>Last Name</b></li> <li>• <b>Sex</b></li> <li>• <b>Date of Birth</b></li> <li>• <b>Grade</b></li> <li>• At least one race must be selected.</li> <li>• <b>TX Unique Student ID</b></li> <li>• <b>Attribution Code</b></li> <li>• <b>Economic Disadvantage</b></li> <li>• <b>Homeless Status</b></li> <li>• <b>Asylee/Refugee</b></li> <li>• <b>As of Status</b></li> <li>• <b>Campus</b></li> <li>• <b>Foundation Coursework</b></li> <li>• <b>Unaccompanied Youth Status</b> (if <b>Homeless Status</b> is not 0)</li> <li>• <b>Career and Technical Ed</b></li> <li>• <b>Foster Care</b></li> <li>• <b>Military Connected</b></li> </ul> | <ul style="list-style-type: none"> <li>• <b>State Stu ID</b></li> <li>• <b>First Name</b></li> <li>• <b>Last Name</b></li> <li>• <b>Sex</b></li> <li>• <b>Date of Birth</b></li> <li>• <b>Grade Level</b></li> <li>• At least one race must be selected.</li> <li>• <b>TX Unique Student ID</b></li> <li>• <b>Foster Care</b></li> </ul> |

Click **Save**.

|   |   |
|---|---|
| <b>+Add</b>   | Add a CTE attendance record for the student.  |
|  | <p><a href="#">Delete a row.</a></p> <p>Click  to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved.</p> <p>Click <b>Save</b>.</p>  |
| <b>Delete</b>   | <p><a href="#">Delete all of the student's records.</a></p> <p>Click <b>Delete</b> to delete all of the student's records. A confirmation message is displayed.</p> <p>Click <b>OK</b> to continue. Otherwise, click <b>Cancel</b>.</p>   |
| <b>Change ID</b>  | <p><a href="#">Change the student's ID.</a></p> <p>The <b>Change ID</b> button is disabled until a student is retrieved on the page.</p> <p>Retrieve a student, and click <b>Change ID</b>. The <b>Change Student ID</b> section is displayed at the top of the page.</p> <p>In the <b>New Student ID</b> field, type a valid social security number that you would like to change the existing ID to, and then click <b>Submit</b>.</p> <p>The <b>Change Student ID</b> dialog box is displayed prompting you to review the change ID request information and accept the information if it is correct.</p> <p>Click <b>OK</b> to continue. Otherwise, click <b>Cancel</b>.</p> |



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