



Flexible Special Ed Attendance (Summer)

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Update data for the *SpecialProgramsReportingPeriodAttendanceExtension* complex type as needed.

The *SpecialProgramsReportingPeriodAttendanceExtension* complex represents the recording of attendance for a student's special programs reporting period.

Modify a record:

[Select a student](#)

To retrieve a student's records, select the student in one of the following ways:

| | |
|----------------------------|--|
| Stu ID | Begin typing the student ID. As you begin typing the student ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list displays the students' full name and grade level. From the drop-down list you can select the student. |
| Stu Name | <p>Begin typing the student's name in one of the following formats:</p> <ul style="list-style-type: none"> • Last name, comma, first name • Last name initial, comma, first name initial <p>As you begin typing the name, a drop-down list displays students whose names match the letters you have typed. The drop-down list also displays student IDs, and grade levels. From the drop-down list you can select the student.</p> |
| Texas Unique Stu ID | Begin typing the student's Texas Unique Student ID. As you begin typing the ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list also displays student's last name, first name, middle name, and grade level. From the drop-down list you can select the student. |
| Directory | Click Directory to select a student from the directory . |

Click **Retrieve** to retrieve the selected student.



Click **+Add** to add a blank row.

| Field | Description |
|---------------|---|
| Campus | CAMPUS-ID-OF-ENROLLMENT (E0782) Type or select the three-digit campus ID. |
| Grade | GRADE-LEVEL-CODE (E0017) Code table: C050 Select the student's current grade level. |

| Field | Description |
|--|---|
| Track | INSTRUCTIONAL-TRACK-INDICATOR-CODE (E0975) Code table: C141 Select the campus calendar track to which the student is assigned. |
| Report Period | REPORTING-PERIOD-INDICATOR-CODE (E0934) Code table: C130 Select the period for which the data is being reported. |
| Flexible Attendance Program | FLEXIBLE-ATTENDANCE-PROGRAM-TYPE-CODE (E1045) Code table: C177 Select the code indicating whether the student's flexible attendance is related to the OFSDP (Optional Flexible School Day Program) or the HSEP (High School Equivalency Program). |
| Days Taught | NUMBER-DAYS-TAUGHT (E0935) Type the number of days of instruction offered per the school calendar during the selected Report Period . |
| Instructional Setting Instructional Setting 2 Instructional Setting 3 | INSTRUCTIONAL-SETTING-CODE (E0173) Code table: C035 Select the instructional setting used to provide instruction to the student. |
| Eligible Days Eligible Days 2 Eligible Days 3 | FLEX-ATTEND-DAYS-ELIGIBLE-IN-INSTR-SETTING (E1051) Type the total number of school days the student was eligible for a particular special education instructional setting that was eligible for Foundation School Program funding during the reporting period. |
| Excess Minutes Excess Minutes 2 Excess Minutes 3 | FLEX-ATTEND-EXCESS-MINUTES-IN-INSTR-SETTING (E1052) Type the number of minutes above the allowable 360-minute daily limit of combined Career & Technical Education (CTE), special education, and related services in the designated instructional setting the student was served during the selected reporting period. |

Click **Save**.

Other functions and features:

| | |
|---|--|
| Add | Add a student record. |
|  | Delete a row. Click  to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. Click Save . |
| Delete | Delete all of the student's records. Click Delete to delete all of the student's records. A confirmation message is displayed. Click OK to continue. Otherwise, click Cancel . |

| | |
|------------------|---|
| Change ID | <p>Change the student's ID.</p> <p>The Change ID button is disabled until a student is retrieved on the page.</p> <p>Retrieve a student, and click Change ID. The Change Student ID section is displayed at the top of the page.</p> <p>In the New Student ID field, type a valid social security number that you would like to change the existing ID to, and then click Submit.</p> <p>The Change Student ID dialog box is displayed prompting you to review the change ID request information and accept the information if it is correct.</p> <p>Click OK to continue. Otherwise, click Cancel.</p> |
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