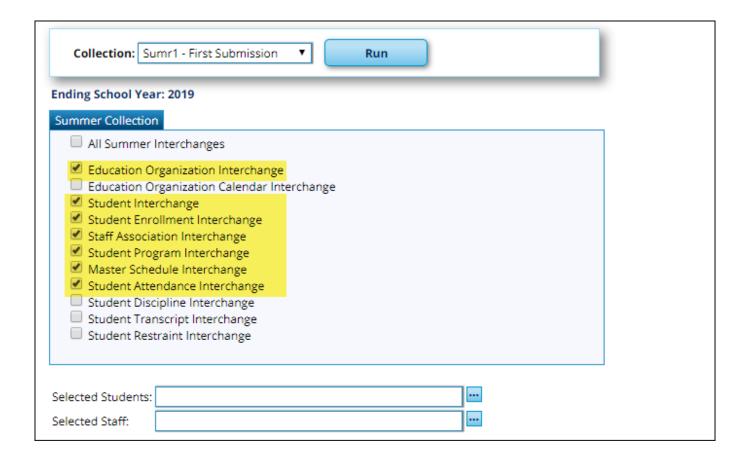# ecds_pk_create_xml_file

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State Reporting > Utilities > Create TSDS Core Collections Interchanges

> **NOTE:** If you have already completed summer PEIMS and created interchanges, it is not necessary to create the interchanges again for the ECDS PK submission unless you have made changes to the data.

Collection	Select the submission period. For ECDS PK submission, select SUMR1.
Ending School Year	(Display only) The submission year, as entered in the **Submission Year** field on State Reporting > Options, is displayed. For the 2018-2019 ECDS PK submission, the field should display 2019.

❑ Select the following individual interchanges for the ECDS PK submission:

- **Education Organization Interchange**
- **Student Interchange**
- **Student Enrollment Interchange**
- **Staff Association Interchange**
- **Student Program Interchange**
- **Master Schedule Interchange**
- **Student Attendance Interchange**

Selected Students	The field is enabled if you selected all interchanges or a student-related interchange. Type or click the ellipsis to select the students for whom you want to create an interchange. Separate multiple students (Texas unique student IDs) with a comma (e.g., 6895409515,1628657282,2986961713). Leave blank to select all students.
Selected Staff	The field is enabled if you selected all interchanges or a staff-related interchange. Type or click the ellipsis to select the employees for whom you want to create an interchange. Separate multiple employees (Texas unique staff IDs) with a comma (e.g., 4732877094,2568052155). Leave blank to select all staff.

❑ Click **Run**.

When the process is complete, you are prompted to save a .zip file containing the individual files for the completed interchanges.

The default name of the zipped folder is *District_YYYY-MM-DD.HH-MM-SS*.TSDS.zip, where:

- *District* is the six-digit county-district number
- *YYYY-MM-DD* is the date when the folder was created
- *HH-MM-SS* is the hour, minute, and second when the folder was created

Example: *015102-2019-07-01.15-30-22*.TSDS.zip

The default name for the individual files is *District_Campus_Collection_TimeStamp_Interchange.xml*, where:

- *District* is the six-digit county-district number
- *Campus* is the three-digit campus ID
- *Collection* is the nine-character collection (ending school year & submission)
- *TimeStamp* is the 12-digit date-time-stamp when the interchange was created (YYYYMMDDHHMM)
- *Interchange* is the name of the interchange created.

Example: 015102_000_2019SUMR1_201907011420_InterchangeStudentProgramExtension.xml

❑ If errors are encountered:

1. Correct the data in ASCENDER.
2. Run the Delete/Clear Tables utility to delete or clear previous data for the desired tables.
3. Re-extract the data.

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