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# fall\_submission\_verify\_hr\_staff\_responsibility



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Employee: 001686 : TURNER, SYDNEY RENE Retrieve Directory

DEMOGRAPHIC INFORMATION CREDENTIALS VERIFICATION INSURANCE SERVICE RECORD **RESPONSIBILITY**

Delete	Details	Year	Campus	Role ID	Service ID	Class ID	Grade Level
		2023	105 - ASCENDER 105 Elementary	033 - Educational Aide	SA000003 - INSTR AIDE NONE	AIDE-00-0-0000000	
		2022	105 - ASCENDER 105 Elementary	033 - Educational Aide	SA000003 - INSTR AIDE NONE	0000-00-0-0000000	

Rows: 1 of 2 ⊕ Add

School Year for PEIMS Codes: 2023

Job Code: 0038 NCE REG AIDE Campus: 105 ASCENDER 105 Elementary Classroom Position:

Role ID / Staff Classification: 033 - Educational Aide Begin Date: 08-08-2022 Local Course Code:

Staff Service: SA000003 - Instructional Educational Aide End Date: 00-00-0000 Class ID / Section Identifier: AIDE-00-0-0000000

Pop Served: 01 Regular Students ESC/SSA: School District Employee Session Name:

SPED Student Age Range:  Monthly Minutes: 08400 # of Students: 000

Class Type: 01 Regular Grade Level:  Service ID: SA000003 - INSTR AIDE NONE

[Refresh Service ID Settings](#)

PE Info:

Days Wk 1:  Min Wk 1:

Days Wk 2:  Min Wk 2:

Days Wk 3:  Min Wk 3:

Days Wk 4:  Min Wk 4:

**NOTE:** To create records for a new school year, use the utility on *Personnel > Utilities > Mass Update > Responsibility*.

**NOTE:** For instructional staff, the 30090 records may come from staff demo record in Personnel or from the master schedule in ASCENDER Grade Reporting, or both, depending on how your district is set up.

**Reported Elements from Responsibility:**

Element	Code Table	Data Element	ASCENDER Name
E0721	C021	ROLE-ID	Role ID
E0724	C022	SERVICE-ID	Service ID
E0747	C030	POPULATION-SERVED-CODE	Pop Served
E0170	---	NUMBER-STUDENTS-IN-CLASS	# of Students

Element	Code Table	Data Element	ASCENDER Name
E1056	---	CLASS-ID-NUMBER	# of Students  <b>When extracting from the master schedule, the class ID number is set to the course number (four to eight digits) + two-digit section number + one-digit semester number + padding with zeros. Example: 0901-11-1-0000000</b>
E1055	C179	CLASS-TYPE-CODE	Class Type
E1057	---	MONTHLY-MINUTES	Monthly Minutes  <b>NOTE:</b> Monthly Minutes is required for counselors.
E1015	C169	ESC-SSA-STAFF-INDICATOR-CODE	ESC/SSA  <b>This is reported by ESCs only; the field is not valid for school districts.</b>
E1604 E1605 E1606 E1607	---	NUMBER-DAYS-TAUGHT-WEEK-1 NUMBER-DAYS-TAUGHT-WEEK-2 NUMBER-DAYS-TAUGHT-WEEK-3 NUMBER-DAYS-TAUGHT-WEEK-4	Days Wk 1 Days Wk 2 Days Wk 3 Days Wk 4  <b>These fields only apply to instructors who are the Teacher of Record for a course-section associated with a PE service ID.</b>
E1608 E1609 E1610 E1611	---	NUMBER-MINUTES-TAUGHT-WEEK-1 NUMBER-MINUTES-TAUGHT-WEEK-2 NUMBER-MINUTES-TAUGHT-WEEK-3 NUMBER-MINUTES-TAUGHT-WEEK-4	Min Wk 1 Min Wk 2 Min Wk 3 Min Wk 4  <b>These fields only apply to instructors who are the Teacher of Record for a course-section associated with a PE service ID.</b>



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