



**fall\_update\_frozen**



# Table of Contents



The following Organization data is always maintained from the maintenance pages; there is no extract, unless you used the [Import External File](#) utility.

State Reporting > Maintenance > Organization > County District

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COUNTY DISTRICT	CAMPUS ID	SHARED SERVICES ARRANGEMENT	CONTRACTED INSTRUCTIONAL STAFF	PRIOR YEAR CAMPUSES	PRIOR YEAR SSA																		
<b>Complex Type - LocalEducationAgencyExtension</b>																							
District ID:	<input type="text" value="057950"/>	ASVAB:	<input type="text" value="01"/>																				
District Name:	<input type="text" value="TEXAS FISD"/>	Family Engagement Plan Link:	<input style="width: 100%; height: 40px;" type="text"/>																				
Total Nbr School Brd Requests:	<input type="text"/>																						
Total Cost School Brd Requests:	<input type="text"/>																						
<b>District-wide Gifted and Talented</b>		<b>CTE Programs of Study</b>																					
Pull-Out	<input checked="" type="checkbox"/>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Delete</th> <th style="text-align: left;">Prog.Cd</th> </tr> </thead> <tbody> <tr><td></td><td><input type="text" value="004"/></td></tr> <tr><td></td><td><input type="text" value="005"/></td></tr> <tr><td></td><td><input type="text" value="011"/></td></tr> <tr><td></td><td><input type="text" value="017"/></td></tr> <tr><td></td><td><input type="text" value="022"/></td></tr> <tr><td></td><td><input type="text" value="029"/></td></tr> <tr><td></td><td><input type="text" value="033"/></td></tr> <tr><td></td><td><input type="text" value="045"/></td></tr> </tbody> </table>				Delete	Prog.Cd		<input type="text" value="004"/>		<input type="text" value="005"/>		<input type="text" value="011"/>		<input type="text" value="017"/>		<input type="text" value="022"/>		<input type="text" value="029"/>		<input type="text" value="033"/>		<input type="text" value="045"/>
Delete	Prog.Cd																						
	<input type="text" value="004"/>																						
	<input type="text" value="005"/>																						
	<input type="text" value="011"/>																						
	<input type="text" value="017"/>																						
	<input type="text" value="022"/>																						
	<input type="text" value="029"/>																						
	<input type="text" value="033"/>																						
	<input type="text" value="045"/>																						
Push-In	<input type="checkbox"/>																						
Full-Time GT Program	<input type="checkbox"/>																						
Full-Time Inclusion	<input checked="" type="checkbox"/>																						
Special Day School	<input type="checkbox"/>																						
		Rows: 8																					

**Reported Elements from County/District:**

Element	Code Table	Data Element	ASCENDER Name
E0212	---	DISTRICT-ID	District ID
E0213	---	DISTRICT-NAME	District Name
E1625	---	ARMED-SERVICES-VOC-APT-BATTERY-INDICATOR-CODE	ASVAB  <b>NOTE:</b> As of the 2019-2020 school year, the field is not mandatory at campuses that do not offer grade levels 10-12, per TWEDS 2020.2.0. The field is required at campuses with grade levels 10-12.

Element	Code Table	Data Element	ASCENDER Name
E1645	C223	GIFTED-TALENTED-PROGRAM-CODE	District-wide Gifted and Talented
E1643	C220	PROGRAM-OF-STUDY	CTE Programs of Study

State Reporting > Maintenance > Organization > Campus ID

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COUNTY DISTRICT
CAMPUS ID
SHARED SERVICES ARRANGEMENT
CONTRACTED INSTRUCTIONAL STAFF
PRIOR YEAR CAMPUSES
PRIOR YEAR SSA

Complex Type - School

Del	Campus	Campus Name	Campus Enrollment Type	NSLP	PK Waiver	Bullying Incidents	Cyberbullying Incidents
	001	<input type="text" value="001 campus"/>	<input type="text" value="02 Zoned Enrollment - Transfers Accepted"/>	<input type="text" value="01"/>	<input type="checkbox"/>	<input type="text" value="00009"/>	<input type="text" value="00006"/>
	101	<input type="text" value="101 Campus"/>	<input type="text" value="06 ISS/DAEP/JJAEP"/>	<input type="text" value="01"/>	<input type="checkbox"/>	<input type="text" value="00000"/>	<input type="text" value="00000"/>

Rows: 2

➕ Add

Reported Elements from Campus ID:

Element	Code Table	Data Element	ASCENDER Name
E0266	---	CAMPUS-ID	Campus
E1641	C219	CAMPUS-ENROLLMENT-TYPE-CODE	Campus Enrollment Type
E1591	---	NSLP-TYPE-CODE	NSLP <b>IMPORTANT: Campus Name</b> must match the name in the TEA Directory in AskTED.

State Reporting > Maintenance > Organization > Shared Services Arrangement

Save

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COUNTY DISTRICT
CAMPUS ID
SHARED SERVICES ARRANGEMENT

Complex Type - SSAOrgAssociationExtension

Delete	▲ <u>Shared Services Type</u>	<u>Fiscal Agent District ID</u>
	<input style="width: 80%; border: 1px solid #ccc;" type="text" value="02"/> ⋮	<input style="width: 80%; border: 1px solid #ccc;" type="text" value="964-964"/>
	<input style="width: 80%; border: 1px solid #ccc;" type="text" value="07"/> ⋮	<input style="width: 80%; border: 1px solid #ccc;" type="text" value="964-964"/>
	<input style="width: 80%; border: 1px solid #ccc;" type="text" value="09"/> ⋮	<input style="width: 80%; border: 1px solid #ccc;" type="text" value="964-964"/>

Rows: \_\_\_\_\_

+ [Add](#)

**Reported Elements from Shared Services Arrangement:**

Element	Code Table	Data Element	ASCENDER Name
E0779	C049	SHARED-SVC-ARRANGEMENT-TYPE-CODE	Shared Services Type
E0777	---	FISCAL-AGENT-DISTRICT-ID	Fiscal Agent District ID

**NOTE:** For the fall submission, Shared Service Arrangements are not reported for charter schools.

[State Reporting](#) > [Maintenance](#) > [Organization](#) > [Contracted Instructional Staff](#)

Save
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COUNTY DISTRICT
CAMPUS ID
SHARED SERVICES ARRANGEMENT
**CONTRACTED INSTRUCTIONAL STAFF**

Complex Type - ContractedInstructionalStaffFTEExtension

Delete	Campus ID	Program Intent Code	Total Cont Instr Staff
	001	25	1.00
	001	26	1.00
	101	25	1.00
			0.00

Rows: \_\_\_\_\_

Add

**Reported Elements from Contracted Instructional Staff:**

Element	Code Table	Data Element	ASCENDER Name
E0320	C049	PROGRAM-INTENT-CODE	Program Intent Code
E0980	---	TOTAL-CONTRACTED-INSTR-STAFF-FTES	Total Contracted Instru Staff

When calculating contracted instructional staff FTEs, the following items must be considered:

- The percent of the day worked (number of hours worked divided by the number of work hours in the standard day),
- The percent of days per week worked (number of days worked divided by 5), and
- The percentage of weeks worked (the number of weeks worked divided by the number of weeks in the work year).
- Round up to the nearest hundredth (e.g., 9.721 FTEs is reported as 00973).

For example, Mrs. Ramirez is hired on a contracted instructional staff basis to teach the tuba to three tuba players. Her contract specifies that she will work two hours each Monday and each Friday for the entire school year. Her FTE is 0.25 (two hours worked divided by the eight hour work day in the district) multiplied by 0.40 (two days divided by five days) multiplied by 1.0 (36 weeks worked divided by the 36 week instructional year), for a reported FTE of 0.10.





## Back Cover