



TSDS Special Education Language Acquisition (SELA)

Table of Contents

Record SELA Services	1
Update data:	2
Demographics	2
Services	3
Create Interchange	6
Run a Report	7

Core Collection: Special Education Language Acquisition (SELA) Submission (Updated 2023-2024)

This page shows you how to enable and set up Special Education Language Acquisition (SELA). It also lets you add, delete or edit students in it and create interchanges and run reports for it.

Special Education Language Acquisition (SELA) will report data on the language acquisition of children eight years of age or younger who are deaf or hard of hearing or are identified with an auditory impairment or deaf/blindness. It will use the following C053 DISABILITY-TYPE codes: '05' Deaf-Blind or '03' Deaf and Hard of Hearing, translated to the DC142 disability codes: '02' Deaf-Blindness (Deaf-Blind) or '06' Deaf And Hard Of Hearing.

Students are not automatically re-enrolled in SELA Services upon re-enrollment.

The following students meet the requirements for SELA reporting:

- The student is 8 years of age or younger on September 1st of the school year.
- The student has a disability of hearing/auditory impairment or are deaf/blind.

NOTE: SELA services are not included in the transfer utility at this time.

The Special Education Language Acquisition (SELA) Submission is due June 27, 2024.



IMPORTANT: Each LEA will have unique situations. Some of the dates, images, and examples provided in this document are for informational and instructional purposes only and may not completely represent your LEA's process.

Record SELA Services

Registration > Maintenance > Core Collections > Spec Ed Lang Acq

The screenshot shows a web interface for 'State Reporting'. At the top, there is a 'Save' button and a 'Student Information' tab. The current school year is '2022-2023' and the campus is '101'. Below this, there are input fields for 'Student: 004428 : Bailey, Lucy' and 'Texas Unique Student ID: 4727671768', with 'Retrieve' and 'Directory' buttons. The main content area is divided into 'DEMOGRAPHICS' and 'SERVICES' tabs. Under 'DEMOGRAPHICS', there is a 'Demographic Information' section with fields for Grade (EE), Sex (F), DOB (11-24-2020), Orig Entry (08-01-2022), SSN (XXX-XX-8844), and Campus Status (Active). There are also fields for Name (Lucy, Bailey), LEP status, and checkboxes for ethnicity (Hispanic/Latino, White, Black/African American, Asian, American Indian/Alaskan Native, Hawaiian/Pacific Isl). Below this is a 'Special Ed Information' table with columns for Campus, Entry Date, Exit Date, Reason, Instructional Setting, Primary Disability Description, Secondary Disability Description, and Tertiary Disability Description. The table contains one row with the following data: Campus 101, Entry Date 08-01-2022, Exit Date, Reason, Instructional Setting 98, Primary Disability Description Off Home Campus - F/T Early Child Sp Ed, Secondary Disability Description Hearing/Auditory Impairment (Auditory Impairment), and Tertiary Disability Description Speech or Language Impairment.

Update data:

NOTE: The Directory will pull up only those students qualified for SELA.

[Select a student](#)

To retrieve a student's records, select the student in one of the following ways:

Stu ID	Begin typing the student ID. As you begin typing the student ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list displays the students' full name and grade level. From the drop-down list you can select the student.
Stu Name	Begin typing the student's name in one of the following formats: <ul style="list-style-type: none"> • Last name, comma, first name • Last name initial, comma, first name initial <p>As you begin typing the name, a drop-down list displays students whose names match the letters you have typed. The drop-down list also displays student IDs, and grade levels. From the drop-down list you can select the student.</p>
Texas Unique Stu ID	Begin typing the student's Texas Unique Student ID. As you begin typing the ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list also displays student's last name, first name, middle name, and grade level. From the drop-down list you can select the student.
Directory	Click Directory to select a student from the directory .

Demographics

Information on this tab is not editable and is view only.

Under **Demographic Information:**

Demographics that are reported in the Student Parent Interchange. Once you select a student from the directory, the student info will auto populate if he/she meets the SELA criteria.

Under **Special Ed Information:**



The following information is gathered from Registration > Maintenance > Student Enrollment > SpecEd:

- Campus
- Entry Date
- Exit Date
- Reason
- Instructional Setting
- Instructional Setting Description
- Primary Disability Description
- Secondary Disability Description
- Tertiary Disability Description

Services

Users will enter the services needed for the student.

Click **+Add**. A blank row is added to the grid.

	<p>Delete a row.</p> <ol style="list-style-type: none"> 1. Click  to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. You can select multiple rows to be deleted at the same time. 2. Click Save. You are prompted to confirm that you want to delete the row. Click Yes to continue. Otherwise, click No. <p>You can save edits and delete records in the same step (i.e., the changes are all committed when the record is saved).</p>
<p>Campus</p>	<p>Enter the campus number.</p>

Entry Date	Enter the Entry Date from the assessment report. Effective 2022, this date can be prior or current school year and will be reported as Eligibility-Date for the SELA Submission, StudentParent Interchange.	
Exit Date	This date will not be reported in the SELA Submission and is for internal use only.	
Reason	This information will not be reported in the SELA Submission and is for internal use only.	
Home Communication	PREFERRED-HOME-COMMUNICATION-METHOD (E1661) identifies the preferred unique communication method used by the child at home. Choose one from the drop-down menu: 01 - Visual 02 - Auditory 03 - Tactile 04 - Multiple or Total 98 - Parent or Guardian did not Respond 99 - Parent or Guardian was not able to be reached	
Language Acq Services	Lang Acq Services	LANG-ACQ-SERVICES-PROVIDED (E1662) indicates the specific language acquisition services provided to the student. More than one service may be provided. Choose one from the drop-down menu: 00 - Services not Provided 01 - Direct 02 - Indirect/Consultative
	Frequency of Services	FREQUENCY-OF-SERVICES (E1663) identifies the frequency with which a student receives services. Multiple instances of this data element can be reported. Choose one from the drop-down menu: 01 - Daily 02 - Weekly 03 - Monthly 04 - Less Than Monthly
	Hrs Spent Receiving Services	HOURS-SPENT-RECEIVING-SERVICES (E1664) identifies the amount of time in which the student receives services. Multiple instances of this data element can be reported. Choose one from the drop-down menu: 01 - Less Than 1 Hour 02 - 1 to 3 Hours 03 - More Than 3 Hours up to 5 Hours 04 - More Than 5 Hours

Hearing Amplification	Hearing Amplification Type	HEARING-AMPLIFICATION-TYPE (E1665) identifies the type of hearing amplification device used by the student. One or more device(s) may be identified. Choose one from the drop-down menu: 00 - Not Applicable 01 - Hear Aids 02 - Bone Anchored Hearing Aids (BAHA) 03 - Implants (Includes Cochlear and Middle Ear Implants) 04 - Supplementals (includes examples such as FM systems, Infrared systems, Induction Loop systems)
	Hearing Amplification Access	HEARING-AMPLIFICATION-ACCESS (E1666) identifies whether the student has access to the hearing amplification device for the full-day or partial day for each HEARING-AMPLIFICATION-TYPE reported. Multiple instances of this data element can be reported. Choose one from the drop-down menu: 01 - Full Day 02 - Partial Day
	Hearing Amplification Avg Daily Use	HEARING-AMPLIFICATION-AVERAGE-DAILY-USE (E1667) identifies the average amount of time the hearing amplification device is used in a day based on the HEARING-AMPLIFICATION-ACCESS reported. Multiple instances of this data element can be reported. Choose one from the drop-down menu: 01 - Less Than 1 Hour 02 - 1 to 3 Hours 03 - More Than 3 Hours
Assessment Info	Tool/Assessment Used	TOOL-OR-ASSESSMENT-USED (E1668) (Code table DC166) identifies the tool or assessment used to assess the student's language acquisition. More than one tool or assessment may be reported. Choose one from the drop-down menu: 00 - Not Assessed 01 - Proficiency 02 - Diagnostic 03 - Achievement 04 - Rubric 05 - Other
	Assessment Results Obtained	ASSESSMENT-RESULTS-OBTAINED (E1669) identifies the result of tools or assessments used to assess the student's language acquisition. Multiple instances of this data element can be reported. Choose one from the drop-down menu: 01 - Far Below Expectations 02 - Below Expectations 03 - Meets Expectations 04 - Above Expectations 05 - Far Above Expectations 06 - No Results Obtained

Click **Save**.

Create Interchange

State Reporting > Utilities > Create TSDS Core Collection Interchanges

Core Collection:

Ending School Year:

Campus:

Special Education Language Acquisition

- All TSDS Special Education Language Acquisition Interchanges
- Education Organization Interchange
- Student Parent Interchange
- Student Program Interchange

Selected Students:

These interchanges pull data from **Registration > Maintenance > Spec Ed Lang Acq.**

Core Collection	Select the submission period. For the SELA submission, select <i>Special Education Language Acquisition</i> .
Ending School Year	(Display only) The submission year, as entered in the Submission Year field on State Reporting > Options , is displayed.
Campus	Type a three-digit campus ID, or leave blank to create interchanges for all campuses.

The interchanges are listed according to the **Core Collection** field.

Select **All TSDS Collection Interchanges** (e.g., **All Special Education Language Acquisition Interchanges**) to create all interchanges for SELA.

Or, select the individual interchange you want to create.

Selected Students	<p>The field is enabled if you selected all interchanges or a student-related interchange. Type or click the ellipsis to select the students for whom you want to create an interchange. Separate multiple students (Texas unique student IDs) with a comma (e.g., 6895409515,1628657282,2986961713). Leave blank to select all students.</p> <p>Note: At least one interchange must be selected in order for this field to retrieve students.</p>
--------------------------	---

Click **Run**.

When the process is complete, you are prompted to save a .zip file containing the individual files for the completed interchanges.

The default name of the zipped folder is *District_YYYY-MM-DD.HH-MM-SS.TSDS.zip*, where:

- *District* is the six-digit county-district number
- *YYYY-MM-DD* is the date when the folder was created
- *HH-MM-SS* is the hour, minute, and second when the folder was created

Example: 1201202-2020-01-15.15-30-22.TSDS.zip

The default name for the individual files is *District_Campus_Collection_TimeStamp_Interchange.xml*, where:

- *District* is the six-digit county-district number
- *Campus* is the three-digit campus ID
- *Collection* is the nine-character collection (ending school year & submission)
- *TimeStamp* is the 12-digit date-time-stamp when the interchange was created (YYYYMMDDHHMM)
- *Interchange* is the name of the interchange created.

Example: 120120_000_2019TSDS_202002030954_InterchangeStudentParentExtension.xml

If errors are encountered:

1. Correct the data in ASCENDER.
2. Re-run the interchange(s).

Run a Report

Registration > Reports > Registration Reports > Student > SRG5000 - Special Education Language Acquisition (SELA) Roster Report

The SRG5000 report provides a Special Education Language Acquisition Roster listing of each deaf or hard of hearing or deaf-blind student including basic information and data collected about services and assessments for each student and a roster of the students in that school.



Back Cover