


# Core Collection: Special Education Language Acquisition (SELA) Submission (Updated 2023-2024)

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# Core Collection: Special Education Language Acquisition (SELA) Submission

This page shows you how to enable and set up Special Education Language Acquisition (SELA). It also lets you add, delete or edit students in it and create interchanges and run reports for it.

Special Education Language Acquisition (SELA) will report data on the language acquisition of children eight years of age or younger who are deaf or hard of hearing or are identified with an auditory impairment or deaf/blindness. It will use the following disability codes: ’02’ Deaf-Blindness (Deaf-Blind) or ‘06’ Hearing/Auditory Impairment (Auditory).

Students are not automatically re-enrolled in SELA Services upon re-enrollment.

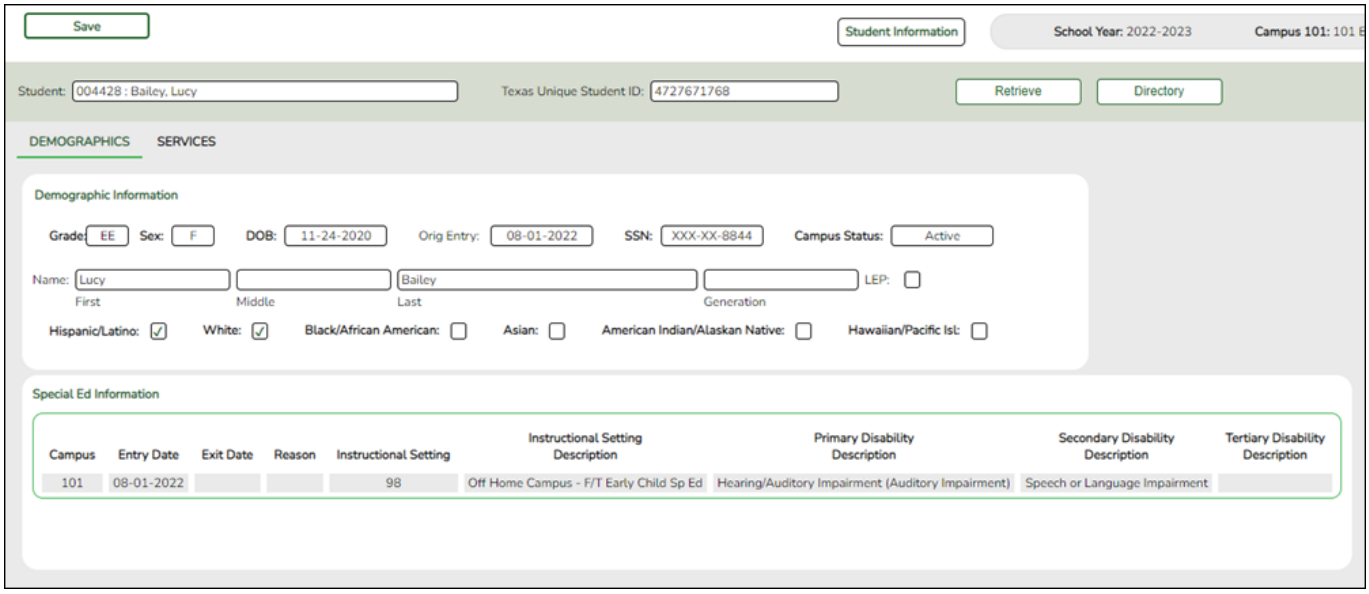
The following students meet the requirements for SELA reporting:

- The student is 8 years of age or younger on September 1st of the school year.
- The student has a disability of hearing/auditory impairment or are deaf/blind.

**NOTE**: SELA services are not included in the transfer utility at this time.

## Record SELA Services

***Registration > Maintenance > Spec Ed Lang Acq***



## Update data:

**NOTE**: The Directory will pull up only those students qualified for SELA.

Select a student

To retrieve a student's records, select the student in one of the following ways:

| | |
|---|---|
| **Stu ID** | Begin typing the student ID. As you begin typing the student ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list displays the students' full name and grade level. From the drop-down list you can select the student. |
| **Stu Name** | Begin typing the student's name in one of the following formats:<br>• Last name, comma, first name<br>• Last name initial, comma, first name initial<br><br>As you begin typing the name, a drop-down list displays students whose names match the letters you have typed. The drop-down list also displays student IDs, and grade levels. From the drop-down list you can select the student. |
| **Texas Unique Stu ID** | Begin typing the student's Texas Unique Student ID. As you begin typing the ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list also displays student's last name, first name, middle name, and grade level. From the drop-down list you can select the student. |
| **Directory** | Click **Directory** to select a student from the directory. |

## Demographics

**Information on this tab is not editable and is view only.**

❑ Under **Demographic Information**:

Demographics that are reported in the Student Parent Interchange. Once you select a student from the directory, the student info will auto populate if he/she meets the SELA criteria.

❑ Under **Special Ed Information**:

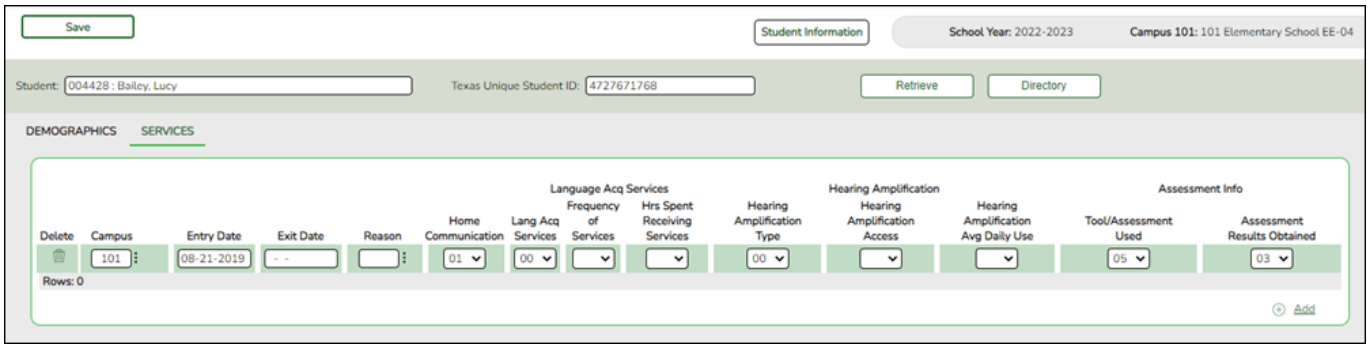
The following information is gathered from Registration > Maintenance > Student Enrollment > SpecEd:

- Campus
- Entry Date
- Exit Date
- Reason
- Instructional Setting
- Instructional Setting Description
- Primary Disability Description

- Secondary Disability Description
- Tertiary Disability Description

## Services

Users will enter the services needed for the student.




❑ Click **+Add**. A blank row is added to the grid.

| | |
|---|---|
| | Delete a row.<br>1. Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. You can select multiple rows to be deleted at the same time.<br><br>2. Click **Save**. You are prompted to confirm that you want to delete the row. Click **Yes** to continue. Otherwise, click **No**.<br><br>You can save edits and delete records in the same step (i.e., the changes are all committed when the record is saved). |
| **Campus** | Enter the campus number. |
| **Entry Date** | Enter the Entry Date from the assessment report. Effective 2022, this date can be prior or current school year and will be reported as Eligibility-Date for the SELA Submission, StudentParent Interchange. |
| **Exit Date** | This date will not be reported in the SELA Submission and is for internal use only. |
| **Reason** | This information will not be reported in the SELA Submission and is for internal use only. |
| **Home Communication** | PREFERRED-HOME-COMMUNICATION-METHOD (E1661) identifies the preferred unique communication method used by the child at home.<br>Choose one from the drop-down menu:<br>01 - Visual<br>02 - Auditory<br>03 - Tactile<br>04 - Multiple or Total<br>98 - Parent or Guardian did not Respond<br>99 - Parent or Guardian was not able to be reached |

| | | |
|---|---|---|
| **Language Acq Services** | | |
| | **Lang Acq Services** | LANG-ACQ-SERVICES-PROVIDED (E1662) indicates the specific language acquisition services provided to the student. More than one service may be provided.<br>Choose one from the drop-down menu:<br>00 - Services not Provided<br>01 - Direct<br>02 - Indirect/Consultative |
| | **Frequency of Services** | FREQUENCY-OF-SERVICES (E1663) identifies the frequency with which a student receives services. Multiple instances of this data element can be reported.<br>Choose one from the drop-down menu:<br>01 - Daily<br>02 - Weekly<br>03 - Monthly<br>04 - Less Than Monthly |
| | **Hrs Spent Receiving Services** | HOURS-SPENT-RECEIVING-SERVICES (E1664) identifies the amount of time in which the student receives services. Multiple instances of this data element can be reported.<br>Choose one from the drop-down menu:<br>01 - Less Than 1 Hour<br>02 - 1 to 3 Hours<br>03 - More Than 3 Hours up to 5 Hours<br>04 - More Than 5 Hours |
| **Hearing Amplification** | | |
| | **Hearing Amplification Type** | HEARING-AMPLIFICATION-TYPE (E1665) identifies the type of hearing amplification device used by the student. One or more device(s) may be identified.<br>Choose one from the drop-down menu:<br>00 - Not Applicable<br>01 - Hear Aids<br>02 - Bone Anchored Hearing Aids (BAHA)<br>03 - Implants (Includes Cochlear and Middle Ear Implants)<br>04 - Supplementals (includes examples such as FM systems, Infrared systems, Induction Loop systems) |
| | **Hearing Amplification Access** | HEARING-AMPLIFICATION-ACCESS (E1666) identifies whether the student has access to the hearing amplification device for the full-day or partial day for each HEARING-AMPLIFICATION-TYPE reported. Multiple instances of this data element can be reported.<br>Choose one from the drop-down menu:<br>01 - Full Day<br>02 - Partial Day |
| | **Hearing Amplification Avg Daily Use** | HEARING-AMPLIFICATION-AVERAGE-DAILY-USE (E1667) identifies the average amount of time the hearing amplification device is used in a day based on the HEARING-AMPLIFICATION-ACCESS reported. Multiple instances of this data element can be reported.<br>Choose one from the drop-down menu:<br>01 - Less Than 1 Hour<br>02 - 1 to 3 Hours<br>03 - More Than 3 Hours |

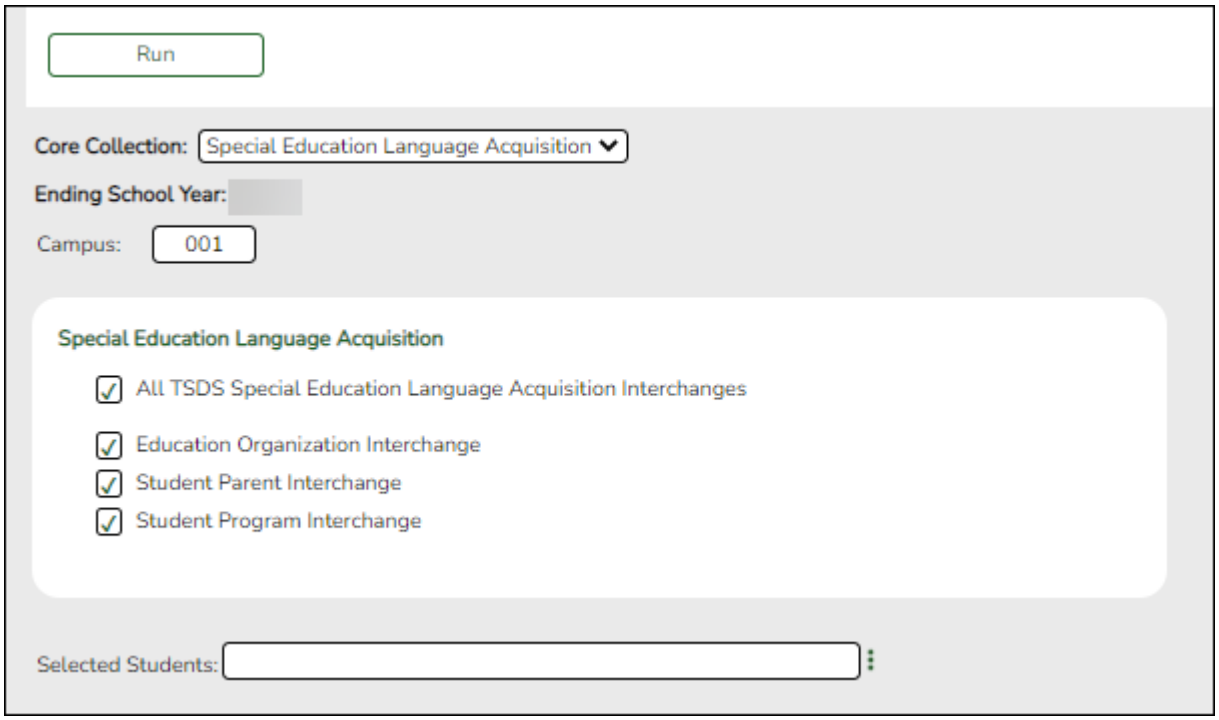
| | | |
|---|---|---|
| **Assessment Info** | | |
| | **Tool/Assessment Used** | TOOL-OR-ASSESSMENT-USED (E1668) (Code table DC166) identifies the tool or assessment used to assess the student's language acquisition. More than one tool or assessment may be reported.<br>Choose one from the drop-down menu:<br>00 - Not Assessed<br>01 - Proficiency<br>02 - Diagnostic<br>03 - Achievement<br>04 - Rubric<br>05 - Other |
| | **Assessment Results Obtained** | ASSESSMENT-RESULTS-OBTAINED (E1669) identifies the result of tools or assessments used to assess the student's language acquisition. Multiple instances of this data element can be reported.<br>Choose one from the drop-down menu:<br>01 - Far Below Expectations<br>02 - Below Expectations<br>03 - Meets Expectations<br>04 - Above Expectations<br>05 - Far Above Expectations<br>06 - No Results Obtained |

❑ Click **Save**.

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# Create Interchange

***State Reporting > Utilities > Create TSDS Core Collection Interchanges***



These interchanges pull data from ***Registration > Maintenance > Spec Ed Lang Acq***.

| | |
|---|---|
| **Core Collection** | Select the submission period. For the SELA submission, select *Special Education Language Acquisition*. |
| **Ending School Year** | (Display only) The submission year, as entered in the **Submission Year** field on State Reporting > Options, is displayed. |
| **Campus** | Type a three-digit campus ID, or leave blank to create interchanges for all campuses. |

The interchanges are listed according to the **Core Collection** field.

❑ Select **All TSDS *Collection* Interchanges** (e.g., **All Special Education Language Acquisition Interchanges**) to create all interchanges for SELA.

Or, select the individual interchange you want to create.

| | |
|---|---|
| **Selected Students** | The field is enabled if you selected all interchanges or a student-related interchange. Type or click the ellipsis to select the students for whom you want to create an interchange. Separate multiple students (Texas unique student IDs) with a comma (e.g., 6895409515,1628657282,2986961713). Leave blank to select all students.<br><br>**Note**: At least one interchange must be selected in order for this field to retrieve students. |

❑ Click **Run**.

When the process is complete, you are prompted to save a .zip file containing the individual files for the completed interchanges.

The default name of the zipped folder is *District_YYYY-MM-DD.HH-MM-SS*.TSDS.zip, where:

- *District* is the six-digit county-district number
- *YYYY-MM-DD* is the date when the folder was created
- *HH-MM-SS* is the hour, minute, and second when the folder was created

Example: *1201202-2020-01-15.15-30-22.*TSDS.zip

The default name for the individual files is *District_Campus_Collection_TimeStamp_Interchange.xml*, where:

- *District* is the six-digit county-district number
- *Campus* is the three-digit campus ID
- *Collection* is the nine-character collection (ending school year & submission)
- *TimeStamp* is the 12-digit date-time-stamp when the interchange was created (YYYYMMDDHHMM)

- *Interchange* is the name of the interchange created.

Example: 120120_000_2019TSDS_202002030954_InterchangeStudentParentExtension.xml

❑ If errors are encountered:

1. Correct the data in ASCENDER.
2. Re-run the interchange(s).

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# Run a Report

***Registration > Reports > Registration Reports > Student > SRG5000 - Special Education Language Acquisition (SELA) Roster Report***

The SRG5000 report provides a Special Education Language Acquisition Roster listing of each deaf or hard of hearing or deaf-blind student including basic information and data collected about services and assessments for each student and a roster of the students in that school.


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