Core Collection: State Performance Plan Indicator 14 (SPPI-14) Submission (Updated 2023-2024)

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The State Performance Plan Indicator 14 (SPPI-14) collection is one of the TSDS Core Collections. SPPI-14 requires the state to survey special education services recipients who have left high school. This collection is intended to obtain student and parent/contact information for the purpose of sending out the Post-School Outcomes Survey to a random sample of recipients.

The following students meet the requirements for State Performance Plan Indicator - 14 (SPPI-14) reporting:

- The student was enrolled in grade level 9-12.
- The student was served by special education services in the prior year, as reported in the PEIMS Summer submission.
- The student was reported as a leaver in the PEIMS Fall submission with one of the following leaver codes: 01, 24, 88, 90, 98.

NOTE: SPPI-14 pulls data from three different sources:

- Prior Year PEIMS Summer ACCEPTED (Cannot be corrected/updated for the SPPI-14 data collection)
- Current Year PEIMS Fall (Extracted from either the first submission or resubmission)
- Current Year TSDS

IMPORTANT: Each LEA will have unique situations. Some of the dates, images, and examples provided in this document are for informational and instructional purposes only and may not completely represent your LEA's process.

Prerequisites

- Verify that all roles and users are correct in ASCENDER Security Administration.

I. Verify ASCENDER Data

Verify data for each element on the following pages.

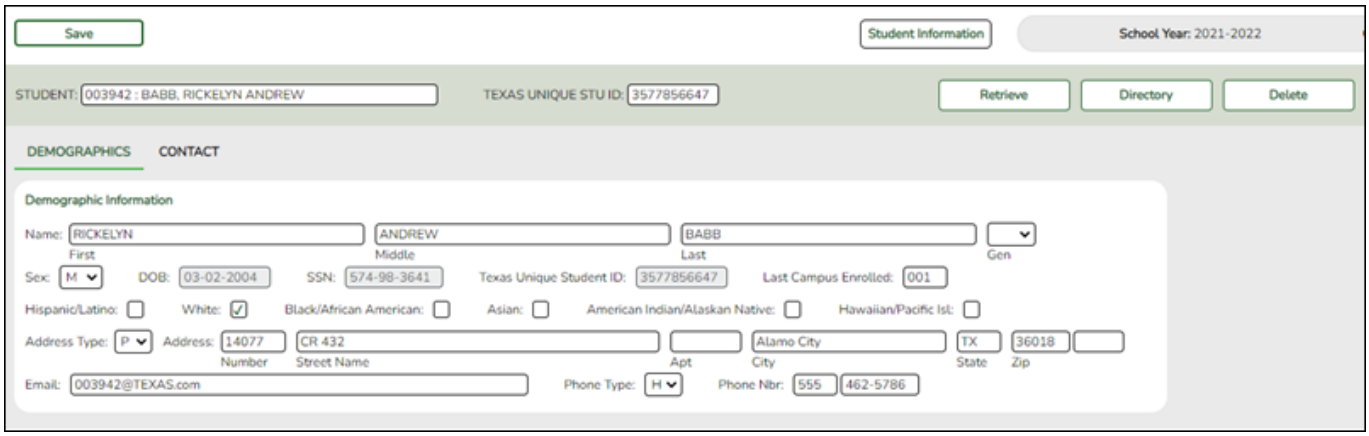
IMPORTANT:

The State Performance Plan 14 page is automatically populated.

When using the **Student** autosuggest field to retrieve a student, any 9-12 grade student enrolled at the campus in the prior year can be retrieved. If you use the **Directory**, only students who meet the SPPI-14 requirements are listed.

Fatal Business Rule 40203-0023 - To avoid this fatal rule due to No Show students not being included in the SPPI-14 files, find these students using the **Student** autosuggest field on ***Registration > Maintenance > State Performance Plan 14***. Retrieve the student, then click **Save**. ASCENDER will then bring over the data for the student's contact information and the parent/guardian's contact information.

Registration > Maintenance > Core Collections > State Performance Plan 14 > Demographics



Interchange: StudentParent
Complex Type: StudentExtension

The following elements from the *StudentExtension* complex type are included in the SPPI-14 submission:

❑ FIRST-NAME **Name - First** (E0703) is the student's legal first name. Do not use an initial unless an initial is the legal first name.

❑ MIDDLE-NAME **Name - Middle** (E0704) is the student's legal middle name as shown on the identification documentation used for school enrollment. If the student has no middle name, the field must be blank. The middle name can be reported as blank for students only when the student does not have a middle name on his identification documentation. Do not use text such as NONE or NA.

❑ LAST-NAME **Name - Last** (E0705) is the student's legal last name.

❑ GENERATION-CODE **Name - Gen** (E0706) (Code table: C012) is the generation suffix, if any, which the student attaches to his name.

❑ SEX-CODE **Sex** (E0004) (Code table: C013) is the student's gender.

❑ DATE-OF-BIRTH **DOB** (E0006) is the month, day, and year of the student's birth.

❑ STUDENT-ID **SSN** (E0001) is the student's Social Security number or a state-approved alternate identification number.

❑ TX-UNIQUE-STUDENT-ID **Texas Unique Student ID** (E1523) is a unique number assigned to a student by TEA.

❑ HISPANIC-LATINO-CODE **Hispanic/Latino** (E1064) (Code table: C088) indicates a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

❑ WHITE-CODE **White** (E1063) (Code table: C088) indicates a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

❑ BLACK-AFRICAN AMERICAN-CODE **Black/African American** (E1061) (Code table: C088) indicates a person having origins in any of the black racial groups of Africa.

❑ ASIAN-CODE **Asian** (E1060) (Code table: C088) indicates a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent.

❑ AMERICAN-INDIAN-ALASKA-NATIVE-CODE **American Indian/Alaskan Native** (E1059) (Code table: C088) indicates a person having origins in any of the original peoples of North and South America (including Central America), and who maintains a tribal affiliation or community attachment.

❑ NATIVE-HAWAIIAN-PACIFIC-ISLANDER-CODE **Hawaiian/Pacific Isl** (E1062) (Code table: C088) indicates a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

❑ ADDRESS-TYPE **Address Type** (E1113) (Code table: DC006) is the type of address listed for the student.

❑ STREET-NUMBER-NAME **Address - Number** and **Address - Street Name** (E1114) is the street number and street name or post office box number of the student.

❑ APARTMENT-ROOM-SUITE-NUMBER **Address - Apt** (E1115) is the apartment, room, or suite number of an address.

❑ CITY **Address - City** (E1117) is the name of the city in which an address is located.

❑ STATE-ABBREVIATION **Address - State** (E1118) (Code table: DC124) is the abbreviation for the state (within the United States) or outlying area in which an address is located.

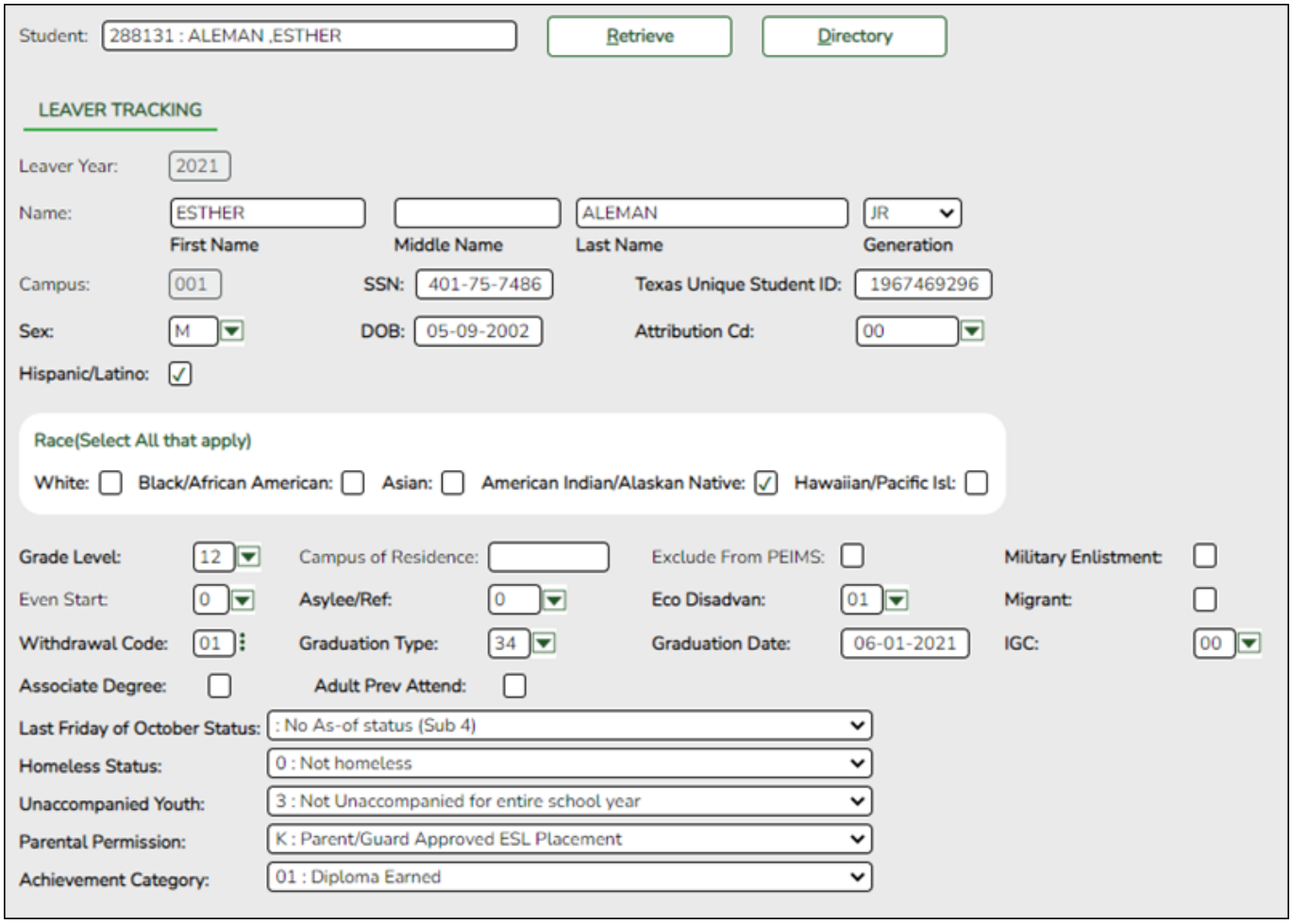
❑ POSTAL-CODE (E1119) **Address - Zip** is the five- or nine-digit zip code or overseas postal code portion of an address.

❑ EMAIL-ADDRESS **Email** (E1243) is the email address listed for the student.

❑ TELEPHONE-NUMBER-TYPE **Phone Type** (E1455) (Code table: DC133) is the type of communication number listed for the student.

❑ TELEPHONE-NUMBER **Phone Nbr** (E1269) is the area code and number for the student.

Registration > Maintenance > Prior Year Leaver Tracking



Interchange: InterchangeStudentEnrollmentExtension
Complex Type: SchoolLeaverExtension

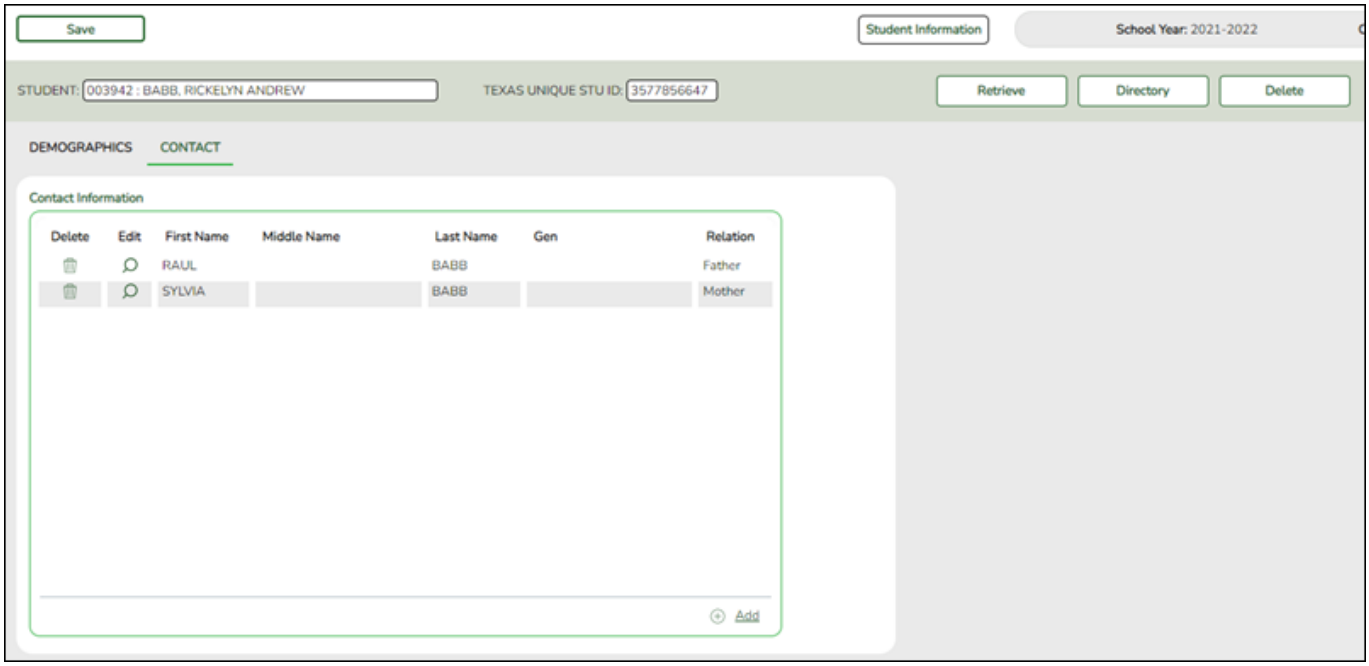
The following element from the *SchoolLeaverExtension* complex type is included in the SPPI-14 submission:

❑ LEAVER-REASON-CODE **Withdrawal Code** (E1001) (Code Table C162) indicates the reason a prior year student in grade 7-12 student has not enrolled in the district during the current

school year.

❑ MILITARY-ENLISTMENT-INDICATOR-CODE **Military Enlistment** (E1589) (Code Table C088) indicates that a student leaver enlisted in the United States Armed Forces.

Registration > Maintenance > Core collections > State Performance Plan 14 > Contact



Interchange: StudentParent
Complex Type: Parent

The following elements from the *Parent* complex type are included in the SPPI-14 submission:

❑ FIRST-NAME **First Name** (E0703) is the person's legal first name. Do not use an initial unless an initial is the legal first name.

❑ MIDDLE-NAME **Middle Name** (E0704) is the person's legal middle name. The field can be blank. Do not use text such as NONE or NA.

❑ LAST-NAME **Last Name** (E0705) is the employee’s legal last name.

❑ GENERATION-CODE-SUFFIX **Gen** (E1303) (Code table: C012) is the generation suffix, if any, which the person attaches to his name.

❑ STREET-NUMBER-NAME **Address - Number** and **Address - Street Name** (E1114) is the

street number and street name or post office box number of an address.

❑ APARTMENT-ROOM-SUITE-NUMBER **Apt** (E1115) is the apartment, room, or suite number of an address.

❑ ADDRESS-TYPE **Address Type** (E1113) (Code table: DC006) is the type of address listed.

❑ CITY **City** (E1117) is the name of the city in which an address is located.

❑ STATE-ABBREVIATION **State** (E1118) (Code table: DC124) is the abbreviation for the state (within the US) or outlying area in which an address is located.

❑ POSTAL-CODE **Zip** (E1119) is the five- or nine-digit zip code or overseas postal code portion of an address.

❑ EMAIL-ADDRESS **Email** (E1243) is the person's email address.

❑ TELEPHONE-NUMBER-TYPE **Phone Type** (E1455) (Code table: DC133) type of communication number listed for the contact.

❑ TELEPHONE-NUMBER **Phone Nbr** (E1269) is the contact's telephone number including the area code, and extension, if applicable.

Interchange: Student Parent
Complex Type: StudentParentAssociation

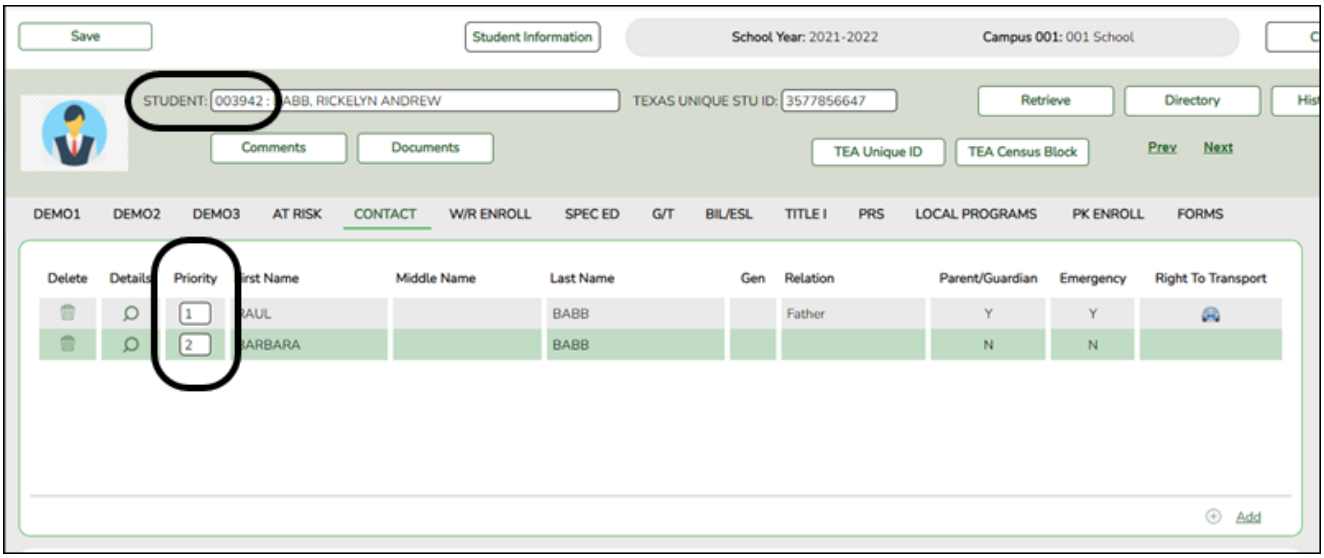
The following element from the *StudentParentAssociation* complex type is included in the SPPI-14 submission:

❑ RELATION **Relation** (E1423) (Code table: DC105) is the nature of the contact's relationship to the student.

❑ CONTACT-PRIORITY **Priority** (E1427) is the numeric order of the preferred sequence or priority of contact.

> **NOTE:** Only contacts with Priority 1 and 2 are needed for TSDS.

Registration > Maintenance > Student Enrollment > Contact



Interchange: StudentParent
Complex Type: Parent

The following elements from the *Parent* complex type are included in the SPPI-14 submission:

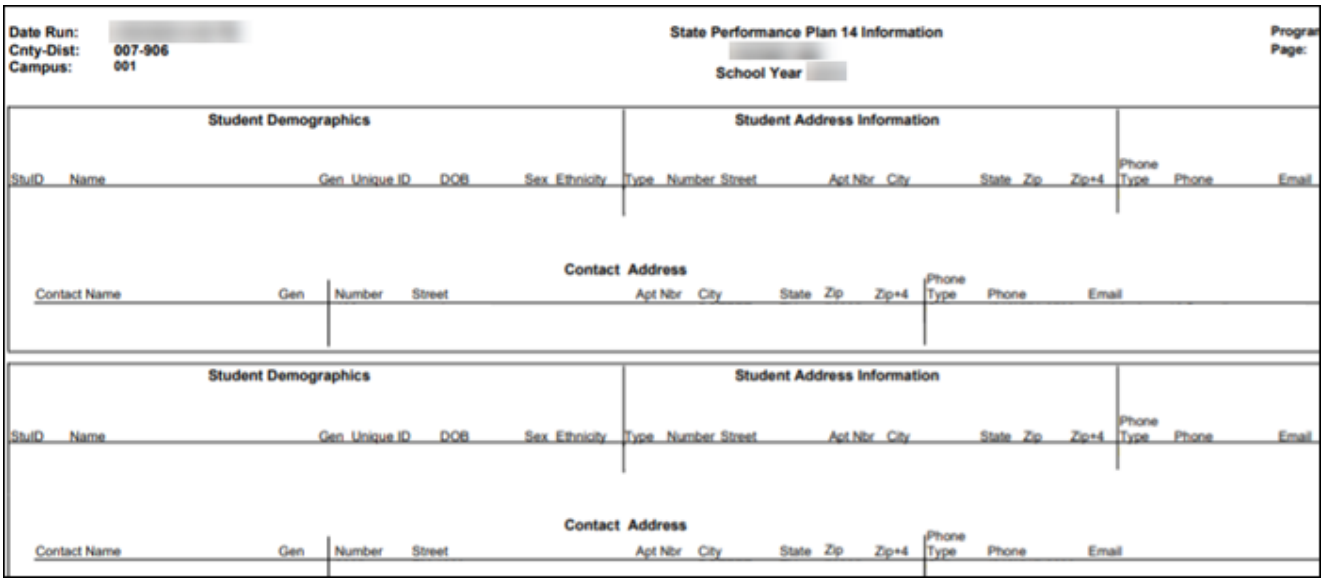
❑ PARENT-ID **Student** (E1324) is a unique number or alphanumeric code assigned to the contact.

> **NOTE:** The Parent ID will be created using the student's ID. An additional number will be appended to the right of the student ID for each parent. For example, if the student's ID is 123456, then the parent ID is 1234561. If there are two parents, the other parent's ID is 1234562.

❑ CONTACT-PRIORITY **Priority** (E1427) is the numeric order of the preferred sequence or priority of contact.

Registration > Reports > Registration Reports > Student > SRG3014 - State Performance Plan14 Information

This report provides demographic and contact information for students who meet the requirements for State Performance Plan Indicator - 14 (SPPI-14) reporting.



II. Create Interchanges

State Reporting > Utilities > Create TSDS Core Collections Interchanges

Collection	Select the submission period. For the SPPI-14 submission, select *State Performance Plan Indicator - 14*.
Ending School Year	(Display only) The submission year, as entered in the **Submission Year** field on State Reporting > Options, is displayed. For example, for the 2021-2022 SPPI-14 submission, the field should display 2022.

The interchanges are listed according to the **Core Collection** field.

❑ Select **All TSDS *Collection* Interchanges** (e.g., **All TSDS State Performance Plan Interchanges**) to create all interchanges for SPPI-14.

Or, select the individual interchange you want to create.

Selected Students	The field is enabled if you selected all interchanges or a student-related interchange. Type or click the ellipsis to select the students for whom you want to create an interchange. Separate multiple students (Texas unique student IDs) with a comma (e.g., 6895409515,1628657282,2986961713). Leave blank to select all students. **Note**: At least one interchange must be selected in order for this field to retrieve students.

❑ Click **Run**.

When the process is complete, you are prompted to save a .zip file containing the individual files for the completed interchanges.

The default name of the zipped folder is *District_YYYY-MM-DD.HH-MM-SS*.TSDS.zip, where:

- *District* is the six-digit county-district number
- *YYYY-MM-DD* is the date when the folder was created
- *HH-MM-SS* is the hour, minute, and second when the folder was created

Example: *015102-2020-01-15.15-30-22.*TSDS.zip

The default name for the individual files is *District_Campus_Collection_TimeStamp_Interchange.xml*, where:

- *District* is the six-digit county-district number
- *Campus* is the three-digit campus ID
- *Collection* is the nine-character collection (ending school year & submission)
- *TimeStamp* is the 12-digit date-time-stamp when the interchange was created (YYYYMMDDHHMM)
- *Interchange* is the name of the interchange created.

Example: 120120_000_2019TSDS_202002030954_InterchangeStudentParentExtension.xml

❑ If errors are encountered:

1. Correct the data in ASCENDER.
2. Re-run the interchange(s).

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