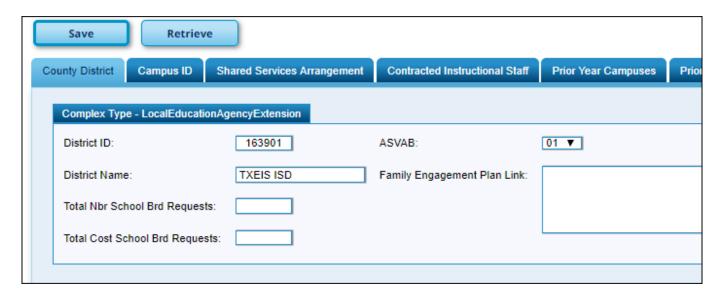


Verify and update frozen organization data.

Table of Contents

State Reporting > Maintenance > Organization > County District

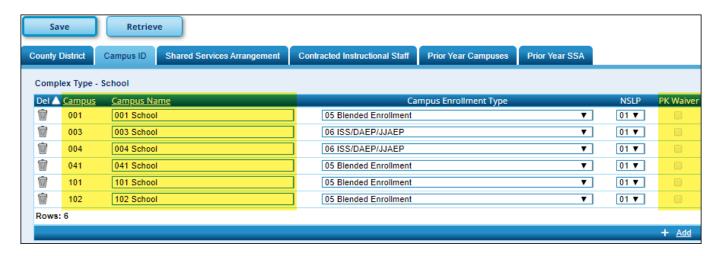


District ID	DISTRICT-ID (E0212)
	Type the six-digit district ID number registered with the TEA. This field initially displays the county-district number entered when you logged on to ASCENDER.
District Name	Type the name of the district as you want it to appear on your submission data, up to 34 characters.
Total Nbr School Brd Requests	Type the total number of requests submitted outside of a school board meeting by a member of the district's board of trustees (school board) for information, documents, and records as specified in TEC (Texas Education Code) Section 11.1512.
Total Cost School Brd Requests	Type the cost of fulfilling the total number of requests submitted outside of a board meeting by a member of the district's board of trustees for information, documents, and records as specified in TEC (Texas Education Code) Section 11.1512.
Family Engagement Plan Link	FAMILY-ENGAGEMENT-PLAN-LINK (E1583) (S3) Type the website address used by the LEA to provide its Family Engagement
	Plan.

☐ Click **Save**.

Retrieve	Retrieve data from last save.	
	Discard unsaved changes, and retrieve information since the last time data was saved.	
Warning	Click to view warning messages for all tabs on the page.	
	Click to view error messages for all tabs on the page. If errors and warnings exist, warnings	
	are displayed with the errors.	

State Reporting > Maintenance > Organization > Campus ID

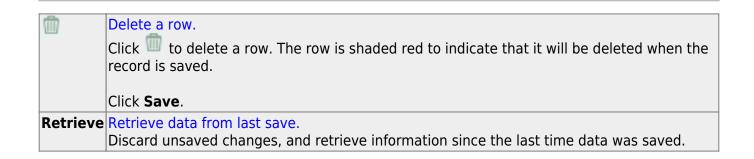


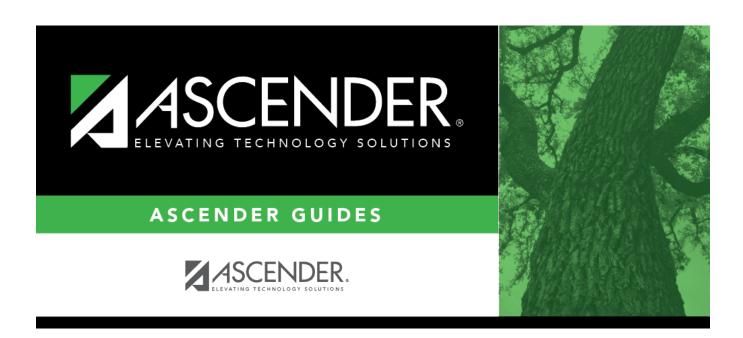
Existing campuses are listed.

 \square Click **+Add** to add a campus.

Campus ID	CAMPUS-ID (E0266)
	Type the three-digit campus ID.
Campus Name	Type the campus name registered with the TEA.

☐ Click **Save**.





Back Cover