



## Extract Status



# Table of Contents

**Extract Status** ..... 1



# Extract Status

## State Reporting > Extracts > Extract Status

This page allows you to review the status and completion of extracts. You can view, print, and delete extract and error reports for completed extracts.

### View status and reports:

<b>Job ID</b>	The unique ID for each job is displayed. The number is automatically generated.
<b>Job Status</b>	<p>"In Progress," "Failed," or "Completed" is displayed for each job listed.</p> <p>"In Progress" is displayed until the extract is complete.</p> <p>Once the extract is complete, "Completed" is displayed, and the <b>Job End</b> field displays the date and time at which the extract was completed.</p> <p><b>NOTE:</b> Click <b>Refresh</b> to see the updated status.</p>
<b>Job Start</b>	The date and time when the job was run is displayed.
<b>Job End</b>	The date and time when the job was completed is displayed.
<b>User Name</b>	The name of the person who submitted the job, according to the user ID, is displayed.
<b>User Email</b>	The user's email address is displayed, as entered on the Extract page.
<b>School Year</b>	The school year for which the extract was run is displayed.



## Back Cover