



## Extract Status



# Table of Contents

**Extract Status** ..... 1



# Extract Status

## State Reporting > Extracts > Extract Status

This page allows you to review the status and completion of extracts. You can view, print, and delete extract and error reports for completed extracts.

### View status and reports:

**Extract Type** Select the extract type for which you want to check job status or completion.

- The list of jobs for the selected extract type is displayed, sorted by date in descending order.
- [The data can be re-sorted.](#)

A white triangle is displayed in the heading row next to the column by which the grid is currently sorted. If the column is sorted in ascending order, the triangle points up. If the column is sorted in descending order, the triangle points down.

- To re-sort data in the grid, click the underlined column heading. It will sort in ascending order.
- Click it again to sort in descending order.

Job ID	Job Status	Job Start	Job End	User Name	Email	School Year	Semester	Extract Summary	Title I Part A	Flex Attendance
179	In Progress	04-16-2019 08:51:29 AM		JSTANFORD	No Email Was Supplied	2019	1			
173	Completed	04-09-2019 06:16:14 PM	04-09-2019 07:22:37 PM	TESTUSER	No Email Was Supplied	2019	2	<a href="#">Print Report</a>	<a href="#">Print Report</a>	<a href="#">Print Report</a>
172	Completed	04-09-2019 05:08:43 PM	04-09-2019 06:16:11 PM	TESTUSER	No Email Was Supplied	2019	1	<a href="#">Print Report</a>		<a href="#">Print Report</a>
168	Completed	04-09-2019 09:25:51 AM	04-09-2019 10:41:03 AM	TESTUSER	No Email Was Supplied	2019	1	<a href="#">Print Report</a>		<a href="#">Print Report</a>
164	Completed	04-07-2019 01:39:50 PM	04-07-2019 02:40:04 PM	HANK1	No Email Was Supplied	2019	1	<a href="#">Print Report</a>		<a href="#">Print Report</a>
150	Completed	03-31-2019 06:51:54 PM	03-31-2019 07:51:13 PM	HANK1	No Email Was Supplied	2019	2	<a href="#">Print Report</a>	<a href="#">Print Report</a>	<a href="#">Print Report</a>

<b>Job ID</b>	The unique ID for each job is displayed. The number is automatically generated.
<b>Job Status</b>	<p>“In Progress,” “Failed,” or “Completed” is displayed for each job listed.</p> <p>“In Progress” is displayed until the extract is complete.</p> <p>Once the extract is complete, “Completed” is displayed, and the <b>Job End</b> field displays the date and time at which the extract was completed.</p> <p><b>NOTE:</b> Click <b>Refresh</b> to see the updated status.</p>
<b>Job Start</b>	The date and time when the job was run is displayed.
<b>Job End</b>	The date and time when the job was completed is displayed.
<b>User Name</b>	The name of the person who submitted the job, according to the user ID, is displayed.
<b>User Email</b>	The user's email address is displayed, as entered on the Extract page.
<b>School Year</b>	The school year for which the extract was run is displayed.





## Back Cover