



## finance



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# Finance Budget Fall Extract

**TSDS > Extracts > Fall > Finance Budget**

Data Extracted: *InterchangeFinanceExtension*

This page extracts 12 months of budget data.

**IMPORTANT:** Back up your database before extracting data.

## Extract data:








Field	Description	
Method	<b>Delete ALL and Add</b>	<b>(Recommended)</b> Select to delete all existing data for this fiscal year from the State Reporting tables before extracting and adding new data to the State Reporting tables.
	<b>Add New</b>	Select if you are re-extracting data. This option adds data to the State Reporting tables.  <b>CAUTION:</b> If any Finance data exists in the State Reporting tables for this fiscal year; there is a risk of duplicating data if this option is selected.
Year 1 Year 2	<b>File ID</b>	Type the file ID for the prior year according to your district's naming convention for prior year file IDs. This is maintained on ASCENDER Finance > Tables > District Finance Options.  For the specified <b>File ID</b> , all audit entries must be posted, and revenue and expense balances must be reconciled to the audit report.
	<b>Acct Period</b>	Select the beginning accounting period. The number corresponds to the month in which the fiscal year begins (e.g., 9 for September).
	<b>Thru</b>	Select the ending accounting period. The number corresponds to the month in which the fiscal year ends (e.g., 8 for August).
	<b>Fiscal Year</b>	Select the ending year of the fiscal year.  For example, for the 2021-2022 school year, select 2. See Year 2 below:
	Leave the <b>Year 2</b> fields blank unless you have 5xxx-8xxx records for multiple fiscal years in the same File ID. <b>Year 2</b> automatically increments the fiscal year by 1 from the <b>Fiscal Year</b> field in the <b>Year 1</b> field above.	

[Extracting Multiple Fiscal Year Data Example](#)

Field	Description
<b>Crosswalk Options</b>	Select <b>Replace 00 in 6XXX with 99</b> .
	Select <b>Crosswalk 046</b> if locally defined funds exist in your budget/finance.
	Select any other crosswalk tables you are using. The crosswalk tables must be built prior to running the extract.
	<b>Crosswalk 049</b> Select to omit a specific fund from the fall submission.
	<b>Crosswalk 045</b> Select to convert a specific fund/subobject combination to a program code.
	<b>Crosswalk 046</b> Select to convert one fund code to another fund code.
	<b>Crosswalk 047</b> Select to convert one object code to another object code.
	<b>Crosswalk 048</b> Select to convert one function code to another function code.
	<b>Crosswalk 055</b> Select to convert a specific fund/function/subobject combination to a program code.
	<b>Crosswalk 056</b> Select to convert a specific fund code to a program code.
	<b>Crosswalk 069</b> Select to convert a specific fund/program combination to a program code.
	<b>Crosswalk 040</b> Select to convert one organization code to another organization code.
	<b>Replace 00 in 6XXX with 99</b> Select to replace program intent codes 00 in 6XXX with 99, provided the function code is not equal to 11.

- Click **Run** to extract the selected records. A message is displayed indicating that the extract is complete.
- Click **Save** to write the records to TSDS.

## Other functions and features:

<b>Print</b>	<p><a href="#">View the report.</a></p> <p><b>Review the report using the following buttons:</b></p> <p>Click  to go to the first page of the report.</p> <p>Click  to go back one page.</p> <p>Click  to go forward one page.</p> <p>Click  to go to the last page of the report.</p> <p><b>The report can be viewed and saved in various file formats.</b></p> <p>Click  to save and print the report in PDF format.</p> <p>Click  to save and print the report in CSV format. (This option is not available for all reports.) When a report is exported to the CSV format, the report headers may not be included.</p> <p>Click  to close the report window. Some reports may have a <b>Close Report</b>, <b>Exit</b>, or <b>Cancel</b> button instead.</p> <p>Review the accuracy of the budget data. Finance budget codes are listed on the left, and the collapsed PEIMS records are listed on the right.</p>
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If you navigate away from the extract page, the print button will no longer be available.



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