



# guide\_summer\_verify\_txeis\_data\_student



# Table of Contents



1. [Interchange: StudentExtension](#)**Complex Type: StudentExtension**

**Description:** Represents a student for whom instruction and/or services are provided in an elementary, secondary, or post-secondary educational program under the jurisdiction of an LEA.

The following elements from the *StudentExtension* complex type are included in Submission 3:

- STUDENT-IDENTIFICATION-SYSTEM (E1090) is the coding scheme used for identification and record-keeping purposes by schools, social services, or other agencies to refer to a student. **This is hard coded in the program as “State” and the student’s SSN is used.**
- LOCAL-STUDENT-ID (E0923) is the optional student’s local identification number as assigned by the district.
- AS-OF-STATUS-CODE (E1002) is generated by the program during the extracts. The code indicates the student’s enrollment status in the district on the Submission 3 as-of date. Report codes *H*, *I*, and *X* only.
  - Code *X* is used for students in grade levels EE-06.
  - Codes *H* and *I* are used for students in grade levels 7-12 and indicate the student enrollment status on the final day of the school year.

**Registration > Maintenance > Student Enrollment > Demo1**

The screenshot displays a web-based form for student enrollment. The top navigation bar includes tabs for Demo1, Demo2, Demo3, At Risk, Contact, W/R Enroll, SpecEd, G/T, Bil/ESL, Title I, PRS, Generic, and PK En. The main form is divided into several sections:

- Demographic Information:** Contains fields for Grade (11), Entry Dt (08-28-2017), Track (01), Orig Entry (08-28-2017), and Withdrawal Dt (- -). The Name section includes First (Nyomi), Middle (Lenea), Last (Saldivar), and Gen (dropdown). Social Security Number Denied is unchecked. SSN is 415-22-4870, and Texas Unique Student ID is 4290651804.
- Student Indicators:** Includes Elig Code (1), Attribution Cd (00), Campus ID Resid (- -), Eco Disadvan (00), Military Connected (0), and Foster Care (0).
- Current / Next Year Information:** Includes Control Num (427), CY Team Code, Next Yr Cntrl, NY Team Code, and Next Yr Camp (001).

Red circles highlight the following fields: Name (First, Middle, Last, Gen), SSN, Sex (F), DOB (11-10-2000), Hispanic/Latino (unchecked), White (unchecked), Black/African American (checked), Asian (unchecked), American Indian/Alaskan Native (unchecked), Hawaiian/P (unchecked), Military Connected (0), and Eco Disadvantaged (00).

- FIRST-NAME **Name - First** (E0703) is the student’s legal first name. Do not use an initial unless an initial is the legal first name.
- MIDDLE-NAME **Name - Middle** (E0704) is the student’s legal middle name as shown on the identification documentation used for school enrollment. If the student has no middle

name, the field must be blank. The middle name can be reported as blank for students only when the student does not have a middle name on his identification documentation. Do not use text such as NONE or NA.

- LAST-NAME **Name - Last** (E0705) is the student's legal last name.
- GENERATION-CODE **Name - Gen** (E0706) is the suffix attached to the student's name. The field can be blank. The field must be blank if the student does not have a generation suffix on his name based on the identification documentation used for enrollment at the campus.
- SEX-CODE **Sex** (E0004) indicates the student's gender.
- DATE-OF-BIRTH **DOB** (E0006) is the month, day, and year of the student's birth.
- HISPANIC-LATINO-CODE **Hispanic/Latino** (E1064) indicates a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
- WHITE-CODE **White** (E1063) indicates a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
- BLACK-AFRICAN-AMERICAN-CODE **Black/African American** (E1061) indicates a person having origins in any of the black racial groups of Africa.
- ASIAN-CODE **Asian** (E1060) indicates a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent.
- AMERICAN-INDIAN-ALASKA-NATIVE-CODE **American Indian/ Alaskan Native** (E1059) indicates a person having origins in any of the original peoples of North and South America (including Central America), and who maintains a tribal affiliation or community attachment.
- NATIVE-HAWAIIAN-PACIFIC-ISLANDER-CODE **Hawaiian/Pacific Isl** (E1062) indicates a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- ECONOMIC-DISADVANTAGE-CODE **Eco Disadvan** (E0785) indicates the student's economic disadvantage status based on his latest status at the end of the school year or at the end of the student's enrollment period; whichever comes last. The status may be derived from National School Lunch Program (NSLP) indicators such as family income or a survey instrument created by the LEA. For Submission 3, it is reported based on a student's last status at the end of the school year or at the end of the student's enrollment period; whichever comes last.
- MILITARY-CONNECTED-STUDENT-CODE **Military Connected** (E1529) indicates a PK-12 student who is a dependent of a member of the United States armed forces. All students identified as being military connected in the Fall Snapshot must also be coded as being military connected in the summer collection.
- FOSTER-CARE-INDICATOR-CODE **Foster Care** (E1528) indicates if the student is in the conservatorship of the Department of Family and Protective Services (DFPS). All students

identified as being in foster care in the Fall Snapshot must also be coded as being in foster care in the summer collection.

### Registration > Maintenance > Student Enrollment > Demo3

The screenshot shows the 'Student Enrollment' form with several sections. The 'Status Indicators' section is highlighted with a red circle, containing the following fields:

- Migrant:
- Immigrant:
- Asylee/Refugee Cd: [0]
- Homeless Status Cd: [0]
- Unaccomp Youth Status Cd: [0]
- Early Reading Cd: [ ]
- Summer School Bil/ESL:

Other sections visible include 'Career Technology' (Day Care CTE Support Service, Transport CTE Support Service, Displaced Homemaker, Single Parent/Pregnant Teen, Career and Technology Ind), 'Promotion' (Year End Status, SSI Promotion, Retained Reason 1-3), and 'Graduation' (Graduation Type, AAR Grad Plan, Cert of CrsWrk Date Completed, CPR Date Completed, Foundation High School Program, College Career Instruction, Foundation Coursework).

**MIGRANT-INDICATOR-CODE Migrant** (E0984) indicates if the student, or the student's parent, spouse, or guardian, is a migratory agricultural worker. LEAs identify the students using their own recruitment program for self-identifying migrants, or they use the ESC co-op to identify migrants. Students coded as a migrant must provide a Certificate of Eligibility (COE). For Submission 3, the code is 1 for a migrant student who has a COE on file as of the student's last day of enrollment during the school year.

**UNSCHOOLED-ASYLEE/REFUGEE-CODE Asylee/Refugee Cd** (E1076) applies only to students initially enrolled in grade levels 7-12 in the United States as unschooled asylees or refugees.

**HOMELESS-STATUS-CODE Homeless Status Cd** (E1082) indicates whether a student is homeless and, if homeless, what his primary nighttime residence is at the time of identification (shelter, doubled up, unsheltered, motel/hotel). LEAs must report all students who have experienced homelessness at some point during the school year. If a homeless student enters into permanent housing later in the same school year, this code should not be changed and should still indicate that the student is homeless for the remainder of the current school year. All students identified as homeless in the Fall Snapshot must also be coded as homeless in Submission 3.

**UNACCOMPANIED-YOUTH-STATUS-CODE Unaccomp Youth Status Cd** (E1084) indicates a youth (under 21 as of September 1) who is homeless, whether in or not in the physical custody of a parent or guardian, and receives services from the school district at least two hours per day. LEAs must report whether a homeless student is unaccompanied. If an unaccompanied student becomes accompanied later in the same school year, this code should not be changed and should still indicate that the student is unaccompanied for the remainder of the current school year. All students identified as unaccompanied in the Fall Snapshot must also be coded as unaccompanied in Submission 3.

EARLY-READING-INDICATOR-CODE **Early Reading Cd** (E1522) indicates if the student is eligible for accelerated reading instruction due to reading difficulties or dyslexia. This field applies only to grade levels KG-2 and is required for those students. Eligibility status is based on the latest assessment results available for the student. For Submission 3, report grade level reading status based on the latest assessment results available for the student.

You can use the Reset Values utility to set the early reading indicator code for all students in grade levels KG-2:

1. Go to **Registration > Utilities > Reset Values**.
2. In the **Item to Reset** field select *Early Reading Code*.

**Parameters For Reset**

Campus (Unchecked=All)      Campus ID: 101 ▼

Grade Level (Unchecked=All)      Grd Level: KG ▼

Track (Unchecked=All)      Track: ▼

Active Students

Inactive Students

**Reset Values**      **Clear**

**Item to Reset**

Early Reading Code ▼

**Values to Reset**

**From**

Specific     All     Blank

**To**

Specific     Blank

1 Eligible for Accelerated Reading Instruction

2 Not Eligible for Accelerated Reading Instruction

3 Student was not assessed

Warning!! Any changes made from this Screen are p...

3. Click **Reset Values**.

**NOTE:**

- See online Help for specific instructions on running this utility.
- The utility may need to be run multiple times to assign different codes to different groups of students.

**Registration > Maintenance > Student Enrollment > Bil/ESL**

Save Student: 010097 : Aguilar, Juan Isidro Retrieve Comments  
 Texas Unique Stu ID: 2821311202 Directory Hist Directory Bus In  
 Prev Next

Delete	Details	Campus	Entry Date	Exit Date	Reason	BIL Type	ESL Type	LEP Cd	Par Perm Cd
		101	08-27-2018	--		S	0	1	D

□ LEP-INDICATOR-CODE **LEP Cd** (E0790) indicates if the student has been identified as limited English proficient. For submission 3, the code must reflect the student's LEP status for the school year. The code must be 1 if the student was identified as LEP at any time during the school year.

### Registration > Maintenance > Student Enrollment > Generic

Delete	Campus	Entry Date	Exit Date	Reason	Other Spc Pgms	Code 1	Code 2	Code 3	Code 4
	001	08-28-2017	--		ECH				

**NOTE:** ECHS, T-STEM, and any needed crisis codes should be set up as generic programs on **Registration > Maintenance > Campus Profile > Campus Generic Ent/Wd Program Codes**. The student should have a row on the Generic tab where the **Other Spc Pgms** field is set to the generic code for ECHS, T-STEM, or the crisis code if applicable.

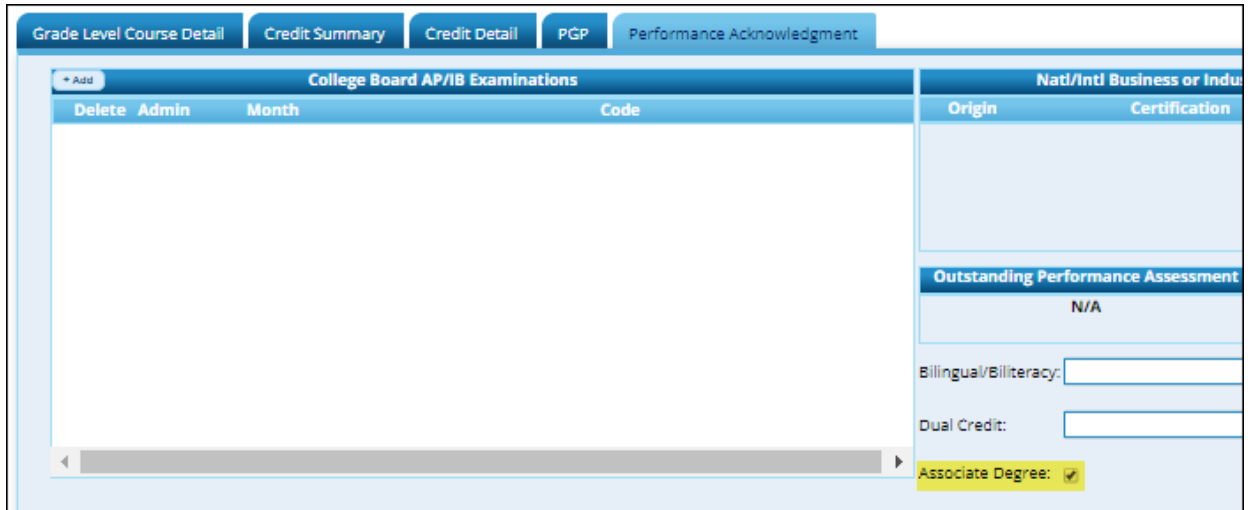
□ ECHS-INDICATOR-CODE (E1560) indicates if the student is enrolled in an Early College High School (ECHS). Students enrolled in an ECHS at any point in time during the school year are reported in Submission 3.

□ T-STEM-INDICATOR-CODE (E1559) indicates if the student is enrolled in a Texas Science, Technology, Engineering, and Mathematics (T-STEM) Academy. Students enrolled in T-STEM at any point in time during the school year are reported in Submission 3.

□ CRISIS-CODE (E1054) is used when a state health or weather related event impacts a group of students, and may or may not cause a student to leave the district or campus of residence. A crisis event is designated by the Commissioner of Education.

Check the district Generic Ent/Wd Program Codes tab to determine the program code used for a particular crisis.

**Graduation Plan > Maintenance > Student > Individual Maintenance > Performance Acknowledgement**

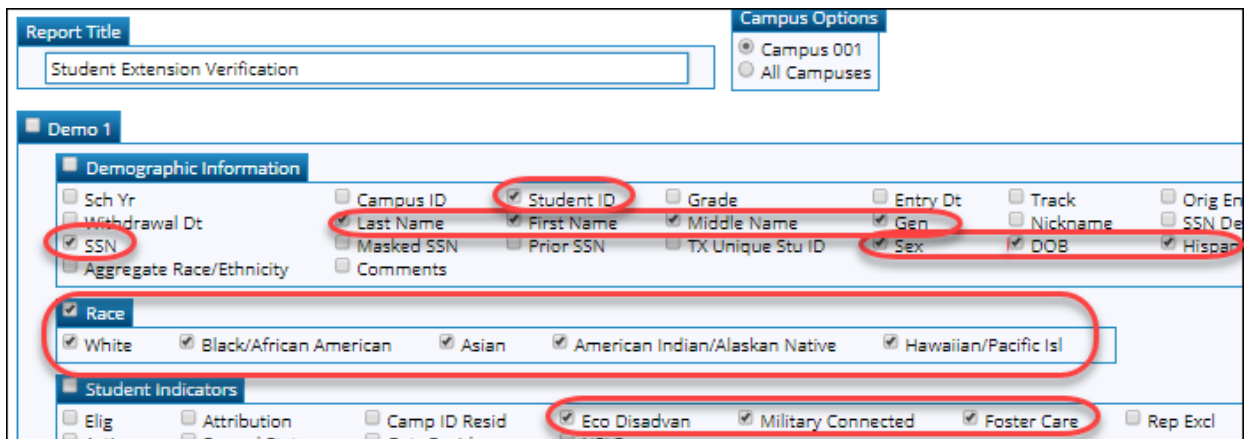


**NEW for 2018!** ASSOCIATE-DEGREE-INDICATOR-CODE **Associate Degree** (E1596) indicates if the student earned an associate degree prior to graduation from high school. This should be reported by the district where the student received the associate degree.

**RUN REPORT FOR VERIFYING STUDENT-EXTENSION INTERCHANGE DATA**

**Registration > Reports > Create Registration Report**

Data in the *StudentExtension* Interchange can be verified by creating a customized report. Select the fields for the various elements, and click **Create Report**.



The screenshot shows a web-based form for student status reporting. It is divided into three main sections:

- Status Indicators:** This section contains several checkboxes. The following are circled in red:  Unaccomp Youth Status,  Migrant,  Early Reading,  Asylee/Refugee, and  Homeless Status.
- Bil/ESL:** This section contains checkboxes for  Bil Type,  ESL Type,  LEP,  Par Perm,  Home Lang, and  Yrs US Sch. The  LEP checkbox is circled in red.
- Generic:** This section contains a dropdown menu with the value "IRM - Hurricane Irma" selected, and checkboxes for  Entry Date,  Exit Date, and  Reason. The entire dropdown and checkbox area is circled in red.

## 2. Interchange: StudentEnrollmentExtension

### Complex Type: StudentSchoolAssociationExtension

**Description:** Represents the campus(es) in which a student is enrolled and/or withdrawn.

For Submission 3, each student must be reported with one and only one *StudentSchoolAssociationExtension* for the last campus on which the student was enrolled.

The following elements from the *StudentSchoolAssociationExtension* complex type are included in Submission 3:

- LAST-DATE-OF-ENROLLMENT (E1044) is generated by the program during the extracts and indicates the student's final date of enrollment in the district in the school year. Either the student's exit date or the last day of school is used, whichever is later. This is required for students in grade levels 7-12.

**Registration > Maintenance > Student Enrollment > Demo1**

The screenshot displays a student information form with the following data:

- Demographic Information:**
  - Grade: 11
  - Entry Dt: 08-28-2017
  - Track: 01
  - Orig Entry: 08-28-2017
  - Withdrawal Dt: - -
  - Name: Brandon Salas
  - SSN: 400-92-9218
  - Prior SSN: 400-92-9218
  - Texas Unique Student ID: 2826449594
  - Sex: M
  - DOB: 01-09-2000
  - Hispanic/Latino:
  - Aggregate Race/Ethnicity: H - Hispanic
  - White:
  - Black/African American:
  - Asian:
  - American Indian/ Alaskan Native:
  - Hawaiian:
- Student Indicators:**
  - Elig Code: 1
  - Campus ID Resid: - -
  - Military Connected: 0
  - Attribution Cd: 00
  - Eco Disadvan: 02
  - Foster Care: 0
- Current / Next Year Information:**
  - Control Num: 425
  - Next Yr Cntrl:
  - Nxt Yr Camp: 001

GRADE-LEVEL-CODE **Grade** (E0017) is the student's last grade level at the end of the school year or on the last day of enrollment of the school year.

STUDENT-ATTRIBUTION-CODE **Attribution Cd** (E1000) indicates students enrolled in a charter school or students who are not legal residents of the district but are served by the district. These student should not have **Attribution Cd 00** (i.e., No Attribution Code). Charter school students should *not* have **Attribution Cd 00** or **03** (i.e., *PEG - Public Education Grant*).

CAMPUS-ID-OF-RESIDENCE **Camp ID Resid** (E0903) is the campus ID that corresponds to the campus attendance area in which the student currently resides. The field is required for all students who do not legally reside in the district (regardless of where his parent/guardian resides), and for all students attending charter schools and JJAEPs.

- All students with **Elig Code 3** (i.e., *Eligible Transfer - Full Day*) or **6** (i.e., *Eligible Transfer Half Day*) must have a **Camp ID Resid**, and the **Attribution Cd** must be **06** (i.e., *Transfer Between Public School Districts*).
- A student whose current address is outside Texas must be reported with **Camp ID Resid 255000000**, and **Attribution Cd** must be **07** (i.e., *Out of State*).
- All students at a charter school must have a **Camp ID Resid**, and **Attribution Cd** must be **01** (i.e., *Open Enrollment Charter School*).
- All students at a JJAEP must have a **Camp ID Resid**, and **Attribution Cd** must be **02** (i.e., *JJAEP - Juvenile Justice Alternative Ed Program*).

### Registration > Maintenance > Student Enrollment > Demo3

The screenshot displays a student information form with the following data:

- Career Technology:**
  - Day Care CTE Support Service:
  - Transport CTE Support Service:
  - Displaced Homemaker:
  - Single Parent/Pregnant Teen:
  - Career and Technology Ind: 1
- Status Indicators:**
  - Campus of Account:
  - Migrant:
- Promotion:**
  - Year End Status: 11
  - SSL Promotion:
- Graduation:**
  - Graduation Type: 34

**CAMPUS-ID-OF-ACCOUNTABILITY Campus of Account (E1027)** is only required for students enrolled in DAEP or JJAEP and is used to determine attendance and leaver data. For Submission 3, this field is used to determine attendance and/or leaver data attribution for campus accountability. It cannot be a DAEP or JJAEP. This field is used for a student who was only enrolled at a DAEP and/or a JJAEP.

## RUN REPORTS FOR VERIFYING STUDENT-SCHOOL-ASSOCIATION COMPLEX TYPE DATA

### Registration > Reports > Create Registration Report

Data in the *StudentSchoolAssociation* complex type can be verified by creating a customized report. Select the fields for the various elements, and click **Create Report**.

The screenshot shows a web-based form for creating a report. The 'Report Title' is 'Verify StudentSchoolAssociation'. Under 'Campus Options', 'Campus 001' is selected. The form is divided into sections: 'Demo 1' (Demographic Information) and 'Demo 3' (Career Technology, Promotion, and Status Indicators). In the 'Demographic Information' section, 'Grade' is checked and circled in red. In the 'Status Indicators' section, 'Campus of Account' is checked and circled in red.

### Registration > Reports > Registration Reports > Program > SRG1200 - Student Status Changes by Program

SRG1200 provides a list of student status in all programs. Set the **Print Enroll Records** parameter to Y. Use the report to verify eligibility, attribution code, and campus of residence.

Date Run:		Student Status By Program Changes										Program ID: SRG1200					
Cnty-Dist: 001-901		001 School 4sem campus										Page: 1 of 69					
Campus: 001		Sch Year: 2019															
Enrollment Records:																	
Stu ID	Student Name	Grd	SSN	Orig Entry	Entry	Withdraw	Wd Rsn	Stat	Exclsn	Elig	Trk	Attrib	Camp Res	CTE Elig	Yrs US Sch	Eco Dis	St La
392153	Adame, Nathalia	09	XXX-XX-XXXX	08-27-2018	08-27-2018			2		1	01	00		1		00	9
312281	Aguilar, Cheyenne N	09	XXX-XX-XXXX	12-05-2018	12-05-2018			1		1	01	00		1		01	9
092009	Aguilar, Emberlynn K	09	XXX-XX-XXXX	08-27-2018	08-27-2018			1		1	01	00		1		00	9
075933	Alatorre, Kevin D	09	XXX-XX-XXXX	08-27-2018	08-27-2018			1		1	01	00		1		01	9
082625	Alvarez, Anisa V	09	XXX-XX-XXXX	08-27-2018	08-27-2018			1		1	01	00		1		01	9
082960	Alvarez, Derrick D	09	XXX-XX-XXXX	08-27-2018	08-27-2018			1		1	01	00		1		00	9
110146	Alvarez, Jordyn A	09	XXX-XX-XXXX	08-27-2018	08-27-2018			1		1	01	00		1		01	9
410074	Alvarez, Jose O	09	XXX-XX-XXXX	08-27-2018	08-27-2018			1		1	01	00		1		01	9
082858	Amesquita, Daniel	09	XXX-XX-XXXX	08-27-2018	08-27-2018			1		1	01	00		1		01	9
077008	Anaya, James	09	XXX-XX-XXXX	08-27-2018	08-27-2018			1		3	01	06	015-908-042	1		01	9
390205	Anderson, Allison F	09	XXX-XX-XXXX	08-27-2018	08-27-2018			1		1	01	00		1		02	9
019004	Andrade Garcia, Claudia M	09	XXX-XX-XXXX	08-27-2018	08-27-2018			1		1	01	00		1		01	9

**Registration > Reports > Registration Reports > Student > SRG1800 - Enrollment by District of Residence**

SRG1800 provides a list of students who were enrolled during the selected attendance cycle, grouped by district of residence. Use the report to verify campus ID of residence (CIR).

Date Run:		Enrollment by District of Residence						Program ID: SRG1800		
Cnty-Dist: 001-901		School Year: 2019						Page: 1 of 97		
Campus: All		Campuses 001, 003, 005, 006, 101								
Cycle: 6										
District of Residence: Blank										
Student Id	Student Name	Grade	Dt Entry	Dt Withdraw	Wd Cd	Track	Status			
Campus: 001										
312101	Abrams, D'Koven Dominic	12	08/27/2018			03	Active			
370382	Acevedo, Nicholas Ryan	12	08/27/2018			03	Active			
370374	Acevedo, Sydney Desarey	12	08/27/2018			03	Active			
016582	Acosta, Levi Rene	12	08/27/2018			01	Active			
370398	Acuna, Michael Rene	11	08/27/2018			07	Active			
023937	Adame, Marcus Vincent	12	08/27/2018			03	Active			
392153	Adame, Nathalia	09	08/27/2018			01	Active			
091654	Adams, Alexander Daven	11	08/27/2018			01	Active			
091488	Adams, Christopher Patrick	11	08/27/2018			03	Active			
016088	Adams, Jarett John	10	08/27/2018			03	Active			

**Complex Type: StudentSectionAssociation**

**Description:** Represents the complete list of courses that a student is taking or has attempted.

For Submission 3, one *StudentSectionAssociation* complex type data record must be reported for each reportable course from TEDS code table C022 that was attempted or completed by each student in membership in grade levels PK, KG, and 1-12. If a student repeats a course during the year with different outcomes, each course completion must be reported.

The following elements from the *StudentSectionAssociation* complex type are included in Submission 3:

COURSE-SEQUENCE-CODE (E0948) - Described previously.

**Grade Reporting > Maintenance > Master Schedule > Campus Schedule > Section**

The screenshot displays the 'Section' maintenance interface. At the top, there are tabs for 'Course Selection', 'Course', 'Section', 'Instructor', and 'Copy Course Section'. Below these is a search area with a 'PK' field, a 'Title' dropdown, and a 'Retrieve' button. The main table lists course sections with columns: Del, Details, Course, Title, Sec, Max Seats, Stu Enroll Sem 1, Stu W/D Sem 1, Stu Enroll Sem 2, Stu W/D Sem 2, Multi Svc Ind, and Incl UIL Elig. Below the table, there are several configuration panels: 'Section Information' (Pop Srvd, Instruct Set, Class Type, High Qual PK Prog, PK Sch Type, PK Prog Eval Type), 'Restrictions' (Type Rstrctn, Team Code, Gender, Rstrctn, Grade Rstrctn), 'Course Codes and Credits' (Dual Crdt, Adv Tech Crdt, AAR Use, Grad Plan Use, Special Consid, College Credit Hrs), 'District Information' (Crs Seq, Exam/S, Instruct Set, AAR Us, Pop Srvd, Grad Pl, Role ID, Special, Nbr Sem, Incl UIL, OnRamps), and 'Campus Information'.

HOMEROOM-INDICATOR **Home Room Ind** (E1440) Indicates if the section is the student's homeroom. For Submission 3, this must be reported for all kindergarten students.

**Grade Reporting > Maintenance > Student > Individual Maint > Crs Assign**

The screenshot shows the 'Crs Assign' screen. At the top, there are tabs for 'Crs Assign', 'Grid Update', 'Grid/Crs Maint', 'Course Codes', 'Sched Inquiry', 'Grade Avg', 'Crs/Sec Change', 'CTE', 'Assignments', 'Prior Yr Transfer', 'Cumulative Courses', and 'EOC Exception'. Below the tabs, there are buttons for 'Copy Courses' and 'Schedule Audit'. The main area is divided into two sections: 'Semester 1' (Current Track: 03, Current Sem 1: 08-27-2018) and 'Semester 2' (Current Sem 2: 10-29-2018). Each section contains a table with columns: Del, Act Crs, Course, Sec, Title, Per, Entry Date, WD Date, Xtr Crs, and Sif Pcd. The 'Entry Date' column is highlighted in yellow.

STUDENT-BEGIN-DATE **Entry Date** (E1069) is the date(s) the student was assigned, or reassigned, to a particular course-section in the current school year. For submission 3, this identifies the first date a student was assigned to the class in the current school year.

STUDENT-END-DATE **WD Date** (E1070) is the last date(s) the student was assigned, or reassigned to a particular course-section in the current school year. For submission 3, this identifies the last date a student was assigned to the class in the current school year.

### Grade Reporting > Maintenance > Student > Individual Maint > Grd/Crs Maint

COURSE-COMPLETION-INDICATOR **Pass/Fail** (E1068) indicates if the student finished the full sequence of instruction for a course.

The same field is used for PASS/FAIL-CREDIT-INDICATOR-CODE (E0949) described later in this guide.

### Complex Type: StudentGraduationProgramExtension

**Description:** For Submission 3, this identifies the intent of students enrolled in the Foundation High School Program by collecting the Participant Code, Distinguished Level of Achievement Indicator Code, and the Endorsement Indicator Codes. If a student has attended multiple campuses within the same school district over the course of a school year, then the last campus should be the one that is reporting the *StudentGraduationProgramExtension* Complex Type.

The following elements from the *StudentGraduationProgramExtension* complex type are included Submission 3:

CAMPUS-ID (E0266) For Submission 3, this refers to the campus where the high school

student was enrolled on the last day of the school year, or his last day of enrollment during the school year. For example, if a student was enrolled at both campus 004 and campus 003 during the course of the school year, and was last enrolled at campus 003, the extension should reflect the FHSP data from campus 003, not 004. The student's exit date field must be blank for the campus he was last enrolled in.

**Registration > Maintenance > Student Enrollment > Generic**

Delete	Campus	Entry Date	Exit Date	Reason	Other Spc Pgms	Code 1	Code 2	Code 3	Code 4
	001	12-01-2017	- -		IGC				

**NOTE:** IGC should be set up as a generic program on **Registration > Maintenance > Campus Profile > Campus Generic Ent/Wd Program Codes**. The student should have a row on the Generic tab with a row where **Other Spc Pgms** is set to the generic code for IGC if applicable.

INDIVIDUAL-GRADUATION-COMMITTEE-REVIEW-CODE (E1563) indicates if an Individual Graduation Committee (IGC) has been established for the student. For Submission 3, this is only reported for 11th and 12th grade students.

**Graduation Plan > Maintenance > Student > Individual Maintenance > PGP**

Grade Level: 09	9th Grd Entry Dt: 08-27-2018	Graduation Plan: FPBIVETSTU - FHSP Bus & Inds Veterinary Studies Pathway
Cohort: 2022		PEIMS Grad Type: 34 - FHS Prgm (9th GR 14-15 and thereafter)

Grade Level Course Detail	Credit Summary	Credit Detail	PGP	Performance Acknowledgment
---------------------------	----------------	---------------	-----	----------------------------

CPR Date Completed -- Speech Date Completed -- Peace Officer Interact Date Completed --

Foundation	Endorsement	Distinguished	STAAR EOC Assmnts	College Readiness
4 English (English 1-3 & 1 Adv) 3 Math (Alg1, Geo, & 1 Adv) 3 Science (Bio, IPC or Adv & 1 Adv) 3 SS (US H, Eco/Govt & WG or WH) 2 Language Other Than English 1 Fine Arts 1 Physical Education 5 Electives (22 Credits) 1 - Pursuing	(22 Credits) 1 Math (Adv) 1 Science (Adv) 2 Electives  (26 Credits)	(26 Credits) with 4 Science 1 Algebra 2 Endorsement  1 - Pursuing	English 1 English 2 Algebra 1 Approaches Biology 1 US History  English 3 Algebra 2  Cum GPA 0.0000 Cum Rank 0	ACT.....Composite ACT PLAN...Composite PSAT Old...Combined PSAT New...Combined PSAT Section Scores SAT.....Combined SAT Section Scores  College Readiness..... TSI Required

Industry Credentials or Certification	Accelerated Learning Plan	Monitor Plan
Date --		
Date --		
Date --		
Date --		
Date --		

Parent's Educational Expectation	Endorsements	PGP Acknowledgment																				
	The Student must have 26 credits for an endorsement or distinguished level of achievement.	The importance of a High School Graduation Plan, the importance of postsecondary education, and the importance of financial aid have been explained.																				
	<table border="1"> <thead> <tr> <th></th> <th>Date Completed</th> </tr> </thead> <tbody> <tr> <td>STEM</td> <td>0 - Not Participating --</td> </tr> <tr> <td>Public Services</td> <td>0 - Not Participating --</td> </tr> <tr> <td>Business and Industry</td> <td>1 - Pursuing --</td> </tr> <tr> <td>Multi Disciplinary Studies</td> <td>1 - Pursuing --</td> </tr> <tr> <td>Arts and Humanities</td> <td>0 - Not Participating --</td> </tr> </tbody> </table>		Date Completed	STEM	0 - Not Participating --	Public Services	0 - Not Participating --	Business and Industry	1 - Pursuing --	Multi Disciplinary Studies	1 - Pursuing --	Arts and Humanities	0 - Not Participating --	<table border="1"> <thead> <tr> <th></th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>Student Signature</td> <td>--</td> </tr> <tr> <td>Parent Signature</td> <td>--</td> </tr> <tr> <td>Counselor Signature</td> <td>--</td> </tr> </tbody> </table>		Date	Student Signature	--	Parent Signature	--	Counselor Signature	--
	Date Completed																					
STEM	0 - Not Participating --																					
Public Services	0 - Not Participating --																					
Business and Industry	1 - Pursuing --																					
Multi Disciplinary Studies	1 - Pursuing --																					
Arts and Humanities	0 - Not Participating --																					
	Date																					
Student Signature	--																					
Parent Signature	--																					
Counselor Signature	--																					

**NOTE:** If the student does not have a graduation plan, the fields can be updated on **Registration > Maintenance > Student Enrollment > Demo3** instead.

- FHSP-PARTICIPANT-CODE **Foundation** (E1541) indicates if the student is currently enrolled in the FHSP. The code is reported at the end of the school year for all students in grade levels 9-12.
- FHSP-DISTING-LEVEL-ACHIEVE-INDICATOR-CODE **Distinguished** (E1542) indicates if the student is currently pursuing or has successfully completed the distinguished level of achievement program under the FHSP. For Submission 3, the code must be reported for any student who has completed or is pursuing the FHSP.
- STEM-ENDORSEMENT-INDICATOR-CODE **STEM** (E1544) indicates if the student is currently pursuing or has successfully completed a Science, Technology, Engineering, and Mathematics Endorsement. For Submission 3, the code must be reported for any student who has completed or is pursuing the FHSP.
- PUBLIC-SERVICES-ENDORSEMENT-INDICATOR-CODE **Public Services** (E1546) indicates if the student is currently pursuing or has successfully completed a Public Services

Endorsement. For Submission 3, the code must be reported for any student who has completed or is pursuing the FHSP.

BUSINESS-AND-INDUSTRY-ENDORSEMENT-INDICATOR-CODE **Business and Industry** (E1545) indicates if the student is currently pursuing or has successfully completed a Business and Industry Endorsement. For Submission 3, the code must be reported for any student who has completed or is pursuing the FHSP.

MULTI-DISCIPLINARY-STUDIES-ENDORSEMENT-INDICATOR-CODE **Multi Disciplinary Studies** (E1548) indicates if the student is currently pursuing or has successfully completed a Multi-Disciplinary Studies Endorsement. For Submission 3, the code must be reported for any student who has completed or is pursuing the FHSP.

ARTS-AND-HUMANITIES-ENDORSEMENT-INDICATOR-CODE **Arts and Humanities** (E1547) indicates if the student is currently pursuing or has successfully completed an Arts and Humanities Endorsement. For Submission 3, the code must be reported for any student who has completed or is pursuing the FHSP.

## RUN REPORTS FOR VERIFYING STUDENT-GRADUATION-PROGRAM-EXTENSION COMPLEX TYPE DATA

### Graduation Plan > Reports > SGP1000 - Student Personal Graduation Plan

SGP1000 allows you to view students personal graduation plans (PGPs). Verify data for each student who has a graduation plan.

001 School 4sem campus						Personal Graduation Plan						
Student ID: 370398 Name: Acuna, Michael Rene						DOB: 02/19/2001 Grade Level: 11 Cohort Year: 2019 Grad						
CPR Date Completed:			Speech Date Completed:			Peace Officer Interact Date Completed:						
Foundation		Endorsement		Distinguished		Endorsements		Date		STAAR EOC Assess		
4 English (English 1-3 & 1 Adv)		(22 Credits)		(26 Credits)		STEM		Not Participating		English 1 II		
3 Math (Alg1, Geometry & 1 Adv)		1 Math (Adv)		with 4 Science		Public Services		Not Participating		English 2 Approa		
3 Science (Bio,IPC or Adv & 1Adv)		1 Science		1 Algebra 2		Business & Industry		Not Participating		Algebra 1 II		
3 SS (USH,Eco/Govt & WG or WH)		(Adv)		Endorsement		Multi-Discipln Studies		Pursuing		Biology 1 II		
2 LOTE		2 Electives				Arts & Humanities		Pursuing		US History Meets		
1 FA										English 3		
1 PE										Algebra 2		
5 Electives Pursuing				Pursuing						Cum GPA 1.7057		
(22 Credits)										Cum Rank 5		
College Career Instruction No												
JH/MS Credits		Credits	SE	9th Grade - 15/16		Credits	SE	10th Grade - 16/17		Credits	SE	11th G
1 PE3MBS		0.5	J X	Alg1-9		1.0		Art 2 - 2D				Algebra
SPAN 1		1.0	J	Art 1-9		1.0		Chemistry		0.5		Eng 2A
SPAN 2		1.0	J	Biology 9		1.0		Eng 2		0.5		Eng 3
				Eng 1- 9		1.0		Geometry		0.5		Eng 3 B
				PE Boys 9		1.0		! InstrumEns 1		0.5		Geom A
				PrinInfoTech		0.5	A	Mariachi 2		1.0		Geom B
				Wld Geog 9		1.0		Orchestra 2		1.0		Mariach
								Wld Hist		1.0		Orchest

### Registration > Reports > Create Registration Report

If the student does not have a graduation plan, data can be verified by creating a customized

report. Select the fields for the various elements, and click **Create Report**.

The screenshot shows a reporting tool interface with several sections:

- Graduation:** Includes checkboxes for Graduation Type, Graduation Date, AAR Grad Plan, Texas Grant Eligibility, Cert of CrsWrk Dt Completed, College Entry, CPR Date Completed, Speech Date Completed, Peace Officer Interact Date Completed, College Career Instruction, Foundation Coursework, Distinguished Coursework, STEM, STEM Date Completed, Public Services, Public Services Date Completed, Business and Industry, Business and Industry Date Completed, Multi Disciplinary Studies, Multi Disciplinary Studies Date, Arts and Humanities, Arts and Humanities Date Completed, Industrial Certification1, Industrial Certification1 Date C, Industrial Certification2, Industrial Certification2 Completed, Industrial Certification3, Industrial Certification3 Date C, Industrial Certification4, Industrial Certification4 Date Completed, Industrial Certification5, and Industrial Certification5 Date C.
- DAP Advanced Measures:** Includes a sub-section for PRS with checkboxes for Campus, Entry Date, Exit Date, Reason, PRS, CEHI, and CTE Elig.
- Generic:** Includes a dropdown menu set to 'IGC - Individual graduation committee' and checkboxes for Entry Date, Exit Date, Reason, Code 1, Code 2, Code 3, and Code 4.
- PK Enroll:** Includes checkboxes for Campus, Entry Date, Exit Date, Reason, PK Program Cd, PK Funding Source, and PK Secondary Funding.

### 3. Interchange: StudentProgramExtension

## Complex Type: StudentProgramExtension

**Description:** Represents any program designed to work in conjunction with or to supplement the main academic program to provide instruction, training, services or benefits through federal, state, or local agencies. Programs may include organized extracurricular activities.

The following elements from the *StudentProgramExtension* complex type are included in Submission 3:

### Registration > Maintenance > Student Enrollment > Demo3

The screenshot shows the 'Career Technology' section of a reporting tool interface. It includes checkboxes for Day Care CTE Support Service, Transport CTE Support Service, and Displaced Homemaker. A dropdown menu for 'Career and Technology Ind' is highlighted with a red circle and contains the value '2'. Below this section are tabs for Promotion, Status Indicators, and Graduation.

CAREER-AND-TECHNICAL-ED-IND-CD **Career and Technology Ind** (E0031) indicates if the student is enrolled in a state-approved career and technical education course (CTE) as an elective, as a participant in the district’s career and technical coherent sequence of courses, or as a participant in the district’s tech prep program. For Submission 3, the code is based on the student’s end-of-year status. If the student is in grade level 6-12 and the CTE indicator is 1, there must be a course completion record with a valid CTE service ID from the C022 table.

**NOTE:** A student can have this code set to 1 if he completed the first semester of a CTE course and did not enroll in the CTE course for the second semester.

You can use the Set Student CTE Indicators utility to automatically set student CTE indicators for Submission 3:

This utility assigns students who are taking at least one CTE course (i.e., the C022 service ID type = VOED) to code 1.

1. Go to **Registration > Utilities > Set Student CTE Indicators**.

2. Select the campus, select **Set CTE Indicators for Summer PEIMS**, and click **Execute**.

3. Review the Preview Report, which lists students by grade level whose CTE indicator is set to 1.

Date Run:		Set Student CTE Indicators for Summer PEIMS	
Cnty-Dist: 020-020		As-of Date:	
Campus : 001		Agarita High School	
Grade: 09			
Student ID	Name	(CTE indicators for the following Students are set to 1)	
019850	Acosta, Gabriel Joseph		
091629	Adams, Rocio		
081704	Adcox, Christian Ryan		
024271	Agosto, Davin Frank		
025327	Aguero, Jayden Jaxine		
019743	Aguilar, Homer M		

**Registration > Maintenance > Student Enrollment > SpecEd**

SPECIAL-ED-INDICATOR-CODE (E0794) indicates if the student is participating in a special education instructional and related services program, or a general education program using special education support services, supplementary aids, or other special arrangements.

**Registration > Maintenance > Student Enrollment > G/T**

GIFTED-TALENTED-INDICATOR-CODE **Gift/Talent** (E0034) indicates if the student is participating in a state-approved gifted and talented program for each six-week reporting period. For Submission 3, the code must reflect the student's participation in the program for the school year. If a student leaves the program during the school year, report the student with code 1 at the end of the school year.

**Registration > Maintenance > Student Enrollment > PRS**

Save

Student: 312192 : Natal, Madison Katelyn Retrieve Comments

Texas Unique Stu ID: 5233485918 Directory Hist Directory Bus In

[Prev](#) [Next](#)

Demo1 Demo2 Demo3 At Risk Contact W/R Enroll SpecEd G/T Bi/ESL Title I PRS Generic PK En

Delete	Campus	Entry Date	Exit Date	Reason	PRS	CEH	CTE Elig
	001	08-31-2018	--		+33	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

PREGNANCY-RELATED-SERVICES **PRS** (E1432) indicates whether a female student was eligible to receive pregnancy-related services.

## RUN REPORTS FOR VERIFYING STUDENT-PROGRAM-EXTENSION COMPLEX TYPE DATA

### Registration > Reports > Registration Reports > Program > SRG1200 - Student Status Changes by Program

SRG1200 lists student status in all programs. Type Y for each program and print each report separately.

Date Run:                      Student Status By Program Changes Program ID: SRG1200  
 Cnty-Dist: 015-102 TxEIS High School Page: 1 of 2  
 Campus: 001 Sch Year: 2020

**Gifted and Talented Records:**

Stu ID	Student Name	Grd	SSN	Entry	Withdraw	Wd Rsn	Gifted & Talented Indicator	General Intelligent Ability	Creative Productive Thinking	Specific Subj. Matter Apt.	Leadership Ability
082417	ALDERMAN, ORLANDO J	09	XXX-XX-XXXX	08-21-2019			1	0	0	0	0
007041	BROWN, JERRY J	09	XXX-XX-XXXX	08-21-2019			1	1	1	1	1
081019	DURAN, CALI J	09	XXX-XX-XXXX	08-21-2019			1	0	0	0	0
100936	FLORES, DEVYN J	09	XXX-XX-XXXX	08-21-2019			1				
081536	GARCIA, MICHAEL A	09	XXX-XX-XXXX	08-21-2019			1	0	0	0	0
081689	HAGEN, REESE E	09	XXX-XX-XXXX	08-21-2019			1	0	0	0	0

### Grade Reporting > Reports > Grade Reporting Reports > Student Verification > SGR1600 - Career & Technology Code Verification

SGR1600 provides a list of all students who have a CTE course in their schedule.

Career and Technology Code Verification Report														Program ID: SGR1600					
001 School 4sem campus														Page: 1 of 63					
Sch Year: 2019 Semester: 2																			
Name	Student ID	SSN State ID	Grd Lvl	Enrl Nbr	Act Cd	Trk	WD Date	Course Number	Sec Nbr	Perld	Sem Nbr	Car Tech Code	CTE Crd Amt	Xtr Crs	TEA Service ID	TEA Service ID Description	TEA Service ID Override	Crs Dt Entry	Crs Dt Withdrw
D Koven D	312101	X00X0X-3554	12	802	1	03		8811	02	01 - 01	2	1	1		13018300	POLISCI1		10/29/2018	
o, Nicholas R	370382	X00X0X-6977	12	1	03			8515	01	01 - 01	2	2	2		13040300	DISTLBS		10/29/2018	
o, Sydney D	370374	X00X0X-3241	12	310	1	03		8012	01	04 - 04	2	2	1		13000700	ADVANSOI		10/29/2018	
								8018	01	02 - 02	2	2	2		13002600	PRACAFNR1		10/29/2018	
Levi R	016582	X00X0X-6747	12	309	1	01		8105	03	04 - 04	2	2	1		13034400	ENTREP		10/29/2018	
								8613	01	02 - 02	2	2	2		13028000	PRACITI		10/29/2018	
Marcus V	023837	X00X0X-6288	12	815	1	03		8604	01	01 - 01	2	2	2		13027300	COMPMTN		10/29/2018	
Alexander D	091654	X00X0X-0395	11	815	1	01		8604	03	02 - 02	2	2	2		13027300	COMPMTN		10/29/2018	
Jarrett J	016888	X00X0X-8246	10	504	1	03		8307	05	05 - 05	2	2	1		13008900	PROFDMM		10/29/2018	
								8802	03	02 - 02	2	2	1		13028300	LAWENF1		10/29/2018	
Gregorio	081381	X00X0X-0119	11	705	1	03		8015	01	04 - 04	2	2	1		13002000	HORTISCI		10/29/2018	
								8307	05	05 - 05	2	2	1		13008900	PROFDMM		10/29/2018	
Sebastian	081852	X00X0X-8816	10	502	1	03		8007	01	05 - 05	2	2	1		13002200	AGMECHMT		10/29/2018	
Aaron B	076775	X00X0X-3260	10	602	1	01		8503	01	04 - 04	2	2	1		13006100	CONTECH1		10/29/2018	
Alexzander	024139	X00X0X-2329	11	419	1	01		8902	02	02 - 02	2	2	1		13020400	HLTHSCI		10/29/2018	
Eduardo	023865	X00X0X-1081	12	210	1	03		8213	01	05 - 05	2	2	2		13025300	COBMET2		10/29/2018	
								8217	05	03 - 03	2	2	1		13025050	PRIDOSMO		10/29/2018	
Latavia D	025604	X00X0X-5260	10	205	2	01	10/01/2018	8006	01	03 - 03	2	0	1		13000300	LIVEPROC		10/29/2018	10/29/2018
								8904	02	04 - 04	2	0	1		13020300	MEDTERM		10/29/2018	10/29/2018
Mario	082390	X00X0X-6909	12	210	1	03		8813	01	04 - 04	2	2	1		13020600	ANATPHYS		10/29/2018	

- Verify and update data for students in CTE, and verify their enrollment in a CTE-eligible class.
- Verify the information in columns **Car Tech Code** and **TEA Service ID**. Sorting the report by these columns may be helpful.
- The **CTE Crd Amt** field displays the number of hours earned for each course toward CTE contact hours. Ensure that all 6th-8th grade CTE courses display 0, unless it is a self-contained course for special education students only.

### Complex Type: StudentTitleIPartAProgramAssociationExtension

**Description:** Represents the Title I Part A program(s) that a student participates in or receives services from.

The following elements from the *StudentTitleIPartAProgramAssociationExtension* complex type are included in Submission 3:

**Registration > Maintenance > Student Enrollment > Title I**

Save

Student: 076775 : Aguilar, Aaron Benjamin Retrieve Comm

Texas Unique Stu ID: 1633075081 Directory Hist Di

[Prev](#) [Next](#)

Demo1 Demo2 Demo3 At Risk Contact W/R Enroll SpecEd G/T Bil/ESL Title I

Delete	Details	Campus	Entry Date	Exit Date	Reason	Title I
		001	08-27-2018	--		6

+ Add

Campus: 001 Wdraw Reason: ... +33

Title I Entry Date: 08-27-2018 **Title I Code:** 6

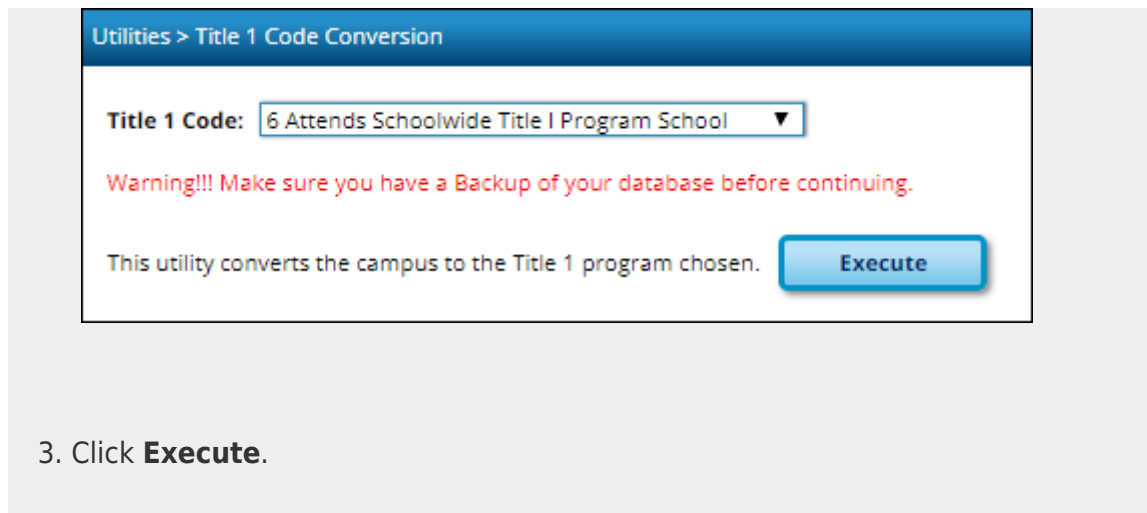
Title I Exit Date: --

□ TITLE-I-PART-A-INDICATOR-CODE **Title I Code** (E0894) indicates if the student is participating in a Title I, Part A program. For submission 3, valid codes are 6 (*schoolwide program school*), 7 (*targeted assistance*), 9 (*homeless*), and A (*neglected*). All students attending a Title I, Part A Schoolwide Program School must be reported as code 6.

**NOTE:** Verify Title I entry and withdrawal dates for all Title I students. All students attending a Title I, Part A Schoolwide Program School must be reported with a TITLE-1-PART-A-INDICATORCODE 6.

For a schoolwide Title I campus, you can use the Title I Code Conversion utility to set **Title I Code** to 6 for all students:

1. Go to **Registration > Utilities > Title 1 Code Conversion**.
2. In the **Title 1 Code** field, select *6 Attends Schoolwide Title I Program School*.



TITLE-I-PART-A-READING-INDICATOR-CODE **Reading Code** (E1018) indicates if the student at a targeted-assistance campus or identified as homeless or neglected has received Title I, Part A-funded supplementary reading instruction during the current school year, or will receive instruction before July 1.

TITLE-I-PART-A-SCIENCE-INDICATOR-CODE **Science Code** (E1021) indicates if the student at a targeted-assistance campus or identified as homeless or neglected has received Title I, Part A-funded supplementary science instruction during the current school year, or will receive instruction before July 1.

TITLE-I-PART-A-MATHEMATICS-INDICATOR-CODE **Math Code** (E1020) indicates if the student at a targeted-assistance campus or identified as homeless or neglected has received Title I, Part A-funded supplementary mathematics instruction during the current school year, or will receive instruction before July 1.

TITLE-I-PART-A-SOCIAL-STUDIES-INDICATOR-CODE **Social Studies Code** (E1022) indicates if the student at a targeted-assistance campus or identified as homeless or neglected has received Title I, Part A-funded supplementary social studies instruction during the current school year, or will receive instruction before July 1.

TITLE-I-PART-A-GUIDANCE-COUNSELING-SERVICES-INDICATOR-CODE **Guidance Couns** (E1024) indicates if the student at a targeted-assistance campus or identified as homeless or neglected has received Title I, Part A-funded supplementary counseling, pupil services, or college and career awareness and preparation during the current school year, or will receive guidance/counseling services before July 1.

TITLE-I-PART-A-HEALTH-SERVICES-INDICATOR-CODE **Health** (E1026) indicates if the student at a targeted-assistance campus or identified as homeless or neglected has received Title I, Part A funded health, dental, or eye care services during the current school year, or will receive services before July 1.

TITLE-I-PART-A-SOCIAL-WORK-SERVICES-INDICATOR-CODE **Social Work** (E1025) indicates if the student at a targeted-assistance campus or identified as homeless or neglected has received Title I, Part A-funded supplementary social work services during the current school year, or will receive services before July 1.

**RUN REPORT FOR VERIFYING STUDENT-TITLE-I-PART-A-PROGRAM-ASSOCIATION-EXTENSION COMPLEX TYPE DATA**

**Registration > Reports > Registration Reports > Program > SRG1200 - Student Status Change by Program**

Run SRG1200 with the **Print Title 1** Records parameter set to Y. Verify all entry and withdrawal dates and special program services.

Date Run: <span style="background-color: #cccccc; color: #000000;">                    </span>		Student Status By Program Changes			Program ID: SRG1200	
Cnty-Dist: 001-901		001 School			Page: 1 of 54	
Campus: 001		Sch Year: 2019				
<b>Title I Records:</b>						
<u>Stu ID</u>	<u>Student Name</u>	<u>Grd</u>	<u>SSN</u>	<u>Entry</u>	<u>Withdraw</u>	<u>Wd Rsn</u> <u>Title I</u>
392153	Adame, Nathalia	09	XXX-XX-XXXX	08-27-2018		6
312281	Aguilar, Cheyenne N	09	XXX-XX-XXXX	12-05-2018		6
092009	Aguilar, Emberlynn K	09	XXX-XX-XXXX	08-27-2018		6
075933	Alatorre, Kevin D	09	XXX-XX-XXXX	08-27-2018		6
082625	Alvarez, Anisa V	09	XXX-XX-XXXX	08-27-2018		6
082960	Alvarez, Derrick D	09	XXX-XX-XXXX	08-27-2018		6
110146	Alvarez, Jordyn A	09	XXX-XX-XXXX	08-27-2018		6
410074	Alvarez, Jose O	09	XXX-XX-XXXX	08-27-2018		6
082858	Amesquita, Daniel	09	XXX-XX-XXXX	08-27-2018		6
077008	Anaya, James	09	XXX-XX-XXXX	08-27-2018		6
000000		00	XXX-XX-XXXX	08-27-2018		0

2.



## Back Cover