



# registration\_childfind\_sppi11\_demoenroll



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Information retrieved on this tab for an enrolled student is read-only and cannot be modified. Information can only be edited on *Registration > Maintenance > Demo1*.

**Absences Within Timeframe** is a calculation derived from the number of absences between **Parent Consent Date** and the **Initial Evaluation Date** and counts only those absences in an Average Daily Attendance (ADA) period. If those dates have not been entered, the field will show 0. This number is used by TEA to determine if the district is in compliance.

The screenshot shows a web form for student information. At the top, there is a 'Save' button and a 'Student Information' tab. The 'School Year' is set to 2021-2022. The 'Student' field contains '012993 : CRUZ, LAYLA' and the 'Texas Unique Student ID' is '7472684815'. There are 'Retrieve' and 'Directory' buttons. Below this, there are two tabs: 'DEMOGRAPHICS / ENROLLMENT' (selected) and 'CHILD FIND DATA'. The 'Demographic Information' section includes fields for Name (First: LAYLA, Middle: , Last: CRUZ), Sex (F), DOB (05-21-2004), SSN (402-50-0690), Texas Unique Stu ID (7472684815), and various ethnicity checkboxes (White: checked, Black/African American, Asian, American Indian/Alaskan Native, Hawaiian/Pacific Isl). There is also an 'Exclude from reporting' checkbox. The 'Enrollment Information' section includes Grade (12), Instructional Track (01), and Absences Within Timeframe (0).

### Retrieve a Student:

**NOTE:** The **Student** field does not autocomplete at this time as this page retrieves enrolled and non-enrolled students.

Type the exact Student ID or the exact Texas Unique Student ID.

Click **Retrieve**.

### OR

Click **Directory** to select a student from the directory.

The **Directory** screen will display students that have been marked with the Child Find: SPPI-11 indicator on *Maintenance > Student Enrollment > Demo1*.

Child Find:SPPI-11

Last Name:  First Name:  Campus ID: 001 Grade Level:  Texas Unique Stu ID:

Search Close

Stu ID	CF ID	LastName	FirstName	MI	Campus	Grd	SSN	Unique Stu ID
012993	5	CRUZ	LAYLA		001	12		

First < 1 / 1 > Last

**NOTE:**

- The **CF ID** is the ID auto-generated and assigned on Demo1
- The **Campus ID** field auto-populates with the campus number on which the user is logged in.
- The student's **Campus** number identifies the student's campus of enrollment.

☐ Click the student's CF ID to Retrieve.



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