

# **Select Instructional Setting**

2025/12/05 15:04 i Select Instructional Setting

## **Table of Contents**

Select Instructional Setting	1
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# **Select Instructional Setting**

The instructional setting lookup is used to retrieve an instructional setting code if you do not know the code.

#### Search for an instructional setting:

Instructional setting codes are listed in order by code. The description is displayed. The list can be resorted.

You can re-sort the grid by clicking on an underlined column heading. It will sort in ascending order. Click it again to sort in descending order.

A white triangle next to the column heading indicates the column by which the grid is currently sorted and whether it is sorted in ascending  $\square$  or descending  $\square$  order.

- 1. To search for a specific instructional setting code, begin typing the code or description in the **Search** field. The list is automatically filtered to display the instructional setting codes or descriptions that contain the characters you have typed.
- 2. When you locate the instructional setting code you want to retrieve, click the code. The lookup closes, and the field is populated with the selected code.

Click **Cancel** to close the lookup without selecting a setting.

2025/12/05 15:04 1 Select Instructional Setting



## **Back Cover**