



TSDS PEIMS Extended Submission Quick Checklist

Table of Contents

TSDS PEIMS Extended Submission - Quick Checklist**District:****Anticipated Completion Date:****Team Members:**

✓	Step	Completion Date	Completed By	Notes
	Verify options.			
	Clear previous year data.			
	Verify Student data:			
	• Grade Reporting			
	• Registration			
	• Special Ed			
	Extract or import data.			
	Verify and update organization data.			
	Correct frozen data.			
	Run extract reports.			
	Create XML file.			



Back Cover