TSDS PEIMS Extended Submission Quick Checklist

Table of Contents

TSDS PEIMS Extended Submission - Quick Checklist			
District:			
Anticipated Completion Date:			
Team Members:			

✓	Step	Completion Date	Completed By	Notes
	Verify options.			
	Clear previous year data.			
	Verify Student data:			
	• Grade Reporting			
	• Registration			
	• Special Ed			
	Extract or import data.			
	Verify and update organization data.			
	Correct frozen data.			
	Run extract reports.			
	Create XML file.			

Back Cover