



# Extended School Year (ESY) (Extended)



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Update data for the *StudentESYProgramAssociationExtension* complex type as needed.

The *StudentESYProgramAssociationExtension* complex represents the students served through the Extended School Year (ESY) Services program.

### Modify a record:

#### Select a student

To retrieve a student's records, select the student in one of the following ways:

<b>Stu ID</b>	Begin typing the student ID. As you begin typing the student ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list displays the students' full name and grade level. From the drop-down list you can select the student.
<b>Stu Name</b>	<p>Begin typing the student's name in one of the following formats:</p> <ul style="list-style-type: none"> <li>• Last name, comma, first name</li> <li>• Last name initial, comma, first name initial</li> </ul> <p>As you begin typing the name, a drop-down list displays students whose names match the letters you have typed. The drop-down list also displays student IDs, and grade levels. From the drop-down list you can select the student.</p>
<b>Texas Unique Stu ID</b>	Begin typing the student's Texas Unique Student ID. As you begin typing the ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list also displays student's last name, first name, middle name, and grade level. From the drop-down list you can select the student.
<b>Directory</b>	Click <b>Directory</b> to select a student from the <a href="#">directory</a> .

Click **Retrieve** to retrieve the selected student.



Click **+Add** to add a blank row.

Field	Description
<b>Campus</b>	CAMPUS-ID-OF-ENROLLMENT (E0782)  Type or select the three-digit campus ID.
<b>Grade</b>	GRADE-LEVEL-CODE (E0017) Code table: C050  Select the student's current grade level.

Field	Description
<b>Instr Set</b>	INSTRUCTIONAL-SETTING-CODE (E0173) Code table: C035  Select the instructional setting used to provide instruction to the student.
<b>ESY Total Hrs</b>	Type the total contact hours in the instructional setting provided to the student through the ESY services component of special education. The instructional setting reported is the instructional setting in which the student was served during the regular school year. The field can be a maximum of four digits.
<b>Local ID</b>	LOCAL-STUDENT-ID (E0923)  (Optional) Type the student's local ID number as assigned by the district. This is a nine-digit number, the first three digits of which are the campus ID followed by the student ID.

Click **Save**.

### Other functions and features:

<b>Add</b>	Add a student record.
	<a href="#">Delete a row.</a> Click  to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved.  Click <b>Save</b> .
<b>Delete</b>	<a href="#">Delete all of the student's records.</a> Click <b>Delete</b> to delete all of the student's records. A confirmation message is displayed.  Click <b>OK</b> to continue. Otherwise, click <b>Cancel</b> .
<b>Change ID</b>	<a href="#">Change the student's ID.</a> The <b>Change ID</b> button is disabled until a student is retrieved on the page.  Retrieve a student, and click <b>Change ID</b> . The <b>Change Student ID</b> section is displayed at the top of the page.  In the <b>New Student ID</b> field, type a valid social security number that you would like to change the existing ID to, and then click <b>Submit</b> .  The <b>Change Student ID</b> dialog box is displayed prompting you to review the change ID request information and accept the information if it is correct.  Click <b>OK</b> to continue. Otherwise, click <b>Cancel</b> .
<b>Prev and Next</b>	<a href="#">Scroll through students.</a> Once a student is retrieved, click <b>Prev</b> or <b>Next</b> to scroll to the previous or next student alphabetically.



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