



## **Flexible Attendance (Extended)**



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Update data for the *SpecialProgramsReportingPeriodAttendanceExtension* complex type as needed.

The *SpecialProgramsReportingPeriodAttendanceExtension* complex represents the recording of attendance for a student's special programs reporting period.

## Modify a record:

[Select a student](#)

To retrieve a student's records, select the student in one of the following ways:


|                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
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| <b>Stu ID</b>              | Begin typing the student ID. As you begin typing the student ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list displays the students' full name and grade level. From the drop-down list you can select the student.                                                                                                                                                                                  |
| <b>Stu Name</b>            | <p>Begin typing the student's name in one of the following formats:</p> <ul style="list-style-type: none"> <li>• Last name, comma, first name</li> <li>• Last name initial, comma, first name initial</li> </ul> <p>As you begin typing the name, a drop-down list displays students whose names match the letters you have typed. The drop-down list also displays student IDs, and grade levels. From the drop-down list you can select the student.</p> |
| <b>Texas Unique Stu ID</b> | Begin typing the student's Texas Unique Student ID. As you begin typing the ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list also displays student's last name, first name, middle name, and grade level. From the drop-down list you can select the student.                                                                                                                                        |
| <b>Directory</b>           | Click <b>Directory</b> to select a student from the <a href="#">directory</a> .                                                                                                                                                                                                                                                                                                                                                                            |

Click **Retrieve** to retrieve the selected student.

Click **+Add** to add a blank row.

|               |                                                                                                          |
|---------------|----------------------------------------------------------------------------------------------------------|
| <b>Campus</b> | <p>CAMPUS-ID-OF-ENROLLMENT (E0782)</p> <p>Type or select the three-digit campus ID.</p>                  |
| <b>Grade</b>  | <p>GRADE-LEVEL-CODE (E0017)</p> <p>Code table: C050</p> <p>Select the student's current grade level.</p> |

|                                    |                                                                                                                                                                                                                                                                                                                                                               |
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| <b>Track</b>                       | INSTRUCTIONAL-TRACK-INDICATOR-CODE (E0975)<br>Code table: C141<br><br>Select the campus calendar track to which the student is assigned.                                                                                                                                                                                                                      |
| <b>Report Period</b>               | REPORTING-PERIOD-INDICATOR-CODE (E0934)<br>Code table: C130<br><br>Select the period for which the data is being reported.                                                                                                                                                                                                                                    |
| <b>Flexible Attendance Program</b> | FLEXIBLE-ATTENDANCE-PROGRAM-TYPE-CODE (E1045)<br>Code table: C177<br><br>Select the code indicating whether the student's flexible attendance is related to the OFSDP (Optional Flexible School Day Program) or the HSEP (High School Equivalency Program).                                                                                                   |
| <b>Days Taught</b>                 | NUMBER-DAYS-TAUGHT (E0935)<br><br>Type the number of days of instruction offered per the school calendar during the selected <b>Report Period</b> .                                                                                                                                                                                                           |
| <b>Eligible Minutes Present</b>    | FLEX-ATTEND-TOTAL-ELIGIBLE-MINUTES-PRESENT (E1046)<br><br>Type the total number of minutes the student was present and eligible for Foundation School Program funding during the selected reporting period.<br><br>Report minutes in whole numbers only, rounded down to the nearest minute. The minimum is 45 minutes per reporting period.                  |
| <b>Ineligible Minutes Present</b>  | FLEX-ATTEND-TOTAL-INELIGIBLE-MINUTES-PRESENT (E1047)<br><br>Type the number of minutes the student was present but ineligible for Foundation School Program funding during the selected reporting period, up to five digits.<br><br>Report minutes in whole numbers only, rounded down to the nearest minute. The minimum is 45 minutes per reporting period. |
| <b>PRS Days</b>                    | FLEX-ATTEND-TOTAL-PRS-DAYS-ELIGIBLE (E1048)<br><br>Type the total number of days the female student was eligible for Compensatory Education Home Instruction (CEHI) and and/or pregnancy-related services (PRS) during the specified <b>Report Period</b> .                                                                                                   |
| <b>Special Ed Days</b>             | FLEX-ATTEND-TOTAL-SP-ED-MAINSTREAM-DAYS-ELIGIBLE (E1049)<br><br>Type the total number of days the student with a special education individualized education program (IEP), which provided for the mainstream instructional arrangement/setting ( <b>Instr Set</b> = 40), was eligible for the instructional arrangement/setting during the reporting period.  |
| <b>Bilingual ESL Days</b>          | FLEX-ATTEND-TOTAL-BILINGUAL/ESL-DAYS-ELIGIBLE Bilingual (E1050)<br><br>Type the total number of days the student was eligible to participate in the state-approved bilingual/ESL program during the reporting period.                                                                                                                                         |
| <b>G/T</b>                         | GIFTED-TALENTED-INDICATOR-CODE (E0034)<br><br>Select if the student is participating in a state-approved gifted and talented program.                                                                                                                                                                                                                         |

|                            |                                                                                                                                                                                                                                                                                                                                                                                                  |
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| <b>Primary Disability</b>  | <p>PRIMARY-DISABILITY-CODE (E0041)<br/>Code table: C053</p> <p>Click  to select the code indicating the student's primary disability as recorded in the student's Individualized Education Program (IEP).</p> <p>Rule 41163-0003: At least one disability must be selected for a special education student.</p> |
| <b>Multiply Disability</b> | <p>MULTIPLY-DISABLED-INDICATOR-CODE (E0882)<br/>Code table: C088</p> <p>Select if the student was designated by the Admission, Review, and Dismissal (ARD) committee as multiply disabled during the reporting period.</p>                                                                                                                                                                       |
| <b>LEP</b>                 | <p>EMERGENT-BILINGUAL-INDICATOR-CODE (E0790)<br/>Code table: C061</p> <p>Select the year of monitoring, if the student has been identified as emergent bilingual (EB) during the reporting period.</p>                                                                                                                                                                                           |
| <b>Local ID</b>            | <p>LOCAL-STUDENT-ID (E0923)</p> <p>(Optional) Type the student's local ID number as assigned by the district. This is a nine-digit number, the first three digits of which are the campus ID followed by the student ID.</p>                                                                                                                                                                     |

Click **Save**.

**Add**

[Add a student.](#)

Click to add a student who does not already exist in ASCENDER State Reporting tables. Manual entry of a student is rare and generally only needed when a district is using ASCENDER State Reporting only. Most districts extract the data from ASCENDER. If you add or modify a student record in ASCENDER State Reporting, you should also update in ASCENDER (live).

|                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|---------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>State Stu ID</b> | <p>This field is required only if you are adding a new student in State Reporting. Otherwise, the ID is extracted from Registration and not editable.</p> <ul style="list-style-type: none"> <li>• The first character must start with S or 0-8.</li> <li>• The first three characters cannot be 000, 666, or 900-999.</li> <li>• The middle digits (4th and 5th digit) cannot be 00.</li> <li>• The last four digits cannot be 0000.</li> <li>• The number cannot be 123456789, 219099999, or 078051120.</li> </ul> |
|---------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

The following fields are required:

| <b>Fall</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Summer</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Extended</b>                                                                                                                                                                                                                                                                                                                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• <b>State Stu ID</b></li> <li>• <b>First Name</b></li> <li>• <b>Last Name</b></li> <li>• <b>Sex</b></li> <li>• <b>Date of Birth</b></li> <li>• <b>Grade Level</b></li> <li>• At least one race must be selected.</li> <li>• <b>TX Unique Student ID</b></li> <li>• <b>Attribution Code</b></li> <li>• <b>Economic Disadvantage</b></li> <li>• <b>Homeless Status</b></li> <li>• <b>Asylee/Refugee</b></li> <li>• <b>As of Status</b></li> </ul> | <ul style="list-style-type: none"> <li>• <b>State Stu ID</b></li> <li>• <b>First Name</b></li> <li>• <b>Last Name</b></li> <li>• <b>Sex</b></li> <li>• <b>Date of Birth</b></li> <li>• <b>Grade</b></li> <li>• At least one race must be selected.</li> <li>• <b>TX Unique Student ID</b></li> <li>• <b>Attribution Code</b></li> <li>• <b>Economic Disadvantage</b></li> <li>• <b>Homeless Status</b></li> <li>• <b>Asylee/Refugee</b></li> <li>• <b>As of Status</b></li> <li>• <b>Campus</b></li> <li>• <b>Foundation Coursework</b></li> <li>• <b>Unaccompanied Youth Status</b> (if <b>Homeless Status</b> is not 0)</li> <li>• <b>Career and Technical Ed</b></li> <li>• <b>Foster Care</b></li> <li>• <b>Military Connected</b></li> </ul> | <ul style="list-style-type: none"> <li>• <b>State Stu ID</b></li> <li>• <b>First Name</b></li> <li>• <b>Last Name</b></li> <li>• <b>Sex</b></li> <li>• <b>Date of Birth</b></li> <li>• <b>Grade Level</b></li> <li>• At least one race must be selected.</li> <li>• <b>TX Unique Student ID</b></li> <li>• <b>Foster Care</b></li> </ul> |

Click **Save**.

|                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-----------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <p><a href="#">Delete a row.</a></p> <p>Click  to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved.</p> <p>Click <b>Save</b>.</p>                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Delete</b>                                                                     | <p><a href="#">Delete all of the student's records.</a></p> <p>Click <b>Delete</b> to delete all of the student's records. A confirmation message is displayed.</p> <p>Click <b>OK</b> to continue. Otherwise, click <b>Cancel</b>.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Change ID</b>                                                                  | <p><a href="#">Change the student's ID.</a></p> <p>The <b>Change ID</b> button is disabled until a student is retrieved on the page.</p> <p>Retrieve a student, and click <b>Change ID</b>. The <b>Change Student ID</b> section is displayed at the top of the page.</p> <p>In the <b>New Student ID</b> field, type a valid social security number that you would like to change the existing ID to, and then click <b>Submit</b>.</p> <p>The <b>Change Student ID</b> dialog box is displayed prompting you to review the change ID request information and accept the information if it is correct.</p> <p>Click <b>OK</b> to continue. Otherwise, click <b>Cancel</b>.</p> |
| <b>Prev and Next</b>                                                              | <p><a href="#">Scroll through students.</a></p> <p>Once a student is retrieved, click <b>Prev</b> or <b>Next</b> to scroll to the previous or next student alphabetically.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |



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