leaverdiv

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Leaver (Fall)

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Update data for the *SchoolLeaverExtension* and *StudentGraduationProgramExtension* complex types as needed.

The *SchoolLeaverExtension* complex represents student leavers in grade levels 7-12 during the prior school year.

The *StudentGraduationProgramExtension* complex represents students who are pursuing or have completed a graduation program such as the Foundation High School Program.

Modify a record:

Select a student

To retrieve a student's records, select the student in one of the following ways:

Stu ID	Begin typing the student ID. As you begin typing the student ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list displays the students' full name and grade level. From the drop-down list you can select the student.
Stu Name	Begin typing the student's name in one of the following formats: • Last name, comma, first name • Last name initial, comma, first name initial As you begin typing the name, a drop-down list displays students whose names match the letters you have typed. The drop-down list also displays student IDs, and grade levels. From the drop-down list you can select the student.
Texas Unique Stu ID	Begin typing the student's Texas Unique Student ID. As you begin typing the ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list also displays student's last name, first name, middle name, and grade level. From the drop-down list you can select the student.
Directory	Click **Directory** to select a student from the directory.

Click **Retrieve** to retrieve the selected student.

Field	Description
Campus	CAMPUS-ID (E0266) Select the campus. Click ⋮ to add or change the code for the field.

Field	Description
Leaver Reason	LEAVER-REASON-CODE (E1001) Code table: C162 Select the reason the student has not enrolled in the district during the current school year. Rule 40203-0015: If the student's grade level is below 9, this field cannot be 01 (i.e., *graduated*). Rule 40203-0018: If this field is 01 (i.e., *Graduated from Campus in Dist/Charter*), **IGC** must be 00 or 02.
Graduation Type	GRADUATION-TYPE-CODE (E0806) Code table: C062 Select the type of plan under which the student graduated.
Graduation Date	DATE-OF-GRADUATION (E0791) Type the month-year when the student graduated from high school in the MMYYYY format.
IGC	INDIVIDUAL-GRADUATION-COMMITTEE-GRADUATE-CODE (E1562) Code table: C201 Indicate if the student graduated as the result of an Individual Graduation Committee (IGC) review. Rule 40203-0018: If **Leaver Reason** is 01 (i.e., *Graduated from Campus in Dist/Charter*), **IGC** must be 00 or 02. Rule 40203-0019: If **IGC** is 02, the student's grade level must be 12. A student cannot be an IGC graduate before grade level 12.
Local ID	LOCAL-STUDENT-ID (E0923) (Optional) Type the student's district-assigned local ID number, up to nine characters.

Field	Description	
Graduation Program	**Distinguished Coursework**	FHSP-DISTING-LEVEL-ACHIEVE-INDICATOR-CODE (E1542) Code table: C199 Select whether the student is not pursuing or participating or has completed distinguished coursework. Rule 48011-0008: If any value other than 0 or blank is selected, you must set at least one of the following endorsement fields to 1 or 2.
	endorsements	STEM-ENDORSEMENT-INDICATOR-CODE (E1544) PUBLIC-SERVICES-ENDORSEMENT-INDICATOR-CODE (E1546) BUSINESS-AND-INDUSTRY-ENDORSEMENT-INDICATOR-CODE (E1545) MULTI-DISCIPLINARY-STUDIES-ENDORSEMENT-INDICATOR-CODE (E1548) ARTS-AND-HUMANITIES-ENDORSEMENT-INDICATOR-CODE (E1547) Code table: C199 For each endorsement, select whether the student is participating, has completed, or is not pursuing the endorsement.
	Financial Aid Application	FINANCIAL-AID-APPLICATION-CODE (E1724) Code table: C230 Select how the student completed the graduation requirement of either completing a financial aid application (FAFSA or TASFA) or submitting an exception.
	Tx First Early HS Completion Pgm	TEXAS-FIRST-EARLY-HS-COMPLETION-PROGRAM (E1736) Code table: C233 Select whether the student graduated early under the Texas First Early High School Completion Program.
	Edits: If the student's **Graduation Type** is 34 or 54-57, the **Distinguished Coursework** and endorsement fields must all be set to 0 or 2. If the student's **Graduation Type** is *not* 34 or 54-57, the **Distinguished Coursework** and endorsement fields must all be blank.	

Click **Save**.

Other functions and features:

Add	Add a student.
🗑	[Delete a row.](#) Click 🗑 to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. Click **Save**.

Delete	Delete all of the student's records.
	Click **Delete** to delete all of the student's records. A confirmation message is displayed.
	Click **OK** to continue. Otherwise, click **Cancel**.
Change ID	Change the student's ID.
	The **Change ID** button is disabled until a student is retrieved on the page.
	Retrieve a student, and click **Change ID**. The **Change Student ID** section is displayed at the top of the page.
	In the **New Student ID** field, type a valid social security number that you would like to change the existing ID to, and then click **Submit**.
	The **Change Student ID** dialog box is displayed prompting you to review the change ID request information and accept the information if it is correct.
	Click **OK** to continue. Otherwise, click **Cancel**.
Prev and Next	Scroll through students.
	Once a student is retrieved, click **Prev** or **Next** to scroll to the previous or next student alphabetically.

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