



finance

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State Reporting > Maintenance > Mid Year > Finance Actual

Update data for the *ActualExtension* complex type as needed.

The *ActualExtension* complex represents the sum of the financial transactions to date relating to a specific account.



Modify a record:

Click **+Add** to add a blank row.

| | |
|----------------|---|
| Fund | <p>FUND-CODE (E0316) Code table: C145</p> <p>Select the fund group and specific fund (when applicable) for actual financial data for budget and payroll. Click  to add or change the code for the field.</p> |
| Func | <p>FUNCTION-CODE (E0317) Code table: C146</p> <p>Select the general operational area which groups together related activities. Click  to add or change the code for the field.</p> |
| Object | <p>OBJECT-CODE (E0318) Code table: C159</p> <p>Select the account, transaction, or source of funds indicating the major account group to which a transaction is posted or to which the associated monies are related. Click  to add or change the code for the field.</p> |
| Org | <p>ORGANIZATION-CODE (E0319)</p> <p>Type the code used to identify the campus within the district with which the account is associated, up to three digits.</p> |
| Fscl Yr | <p>FISCAL-YEAR (E0974)</p> <p>Type the last digit of the current fiscal year for the fund (e.g., the fiscal year is 9 for the 2018-2019 fiscal year).</p> |
| Pgm | <p>PROGRAM-INTENT-CODE (E0320) Code table: C147</p> <p>Select the code indicating the cost of instruction and other services directed toward a particular need of a specific set of students, but not the demographic makeup of the students served. Click  to add or change the code for the field.</p> |

| | |
|---------------------|---|
| Amount | BUDGET-AMOUNT (E0321) Type the dollar value associated with budget financial account information rounded to the nearest dollar. This amount comes from the general ledger. |
| Actual Total | The totals for all pages retrieved is displayed. The value will be automatically updated when an amount in any field is updated. |

Click **Save**.

| | |
|---|--|
|  | Delete a row. Click  to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. Click Save . |
| Retrieve | Retrieve an account. Discard unsaved changes, and retrieve information since the last time data was saved. |



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