



## **Basic Attendance (Summer)**



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**TSDS > Maintenance > Summer > Student > Basic Att**

Complex type: *BasicReportingPeriodAttendanceExtension*

The *BasicReportingPeriodAttendanceExtension* complex represents the recording of a student's regular reporting period attendance.

## Modify a record:

[Select a student](#)


To retrieve a student's records, select the student in one of the following ways:

|                            |   |
|----------------------------|---|
| <b>Stu ID</b>              | Begin typing the student ID. As you begin typing the student ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list displays the students' full name and grade level. From the drop-down list you can select the student.   |
| <b>Stu Name</b>            | Begin typing the student's name in one of the following formats: <ul style="list-style-type: none"> <li>• Last name, comma, first name</li> <li>• Last name initial, comma, first name initial</li> </ul> <p>As you begin typing the name, a drop-down list displays students whose names match the letters you have typed. The drop-down list also displays student IDs, and grade levels. From the drop-down list you can select the student.</p> |
| <b>Texas Unique Stu ID</b> | Begin typing the student's Texas Unique Student ID. As you begin typing the ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list also displays student's last name, first name, middle name, and grade level. From the drop-down list you can select the student.   |
| <b>Directory</b>           | Click <b>Directory</b> to select a student from the <a href="#">directory</a> .   |

Click **Retrieve** to retrieve the selected student.

Click **+Add** to add a blank row.



| Field         | Description  |
|---------------|--|
| <b>Campus</b> | CAMPUS-ID-OF-ENROLLMENT (E0782)<br><br>Type or select the three-digit campus ID.   |
| <b>Track</b>  | INSTRUCTIONAL-TRACK-INDICATOR-CODE (E0975)<br>Code table: C141<br><br>Select the campus calendar track to which the student is assigned. |

| <b>Field</b>                    | <b>Description</b>   |
|---------------------------------|--|
| <b>Report Period</b>            | REPORTING-PERIOD-INDICATOR-CODE (E0934)<br>Code table: C130<br><br>Select the period for which the data is being reported.   |
| <b>Days Taught</b>              | NUMBER-DAYS-TAUGHT (E0935)<br><br>Type the number of days of instruction offered per the school calendar during the selected <b>Report Period</b> .  |
| <b>Grade</b>                    | GRADE-LEVEL-CODE (E0017)<br>Code table: C050<br><br>Select the student's current grade level.  |
| <b>Total Days Absent</b>        | Type the number of days during the specified <b>Report Period</b> on which the student was absent, up to four digits.  |
| <b>Inelig Days Present</b>      | Type the number of days the student was present and ineligible for Foundation School Program funding during the specified <b>Report Period</b> , up to four digits.  |
| <b>Elig Days Present</b>        | Type the number of days the student was present and eligible for Foundation School Program funding during the specified <b>Report Period</b> , up to four digits.  |
| <b>Bil ESL Days</b>             | FLEX-ATTEND-TOTAL-BILINGUAL/ESL-DAYS-ELIGIBLE Bilingual (E1050)<br><br>Type the total number of days the student was eligible to participate in the state-approved bilingual/ESL program during the reporting period.  |
| <b>PRS Days</b>                 | FLEX-ATTEND-TOTAL-PRS-DAYS-ELIGIBLE (E1048)<br><br>Type the total number of days the female student was eligible for Compensatory Education Home Instruction (CEHI) and and/or pregnancy-related services (PRS) during the specified <b>Report Period</b> .  |
| <b>Spec Ed Maintstream Days</b> | TOTAL-ELIG-SP-ED-MAINSTREAM-DAYS-PRESENT (E0940)<br>Type the total number of days the student was present during the specified <b>Report Period</b> and had a special education individualized education program (IEP), which provided for the mainstream instructional arrangement/setting.   |
| <b>G/T</b>                      | Code table: C088<br><br>Select if the student is participating in a state-approved gifted and talented program.  |
| <b>Local ID</b>                 | LOCAL-STUDENT-ID (E0923)<br><br>(Optional) Type the student's local ID number as assigned by the district. This is a nine-digit number, the first three digits of which are the campus ID followed by the student ID.  |
| <b>Primary Disability</b>       | PRIMARY-DISABILITY-CODE (E0041)<br>Code table: C053<br><br>Click  to select the code indicating the student's primary disability as recorded in the student's Individualized Education Program (IEP).<br><br>Rule 41163-0003: At least one disability must be selected for a special education student. |

| Field                         | Description  |
|-------------------------------|--|
| <b>Multiply Disability</b>    | MULTIPLY-DISABLED-INDICATOR-CODE (E0882)<br>Code table: C088<br><br>Select if the student was designated by the Admission, Review, and Dismissal (ARD) committee as multiply disabled during the reporting period. |
| <b>LEP</b>                    | EMERGENT-BILINGUAL-INDICATOR-CODE (E0790)<br>Code table: C061<br><br>Select the year of monitoring, if the student has been identified as emergent bilingual (EB) during the reporting period.                     |
| <b>PK Program Type</b>        | Code table: C185<br><br>For PK students only, select the code indicating the length of the PK instructional day.   |
| <b>Primary PK Fund Source</b> | Code table: C186<br><br>For PK students only, select the code indicating the primary source of funding for the student.  |
| <b>Second PK Fund Source</b>  | Code table: C186<br><br>For PK students only, select the code indicating the secondary source of funding for the student.  |

Click **Save**.

### Other functions and features:

|   |   |
|---|---|
| <b>Add</b>  | Add a student record.   |
|  | <a href="#">Delete a row.</a><br>Click  to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved.<br><br>Click <b>Save</b> .  |
| <b>Delete</b>   | <a href="#">Delete all of the student's records.</a><br>Click <b>Delete</b> to delete all of the student's records. A confirmation message is displayed.<br><br>Click <b>OK</b> to continue. Otherwise, click <b>Cancel</b> .   |
| <b>Change ID</b>  | <a href="#">Change the student's ID.</a><br>The <b>Change ID</b> button is disabled until a student is retrieved on the page.<br><br>Retrieve a student, and click <b>Change ID</b> . The <b>Change Student ID</b> section is displayed at the top of the page.<br><br>In the <b>New Student ID</b> field, type a valid social security number that you would like to change the existing ID to, and then click <b>Submit</b> .<br><br>The <b>Change Student ID</b> dialog box is displayed prompting you to review the change ID request information and accept the information if it is correct.<br><br>Click <b>OK</b> to continue. Otherwise, click <b>Cancel</b> . |



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