

Flexible Special Ed Attendance (Summer)

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Update data for the *SpecialProgramsReportingPeriodAttendanceExtension* complex type as needed.

The *SpecialProgramsReportingPeriodAttendanceExtension* complex represents the recording of attendance for a student's special programs reporting period.

Modify a record:

Select a student

To retrieve a student's records, select the student in one of the following ways:

Stu ID	Begin typing the student ID. As you begin typing the student ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list displays the students' full name and grade level. From the drop-down list you can select the student.
Stu Name	Begin typing the student's name in one of the following formats: • Last name, comma, first name • Last name initial, comma, first name initial As you begin typing the name, a drop-down list displays students whose names match the letters you have typed. The drop-down list also displays student IDs, and grade levels. From the drop-down list you can select the student.
Texas Unique Stu ID	Begin typing the student's Texas Unique Student ID. As you begin typing the ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list also displays student's last name, first name, middle name, and grade level. From the drop-down list you can select the student.
Directory	Click **Directory** to select a student from the directory.

❑ Click **Retrieve** to retrieve the selected student.

❑ Click **+Add** to add a blank row.

Campus	CAMPUS-ID-OF-ENROLLMENT (E0782) Type or select the three-digit campus ID.
Grade	GRADE-LEVEL-CODE (E0017) Code table: C050 Select the student's current grade level.

Track	INSTRUCTIONAL-TRACK-INDICATOR-CODE (E0975) Code table: C141 Select the campus calendar track to which the student is assigned.
Report Period	REPORTING-PERIOD-INDICATOR-CODE (E0934) Code table: C130 Select the period for which the data is being reported.
Flexible Attendance Program	FLEXIBLE-ATTENDANCE-PROGRAM-TYPE-CODE (E1045) Code table: C177 Select the code indicating whether the student's flexible attendance is related to the OFSDP (Optional Flexible School Day Program) or the HSEP (High School Equivalency Program).
Days Taught	NUMBER-DAYS-TAUGHT (E0935) Type the number of days of instruction offered per the school calendar during the selected **Report Period**.
Instructional Setting **Instructional Setting 2** **Instructional Setting 3**	INSTRUCTIONAL-SETTING-CODE (E0173) Code table: C035 Select the instructional setting used to provide instruction to the student.
Eligible Days **Eligible Days 2** **Eligible Days 3**	FLEX-ATTEND-DAYS-ELIGIBLE-IN-INSTR-SETTING (E1051) Type the total number of school days the student was eligible for a particular special education instructional setting that was eligible for Foundation School Program funding during the reporting period.
Excess Minutes **Excess Minutes 2** **Excess Minutes 3**	FLEX-ATTEND-EXCESS-MINUTES-IN-INSTR-SETTING E1052) Type the number of minutes above the allowable 360-minute daily limit of combined Career & Technical Education (CTE), special education, and related services in the designated instructional setting the student was served during the selected reporting period.

❑ Click **Save**.

Add

Add a student.

Click to add a student who does not already exist in ASCENDER State Reporting tables. Manual entry of a student is rare and generally only needed when a district is using ASCENDER State Reporting only. Most districts extract the data from ASCENDER. If you add or modify a student record in ASCENDER State Reporting, you should also update in ASCENDER (live).

State Stu ID	This field is required only if you are adding a new student in State Reporting. Otherwise, the ID is extracted from Registration and not editable. • The first character must start with S or 0-8. • The first three characters cannot be 000, 666, or 900-999. • The middle digits (4th and 5th digit) cannot be 00. • The last four digits cannot be 0000. • The number cannot be 123456789, 219099999, or 078051120.

The following fields are required:

Fall	Summer	Extended
• **State Stu ID** • **First Name** • **Last Name** • **Sex** • **Date of Birth** • **Grade Level** • At least one race must be selected. • **TX Unique Student ID** • **Attribution Code** • **Economic Disadvantage** • **Homeless Status** • **Asylee/Refugee** • **As of Status**	• **State Stu ID** • **First Name** • **Last Name** • **Sex** • **Date of Birth** • **Grade** • At least one race must be selected. • **TX Unique Student ID** • **Attribution Code** • **Economic Disadvantage** • **Homeless Status** • **Asylee/Refugee** • **As of Status** • **Campus** • **Foundation Coursework** • **Unaccompanied Youth Status** (if **Homeless Status** is not 0) • **Career and Technical Ed** • **Foster Care** • **Military Connected**	• **State Stu ID** • **First Name** • **Last Name** • **Sex** • **Date of Birth** • **Grade Level** • At least one race must be selected. • **TX Unique Student ID** • **Foster Care**

Click **Save**.

	Delete a row. Click  to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved. Click **Save**.
Delete	Delete all of the student's records. Click **Delete** to delete all of the student's records. A confirmation message is displayed. Click **OK** to continue. Otherwise, click **Cancel**.
Change ID	Change the student's ID. The **Change ID** button is disabled until a student is retrieved on the page. Retrieve a student, and click **Change ID**. The **Change Student ID** section is displayed at the top of the page. In the **New Student ID** field, type a valid social security number that you would like to change the existing ID to, and then click **Submit**. The **Change Student ID** dialog box is displayed prompting you to review the change ID request information and accept the information if it is correct. Click **OK** to continue. Otherwise, click **Cancel**.


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