Create TSDS PEIMS Interchanges

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State Reporting > Utilities > Create TSDS Interchanges

This utility creates interchanges from the data in the State Reporting tables. You can create all of the interchanges at once, or you can individually select the interchange you wish to create.

The system will create a zipped file that can be submitted to TSDS PEIMS.

Create interchanges:

Collection	Select the submission period.
Ending School Year	(Display only) The submission year as entered in the **Submission Year** field on State Reporting > Options is displayed.

The interchanges are listed according to the **Collection** field.

- Select **All *Collection* Interchanges** (e.g., **All Fall Interchanges**) to create all interchanges for the selected collection period.
- Or, select the individual interchange you want to create.

Selected Students	The field is enabled if you selected all interchanges or a student-related interchange. Type or click the ellipsis to select the students for whom you want to create an interchange. Separate multiple students (Texas unique student IDs) with a comma (e.g., 6895409515,1628657282,2986961713). Leave blank to select all students.
Selected Staff	The field is enabled if you selected all interchanges or a staff-related interchange. Type or click the ellipsis to select the employees for whom you want to create an interchange. Separate multiple employees (Texas unique staff IDs) with a comma (e.g., 4732877094,2568052155). Leave blank to select all staff.

Click **Run**. When the process is complete, you are prompted to save a zip file containing the individual files for the completed interchanges.

The default name of the zipped folder is *District_YYYY-MM-DD*.H*H-MM-SS.TSDS*.

Example: *015102-2018-04-20*.15-30-22.TSDS

The default file name is District_Campus_Collection_*TimeStamp_Interchange.xml*, where:

- *District* is the six-digit county-district number
- *Campus* is the three-digit campus ID
- *Collection* is the nine-character collection
- *TimeStamp* is the 12-digit date-time-stamp when the interchange was created (YYYYMMDDHHMM)
- *Interchange* is the name of the interchange created.

Example: 015116_000_2016FALL1_201511181420_InterchangeStudentProgramExtension.xml

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