



## TEA Census Block



# Table of Contents

Census Block ..... 1



# Census Block

## Breadcrumbs > Breadcrumbs

Include the short page introduction here.

### Modify a record:

#### Select a student

To retrieve a student's records, select the student in one of the following ways:

|                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Stu ID</b>              | Begin typing the student ID. As you begin typing the student ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list displays the students' full name and grade level. From the drop-down list you can select the student.                                                                                                                                                                               |
| <b>Stu Name</b>            | <p>Begin typing the student's name in one of the following formats:</p> <ul style="list-style-type: none"><li>• Last name, comma, first name</li><li>• Last name initial, comma, first name initial</li></ul> <p>As you begin typing the name, a drop-down list displays students whose names match the letters you have typed. The drop-down list also displays student IDs, and grade levels. From the drop-down list you can select the student.</p> |
| <b>Texas Unique Stu ID</b> | Begin typing the student's Texas Unique Student ID. As you begin typing the ID, a drop-down list displays students whose ID matches the numbers you have typed. The drop-down list also displays student's last name, first name, middle name, and grade level. From the drop-down list you can select the student.                                                                                                                                     |
| <b>Directory</b>           | Click <b>Directory</b> to select a student from the <a href="#">directory</a> .                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Field</b>               | <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Campus ID</b>           | CAMPUS-ID-OF-ENROLLMENT (E0782)<br><br>Type or select the three-digit campus ID.                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Pass/Fail</b>           | PASS/FAIL-CREDIT-INDICATOR-CODE (E0949)<br>Code table: C136<br><br>Select the student's outcome for the course. You must enter a pass/fail indicator for each service ID reported.<br><br>Rule 43415-0036: If a student passed a course where <b>Dual Credit</b> is selected and <b>Course Sequence</b> is 0, 2, 5, or 9, then <b>College Credit Hrs</b> must be greater than 0.                                                                        |

Click **Save**.

**\*\*NOTE:**

**Other functions and features:**

 **Delete a row.**

 Click  to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved.

Click **Save**.



## Back Cover