

# TSDS PEIMS Extended 2019 Submission - Quick Checklist

District: \_\_\_\_\_ Anticipated Completion Date: \_\_\_\_\_

Team Members: \_\_\_\_\_

Step	✓	Completion Date	Completed By	Notes
Verify options.				
Clear previous year data.				
Verify TxEIS Student data:				
• Grade Reporting				
• Registration				
Extract or import data.				
Verify and update organization data.				
Correct frozen data.				
Run extract reports.				
Create XML file.				